

B. Review Investment Report.

The Board reviewed the investment report.

C. Review Collateral Pledge Report.

No Collateral Pledge Report was given.

Upon motion duly made by Supervisor Fleck, seconded by Supervisor Casher, the Board voted unanimously to (1) accept the Bookkeeper's Report as presented; and (2) authorize the payment of the checks and invoices listed therein.

5. TAX REPORT

The Board deferred action on the Tax Report until the next Board meeting.

6. ATTORNEY'S REPORT

The Board recognized Mr. Willis, who presented the Attorney's report as follows:

A. Approval of Minutes.

The proposed minutes of the meeting held on October 19, 2017, were presented for approval. The Board deferred action on approving the minutes until the next Board meeting.

B. Report on Certificates of Convenience and Necessity ("CCNs").

No action was taken on the CCNs.

C. Regional Plant Committee Report.

Supervisor Hamilton presented to the Board the Regional Plant Committee Report.

Upon motion duly made by Supervisor Fleck, seconded by Supervisor Casher, the Board voted unanimously to approve the Regional Plant Committee Report.

D. Regional Facilities Contract.

No action was taken in connection with the Regional Facilities Contract.

E. Five Year Financing Plan.

No action was taken in connection with the Five-Year Financing Plan.

F. Application to Texas Water Development Board

No action was taken on this matter.

G. Discuss Strategic Partnership Agreement with the City of Houston and the City of Pearland

No action was taken on this matter.

H. Discuss and take action on requesting Fort Bend County Municipal Utility District No. 23 provide water and sanitary sewer services to Teal Gardens.

No action was taken on the matter.

I. Discuss and take action on request from the City of Arcola concerning Emergency Interconnect with Fort Bend Municipal Utility District No. 141

Mr. Willis reported to the Board that the City of Arcola (“Arcola”) desires to enter into an emergency interconnect agreement with the Fort Bend Municipal Utility District No. 141 (“MUD 141”). Mr. Willis reported that he met with representatives of MUD 141 and reviewed and commented on a proposed tri-party agreement between the District, MUD 141, and Arcola. Mr. Willis requested the Board approve the proposed agreement subject to finalization by the attorneys and review of water modeling confirming that the District will be able to provide water to both its residents, Arcola, and MUD 141 with said costs of such modeling to be paid by MUD 141.

Upon a motion by Supervisor Medina, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the agreement subject to the conditions enumerated by Mr. Willis.

J. Approve Amended and Restated Investment Policy.

The Board recognized Mr. Willis, who submitted to and reviewed with the Board a proposed Amended and Restated Order Designating Investment Officer and Establishing Rules, Policies and Code of Ethics for the Investment of District Funds and Review of Investments. Mr. Willis advised that the District previously adopted an Investment Policy, but that the Texas Legislature had passed legislation affecting public finance laws. As a result, the District needs to amend and its current Investment Policy to conform with the legislative changes.

Upon motion by Supervisor Casher, seconded by Supervisor Medina, and after full discussion, the Board voted unanimously to adopt the Amended and Restated Order Designating Investment Officer and Establishing Rules, Policies and Code of Ethics for District Funds and Review of Investments.

K. Consider Interlocal Agreement with Fort Bend County for Extension of Utilities

Mr. Willis then presented a proposed Interlocal Agreement with Fort Bend County for the Extension of Utilities and recommended approval.

Upon a motion by Supervisor Medina, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the Interlocal Agreement with Fort Bend County for the Extension of Utilities.

7. OPERATOR’S REPORT/TERMINATION OF SERVICE

Next, the Board recognized Ms. Campbell who submitted to and reviewed with the Board the Operator’s Report, a copy of which is on file in the official records of the District.

Ms. Campbell reported as follows:

- The District pumped a total of 10,063,000 gallons of water for the month.
- The District has 853 residential connections, 240 full service residential connections, and 1,236 total connections.
- The billed to pumped ratio was 86.0%.

A. Trammel Fresno Road Widening Project

Ms. Campbell informed the Board that the investigation to confirm the potential interference from California street west to Chimney rock had been completed and that such information will be presented to the District Engineer for evaluation of the necessity to relocate utilities.

B. Water Plant Water Well Motor Repair

EDP has completed the repair.

C. Approval of Requests for Water Taps

EDP installed residential taps and meters at 11 locations for a total of \$9,839.68.

D. High Water Bill Adjustments

The customers at the following addresses requested an adjustment due to a water leak:

1022 Evergreen Street
1739 ½ Trammel Fresno Road

Upon a motion made and duly seconded, the Board voted unanimously to adjust the amount due and instructed EDP to proceed accordingly.

E. 711 Maple – 2nd Free Tap Connection Request

The property owner at 711 Maple requested a second free tap to a second home on the property. The Board instructed the operator that the property owner will have to pay for a second meter, but may do so in installments.

E. Termination of Water Service

Consideration was then given to the termination of water service to the delinquent accounts listed on the Termination List in the Operator's Report.

Supervisor Carreon expressed concern that some fire hydrants are not properly repaired as water still collects in the drainage ditches near some fire hydrants. Supervisor Carreon requested that EDP include a list of fire hydrant leaks in each monthly report before any hydrants are repaired.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Casher, the Board voted four to one to approve the Operator's Report and approve the termination list with Supervisor Carreon voting Nay.

8. ENGINEER'S REPORT

The Board recognized Mr. Dybala, who presented the Engineer's Report as follows:

A. Status of Projects

1.) Teleview Terrace Water and Wastewater Plumbing Contract

- Waiting on receipt of record drawings from Contractor and TWDB's approval of project closeout documents before releasing final payment to Reddico Construction Co., Inc., ("Reddico") in the amount of \$59,438.81.

2.) Water and Wastewater Plumbing Contract for Marbill Estates, and Ridgewood Estates Subdivisions, and North and South Teague Road

- Contractor continues to complete construction of water and waste water services lines and decommission of septic tanks.
- Mr. Dybala presented to the Board for consideration and approval Pay Estimate No. 4 from Reddico for construction of the project in the amount of \$243,944.23. Mr. Dybala recommended approval of Pay Estimate No. 4. Upon a motion duly made and seconded, the Board voted unanimously to approve Pay Estimate No. 4.

3.) Phase II Water Plumbing Contract (Including Davis and West Davis Roads)

- Contractor reports it is substantially complete with the project.
- Mr. Dybala presented to the Board for consideration and approval Pay Estimate No. 5 from T-Construction, LLC ("T-Construction"), for construction of the project in the amount of \$77,186.16. Mr. Dybala recommended approval of Pay Estimate No. 5. Upon a motion duly made and seconded, the Board voted unanimously to approve Pay Estimate No. 5.

4.) Fresno Gardens North Wastewater Collection System

- Jacobs is in the process of completing construction drawings for agency review.

5.) Fresno Gardens North Wastewater Plumbing Contract

- Townhall meetings will be conducted once the public wastewater lines for this area are under construction.

6.) Gateway Acres Subdivision Wastewater Collection System

- Jacobs is working on construction drawings for agency review.

7.) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main.

- Mr. Dybala discussed the preliminary engineering report.

8.) Gateway Acres Subdivision Wastewater Plumbing Contract

- Townhall meetings will be conducted once the public wastewater lines are under construction.

B. Authorize Engineer to prepare plans and specifications for Projects

1.) FM 521 Sanitary Sewer Extension

- Mr. Dybala reported that pursuant to prior conversations with Fort Bend County, Fort Bend County would fund the project.
- Mr. Dybala requested approval of a \$2,123.50 proposal from RODS SUE to locate the 4” CenterPoint gas line located in front of the 1st Baptist Church of Fresno. Mr. Dybala also requested approval of a \$8,975.00 proposal from Arborleaf to perform a topographic survey, preparation of a metes and bounds description, and preparation of all accompanying exhibits for the easement documents. Upon a motion by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted four Ayes, zero Nays, and one Abstention to approve the \$2,123.50 proposal from RODS SUE to locate the 4” CenterPoint gas line located in front of the 1st Baptist Church of Fresno and approve the \$8,975.00 proposal from Arborleaf to perform a topographic survey, prepare a metes and bounds description, and prepare of all accompanying exhibits for the easement documents.

2.) Water Plant No. 2

- The Environmental Assessment Report (“EAR”) has been submitted to the Texas Water Development Board (“TWDB”) for approval.
- Mr. Dybala presented to the Board for consideration and approval Invoice No. 4 from LBG-Guyton for work associated with the well siting study in the amount of \$833.37. Mr. Dybala recommended approval of Invoice No. 3.
- Mr. Dybala informed the Board that LBG-Guyton was preparing a Potential Pollution Hazard Study which should be complete by January or February 2018.

C. Report on Status of Project Funding and Take Necessary Action Thereto

1.) One Year Warranty Expiration Dates

- Marbill and Ridgewood Estates Water and Wastewater Lines – 03/15/2018
- Phase III Water Service Lines – 05/17/18
- Televue Terrace Subdivision Water and Wastewater Service Lines – 07/17/18

2.) Third TWDB CWSRF Loan

- Jacobs is working to secure the loan in order to complete the Fresno Gardens North Subdivision Wastewater System, Gateway Acres Subdivision Wastewater System, and Fresno Ranchos Subdivision Lift Station and Force Main Project.

D. Projections for District Water and Wastewater Projects

- Need to update information every January and July

E. Discuss Emergency Preparedness Plan

- Emergency Preparedness Plan will be reviewed in April 2018 to determine if any updates are required.

F. Requests for Water and Sewer Service

- **Water Service**
 - Fresno Motor (110 Willow Street): Tap application is complete.
 - Stoneham Commercial (4323 Billy Lane): Mr. Dybala recommended the Board approve the application
 - Friendship Business (FM 521 & Evergreen St.): Received plans to review on November 15, 2017
- **Wastewater Service**
 - Fresno VFD: Application complete
 - Stoneham Commercial (4323 Billy Lane): Mr. Dybala recommended the Board approve the application
 - Mustang Community Center: Fort Bend County has requested that a recently installed septic system remain connected at the ballfields. The Board deferred action on the request.

Supervisor Carreon observed that some existing manholes and future manholes in the Fresno Garden North Subdivision and the Gateway Acres Subdivision be engineered and constructed to a height to avoid flooding during heavy rain events.

Supervisor Carreon also expressed concern regarding the cost to hydro-mulch areas previously under construction.

Upon motion duly made by Supervisor Fleck, seconded by Supervisor Casher, the Board voted unanimously to approve the Engineer's Report.

9. ELECTRICAL SERVICES PROPOSAL

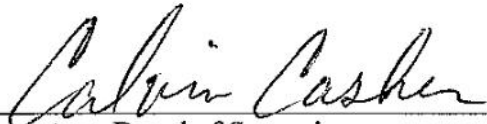
The Board took no action on this matter.

10. HEAR FROM THE PUBLIC

At this time, the Board opened the meeting to comments from the public.

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PASSED, ADOPTED, and APPROVED this December 21, 2017.


Secretary, Board of Supervisors

