

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to (1) accept the Bookkeeper's Report as presented; and (2) authorize the payment of the checks and invoices listed therein.

2. TAX REPORT

The Board recognized Mr. Hernandez who presented to the Board the Tax Report.

Upon a motion duly made by Supervisor Carreon, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Tax Report.

3. ATTORNEY'S REPORT

The Board recognized Mr. Willis, who presented the Attorney's report as follows:

A. Approval of Minutes.

The proposed minutes of the meetings held on January 12, 2018, and January 18, 2018, were presented for approval. Upon a motion made by Supervisor Carreon, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the minutes of the meetings held on January 12, 2018, and January 18, 2018.

B. Report on Certificates of Convenience and Necessity ("CCNs").

No action was taken on the CCNs.

C. Regional Plant Committee Report.

Supervisor Fleck presented to the Board the Regional Plant Committee Report. Upon a motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

D. Regional Facilities Contract.

No action was taken in connection with the Regional Facilities Contract.

E. Five Year Financing Plan.

No action was taken in connection with the Five-Year Financing Plan.

F. Application to Texas Water Development Board for Project and Issuance of Bonds, Series 2017.

No action was taken on this matter.

G. Discuss Strategic Partnership Agreement with the City of Houston and the City of Pearland

No action was taken on this matter.

H. Discuss and take action on requesting Fort Bend County Municipal Utility District No. 23 provide water and sanitary sewer services to Teal Gardens.

No action was taken on this matter.

I. Approve Resolution Regarding Tax Exemptions for 2018

Consideration was next given a proposed Resolution Concerning Tax Exemptions for 2018.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously to approve the Resolution Concerning Tax Exemptions for 2018. A copy of said Resolution is on file in the official records of the District.

J. Engage Attorney to Collect Delinquent Taxes

Consideration was then given to engaging an Attorney to collect the District's delinquent taxes. The Board noted that the District has a contract with Linebarger Goggan Blair and Sampson ("Linebarger") to collect the District's delinquent taxes and that such contract continues until terminated.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously to engage the services of Linebarger to collect the District's delinquent taxes, including the 2017 taxes that are delinquent on July 1, 2018, and thereafter.

K. Adopt Order Imposing 20% Penalty on Delinquent Taxes

Consideration was next given a proposed Order Concerning 20% Penalty on Delinquent Taxes.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously to approve the Resolution Concerning 20% Penalty on Delinquent Taxes. A copy of said Order is on file in the official records of the District.

L. Adopt Order Calling Supervisors Election and Tax Assessor/Collector Election

Mr. Willis then presented the Board with the Order Calling Supervisors and Tax Assessor-Collector Election. He noted that the order calls an election on May 5, 2018, for two supervisors and one tax assessor-collector. He noted that the District will enter into a Joint Election Agreement and Contract for Election Services with Fort Bend County to conduct the election on behalf of the District.

Upon motion by Supervisor Carreon, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to adopt the Order Calling Supervisors Election and Tax Assessor/Collector Election. A copy of said Order is on file in the official records of the District.

4. OPERATOR'S REPORT/TERMINATION OF SERVICE

Next, the Board recognized Ms. Campbell who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District.

Ms. Campbell reported substantial system repairs and maintenance as follows:

- Installed 2 residential taps and meters.
- The District has 878 residential connections, 303 full service residential connections, and 1,337 total connections.

- The District pumped a total of 8,758,000 gallons of water for the month.
- The billed to pumped ratio was 82.9%.

1. Trammel Fresno Road Widening Project

Ms. Campbell informed the Board that the investigation to confirm the potential interference from California street west to Chimney rock had been completed and that such information has been presented to the District Engineer for evaluation of the necessity to relocate utilities.

2. Delinquent Accounts and Service Terminations

Consideration was then given to the termination of water service to the delinquent accounts listed on the Termination List in the Operator’s Report.

Supervisor Carreon requested EDP provide a fire hydrant flushing report at the next meeting.

Upon motion duly made by Supervisor Fleck, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Operator’s Report and approve the termination list.

5. ENGINEER’S REPORT

The Board recognized Mr. Dybala, who presented the Engineer’s Report as follows:

A. Status of Projects

1. Water and Wastewater Plumbing Contract for Marbill Estates, and Ridgewood Estates Subdivisions, and North and South Teague Road

- Project is substantially complete, and contractor is addressing punchlist items.
- Mr. Dybala presented Change Order No. 3 for the Board’s approval which updates contract quantities for various bid items to reflect actual quantities used in the field at project completion.
- Mr. Dybala presented to the Board Invoice No. 5 in the amount of \$1,860.30, and Invoice No. 6 in the amount of \$4,232.60, from Geotest Engineering for performing material testing services for the project. Mr. Dybala recommended approval of Invoices No. 5 and 6.
- Mr. Dybala presented to the Board Pay Estimate No. 6 (Final) from Reddico Construction Co. in the amount of \$84,525.20. Mr. Dybala instructed the Board to instruct the Bookkeeper not to release this pay estimate to the contractor until the District received approval for the project from the Texas Water Development Board.
- Mr. Dybala identified five properties with wells that remain unplugged. Mr. Dybala requested the Board authorize SKLaw to work with the property owners to either secure well permits for the properties or coordinate plugging of the water wells. Upon a motion by Supervisor Medina, seconded by Supervisor Casher, and after full discussion, the Board authorized the SKLaw to secure well permits for the properties or coordinate plugging of the water wells.

2. Phase II Water Plumbing Contract (Including Davis and West Davis Roads) (Decommission of Turner CCN)

- Contractor reports it is substantially complete with the project. Contractor is completing punchlist items and closeout documents. Project currently contains 324 properties.
- Mr. Dybala presented to the Board Pay Estimate No. 7 from T-Construction, LLC, in the amount of \$4,705.78. Mr. Dybala recommended approval of Pay Estimate No. 7.

3. Fresno Gardens North Wastewater Collection System

- Jacobs is in the process of completing construction drawings for agency review.

4. Fresno Gardens North Wastewater Plumbing Contract

- Townhall meetings will be conducted once the public wastewater lines for this area are under construction.

5. Gateway Acres Subdivision Wastewater Collection System

- Jacobs is working on construction drawings for agency review.

6. Fresno Ranchos Subdivision Wastewater Lift Station and Force Main.

- Jacobs is working on construction drawings for agency review.

7. Gateway Acres Subdivision Wastewater Plumbing Contract

- Townhall meetings will be conducted once the public wastewater lines are under construction.

8. FM 521 Sanitary Sewer Extension

- Sanitary Sewer Easements with Fort Bend County and First Baptist Church of Fresno have been finalized, but still need to be recorded.
- Mr. Dybala then discussed the request from Fort Bend County to operate the newly-installed septic system for the sporting fields behind the community center while also remaining connected to the District's water system. The Board discussed allowing Fort Bend County to continue operating the septic system provided that once the septic system needs to be repaired, the septic system would have to be removed and the sporting field facilities connected to the District's wastewater system. SKLaw is in discussions with Fort Bend County on this matter.
- Mr. Dybala presented to the Board Invoice No. 2 from Arborleaf in the amount of \$3,497.50 for topographic survey work. Mr. Dybala recommended approval of Invoice No. 2.

B. Authorize Engineer to prepare plans and specifications for Projects

1. Water Plant No. 2

- Arborleaf has provided initial topographic survey results to Jacobs.
- Terracon continues to work on the geotechnical investigation.
- Potential Pollution Hazard Study is complete and no obvious potential pollution hazards or environmental site hazards were found to prevent well construction.
- Environmental Assessment has been submitted to TWDB and District is awaiting approval.
- District is awaiting TWDB approval to use surplus DFUND to complete project.
- Mr. Dybala presented to the Board Invoice No. 3 from WSP USA, formerly LBG-Guyton, in the amount of \$1,875.00 for the Potential Pollution Hazard Study. Mr. Dybala recommended approval of Invoices No. 3.

- District Estimated Water Connection Timeline (Water Plant No. 1 Connection Capacity 1,600)
 - End of 2018 = 1,460
 - End of 2019 = 1,520
 - End of 2020 = 1,580
 - Anticipate completing Water Plant No. 2 construction by end of 2020

C. Report on Status of Project Funding and Take Necessary Action Thereto

1. One Year Warranty Expiration Dates

- Marbill and Ridgewood Estates Water and Wastewater Lines – 03/15/2018
- Phase III Water Service Lines – 05/17/18
- Televue Terrace Subdivision Water and Wastewater Service Lines – 07/17/18

2. 2015 TWDB DFUND Loan

- Jacobs requested TWDB authorize remaining funds to be used for Water Plant No. 2 project.

3. 2009 TWDB CWSRF Loan

- Plan to use remaining funds for Fresno Gardens North Subdivision Waterwater Collection System.

4. Fourth TWBD Loan and Third TWDB CWSRF Loan

- Loan needed to complete Fresno Gardens North Subdivision Wastewater System, Gateway Acres Subdivision Wastewater System, Fresno Ranchos Subdivision Lift Station and Force Main Project, and Expansion of City of Arcola Wastewater Treatment Plant.
- Jacobs will begin preparation of loan applications once plumbing projects have been completed, contractors have been provided final payments, all outlay reports with TWDB have been resolved, payments due or owed to or from the City of Arcola for the wastewater treatment plant expansion project have been resolved, and the Bookkeeper has finalized remaining DFUND and CWSRF loans.

5. 2018 Fort Bend County CDBG Funds

- Consider applying for future plumbing contracts including Fresno Gardens North Subdivision or Gateway Acres Subdivision.

D. Projections for District Water and Wastewater Projects

- Need to update information every January and July.
- Mr. Dybala presented updated water and wastewater project projection exhibits.

E. Discuss Emergency Preparedness Plan

- Emergency Preparedness Plan will be reviewed in April 2018 to determine if any updates are required.

F. Requests for Water and Sewer Service

- **Water Service**
 - LT No Limits Duplex – Engineer and Operator reviewed application and request Board approval of such application. Upon a motion by Supervisor

Casher, seconded by Supervisor Medina, and after full discussion the Board voted unanimously to approve the application.

- Friendship Business (SWINGBY #3 Gas Station with Checkers and Charleys and Cinnabon Restaurants) (FM 521 & Evergreen) - Engineer and Operator reviewed application and request Board approval of such application. Upon a motion by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion the Board voted unanimously to approve the application.
- 4320 Doreen Avenue – This property contains a multi-family structure, not a single family structure. Property owner originally applied for a single-family structure connection. Property owner needs to complete commercial application process. Engineer requested approval of such application contingent upon approval from Operator. Upon a motion by Supervisor Medina, seconded by Supervisor Casher, and after full discussion the Board voted unanimously to approve the application subject to review and approval by Engineer and Operator.
- F&R Tax (FM 521) – Property owner has submitted application, but property owner still needs to provide information describing plumbing improvements.
- Ceron Countertop LLC (4417 Mistletoe) - Property owner has submitted application, but property owner still needs to provide information describing plumbing improvements.
- 4623 FM 521 Mobile Taco Service – Customer requested water service for a mobile taco truck. Upon a motion by Supervisor Carreon, seconded by Supervisor Medina, the Board voted unanimously to authorize water service to the taco truck.
- Doloris Hernandez (419 Sycamore) – Property owner requested service to address, but Engineer has determined that the property is outside of District boundaries. The Board declined to provide service.
- Mr. Dybala then presented a request to the District to provide water service to a food truck. After discussion, no action was taken, and the matter was deferred.

- **Wastewater Service**

- Mr. Dybala reviewed the status of non-residential applications for wastewater service.

G. Trammel Fresno Road Widening Project

- No update.

H. Discussions with Nalco Champion Regarding Water and Wastewater Service

- No update.

I. Potential Emergency Water Interconnect with BCMUD 21

- No update.

J. Potential Emergency Water Interconnect with MUD 141

- Engineer and Operator are reviewing construction plans for an emergency water interconnect.

Upon motion made by Supervisor Medina, and seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Engineer’s Report.

6. ELECTRICAL SERVICES PROPOSAL

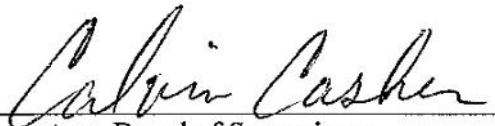
The Board took no action on this matter.

7. HEAR FROM THE PUBLIC

At this time, the Board opened the meeting to comments from the public.

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PASSED, ADOPTED, and APPROVED this March 15, 2018.


Secretary, Board of Supervisors

