

Upon motion duly made by Supervisor Casher, seconded by Supervisor Fleck, the Board voted unanimously to (1) accept the Bookkeeper's Report as presented; and (2) authorize the payment of the checks and invoices listed therein.

5. TAX REPORT

The President then recognized Mr. Hernandez, to presented the Board the Tax Report. The Board deferred action on the Tax Report until the next Board meeting.

6. ATTORNEY'S REPORT

The Board recognized Mr. Willis, who presented the Attorney's report as follows:

A. Approval of Minutes.

The proposed minutes of the meeting held on September 21, 2017, were presented for approval.

Upon motion duly made by Supervisor Fleck, seconded by Supervisor Carreon, the Board voted unanimously to approve the minutes of the meetings held on September 21, 2017.

B. Report on Certificates of Convenience and Necessity ("CCNs").

No action was taken on the CCNs.

C. Regional Plant Committee Report.

Supervisor Hamilton presented to the Board the Regional Plant Committee Report.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Fleck, the Board voted unanimously to approve the Regional Plant Committee Report.

D. Regional Facilities Contract.

No action was taken in connection with the Regional Facilities Contract.

E. Five Year Financing Plan.

No action was taken in connection with the Five-Year Financing Plan.

F. Application to Texas Water Development Board

No action was taken on this matter.

G. Discuss Strategic Partnership Agreement with the City of Houston and the City of Pearland

No action was taken on this matter.

H. Discuss and take action on requesting Fort Bend County Municipal Utility District No. 23 provide water and sanitary sewer services to Teal Gardens.

The Board next discussed requesting Fort Bend County Municipal Utility District No. 23 provide water and sanitary sewer services to the Teal Gardens subdivision. The Board noted that the District did not have capacity available for any development in the subdivision. Mr. Willis suggested that the Board hold a special meeting with the developer to discuss alternative sources of water and sanitary sewer service.

No action was taken on the matter.

I. Discuss and take action on request from the City of Arcola concerning Emergency Interconnect with Fort Bend Municipal Utility District No. 141

Mr. Willis reported to the Board that the City of Arcola (“Arcola”) desires to enter into an emergency interconnect agreement with the Fort Bend Municipal Utility District No. 141. Mr. Willis requested permission to communicate with Fort Bend Municipal Utility No. 141 regarding this matter.

Upon a motion by Supervisor Carreon, seconded by Supervisor Fleck, and after full discussion, the Board voted unanimously to authorize Mr. Willis to communicate with Fort Bend Municipal Utility District No. 141 regarding the proposed emergency interconnect with the City of Arcola.

7. OPERATOR’S REPORT/TERMINATION OF SERVICE

Next, the Board recognized Mr. Butcher who submitted to and reviewed with the Board the Operator’s Report, a copy of which is on file in the official records of the District.

Ms. Butcher reported as follows:

- The District pumped a total of 9,712,000 gallons of water for the month.
- The District has 773 connections.
- The billed to pumped ratio was 75.5%.
- Mr. Butcher reported that the repairs to the water well motor at the water plant were in progress.

A. Trammel Fresno Road Widening Project.

Mr. Butcher informed the Board that the investigation to confirm the potential interference from California street west to Chimney rock had been completed and that such information will be presented to the District Engineer for evaluation of the necessity to relocate utilities.

B. Approval of Requests for Water Taps.

EDP installed residential taps and meters at 4 locations for a total of \$3,984.28.

C. BBVA Compass Lockbox Update

The next water bill payment coupons will have a new mailing address as EDP transitions from in-house payment processing to a secure lockbox at Compass Bank.

E. 4034 Lilly Street – Leak Adjustment Request

Customer requested an adjustment due to a water leak. Upon a motion made and duly seconded, the Board voted unanimously to adjust the amount due.

F. 622 Evergreen Street – High Water Bill Adjustment Request

Customer requested a high water bill adjustment. Upon a motion made and duly seconded, the Board voted unanimously to adjust the amount due and instructed the Operator to test the meter.

G. Termination of Water Service

Consideration was then given to the termination of water service to the delinquent accounts listed on the Termination List in the Operator's Report.

Supervisor Carreon expressed concern that fire hydrants located at 3703 Gettie Road, along Lissie Road, and along Avenue B were not properly repaired as water still collects in the drainage ditches near those fire hydrants. Supervisor Carreon requested that EDP include a list of fire hydrant leaks in each monthly report before any hydrants are repaired.

Upon motion duly made by Supervisor Fleck, seconded by Supervisor Casher, the Board voted unanimously to approve the Operator's Report and approve the termination list.

8. ENGINEER'S REPORT

The Board recognized Mr. Dybala, who presented the Engineer's Report as follows:

A. Status of Projects.

1.) Teleview Terrace Water and Wastewater Plumbing Contract

- Waiting on receipt of record drawings from Contractor and TWDB's approval of project closeout documents before releasing final payment to Reddico Construction Co., Inc., ("Reddico") in the amount of \$59,438.81.

2.) Water and Wastewater Plumbing Contract for Marbill Estates, and Ridgewood Estates Subdivisions, and North and South Teague Road

- Contractor continues to complete construction of water and waste water services lines and decommission of septic tanks.
- Mr. Dybala presented to the Board for consideration and approval Pay Estimate No. 3 from Reddico for construction of the project in the amount of \$305,923.83. Mr. Dybala recommended approval of Pay Estimate No. 3. Upon a motion duly made and seconded, the Board voted unanimously to approve Pay Estimate No. 3.
- Mr. Dybala presented to the Board for consideration and approval Invoice No. 4 from Geotest Engineering, Inc., in the amount of \$4,501.75 for material testing services. Mr. Dybala recommended approval of the Invoice No. 4. Upon motion duly made and seconded, the Board voted unanimously to approve Invoice No. 4.

3.) Phase II Water Plumbing Contract (Including Davis and West Davis Roads)

- Contractor currently working on installation of water service lines throughout project.
- Mr. Dybala presented to the Board for consideration and approval Pay Estimate No. 4 from T-Construction, LLC (“T-Construction”), for construction of the project in the amount of \$147,191.04. Mr. Dybala recommended approval of Pay Estimate No. 4. Upon a motion duly made and seconded, the Board voted unanimously to approve Pay Estimate No. 4. Mr. Dybala noted that the remaining \$13,000 of the \$600,000 loan from the Texas Water Development Board (“TWDB”) would be contributed towards the payment.

4.) Fresno Gardens North Wastewater Collection System

- Jacobs is in the process of completing construction drawings for agency review.

5.) Fresno Gardens North Wastewater Plumbing Contract

- Townhall meetings will be conducted once the public wastewater lines for this area are under construction.

6.) Gateway Acres Subdivision Wastewater Collection System

- Jacobs is working on construction drawings for agency review.

7.) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main.

- Jacobs is in the process of completing a preliminary engineering report for Board approval. The surveyor completed the topographic survey for the project, and the District awaits a lease agreement with Fort Bend County for use of Fort Bend County’s property as a lift station site.

8.) Gateway Acres Subdivision Wastewater Plumbing Contract

- Townhall meetings will be conducted once the public wastewater lines are under construction.

B. Authorize Engineer to prepare plans and specifications for Projects

1.) Water Plant No. 2

- The Environmental Assessment Report (“EAR”) is complete and has been submitted to various governmental agencies for review and comment. Once those comments are received and integrated into the EAR, the EAR will be submitted to the Texas Water Development Board (“TWDB”) for review and comment.
- Jacobs received a draft of the Well Siting Study from LBG-Guyton and the study suggests water production should be obtainable, but water quality issues are a concern.
- Mr. Dybala presented to the Board for consideration and approval Invoice No. 3 from LBG-Guyton for work associated with the well siting study in the amount of \$2,513.03. Mr. Dybala recommended approval of Invoice No. 3. Upon a motion duly made and seconded, the Board voted unanimously to approve the payment of Invoice No. 3.

- Mr. Dybala then discussed the proposed water plant layout and facility components and also recommended proceeding with the design and construction of Water Plant No. 2. He noted that the Board should be prepared to add a treatment unit to Water Plant No. 2 to address water quality issues. Upon a motion duly made by Director Fleck and seconded by Director Casher, the Board voted unanimously to approve preparation of the proposal.

C. Report on Status of Project Funding and Take Necessary Action Thereto

1.) One Year Warranty Expiration Dates

- Marbill and Ridgewood Estates Water and Wastewater Lines – 03/15/2018
- Phase III Water Service Lines – 05/17/18
- Televue Terrace Subdivision Water and Wastewater Service Lines – 07/17/18

2.) \$1,000,000 Interest Free Loan

- Mr. Dybala reported that the remaining approximately \$13,000 will be used to pay a portion of Pay Estimate No. 4 from T-Construction for the Phase II Water Plumbing Contract

3.) Third TWDB CWSRF Loan

- Jacobs is working to secure the loan in order to complete the Fresno Gardens North Subdivision Wastewater System, Gateway Acres Subdivision Wastewater System, and Fresno Ranchos Subdivision Lift Station and Force Main Project.

4.) FY08 EPA STAG Grant

- District has \$216,346.60 in remaining funds to be used during Phase 2 Waster Service Line Project and Phase 3 Water Service Line Project

5.) FBC FY14 CDBG Funds

- The District has secured \$217,467.00 in funds from Fort Bend County CDBG Department during Televue Terrace Subdivision Water and Wastewater Plumbing Contract

D. Projections for District Water and Wastewater Projects

- Need to update information every January and July

E. Discuss Emergency Preparedness Plan

- Emergency Preparedness Plan will be reviewed in April 2018 to determine if any updates are required.

F. Requests for Water and Sewer Service

- There were no new requests for service.
- Fresno Market (FM 521): Upon a motion duly made and seconded, the Board agreed to provide a three-month extension.

- LT No Limits (Duplex): Upon a motion duly made and seconded, the Board agreed to provide a six-month extension.
- First Baptist Church of Fresno and Mustang Community Center: Fort Bend County proposes that the District design and construct a gravity wastewater line and connect both the First Baptist Church of Fresno and the Mustang Community Center. Mr. Dybala discussed the costs related to building the line which total approximately \$247,000 and noted that it will cost an additional \$15,000 to extend the line to Mustang Bayou. He recommended that an agreement between the District and Fort Bend County regarding the project be finalized. Upon a motion from Director Casher, seconded by Director Carreon, and after full discussion, the Board voted to instruct the Mr. Dybala and Mr. Willis to prepare an agreement with the County regarding the project.

Supervisor Carreon observed that some existing manholes and future manholes in the Fresno Garden North Subdivision and the Gateway Acres Subdivision be engineered and constructed to a height to avoid flooding during heavy rain events.

Supervisor Carreon also expressed concern regarding the cost to hydro-mulch areas previously under construction.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously to approve the Engineer's Report.

9. ELECTRICAL SERVICES PROPOSAL

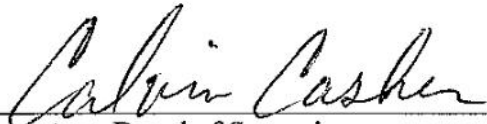
The Board took no action on this matter.

10. HEAR FROM THE PUBLIC

At this time, the Board opened the meeting to comments from the public.

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PASSED, ADOPTED, and APPROVED this December 21, 2017.


Secretary, Board of Supervisors

