

Upon motion duly made by Supervisor Medina, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the Bookkeeper's Report and authorize the payment of the checks and invoices listed therein.

2. TAX REPORT

Ms. Grimes then presented to the Board the Tax Report.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to approve the Tax Report, as presented.

3. ENGINEER'S REPORT

The Board recognized Mr. Dybala, who presented the Engineer's Report as follows:

A. Status of Projects

1. Marbill Estates and a Portion of Ridgewood Estates Subdivisions and North and South Teague Road Water and Wastewater Plumbing Contract

- Fresno Gardens North Subdivision Wastewater Collection System
 - Jacobs has received review comments from all agencies, including subsequent discussions with City of Houston staff regarding their comments. Following such discussions, Jacobs will adjust the location of the sanitary sewer lines in the ditch. No easements, or a master drainage study, will be necessary. Mr. Dybala noted that Jacobs is in the process of updating the plans for agency approvals, and further reported that the Texas Water Development Board ("TWDB") will need to approve the project in order for the District to advertise for bids.
 - Mr. Willis is coordinating with CoA regarding the District providing wastewater service in this area which is within the boundaries of the "Existing Fresno Facilities" of the Regional Facilities Contract, and decommissioning the existing lift station at the intersection of Kansas Street and West Sycamore Road that once served the old Haliburton facility.
 - Mr. Dybala is waiting on the Bookkeeper for final amount remaining in the District's TWDB CWSRF Loan. The District would utilize this amount to start the project, but would need the new TWDB CWSRF Loan secured or utilize the District's general fund to complete it.

- Fresno Gardens North Subdivision Wastewater Plumbing Contract
 - Townhall meetings are anticipated to start at the end of this year and planning with consultants will take place in the next couple of months on ways to improve the plumbing project process. Afterwards, Jacobs will discuss methods to improve the project process with the Board for its consideration.

- Gateway Acres Subdivision Wastewater Collection System
 - Jacobs is completing the project construction drawings for agency review. The construction project will be on hold until completion of Trammel Fresno Road widening project. A new TWDB CWSRF Loan needs to be secured to complete the project.

- Fresno Ranchos Subdivision Wastewater Lift Station and Force Main
 - Jacobs is completing the construction drawings for agency review. Construction of the new project will be on hold until completion of Trammel Fresno Road widening project. A new TWDB CWSRF Loan needs to be secured to complete project.
- Gateway Acres Subdivision Wastewater Plumbing Contract
 - Townhall meetings will be conducted once the public wastewater lines for this area are under construction
- FM 521 Sanitary Sewer Extension
 - This project is currently under construction. The Contractor is currently completing the public and private gravity sanitary sewer work on the Church's property and addressing point repairs to the public gravity sanitary sewer within the Mustang Community Center property (damaged pipe joints, sagging line, and a joint separation). Due to rain delays, resulting in 32 granted rain days since the start of the project, Mr. Dybala anticipates that the contract will be fully completed sometime in November. The current contractual completion dates, including granted rain days, is October 22 for substantial completion, and November 6 for final completion.
- Water Plant #2
 - Jacobs is preparing project construction plans. Mr. Dybala anticipates coordinating with Fort Bend County this month regarding the last easement needed for the project (a water line easement along Renfro-Burford Road between the WP 2 site and undeveloped Doreen Avenue).
 - Status of TWDB's Approval to use Surplus DFUND Loan Funds - The TWDB approved to use surplus TWDB DFUND loan funds for project, but the funds cannot be accessed until the Environmental Assessment is approved.
 - Status of Environmental Assessment ("EA") – The TWDB cannot approve the EA until the Corps of Engineers ("CoE") provides a response that wetlands located on the water plant site are non-jurisdictional. Jacobs received this month from CoE a response that these wetlands are isolated and are non-jurisdictional. Jacobs provided this information to the TWDB, and is awaiting approval of the EA.
 - Status of Sanitary Control Easement - Metes and bounds descriptions with exhibits for three tracts of land involved with the easement were provided to District Attorney.
 - District Est. Water Conn. Timeline (FBCFWSD#1 WP#1 Connection Capacity 1,600)
 - End of 2018=1,480
 - End of 2019=1,540
 - End of 2020=1,600
 - Anticipate completing District's WP#2 by end of 2020

B. Authorize Engineer to prepare plans and specifications for water and wastewater systems projects as necessary

- The Board noted that no action was necessary.

C. Report on status of project funding and take necessary action related thereto

1. Project One Year Warranty Expiration Dates

- Phase II Water Service Lines – 11/14/18
- Marbill Estates Subdivision / Portion of Ridgewood Estates Subdivision / North and South Teague Road Water and Wastewater Service Lines – 01/03/19

2. 2015 TWDB DFUND Loan

- Jacobs anticipates using remaining funds for Water Plant No. 2 project.

3. 2009 TWDB CWSRF Loan

- Jacobs anticipates using remaining funds for Fresno Gardens North Subdivision Wastewater Collection System project.

4. Fourth TWDB Loan and Third TWDB CWSRF Loan

- 4th TWDB DFUND Loan
 - Jacobs is waiting on the Bookkeeper to determine the amount remaining in the District's current DFUND loan. Once this is determined, the engineering and environmental sections of the application will be updated, if necessary, and provided to the District Attorney for submission to the TWDB. It is estimated that the new loan amount will be \$1.64M and will be used to cover the additional costs to complete the Water Plant No. 2 project.
- 3rd TWDB CWSRF Loan
 - Jacobs is waiting on the Bookkeeper to determine the amount remaining in the District's current CWSRF loan. Once this is determined, the engineering and environmental sections of the application will be updated, if necessary, and provided to the District Attorney for submission to the TWDB. It is estimated that the loan amount will be \$12.55M and will be used to cover the additional costs to complete the Fresno Gardens North Subdivision WW System, Gateway Acres Subdivision WW System, Fresno Ranchos LS and FM project, and an expansion to the CoA Wastewater Treatment Plant (from 0.25MGD to 0.425MGD).

5. Fort Bend County CDBG Funds

- Jacobs recommends applying for community development block grant funds once the Gateway Acres Subdivision Wastewater plumbing project is underway.

D. Projections for District Water and Wastewater Projects

- Need to update information every January and July. Exhibits were not updated as no changes to existing exhibits were needed.

E. Discuss Emergency Preparedness Plan

- Emergency Preparedness Plan will be reviewed in April 2019 to determine if any updates are required.

F. Requests for Water and Sanitary Sewer Service

- **Water Service**
 - Mr. Dybala reviewed the status of non-residential applications for water service.
- **Wastewater Service**
 - Mr. Dybala reviewed the status of non-residential applications for wastewater service.

G. Trammel Fresno Road Widening Project

- Mr. Dybala reported that all prior approved adjustments to the waterline along Trammel Fresno Road have been completed.

H. Potential Emergency Water Interconnect with Brazoria County Municipal Utility District No. 21

- Mr. Dybala reported that he had communicated with LJA, District Engineer for Brazoria County Municipal Utility District No. 21 (“BCMUD 21”), regarding a possible emergency water interconnect. BCMUD 21 is interested in pursuing an interconnect once the District completes Water Plant No. 2.

H. Potential Emergency Water Interconnect with FBMUD 141

- The project has been completed and record drawings provided to the District and EDP.

I. CoA WWTP Discharge Permit Renewal

- The existing permit expired on September 1, 2018. Per CoA, the renewal application is currently under review by the TCEQ.

Upon motion made by Supervisor Casher, and seconded by Supervisor Medina, and after full discussion, the Board voted unanimously to approve the Engineer’s Report.

4. ATTORNEY’S REPORT

The Board recognized Mr. Willis, who presented the Attorney’s report as follows:

A. Approval of Minutes

The proposed minutes of the meetings held on September 20, 2018, were presented for approval.

Upon a motion made by Supervisor Medina, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the minutes of the meetings held on September 20, 2018, as presented.

B. Report on Certificates of Convenience and Necessity (“CCNs”)

No action was taken in connection with the Certificates of Convenience and Necessity.

C. Regional Plant Committee Report

Supervisor Hamilton presented to the Board the Regional Plant Committee Report.

Upon a motion made by Supervisor Medina, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

D. Regional Facilities Contract

No action was taken in connection with the Regional Facilities Contract.

E. Five Year Financing Plan

No action was taken in connection with the Five-Year Financing Plan.

F. Application to Texas Water Development Board for Project and Issuance of Bonds, Series 2019

Mr. Willis had no updates to provide the Board and no action was taken in connection with the Application to the Texas Water Development Board for Project and Issuance of Bonds, Series 2019.

G. Discuss Strategic Partnership Agreement with the City of Houston and the City of Pearland, including status of inventory of commercial businesses

The Board recognized Mr. Fortner, who presented to the Board an update on the Strategic Partnership Agreements with the Cities of Houston and Pearland.

The Board noted no action was necessary.

H. Proposal to Renew Insurance

Mr. Willis then presented to the Board a proposal from HARCO Insurance Services (“Harco”) to renew the District’s insurance.

Upon motion duly made by Supervisor Carreon, seconded by Supervisor Medina, the Board voted unanimously to accept the renewal proposal from Harco.

5. OPERATOR’S REPORT/TERMINATION OF SERVICE

Next, the Board recognized Ms. Campbell, who submitted to and reviewed with the Board the Operator’s Report, a copy of which is on file in the official records of the District.

Ms. Campbell reported substantial system repairs and maintenance as follows:

- Installed residential taps and meters at fifteen (15) locations;
- Completed relocation of water lines (Chimney Rock to California).
- Repaired two service line leaks;
- Installed a water and sewer connection;

1. NFBWA Rate Increase

Ms. Campbell presented a notice from the NFBWA concerning its proposed rate increase to be effective January 1, 2019. The pumpage fee will be increasing from \$3.35 to \$3.65 per 1,000 gallons, and the surface water fee from \$3.70 to \$4.00 per 1,000 gallons.

2. Delinquent Water Accounts and Service Terminations

Ms. Campbell provided a list of customers that received a delinquent letter by mail and are subject to the disconnection of service.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Medina, and after full discussion, the Board voted unanimously to approve the Operator’s Report and approve the termination list.

6. HEAR FROM THE PUBLIC

At this time, the Board opened the meeting to comments from the public.

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PASSED, ADOPTED, and APPROVED this November 15, 2018.

Calvin Casher
Secretary

[SEAL]

