

**NOTICE OF MEETING  
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1 OF  
FORT BEND COUNTY, TEXAS**

Notice is hereby given that the Board of Supervisors of Fort Bend County Fresh Water Supply District No. 1 will meet in regular session, open to the public, at 6:00 p.m. on Thursday, September 19, 2024, at the Mustang Community Center, 4521 F.M. 521 North, Fresno, Fort Bend County, Texas, 77545, a designated meeting place of the Board inside the boundaries of the District.

Electronic copies of the meeting materials are available at [www.fortbendwater1.com](http://www.fortbendwater1.com) at such time as the meeting occurs. At the meeting the following items will be considered:

**1. Hear from public solely regarding matters on the agenda (limited to 3 minutes per person).**

**2. Public Hearing on proposed 2024 tax rate.**

**3. Adopt Order Setting Tax Rate.**

**4. Approve Amended Notice to Sellers and Purchasers.**

**5. Receive update concerning sanitary sewer easements along Trammel Fresno Road.**

**6. Review Bookkeeper's Report and consider taking action thereon, including:**

A. Approval of bills submitted to the District for payment.

B. Review Investment Report and authorize necessary action in connection therewith.

C. Review Collateral Pledge Report and Investment Policy and authorize necessary action in connection therewith including any amendments or changes thereto.

D. Discuss depository institutions and take any necessary related actions.

**7. Review Tax Assessor/Collector's Report and consider taking action thereon, including:**

A. Approve write-offs as recommended by the Fort Bend County Tax Assessor/Collector.

**8. Review Engineer's Report and consider taking action thereon, including:**

A. Report on status of projects including: (i) Gateway Acres Subdivision wastewater plumbing contract, (ii) Fresno Ranchos Wastewater Collection System, (iii) Expansion of Televue Terrace Subdivision Lift Station, and (iv) Teal Gardens Development, and take action related thereto, including authorize advertisement of bids, award of contracts, approval of pay estimates and change orders.

B. Authorize Engineer to prepare plans and specifications for water and wastewater system projects and authorize solicitation/advertisement of bids for construction of water system and wastewater system projects as necessary.

C. Report on status of project funding, and take necessary action related thereto.

D. Report on projections for District Water and Wastewater Projects.

E. Discuss Emergency Preparedness Plan and take any necessary action related thereto.

F. Update concerning status of non-residential connections.

G. Discuss and take action on proposed emergency water interconnect with BC MUD 21.

H. Update of status of City of Arcola water plant.

I. Update on status of WWTP expansion.

J. Update concerning road widening projects within the District.

**9. Review Operator's Report and consider taking action thereon, including:**

A. Approval of repairs to water and wastewater systems.

B. Approval of requests for water taps.

C. Approval of water termination list.

D. Discuss requests under Private Easement Policy.

**10. Attorney's Report and consider taking action thereon, including.**

A. Approve minutes of meetings held on August 15, 2024, and August 20, 2024.

B. Discuss and take action on Regional Facilities Contract, including WWTP expansions, capacity requirements and related matters.

**11. Regional Plant Committee Report and consider taking action thereon.**

**12. Public Hearing on proposed 2024 tax rate.**

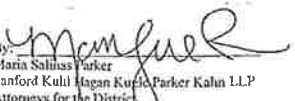
**13. Adopt Order Setting Tax Rate.**

**14. Approve Notice to Sellers and Purchasers.**

**15. Hear from public.**

Pursuant to V.T.C.A. Government Code §551, the Board of Supervisors may convene in closed session in relation to any agenda item included in this Notice with such closed session to be held at the date, hour, and place given in this Notice any and all subjects for any and all purposes permitted by V.T.C.A Government Code Chapter 551, including but not limited to, private consultation with the District's Attorney's on any or all matters or subjects authorized by law, pending or contemplated litigation, personnel matters, real estate transactions, security devices, economic development negotiations and/or gifts and donations.

**FORT BEND COUNTY FRESH WATER  
SUPPLY DISTRICT NO. 1**

By:   
Maria Salinas Parker  
Sanford Kull Hagan Kull Parker Kahn LLP  
Attorneys for the District



September 18, 2024

Board of Directors  
Fort Bend County Freshwater Supply District #1  
c/o Sanford Kuhl Hagan Kugle Parker Kahn LLP  
1980 Post Oak Boulevard, Suite 1380  
Houston, TX 77056

Re: Fort Bend County Freshwater Supply District #1 – September 2024 Board of Directors Meeting

Dear Board Members:

Following is the status report on Fort Bend County FWSD#1 No. 1 projects:

Agenda Item No. 8 – Engineer’s Report:

**(a) Report on status of projects:**

- i) Gateway Acres Subdivision Wastewater Plumbing Contract (199 properties within original contract)
  - o Connection Update:
    - Approximately 45 properties connected to District’s WW System (additional work still required on these properties)
    - 12 properties were removed from project due to properties not securing or properly maintaining water service or were not a single-family residential property
  - Anticipate project being completed by the end of this year
  - Request Board’s approval of Invoices No. 1 and 2 from Terracon for material testing services for \$3,688.75 and \$5,110.63, respectively
  - Multiple property issues presented to Inframark and DA to resolve and present to Board for resolution
- ii) City of Arcola WWTP Expansion Project (0.675 MGD to 0.95 MGD)
  - Project under construction and anticipated to be fully complete September 2024...once completed, the District will have 0.35 MGD of WWTP capacity (on paper and on ground)
  - Waiting for final invoices from CoA for payment
- iii) Fresno Ranchos Subdivision Wastewater Collection System
  - Project currently under design
- iv) Expansion of Televue Terrace Subdivision Lift Station
  - Project currently under design...Engineering Study Report is complete and will be submitted to the TCEQ this month for review/approval
- v) Teal Gardens Development
  - DA working on condemnation efforts to secure remaining utility easements for project...Developer needs approval of project from TCEQ, FBC, and City of Houston...once easements have been secured and applicable governmental agencies have approved plans, District will complete their review and approval of the on-site and off-site utility plans
- vi) City of Arcola WWTP Expansion Project (0.95 MGD to 1.4 MGD)
  - Project is currently under design...once completed, the District will have 0.8 MGD of WWTP capacity
  - Per latest correspondence from CoA, construction documents should be completed, have full agency approval, and be under advertisement 1<sup>st</sup> Q of next year
- vii) Water Plant No. 2 Generator
  - District had requested to investigate the possibility of constructing a natural gas generator
  - Per communications with CenterPoint, there is an existing 8” gas line along Renfrow-Burford Road (south side of street)
  - Currently working to provide CenterPoint needed information (generator size in KW, total gas load in CFS, and required delivery pressure) so they can perform a pressure study to determine if they can provide services as is to our facility

- viii) Portable Diesel Generator for LS's and Double Walled Diesel Storage Tank
  - Inframark to provide update on a) portable generator with metal shed and concrete foundation with bollard and b) double walled diesel storage tank

**(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects**

- no action items

**(c) Report on status of project funding and take necessary action related thereto.**

- Project One-Year Warranty Expiration Dates
  - Gateway Acres Subdivision WW Collection System = 01/31/25
  - Fresno Ranchos Subdivision Lift Station and Forcemain = 01/30/25
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of the CoA WWTP Expansion Project (0.675 MGD to 0.95 MGD)
- FBC CDBG Funds...will pursue funding source for future plumbing projects

**(d) Projections for District Water and Wastewater Projects**

- request Board approval to update information every January and July

**(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto**

- review EPP in April each year to determine if any updates are required

**(f) Status of Non-Residential Applications for Water Service –**

<b>Connected:</b>	
<b>4320 Doreen Avenue (Multi-Family Dwelling)</b>	<b>La Fresno Food Mart</b>
<b>293 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>Lou's Back Porch</b>
<b>297 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>LT No Limits</b>
<b>Church of God of Prophecy</b>	<b>Mustang Community Center</b>
<b>Dollar General</b>	<b>MVP Auto Parts (Domestic &amp; FW)</b>
<b>Enriquez Tire Shop (East Palm)</b>	<b>Nalco Water (FW)</b>
<b>FBC Water Connection at Water Plant</b>	<b>New Quality Life Ministries (Church)</b>
<b>First Baptist Church of Fresno (Domestic &amp; FW)</b>	<b>New Quality Life Ministries (Restaurant)</b>
<b>Fresno Fiesta</b>	<b>Papa Nick's BBQ Kitchen – Mobile Food Truck</b>
<b>Fresno Gym (3941 FM 521)</b>	<b>PMC International Tire Shop</b>
<b>Fresno Market – FM521 (Domestic &amp; Irrigation)</b>	<b>Quality Paint and Body (Pecan Street)</b>
<b>Fresno Motor</b>	<b>Quality Personal Care</b>
<b>Fresno Mount Corinth Baptist Church</b>	<b>Richard Martini-Rental Livestock Pasture</b>
<b>Fresno Volunteer Fire Department</b>	<b>Robbins Nest for Children (Domestic &amp; FW)</b>
<b>F&amp;R Tax</b>	<b>Sosa Electric (Avenue C)</b>
<b>General Office Space (514 Pecan Street)</b>	<b>St. James Knanaya Church – Fire Tap</b>
<b>Gulf Coast LP Gas Company</b>	<b>St. James Banquet Hall – (Domestic &amp; FW)</b>
<b>HEFCO Enterprises</b>	<b>St. Peters &amp; St. Pauls Orthodox Church of Houston</b>
<b>Iglesia Bautista Del Calvario Church</b>	<b>Swingby#3 Gas Station (Domestic &amp; Irrigation)</b>
<b>Iglesia Principe De Paz Church</b>	<b>Televue Terrace Subdivision Lift Station</b>
<b>Interconnect with City of Arcola</b>	<b>Tiny Toes Academy</b>
<b>Interconnect with FBCMUD23</b>	<b>Tire Shop at 1739A Trammel Fresno</b>
	<b>Valero Gas Station</b>
	<b>Welcome Market</b>

<b>Connections Pending:</b>	
<b>Parks Fresno Food Market (FM521)</b> – District Operator to update regarding service to customer	
<b>Processing Application:</b>	
<b>St Peter and Paul Church (Illinois St)</b> - application process started on 02/07/23...received new information from customer on 05/14/24 for review...customer currently receiving District water, but would like to add an additional building on property – Coordinating with DA with list of remaining items so DA can send letter to customer informing them that all must be successfully provided by or before end of this year or application will be considered expired	
<b>Lemark Investments (East Sycamore St)</b> - application process started on 10/12/23...received new information from customer last week for review	
<b>Duplex (1615 Avenue C)</b> - waiting for customer to provide plumbing info	

\*\*\* Purolite investigating possibility of needing District water service for a potential new facility that would be constructed to the west of their existing facility

**Status of Non-Residential Applications for Wastewater Service –**

<b>Connected:</b>	
<b>4320 Doreen Avenue (Multi-Family Dwelling)</b>	<b>General Office Space (514 Pecan Street)</b>
<b>293 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>Mustang Comm Center (minus field bathrooms)</b>
<b>297 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>New Quality Life Ministries (Church)</b>
<b>Church of God of Prophecy</b>	<b>New Quality Life Ministries (Restaurant)</b>
<b>First Baptist Church of Fresno</b>	<b>Sosa Electric (Avenue C)</b>
<b>Fresno Volunteer Fire Department</b>	<b>Quality Paint and Body (Pecan Street)</b>

<b>Connections Pending:</b>	
<b>Parks Fresno Food Market (FM521)</b> – District Operator to update regarding service to customer	
<b>La Fresno Food Market (TFR)</b> - District Operator to update regarding service to customer...customer currently has District water service	

<b>Processing Application:</b>	
<b>Fresno Fiesta (TFR) [previously known as Crossroad Market Store]</b> - Waiting for customer to provide plumbing info...customer already has District water service	
<b>Welcome Market (TFR)</b> - District Operator to provide update regarding illegal connection made by customer (connected to District's system without completing application process and paying applicable tap fee) - Customer currently has District water service...customer recently submitted plumbing info for review	
<b>Duplex (1615 Avenue C)</b> - waiting for customer to provide plumbing info	

**(g) Potential Emergency Water Interconnect with BCMUD21/22**

- BCMUD21/22 agreed to District only having to pay 1/2 of the construction cost of the interconnect vault, with a NTE value of \$75k...DA is handling completion of agreement between parties
- Submitted to Patrick Newton, Engineer (LJA) for BCMUD21/22, the District's thoughts regarding the potential emergency water interconnect between our Districts (location at end of East Sycamore Road)
  - a. Vault to be located at the District's eastern boundary line.
  - b. Work within the District to upsize the existing 8" waterline to a 12" waterline would consist of predominately trenchless construction (no open cutting driveways).
  - c. BCMUD21/22 to provide District Operator their water quality data and type of disinfection method used.
  - d. BCMUD21/22 to provide District information regarding capacities of their water production facilities.
  - e. BCMUD21/22 would be responsible for all costs associated with this emergency water interconnect project, except for 1/2 of construction cost of interconnect vault, with a NTE value of \$75k
  - f. BCMUD21/22 would be responsible for completing all efforts associated with this project (design, construction, permitting, agency approvals, etc...).

**(h) Status of New CoA WP –**

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement...per DA, efforts are underway regarding completion of these agreements and are anticipated to be completed by the end of this year

**(i) Status of Current and Future WWTP Expansion Projects –**

**South Wastewater Service Area**

- See Item A above for status of current projects
- CoA working on securing WWTP Discharge Permit for ultimate capacity of WWTP (4.6 MGD)...permit will also include an interim phase of 1.4 MGD...anticipate permit being secured with TCEQ early 2025
- Ultimate CoA WWTP Expansion Project for District (maximum capacity for District of 1.905 MGD, which is capable of serving 5,442 ESFCs) = District Attorney to document this matter with CoA
- Potentially can increase the District's connection capacity at CoA WWTP by conducting a re-rate study to lower the RFC value of 350 GPD/connection to a lessor value
- Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):  
Current Connections (Actual and Reserved) as of June 2024:
  - o Active Residential Connections Per Inframark = 552
  - o Vacant Residential Connections Per Inframark = 26
  - o In-Process Residential Connections Per Inframark = 9
  - o Residential Connections in GA WW Plumbing Contract = 199
  - o Residential Connections in Teal Gardens Development = 107
  - o Active Non-Residential Connections, in ESFCs = 19
  - o In-Process Non-Residential Connections, in ESFCs = 11

**Total = 923**

**North Wastewater Service Area**

- DA to provide update regarding securing land for District's north WWTP

(j) **Roadway Widening Projects Within District (which will require utility and service line relocations):**

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**
  - o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
  - o **Schedule** –
    - County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
    - Utility Relocations – propose our relocation work to be included in their updated plan set
    - Road Construction – FBC to update
  - o **Estimated Cost** -
    - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **FM521 Roadway Widening Project (North of SH6):**
  - o Utility Relocations at Mustang Bayou – Work to be completed at same time that Roadway Contractor is under construction in area of project...work will consist of open cut versus trenchless construction as originally planned...removal of ARV manhole has been completed
  - o Utility Relocations from Willow St to Trammel Fresno Road – Work was awarded to Tackle Construction for \$429,100.00 and TxDOT permit has been secured...relocation efforts are underway and anticipated to be completed September 2024
  - o Utility Relocations from Pecan St to SH6 – investigation still needs to be conducted
  - o Roadway Project Updates - Final roadway plans provided to District on 05/22/23...project let in April 2023...roadway construction underway with Granite Construction as Contractor...per Roadway Team, work within District to start along south bound lanes at the American Canal and Mustang Bayou, with the installation of the storm sewer first, at outfall first and then working outward, then with the installation of concrete pavement
  - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
  - o **Schedule** –
    - Anticipate coordinating necessary water and wastewater utility relocations by 2024
    - Anticipate roadway widening project to be completed in 2026
  - o **Estimated Cost-**  
Currently determining extent and cost for utility relocations...later will coordinate with Inframark and Roadway Team so solution and costs can be determined and presented to Board...NORA provided to District
- **FM521 Roadway Widening Project (South of SH6):**
  - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing
  - o **Schedule** –
    - 30% Utility Coordination meeting was conducted in September 2021
    - 60% Utility Coordination meeting was conducted in April 2022
    - 90% Utility Coordination meeting was conducted in October 2023
    - Anticipate 100% completed construction plans TBD
    - Anticipate roadway widening project to start construction in 2026
  - o **Estimated Cost** –
    - NORA provided to District
    - Coordinating with Roadway Team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially

- **West Sycamore Road Widening Project (possibly sanitary sewer work):**
  - o **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
  - o **Schedule** –
    - Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
    - Anticipate 100% complete roadway plans - TBD
    - Coordinating with Roadway Team to have utility relocations (consider new sanitary sewer) included within their construction plans so relocations can be done by their contractor
    - Anticipate roadway widening project to start construction - TBD
  - o **Estimated Cost** –
    - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (California Rd to Mustang Bayou):**
  - o **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
  - o **Schedule** –
    - Working on 30% complete roadway plans...no overall schedule provided yet
    - Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor
  - o **Estimated Cost** –
    - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (Mustang Bayou to FM521):**
  - o **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
  - o **Schedule** –
    - Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
    - Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor
  - o **Estimated Cost** –
    - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **West Sycamore Road and South Post Oak Boulevard Intersection:**
  - o **Scope** – Widening of intersection to accommodate roadway widening projects along West Sycamore Road and South Post Oak Boulevard...Project also includes roadway widening project along West Sycamore Road to the west of this intersection
  - o **Schedule** – TBD, but should occur prior to roadway widening projects to the east and north of this intersection
  - o **Estimated Cost** – This project will involve the relocation of the District's waterline at this intersection...it has been communicated multiple times to the roadway team that it is the District's understanding that all costs associated with this relocation will be paid for by FBC...The District should be able to review and approve these relocations and the Roadway Contractor should be coordinating all work with the District Operator
- **Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, Linden Street, Kansas St, 3<sup>rd</sup> Street...consider water and wastewater utility work)** – FBC to provide update

Please let me know if you have any questions or comments.

Sincerely,

David C. Dybala, Jr., P.E.

District Engineer

713-855-1917



Fort Bend County FWSD No. 1  
Operations Report

**Board Meeting 09/19/24**

*Raquel Garcia*

**Raquel Garcia**  
Account Manager



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# FWSD1 EXECUTIVE SUMMARY

## Previous Meeting Action Item Status

Item	Location	Description	Status
Delinquents	District area	Past due accounts	Disconnected (12)
Fire Hydrant Markers	District area	Numbering system for hydrants with markers	Being quoted
Smoke Testing	District area	Testing for infiltration issue; Private and public	Being quoted
Diesel Reserve Tank system	Water plant 1	Diesel reserve tanks; capacity increase	Being quoted
Portable generator	Lift stations	Portable generator; emergency preparedness measures	Being quoted
FM 521 Road Widening	District area	Relocation plan Est of \$53,233.70	In progress
Booster Pump #4	Water plant 2	Split case pump- Paco; Est repair cost \$8,625.00	Complete
Well motor	Water plant 1	Repairs to well motor authorized; Est cost \$29,615.00	Complete

## Current Items Requiring Board Approval

Item	Location	Description	Status
Delinquent Accounts	District area	Past due accounts	Review
Sanitary Manhole Survey	District area	\$55 per manhole – 175 manholes; Est cost \$9,625.00	Review

## Operations Expenses:

**Total Amount Invoiced: \$106,282.78**

## Financial Recap:

**Total Receivables: \$ 169,187.94**

## Compliance Summary:

### Water Production Report:

- Water accountability for the month of July is at 90.0% with 12-month average of 92.4%.

## Operations Summary:

- **Delinquent Letters**
  - 156 delinquent letters were mailed in advance of today's meeting.
- **Collections**
  - There are no account to be sent to collections for August 2024.
- **Write Offs**
  - There are no accounts to be written off for August 2024.
- **Customer Care**
  - There were 11 service calls received. 6 calls for leaks and 5 for high usage issues. 3 leaks found to be district issues.

## Substantial Repairs & Maintenance

<ul style="list-style-type: none"><li>• <b>1200 Ave A Fresno Tx, 77545</b> Install 4" sewer tap for address.</li></ul>	\$2,376.39
<ul style="list-style-type: none"><li>• <b>1505 Ave D Fresno Tx, 77545</b> Installed 4" sewer tap for address</li></ul>	\$1,801.91
<ul style="list-style-type: none"><li>• <b>214 Crescent B Dr Fresno Tx, 77545</b> Installed sewer tap for address / Bore new lateral tie in under the street</li></ul>	\$10,244.24
<ul style="list-style-type: none"><li>• <b>4439 Tulip Ln</b> Install sewer tap for address</li></ul>	\$1,806.11
<ul style="list-style-type: none"><li>• <b>1436 Ave A Fresno Tx, 77545</b> Emergency long tap leak repair</li></ul>	\$2,406.69
<ul style="list-style-type: none"><li>• <b>620 E Sycamore St Fresno Tx, 77545</b> Tap-line repair – Short</li></ul>	\$1,360.42
<ul style="list-style-type: none"><li>• <b>Water Plant #1</b> Well motor repairs plus cost of rental motor in its place during repairs.</li></ul>	\$43,731.00
<ul style="list-style-type: none"><li>• <b>Water Plant #2</b> Booster pump #4 repairs</li></ul>	\$8,948.75
<ul style="list-style-type: none"><li>• <b>1402 Ave C Fresno Tx, 77545</b> Sosa Electric- 1" DOM tap and meter install</li></ul>	\$3,750.00



# Estimate

Date: 08/29/2024

Prepared for: Fresh Water Service District No.1  
Survey Type: Sanitary Manhole Survey

Attn: Robert, Cardenas  
Account Manager

Inframark is pleased to present the following estimate to perform an inspection of the district's sanitary sewer collection system manholes.

## Scope of Work

### Approximate Manholes: \* 175

1. \$ 55.00 per Manhole and \$55.00 per Clean Out
2. Each Manhole and clean out will be inspected for signs of deterioration or defects.
3. Sizes, construction materials and depth will be noted.
4. Photographs will be taken of each manhole and clean out inspected.
5. GPS location will be collected and documented for each Manhole and clean out.

Upon completion of the survey the district will be provided access to an electronic copy of the report. A copy can also be provided on a flash drive upon request.

The report will contain a summary of the survey reflecting total number inspected, deficiencies found and cost estimates for repairs.

\*-The number of manholes and clean outs shown are provided by the district's engineer or pulled from the district's maps. In the event we discover more manholes or clean outs while onsite we will perform an inspection on those as well and they will be billed additionally. The district will be billed based on the total number of manholes and clean outs shown on the report.

## Estimated Cost

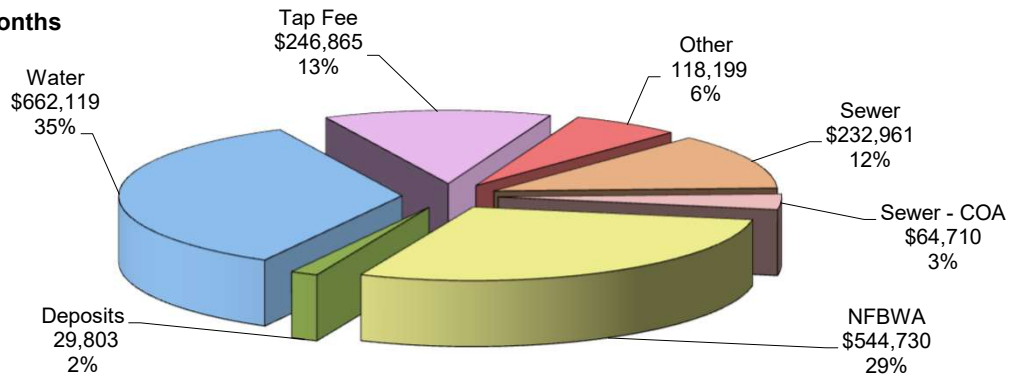
**Cost per each: \$55.00**  
**Total Estimate: \$9,625.00**

Jermaine Jackson  
Assistant Field Service Manager

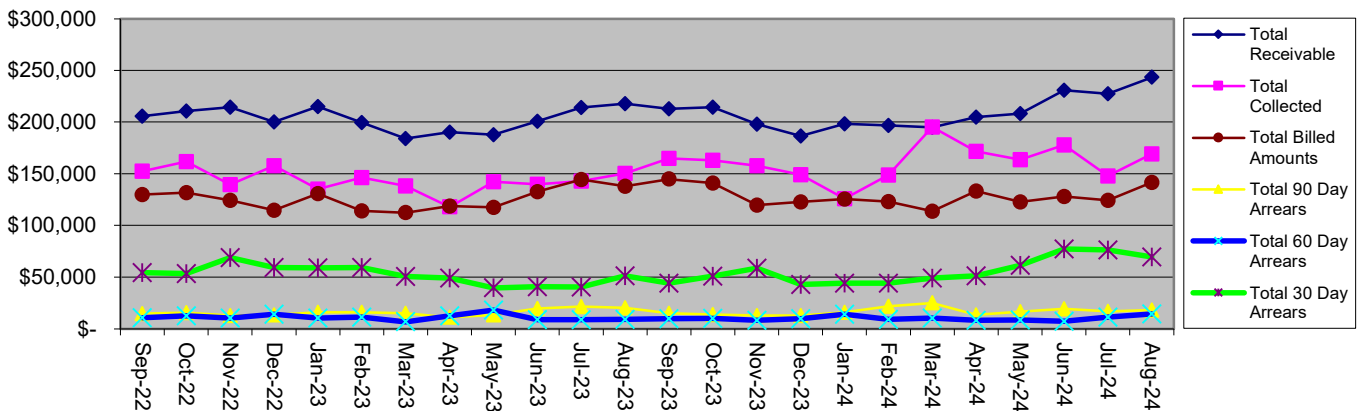
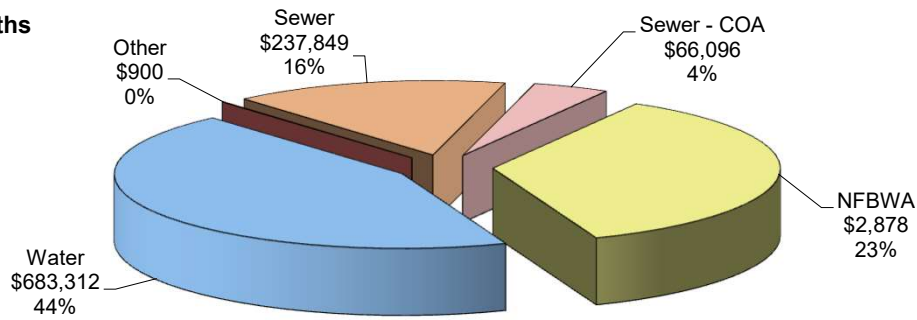
# Fort Bend FWSD No. 1 Utility Billing Summary

	July 13, 2024	June 13, 2024	12 Months
Total Collected	\$ (169,187.94)	\$ (147,693.06)	\$ (1,933,952.69)
Total Billed	\$ 141,497.11	\$ 124,166.58	\$ 1,539,689.36
Tap Fees Received	\$ (27,589.21)	\$ (18,753.00)	\$ (246,864.72)
Total Aged Receivable	\$ 101,846.79	\$ 103,274.01	
Total Receivable	\$ 235,490.90	\$ 220,461.95	
Security Deposit Balance	\$ 174,292.98	\$ 172,979.98	\$ 159,025.98
NFBWA Fee Billed	\$ 52,128.30	\$ 43,510.14	\$ 551,533.32
NFBWA Fee to pay billing cycle	\$ 28,742.35	\$ -	\$ -
Water Sold (gallons)	10,843,000	9,032,000	114,746,300
Water Produced (gallons)	12,079,000	10,157,000	128,218,000
Residential Connections	1,068	1,069	
Avg per Residential Connection	6,047	5,040	

## Collections, 12 Months



## Billing, 12 Months



# Fort Bend FWSD No. 1 Utility Billing Detail Report

	July 13, 2024	June 13, 2024	July 13, 2023
Beginning Date	07/20/24	06/21/24	07/19/23
Closing Date	08/19/24	07/19/24	08/16/23
No. of Days	30	28	28

<b>Beginning Balance</b>	<b>\$ 220,461.95</b>	<b>\$ 223,247.84</b>	<b>\$ 206,741.51</b>
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<b>Adjustments</b>			
Back Charge	\$ 248.00	\$ 961.46	\$ 496.00
Collection Fee Write Off	\$ -	\$ (961.46)	\$ -
Collections	\$ -	\$ -	\$ -
Credit Refund	\$ 1,017.25	\$ 957.00	\$ 334.24
Deposits	\$ 2,685.00	\$ 1,300.00	\$ 2,200.00
Disconnection	\$ 1,125.00	\$ 675.00	\$ 750.00
Inspections	\$ 1,175.00	\$ 1,627.00	\$ 325.00
Letter Fee	\$ 3,180.00	\$ 2,310.00	\$ 2,700.00
NFBWA	\$ -	\$ (207.26)	\$ (19.28)
NSF Fee	\$ 120.00	\$ 30.00	\$ 60.00
Penalty	\$ 3,317.70	\$ -	\$ 4,670.57
Return Check	\$ 520.72	\$ 30.64	\$ 109.52
Sewer	\$ -	\$ (22.75)	\$ -
Tap Fee	\$ 29,820.00	\$ 14,750.00	\$ 5,250.00
Transfer	\$ 300.00	\$ 150.00	\$ 270.00
Unapplied	\$ (571.89)	\$ (1,326.54)	\$ (1,278.56)
Water	\$ -	\$ (206.50)	\$ 3.00
Well Permit Fee	\$ -	\$ -	\$ -
Door Hanger Fee	\$ 1,620.00	\$ 2,100.00	\$ 1,100.00
<b>Total Adjustments</b>	<b>\$ 44,556.78</b>	<b>\$ 22,166.59</b>	<b>\$ 16,970.49</b>

<b>Collected Amounts</b>			
Back Charge	\$ (248.00)	\$ (499.00)	\$ (272.90)
Deposits	\$ (3,050.00)	\$ (1,045.00)	\$ (1,969.27)
Disconnection	\$ (996.67)	\$ (225.00)	\$ (600.00)
Door Hanger Fee	\$ (1,350.04)	\$ (1,043.04)	\$ (1,493.09)
Grease Trap Inspection	\$ (75.00)	\$ (75.00)	\$ (75.00)
Inspections	\$ (1,208.20)	\$ (1,548.80)	\$ (125.00)
NFBWA	\$ (45,246.46)	\$ (43,017.83)	\$ (50,560.40)
NSF Fee	\$ (33.10)	\$ (26.90)	\$ (115.82)
Penalty	\$ (1,545.29)	\$ (2,729.12)	\$ (3,352.42)
Sewer	\$ (19,781.12)	\$ (18,229.16)	\$ (19,386.54)
Sewer - COA	\$ (5,592.68)	\$ (5,097.23)	\$ (5,116.62)
Tap Fee	\$ (27,589.21)	\$ (18,753.00)	\$ (3,516.17)
Transfer	\$ (300.00)	\$ (180.00)	\$ (240.00)
Water	\$ (56,190.07)	\$ (51,941.27)	\$ (58,409.58)
Well Permit Fee	\$ -	\$ -	\$ (100.00)
Letter Fee	\$ (3,111.67)	\$ (2,268.64)	\$ (2,641.30)
<b>Total Collected</b>	<b>\$ (166,317.51)</b>	<b>\$ (146,678.99)</b>	<b>\$ (147,994.11)</b>
<b>Overpayments</b>	<b>\$ (2,870.43)</b>	<b>\$ (1,014.07)</b>	<b>\$ (2,165.56)</b>
<b>Total Collected</b>	<b>\$ (169,187.94)</b>	<b>\$ (147,693.06)</b>	<b>\$ (150,159.67)</b>

<b>Deposits Applied</b>	<b>\$ (1,837.00)</b>	<b>\$ (1,426.00)</b>	<b>\$ (977.00)</b>
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<b>Billed Amounts</b>			
NFBWA	\$ 52,128.30	\$ 43,510.14	\$ 51,284.80
Sewer	\$ 20,665.75	\$ 20,024.00	\$ 20,226.75
Sewer - COA	\$ 5,526.00	\$ 5,580.00	\$ 5,526.00
Water	\$ 63,102.06	\$ 54,977.44	\$ 60,714.68
Grease Trap Inspection	\$ 75.00	\$ 75.00	\$ 75.00
<b>Total Billed</b>	<b>\$ 141,497.11</b>	<b>\$ 124,166.58</b>	<b>\$ 137,827.23</b>

<b>Aged Receivable</b>			
Total 90 Day Arrears	\$ 18,088.14	\$ 16,631.23	\$ 20,298.72
Total 60 Day Arrears	\$ 14,411.96	\$ 11,294.24	\$ 9,073.47
Total 30 Day Arrears	\$ 69,535.63	\$ 76,351.26	\$ 51,055.24
Unapplied Credits	\$ (188.94)	\$ (1,002.72)	\$ (533.20)
Total Aged Receivable	\$ 101,846.79	\$ 103,274.01	\$ 79,894.23
Current Receivable	\$ 133,644.11	\$ 117,187.94	\$ 130,508.33
<b>Total Receivable</b>	<b>\$ 235,490.90</b>	<b>\$ 220,461.95</b>	<b>\$ 210,402.56</b>

### Electronic Payment Stats - Calendar Month

	Jul-24	Jun-24	Jul-23
Check Consolidation	91	59	64
Lockbox/ Remote Deposit	199	220	0
Credit Card	937	919	901
ACH	308	288	284
<b>Total</b>	<b>1535</b>	<b>1486</b>	<b>1249</b>

# Fort Bend FWSD No. 1 Connection/Active Accounts

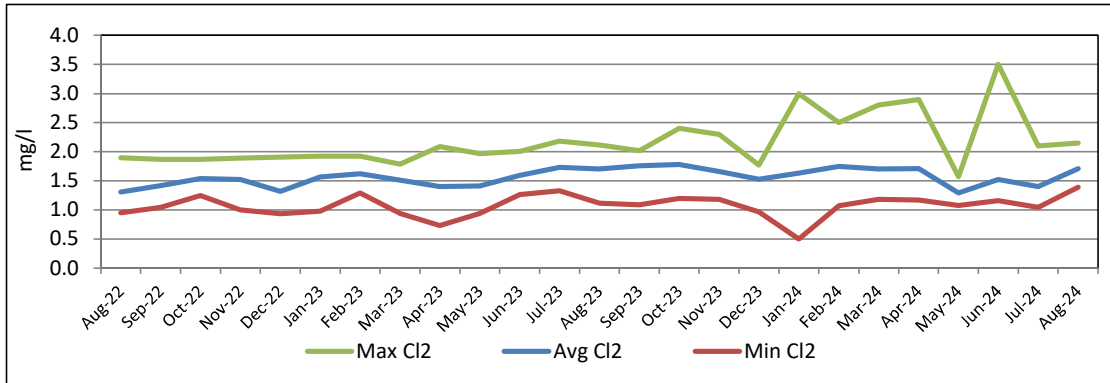
Connection Count	July 13, 2024	June 13, 2024	July 13, 2023
Residential Water Only	1068	1069	1054
Vacant Residential Water Only	78	74	66
Residential Full Service	564	563	543
Vacant Residential Full Service	25	26	24
Residential Water Only (Arcola sewer)	101	102	101
Vacant Residential Water Only (Arcola sewer)	10	9	8
Fire Line Non - Profit/Tax	5	5	4
Multi-Family	3	3	3
Builder-10A	1	1	1
Builder Connection	0	0	0
Builder- Full Service	0	0	0
Builder Deposit	16	16	14
Commercial Water Only	19	19	18
Commercial Water Only (Arcola sewer)	2	2	1
Commercial w/GT	2	2	2
Commercial Water Only w/ GT	1	1	1
Commercial- Full Service	0	0	0
3rd Party Backcharge	1	1	1
Com Mfg & Industrial Full Service	1	1	1
Com Mfg & Industrial- Full Service	0	0	0
Non-Profit - Fresno VFD	0	0	0
HOA Irrigation	0	0	0
Commerical Irrigation	3	3	3
Ft Bend City. Water Only	1	1	1
Ft Bend Co. Full Service	2	2	2
Ft Bend Co. Water Only	0	0	0
Churches - Water Only	5	5	5
Churches - Full Service	3	3	3
District Meter	1	1	1
Interconnect - No Bill Arcola	1	1	1
<b>Total</b>	<b>1913</b>	<b>1910</b>	<b>1858</b>
Water use per ESFC	315	262	374

## Tap Activity

Month		Month	
Aug-24	1	Aug-23	0
Jul-24	12	Jul-23	0
Jun-24	9	Jun-23	4
May-24	9	May-23	7
Apr-24	1	Apr-23	0
Mar-24	1	Mar-23	3
Feb-24	3	Feb-23	16
Jan-24	1	Jan-23	9
Dec-23	4	Dec-22	0
Nov-23	5	Nov-22	0
Oct-23	0	Oct-22	9
Sep-23	5	Sep-22	1
<b>Total</b>	<b>51</b>		<b>49</b>

# Fort Bend FWSD No. 1 Water Quality Monitoring Report

## Disinfection Monitoring



## Maximum Residual Disinfectant Level (MRDL)

Month	Aug-24	Jul-24	Jun-24
# TCR Samples	5	5	5
# Disinfectant Samples	36	36	35
Average Disinfection Res.	1.71	1.40	1.52
Highest Reading	2.15	2.10	3.50
Lowest Reading	1.39	1.04	1.16
# Below Limit	0	0	0
# With None Detected	0	0	0

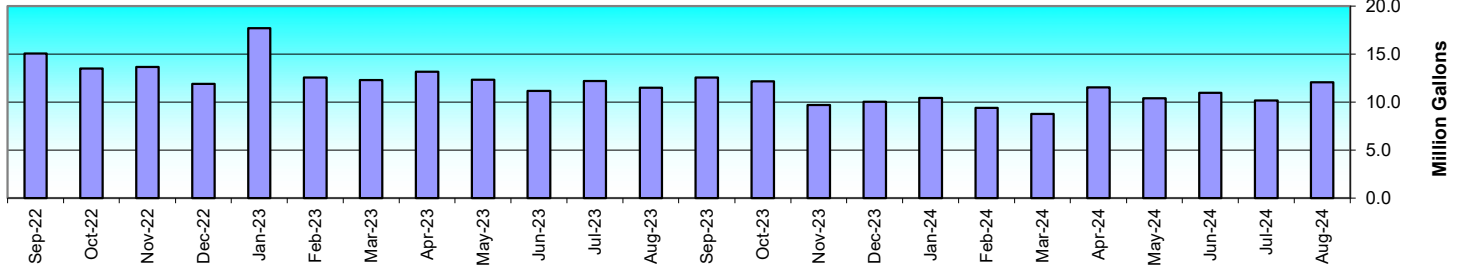


# Fort Bend FWSD No. 1 Water Production Report

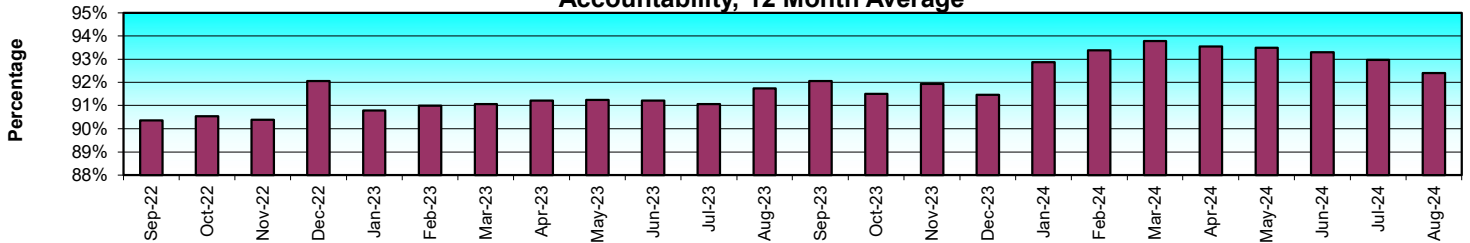
\*Purchased Interconnect usage is estimated.

Period Ending	Production (MG)	Billed (MG)	Water Sold (MG)	Water Purchased	Total Billed (MG)	Maintenance (MG)	Water Loss	Accountability		
								Without Maintenance	One Month (%)	12 Month Avg.
Aug-5-24	12.079	10.843	0.000	0.000	10.843	0.023	1.236	89.8%	90.0%	92.4%
Jul-3-24	10.157	9.032	0.000	0.000	9.032	0.025	1.125	88.9%	89.2%	93.0%
Jun-5-24	10.987	9.541	0.000	0.000	9.541	0.510	1.446	86.8%	91.5%	93.3%
May-6-24	10.404	8.878	0.000	0.000	8.878	0.633	1.526	85.3%	91.4%	93.5%
Apr-8-24	11.542	10.176	0.007	0.000	10.183	0.322	1.359	88.2%	91.0%	93.6%
Mar-4-24	8.767	8.039	0.000	0.000	8.039	0.586	0.728	91.7%	98.4%	93.8%
Feb-5-24	9.411	8.992	0.000	0.000	8.992	0.600	0.419	95.5%	101.9%	93.4%
Jan-9-24	10.450	9.350	0.000	0.000	9.350	0.010	1.100	89.5%	89.6%	92.9%
Dec-6-23	10.014	8.897	0.028	0.000	8.925	0.093	1.089	89.1%	90.0%	91.5%
Nov-6-23	9.709	8.759	0.423	0.000	9.182	0.075	0.527	94.6%	95.4%	91.9%
Oct-9-23	12.154	10.844	0.000	0.000	10.844	0.000	1.310	89.2%	89.2%	91.5%
Sep-7-23	12.544	11.395	0.000	0.000	11.395	0.016	1.149	90.8%	91.3%	92.1%
Aug-8-23	11.490	11.100	0.001	0.000	11.101	0.016	0.389	96.6%	96.7%	91.7%
Jul-10-23	12.209	11.329	0.000	0.000	11.329	0.045	0.880	92.8%	93.2%	91.1%
Jun-7-23	11.168	10.094	0.329	0.000	10.423	0.045	0.745	93.3%	93.7%	91.2%
May-5-23	12.341	8.393	2.773	0.000	11.166	0.215	1.175	90.5%	92.2%	91.2%
Apr-6-23	13.167	8.693	3.609	0.000	12.302	0.050	0.865	93.4%	93.8%	91.2%
Mar-7-23	12.320	7.843	3.642	0.000	11.485	0.045	0.835	93.2%	93.6%	91.1%
Feb-7-23	12.545	8.184	3.827	0.000	12.011	0.000	0.534	95.7%	95.7%	91.0%
Jan-9-23	17.697	9.915	2.955	0.000	12.870	0.000	4.827	72.7%	72.7%	90.8%
Dec-7-22	11.907	8.164	3.211	0.000	11.375	0.000	0.532	95.5%	95.5%	92.1%
Nov-7-22	13.662	9.166	3.172	0.000	12.338	0.000	1.324	90.3%	90.3%	90.4%
Oct-6-22	13.483	9.872	3.053	0.000	12.925	0.000	0.558	95.9%	95.9%	90.5%
Sep-6-22	15.046	9.878	3.285	0.000	13.163	0.000	1.883	87.5%	87.5%	90.4%

**Water Production**



**Accountability, 12 Month Average**



## FWSD#1 Daily Production Report

Day	Well Reads @ WP 1	Daily Flow	Well Reads @ WP 2	Daily Flow
8/1/2024	90177	298	135620	138
8/2/2024	90475	264	135758	138
8/3/2024	90739	276	135896	131
8/4/2024	91015	293	136027	69
8/5/2024	91308	157	136096	69
8/6/2024	91465	547	136165	78
8/7/2024	92012	288	136243	0
8/8/2024	92300	171	136243	0
8/9/2024	92471	49	136243	364
8/10/2024	92520	56	136607	481
8/11/2024	92576	0	137088	393
8/12/2024	92576	0	137481	360
8/13/2024	92576	0	137841	509
8/14/2024	92576	0	138350	356
8/15/2024	92576	0	138706	330
8/16/2024	92576	0	139036	352
8/17/2024	92576	0	139388	592
8/18/2024	92576	0	139980	439
8/19/2024	92576	0	140419	378
8/20/2024	92576	0	140797	433
8/21/2024	92576	0	141230	467
8/22/2024	92576	0	141697	351
8/23/2024	92576	0	142048	272
8/24/2024	92576	0	142320	426
8/25/2024	92576	0	142746	622
8/26/2024	92576	0	143368	333
8/27/2024	92576	0	143701	336
8/28/2024	92576	0	144037	345
8/29/2024	92576	0	144382	421
8/30/2024	92576	0	144803	450

## 2024 COA Sewer Meter Reads

Day	COA Sewer Reads	Daily Flow (in GPD)
8/1/2024	34253	177,000
8/2/2024	34430	115,000
8/3/2024	34545	117,000
8/4/2024	34662	118,000
8/5/2024	34780	115,000
8/6/2024	34895	116,000
8/7/2024	35011	111,000
8/8/2024	35122	108,000
8/9/2024	35230	122,000
8/10/2024	35352	120,000
8/11/2024	35472	107,000
8/12/2024	35579	107,000
8/13/2024	35686	114,000
8/14/2024	35800	113,000
8/15/2024	35913	105,000
8/16/2024	36018	116,000
8/17/2024	36134	119,000
8/18/2024	36253	117,000
8/19/2024	36370	114,000
8/20/2024	36484	103,000
8/21/2024	36587	109,000
8/22/2024	36696	102,000
8/23/2024	36798	105,000
8/24/2024	36903	118,000
8/25/2024	37021	109,000
8/26/2024	37130	120,000
8/27/2024	37250	112,000
8/28/2024	37362	107,000
8/29/2024	37469	99,000
8/30/2024	37568	111,000
8/31/2024	37679	109,000
		<b>114,032</b>
<b>% based on allotted capacity 350,000 gpd</b>		<b>33%</b>

# Fort Bend FWSD No. 1 Delinquent Notice/Service Disconnect Report

Date	Delinquent Letters	Date Mailed	Door Hangers	Date Hung	Disconnects	Date of Disconnect
October-24	156	09/06/24		01/00/00		01/00/00
August-24	212	08/05/24	65	08/19/24	12	08/26/24
July-24	154	07/09/24	50	07/22/24	15	07/29/24
June-24	159	06/10/24	46	06/24/24	9	07/01/24
May-24	180	05/06/24	54	05/20/24	12	05/29/24
April-24	182	04/05/24	43	04/22/24	15	04/30/24
March-24	163	03/08/24	41	03/22/24	5	04/01/24
February-24	209	02/01/24	55	02/19/24	10	02/26/24
January-24	176	01/08/24	56	01/24/24	15	01/30/24
December-23	212	12/04/23	38	12/28/23	16	01/02/24
November-23	199	11/03/23	44	11/21/23	16	11/29/23
October-23	164	10/06/23	35	10/31/23	23	11/07/23
September-23	145	09/11/23	53	09/25/23	14	10/02/23
August-23	180	08/04/23	44	08/22/23	15	08/28/23
July-23	161	07/10/23	45	07/24/23	10	07/31/23
June-23	170	06/05/23	67	06/19/23	9	06/27/23
May-23	165	05/05/23	61	05/19/23	18	05/25/23
April-23	157	04/10/23	55	04/24/23	11	05/04/23
March-23	188	03/06/23	43	03/23/23	13	03/29/23
February-23	182	02/06/23	61	02/21/23	18	02/27/23
January-23	190	01/09/23	62	01/23/23	16	01/30/23
December-22	228	11/06/22	67	12/22/22	9	01/05/23
November-22	173	11/07/22	41	11/30/22	7	12/06/22
October-22	141	10/11/22	36	10/27/22	7	11/03/22

### Current Month Terminations

Account	Name	Address	Total Due	Deposit	Turn-Off Date	Turn-On Date
81496	SALDANA, JUAN	3202 OHIO ST	\$390.85	\$550.00	23-Aug-24	26-Aug-24
81480	RANGEL, MARIA & CHAPA JR, SAMUEL	3011 ILLINOIS ST	\$488.35	\$425.00	23-Aug-24	27-Aug-24
205000	MARTINEZ, CELSO	3719 LAVERNE ST	\$360.81	\$150.00	23-Aug-24	LOCKED
81147	ALVARADO, MIGUEL ANGEL	727 MAPLE ST	\$497.20	\$351.00	23-Aug-24	27-Aug-24
80724	HUDDLE, DENNIS	303 VIRGINIA DR	\$388.10	\$100.00	23-Aug-24	LOCKED
164030	BENITEZ, JOSE H.	4710 FERN LN	\$548.31	\$700.00	23-Aug-24	26-Aug-24
237587	BERMEA, RANDY	723 E SYCAMORE ST	\$391.86	\$150.00	23-Aug-24	LOCKED
121641	SANTANO ROMAN, RODOLFO & LISSETH PEREZORO	502 MULBERRY AVE	\$355.30	\$951.00	23-Aug-24	26-Aug-24
123901	FRANCISCO HERRERA	4414 TULIP LN	\$398.22	\$375.00	23-Aug-24	26-Aug-24
150310	ORTEGA, JANET	4423 IVY LN	\$422.32	\$150.00	23-Aug-24	LOCKED
218067	ESPINOZA, ARMANDO	715 JASMINE ST	\$557.93	\$200.00	23-Aug-24	26-Aug-24
202259	ROCHA, FELIX	4417 IVY LN	\$562.01	\$400.00	23-Aug-24	26-Aug-24

### Current Payment Arrangements

Account	Name	Address	Balance	Deposit	Most Recent Pymt.	Date Last Paid
80868	AHAMBA, YOUNG AND BEATRICE	703 E PALM ST	\$8,902.89	\$351.00	\$412.00	13-Sep-24
245598	GONZALO CASTANEDA	511 WALNUT AVE	\$2,664.80	\$100.00	\$171.00	13-Sep-24
240728	MARIA CORONA	3715 KIM ST.	\$2,173.73	\$100.00	\$210.18	13-Sep-24
244140	ISAAC ESCOBAR	3723 A GETTIE ST	\$1,680.65	\$100.00	\$171.00	9-Sep-24
239717	NELDA GUTIERREZ	2726 NAIL RD.	\$1,590.00	\$100.00	\$200.00	3-Sep-24
241866	MARIA ROMERO	602 TEAKWOOD AVE	\$1,200.00	\$100.00	\$250.10	8-Sep-24

# Fort Bend FWSD No. 1 30 Day Delinquent Report

September-24

Updated as of September 6, 2024

156

	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
1	248230			150.00	574.47	1,118.76	443.77	08/15/24
2	251706			100.00	538.02	709.19	130.00	06/20/24
3	174312			150.00	303.97	499.68	78.07	08/22/24
4	080533			100.00	176.09	436.50	224.38	08/22/24
5	080462			100.00	207.62	425.50	181.02	08/22/24
6	131690			201.00	239.99	405.30	132.00	08/13/24
7	116817			75.00	137.17	384.76	300.00	08/12/24
8	081515			326.00	171.26	372.37	367.82	08/19/24
9	081126			176.00	175.02	371.72	51.00	08/15/24
10	238580			250.00	151.81	363.51	155.67	08/21/24
11	081486			225.00	131.78	363.36	200.00	08/13/24
12	080872			176.00	30.64	331.48	30.64	06/28/24
13	153606			550.00	120.44	331.03	187.00	08/23/24
14	205565			200.00	165.02	326.83	165.63	08/15/24
15	081117			1.00	119.00	291.47	149.10	08/14/24
16	080614			1.00	120.74	289.19	122.46	08/14/24
17	158621			300.00	127.88	283.55	127.88	07/24/24
18	235748			100.00	87.38	282.38	143.30	07/18/24
19	138739			75.00	94.67	280.23	83.60	07/12/24
20	081286			101.00	103.30	277.13	169.00	08/23/24
21	122845			150.00	111.78	275.56	121.46	08/20/24
22	246638			150.00	119.10	272.93	108.51	08/06/24
23	134675			200.00	120.46	271.68	96.08	08/22/24
24	080755			1.00	116.69	271.24	128.00	07/19/24
25	081000			1.00	105.74	267.55	127.88	07/13/24
26	251148			150.00	138.95	262.52	180.00	06/05/24
27	081848			101.00	87.38	261.46	96.70	08/16/24
28	081165			1.00	104.46	260.19	104.96	08/19/24
29	080528			75.00	102.38	257.82	99.34	08/22/24
30	189410			450.00	115.34	247.89	96.70	07/14/24
31	215220			100.00	94.67	247.02	138.95	07/05/24
32	163575			100.00	99.04	241.60	121.00	08/15/24
33	135063			350.00	96.78	240.56	171.20	08/13/24
34	080721			101.00	105.74	237.05	302.08	07/18/24
35	081560			526.00	108.63	235.68	140.00	08/16/24
36	080744			341.45	110.25	232.21	100.00	08/14/24
37	148630			100.00	129.29	232.20	45.00	08/16/24
38	153608			100.00	98.60	231.63	108.07	08/15/24
39	080828			175.00	113.42	229.22	135.01	07/22/24
40	120726			201.00	71.26	228.05	100.00	08/15/24
41	144258			200.00	105.74	225.98	83.60	07/12/24
42	196572			100.00	96.78	225.56	130.52	07/18/24
43	090936			75.00	94.67	224.88	213.81	07/14/24
44	250878			150.00	94.67	224.88	51.00	07/15/24
45	080604			75.00	89.53	221.65	117.12	08/12/24
46	214596			100.00	97.87	219.83	75.00	08/14/24
47	081373			284.53	119.63	219.65	92.00	08/15/24
48	080680			351.00	93.06	218.25	89.68	08/14/24
49	080850			551.00	94.67	217.74	89.57	08/13/24
50	206015			200.00	74.53	215.58	50.00	08/19/24
51	080444			1.00	94.67	213.81	74.53	07/16/24
52	080445			200.00	105.10	210.21	70.11	08/21/24
53	081391			425.00	107.80	208.67	187.00	07/18/24
54	238582			100.00	115.34	206.97	30.64	08/13/24
55	215751			100.00	83.60	205.56	94.67	08/13/24
56	080677			426.00	58.06	203.25	191.26	08/20/24
57	080483			75.00	82.20	202.52	100.00	08/13/24
58	080708			101.00	83.60	201.63	105.74	07/16/24
59	231959			150.00	80.46	200.61	93.97	08/13/24
60	152547			200.00	60.64	198.51	156.23	07/17/24
61	080501			101.00	83.60	196.49	83.60	08/06/24
62	080654			101.00	54.53	195.58	116.98	08/19/24

# Fort Bend FWSD No. 1 30 Day Delinquent Report

September-24

Updated as of September 6, 2024

156

	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
63	081652			1.00	84.29	195.37	100.00	08/14/24
64	164201			250.00	78.36	193.29	90.00	08/14/24
65	081936			201.00	73.75	192.32	59.42	07/05/24
66	080655			1.00	74.53	191.65	83.60	07/16/24
67	246973			250.00	83.60	190.56	83.60	07/15/24
68	080611			1.00	58.13	190.25	100.00	08/15/24
69	081256			175.00	87.38	189.18	264.29	06/27/24
70	080624			101.00	87.38	189.18	78.06	07/22/24
71	081917			1.00	78.06	188.25	78.06	07/10/24
72	080798			1.00	78.06	188.25	344.44	06/24/24
73	206012			100.00	68.74	187.31	96.70	07/17/24
74	155797			400.00	75.64	186.23	9.21	08/14/24
75	081076			1.00	74.53	180.58	81.98	07/30/24
76	121873			350.00	61.56	177.24	128.75	08/13/24
77	081414			625.00	59.42	177.06	169.61	07/16/24
78	080908			101.00	93.02	175.25	150.00	07/09/24
79	140707			75.00	74.53	171.51	146.54	07/04/24
80	080686			1.00	65.71	171.02	100.00	08/13/24
81	081668			1.00	65.46	170.61	185.80	07/12/24
82	080994			175.00	65.46	170.61	180.58	07/10/24
83	120724			376.00	65.46	170.61	74.53	07/12/24
84	080485			100.00	78.06	169.61	87.38	07/13/24
85	242341			250.00	55.96	167.84	80.00	08/23/24
86	175182			100.00	59.42	167.74	78.06	07/30/24
87	236977			100.00	68.86	165.15	74.00	08/15/24
88	159005			100.00	67.79	164.12	64.00	08/22/24
89	120702			1.00	59.42	164.10	50.10	08/06/24
90	158620			300.00	59.42	164.10	79.68	08/13/24
91	081033			76.00	70.82	162.22	76.40	08/13/24
92	081016			201.00	65.46	161.54	264.42	06/28/24
93	081392			400.00	76.91	161.29	61.00	08/15/24
94	142302			75.00	79.20	159.56	120.00	07/18/24
95	144242			75.00	59.42	158.42	155.54	06/25/24
96	080736			1.00	50.02	153.62	100.00	08/12/24
97	080877			717.00	66.00	152.10	36.00	08/15/24
98	081800			75.00	57.78	151.48	85.00	08/15/24
99	134672			75.00	62.78	150.80	127.42	07/19/24
100	080823			101.00	56.83	150.53	70.00	08/14/24
101	249819			100.00	78.06	147.47	132.14	07/23/24
102	123122			75.00	60.64	147.16	74.53	07/12/24
103	119808			100.00	27.50	146.00	40.50	08/23/24
104	152078			100.00	60.64	142.34	148.40	07/15/24
105	080966			101.00	27.88	140.34	100.00	08/13/24
106	081790			201.00	42.78	140.12	68.74	07/11/24
107	081818			276.00	35.46	139.11	42.78	08/20/24
108	080632			1.00	71.65	136.60	71.65	08/13/24
109	081501			76.00	50.10	135.21	50.10	08/12/24
110	138278			175.00	55.82	132.22	55.82	06/20/24
111	121591			675.00	42.78	130.80	84.16	07/17/24
112	134077			1.00	42.78	130.80	96.79	07/12/24
113	143068			75.00	42.78	130.56	42.78	07/13/24
114	191593			100.00	50.10	129.53	42.78	06/28/24
115	120723			76.00	55.82	127.40	51.00	07/09/24
116	081265			1.00	57.78	127.16	134.10	07/16/24
117	081594			101.00	63.78	125.84	152.50	06/10/24
118	194789			500.00	35.46	124.47	72.28	08/22/24
119	080741			251.00	51.00	122.10	51.00	07/17/24
120	122313			1.00	51.00	122.10	116.81	07/13/24
121	248105			100.00	51.00	122.10	51.00	07/15/24
122	250882			100.00	51.00	122.10	5,330.00	06/05/24
123	250883			100.00	51.00	122.10	5,330.00	06/05/24
124	250880			100.00	51.00	122.10	5,330.00	06/05/24

# Fort Bend FWSD No. 1 30 Day Delinquent Report

September-24

Updated as of September 6, 2024

156

	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
125	249756			100.00	51.00	122.10	3,580.00	05/02/24
126	081808			1.00	42.78	121.48	35.46	07/09/24
127	139755			75.00	42.78	121.48	112.16	07/15/24
128	081617			76.00	50.46	119.47	53.02	08/14/24
129	081582			936.00	50.10	112.89	251.82	08/04/24
130	120110			100.00	50.10	112.89	50.21	07/13/24
131	080799			1.00	34.84	112.74	115.46	06/13/24
132	081225			301.00	42.78	112.16	145.92	07/16/24
133	080619			1.00	41.00	105.74	40.30	08/10/24
134	194123			100.00	42.78	104.84	133.98	07/13/24
135	080937			101.00	42.78	104.84	50.10	07/13/24
136	121890			75.00	42.78	104.84	112.16	07/15/24
137	206013			100.00	42.78	104.84	149.29	07/15/24
138	199217			400.00	36.12	104.64	40.00	08/06/24
139	081920			1.00	35.46	104.11	97.16	07/09/24
140	081285			76.00	35.46	104.11	35.46	07/03/24
141	122465			75.00	35.46	96.79	89.47	07/17/24
142	081890			76.00	35.46	96.79	105.23	07/11/24
143	116813			75.00	35.46	96.79	35.46	07/16/24
144	081296			176.00	42.78	92.70	35.46	06/29/24
145	215582			150.00	30.64	91.48	30.64	07/19/24
146	249960			150.00	35.46	89.47	42.78	07/10/24
147	081520			1.00	35.46	89.47	64.34	06/25/24
148	081250			201.00	35.46	89.47	81.15	07/17/24
149	147114			100.00	35.46	89.47	89.47	07/12/24
150	192988			100.00	35.46	89.47	155.80	06/27/24
151	234104			100.00	26.92	80.07	41.12	07/15/24
152	231963			150.00	35.46	79.83	42.78	07/01/24
153	134948			75.00	30.64	79.34	82.52	06/28/24
154	081811			1.00	30.64	74.52	69.22	07/17/24
155	081806			1.00	25.82	69.22	76.62	07/17/24
156	197909			300.00	25.82	64.40	354.53	07/05/24
				24,291.98	12,968.41	30,684.54	36,543.43	

Fort Bend FWSD No. 1  
Customer Service Report

July / August - 2024

Customer Name	Call Date	Address	Description of Call
<b>Water Quality Complaints</b>			
None			
<b>Problems Reported</b>			
	26-Jul-24		Customer reported a possible water leak. Found no evidence of a leak. Left door notice.
	1-Aug-24		Customer reported a possible water leak. Found leaking meter gasket and replaced.
	12-Aug-24		Customer reported a possible water leak. Found leak on customer's side. Left door notice.
	15-Aug-24		Customer reported a possible water leak. Found leak on short tap line.
	15-Aug-24		Customer reported a possible water leak. Found leak on customer's side. Made customer contact.
	19-Aug-24		Customer reported a possible water leak. Found leaking meter gasket and replaced.
<b>Billing Disputes</b>			
	29-Jul-24		Customer requested a meter re-read due to high consumption. Meter re-read was in-line with previous reads. Found no movement on leak indicator.
	30-Jul-24		Customer requested a meter re-read due to high consumption. Meter re-read was in-line with previous reads. Found no movement on leak indicator.
	12-Aug-24		Customer requested a meter re-read due to high consumption. Meter re-read was in-line with previous reads. Found movement on leak indicator.
	14-Aug-24		Customer requested a meter re-read due to high consumption. Meter re-read was in-line with previous reads. Found no movement on leak indicator.
	21-Aug-24		Customer requested a meter re-read due to high consumption. Determined meter needed to be replaced; scheduled for replacement. Made customer contact.
<b>Customer Correspondence</b>			
None			



**MINUTES OF THE MEETING OF  
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

August 15, 2024

**STATE OF TEXAS**

**COUNTY OF FORT BEND**

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in regular session, open to the public, at 10:30 a.m. on Thursday, August 15, 2024, at 1980 Post Oak Boulevard, Suite 1380, Harris County, Texas 77056, a designated meeting place outside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were: Cindy Grimes with Municipal Accounts & Consulting, LP, the District’s Bookkeeper (“MAC”); David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Robert Cardenas with Inframark, LLC (“Inframark”), the District’s Operator; David Smalling with Robert W. Baird & Co., Incorporated (“Baird”), the District’s Financial Advisor; Patrick Newton with LJA Engineering; and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 10:33 a.m. and the following business was transacted.

**1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)**

At this time, the Board opened the meeting to comments from the public.

**2. UPDATE ON SANITARY SEWER EASEMENTS ALONG TRAMMEL FRESNO ROAD**

**A. Legal Fee Agreement with McFarland PLLC**

The Board first considered a legal fee agreement (the “Agreement”) with McFarland PLLC for condemnation services in connection with the Trammel Fresno Road sanitary sewer easements.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously to approve the Agreement with McFarland PLLC.

**3. BOOKKEEPER’S REPORT AND TAX ASSESSOR/COLLECTOR’S REPORT**

The Board then considered the Bookkeeper's Report presented by Ms. Grimes, a copy of which is on file in the official records of the District, and the invoices and checks presented for payment as follows:

**A. Approval of Bills.**

The Board reviewed the bills presented for payment, including the invoices discussed in more detail under the Engineer's Report.

**B. Review Investment Report.**

The Board reviewed the investment report.

**C. Review Collateral Pledge Report.**

The Board reviewed the Collateral Pledge report.

Ms. Grimes then presented the Tax Report from the Fort Bend County Tax Office, noting that the District's taxes are 91.34 percent collected for 2023.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Casher, the Board voted unanimously (i) to approve the Bookkeeper's Report; (ii) to authorize the payment of the checks and invoices listed therein; and (3) to approve the Tax Report.

**4. ENGINEER'S REPORT**

**(a) Report on status of projects:**

- i) Gateway Acres Subdivision Wastewater Plumbing Contract (199 properties within original contract)
  - Contractor currently working on properties west of Alice St
    - o Connection Update:
      - Approximately 23 properties connected to District's WW System (additional work still required on these properties)
      - 10 properties were removed from project due to properties not securing water service or were not a single-family residential property
  - Anticipate project being completed by the end of this year
  - Issues:
    - o District Operator to provide update for a) 1110 Avenue A, GA Sec 1, B2, L7 (meter in place, but customer has not connected to house) and b) 3626 Rita St, GA Sec 3, B6, L28 (is this a vacant property?)
    - o The Board voted unanimously to authorize a letter to the property owner at 1110 Avenue A.
- ii) City of Arcola WWTP Expansion Project (0.675 MGD to 0.95 MGD)
  - Project under construction and anticipated to be fully complete August/September 2024...once completed, the District will have 0.35 MGD of WWTP capacity (on paper and on ground)
  - Waiting for final invoices from CoA for payment

- iii) Fresno Ranchos Subdivision Wastewater Collection System
  - Project currently under design
- iv) Expansion of Teleview Terrace Subdivision Lift Station
  - Project currently under design...anticipate submitting Engineering Study Report at upcoming Board meetings
- v) Teal Gardens Development
  - Developer working on acquisition of all utility easements for project...once easements are secured, District will complete review of on-site and off-site utility plans...approval of project is also needed from the TCEQ, FBC, and City of Houston
  - District Attorney to discuss any other matters related to development agreement
- vi) City of Arcola WWTP Expansion Project (0.95 MGD to 1.4 MGD)
  - Project is currently under design...once completed, the District will have 0.8 MGD of WWTP capacity
  - Received 70% complete drawings on August 1<sup>st</sup> from CoA for review
- vii) Water Plant No. 2 Generator (assumed to be a 750 KW generator...same size as WP#1) – still investigating scope of work. The Board discussed the possibility of natural gas.
- viii) Portable Diesel Generator for LS's and Double Walled Diesel Storage Tank...detailed information provided to Inframark for them to research matter (see attachments)
  - Portable Diesel Generator = a) size and cost for generator, b) cost of metal shed with concrete foundation and bollard for securing, and c) proposed location for storing
  - Double Walled Diesel Storage Tank = a) size and cost for storage tank and b) proposed location(s) for storing

**(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects**

- no action items

**(c) Report on status of project funding and take necessary action related thereto.**

- Project One-Year Warranty Expiration Dates
  - Gateway Acres Subdivision WW Collection System = 01/31/25
  - Fresno Ranchos Subdivision Lift Station and Forcemain = 01/30/25
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of the CoA WWTP Expansion Project (0.675 MGD to 0.95 MGD)
- FBC CDBG Funds...will pursue funding source for future plumbing projects

**(d) Projections for District Water and Wastewater Projects**

- request Board approval to update information every January and July

**(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto**

- review EPP in April each year to determine if any updates are required

**(f) Status of Non-Residential Applications for Water Service –**

<b>Connected:</b>	
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4320 Doreen Avenue (Multi-Family Dwelling)	La Fresno Food Mart
293 Teakwood Avenue (Multi-Family Dwelling)	Lou's Back Porch
297 Teakwood Avenue (Multi-Family Dwelling)	LT No Limits
Church of God of Prophecy	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	Nalco Water (FW)
FBC Water Connection at Water Plant	New Quality Life Ministries (Church)
First Baptist Church of Fresno (Domestic & FW)	New Quality Life Ministries (Restaurant)
Fresno Fiesta	Papa Nick's BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Quality Personal Care
Fresno Mount Corinth Baptist Church	Richard Martini-Rental Livestock Pasture
Fresno Volunteer Fire Department	Robbins Nest for Children (Domestic & FW)
F&R Tax	St. James Knanaya Church – Fire Tap
General Office Space (514 Pecan Street)	St. James Banquet Hall – (Domestic & FW)
Gulf Coast LP Gas Company	St. Peters & St. Pauls Orthodox Church of Houston
HEFCO Enterprises	Swingby#3 Gas Station (Domestic & Irrigation)
Iglesia Bautista Del Calvario Church	Televue Terrace Subdivision Lift Station
Iglesia Principe De Paz Church	Tiny Toes Academy
Interconnect with City of Arcola	Tire Shop at 1739A Trammel Fresno
Interconnect with FBCMUD23	Valero Gas Station
	Welcome Market

<b>Connections Pending:</b>	
<b>Sosa Electric (Avenue C)</b> - District Operator to update regarding service to customer	
<b>Parks Fresno Food Market (FM521)</b> – District Operator to update regarding service to customer	

<b>Processing Application:</b>	
<b>St Peter and Paul Church (Illinois St)</b> - application process started on 02/07/23...received new information from customer on 05/14/24 for review...customer currently receiving District water, but would like to add an additional building on property. The Board voted to send a letter indicating the application will be expired if not completed by the end of the year.	
<b>Lemark Investments (East Sycamore St)</b> - application process started on 10/12/23...received new information from customer on 07/16/24 for review	
<b>Duplex (1615 Avenue C)</b> - received application with fee...request Board's approval to start processing application	

\*\*\* Purolite investigating possibility of needing District water service for a potential new facility that would be constructed to the west of their existing facility

**Status of Non-Residential Applications for Wastewater Service –**

<b>Connected:</b>	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center ( <i>minus field bathrooms</i> )

<b>297 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>New Quality Life Ministries (Church)</b>
<b>Church of God of Prophecy</b>	<b>New Quality Life Ministries (Restaurant)</b>
<b>First Baptist Church of Fresno</b>	<b>Quality Paint and Body (Pecan Street)</b>
<b>Fresno Volunteer Fire Department</b>	

<b>Connections Pending:</b>	
<b>Sosa Electric (Avenue C)</b>	
- District Operator to update regarding service to customer	
<b>Parks Fresno Food Market (FM521)</b>	
- District Operator to update regarding service to customer	
<b>La Fresno Food Market (TFR)</b>	
- District Operator to update regarding service to customer...customer currently has District water service	

<b>Processing Application:</b>	
<b>Fresno Fiesta (TFR) [previously known as Crossroad Market Store]</b>	
- Waiting for customer to provide plumbing info...customer already has District water service	
<b>Welcome Market (TFR)</b>	
- Waiting for customer to provide plumbing info...customer currently has District water service	
<b>Duplex (1615 Avenue C)</b>	
- received application with fee...request Board's approval to start processing application	

**(g) Potential Emergency Water Interconnect with BCMUD21/22**

- Submitted to Patrick Newton, Engineer (LJA) for BCMUD21/22, the District's initial thoughts regarding the potential emergency water interconnect between our Districts (location at end of East Sycamore Road)
  - a. Vault to be located at the District's eastern boundary line.
  - b. Work within the District to upsize the existing 8" waterline to a 12" waterline would consist of predominately trenchless construction (no open cutting driveways).
  - c. BCMUD21/22 to provide District Operator their water quality data and type of disinfection method used.
  - d. BCMUD21/22 to provide District information regarding capacities of their water production facilities.
  - e. BCMUD21/22 would be responsible for all costs associated with this emergency water interconnect project.
  - f. BCMUD21/22 would be responsible for completing all efforts associated with this project (design, construction, permitting, agency approvals, etc...).
- Per 04/12/24 email from LJA, BCMUD21/22 proposes that FW pay \$355k if they were to use interconnect...District requests that BCMUD21/22 attend District meeting to discuss matter
- District also considering possibility of paying ½ of vault cost with a NTE value...DA handling agreement, which includes cost sharing considerations.

The Board then recognized Mr. Newton, who discussed the proposed interconnect with the Board. The Board proposed an offer to pay for half of the vault cost, and Mr. Newton indicated he would take such offer back to the Board of BCMUD21/22.

**(h) Status of New CoA WP –**

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect

- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement

**(i) Status of Current and Future WWTP Expansion Projects –**

**South Wastewater Service Area**

- See Item A above for status of current projects
- CoA working on securing WWTP Discharge Permit for ultimate capacity of WWTP (4.6 MGD)...permit will also include an interim phase of 1.4 MGD...anticipate permit being secured with TCEQ early 2025
- Ultimate CoA WWTP Expansion Project for District (maximum capacity for District of 1.905 MGD, which is capable of serving 5,442 ESFCs) = District Attorney to document this matter with CoA
- Potentially can increase the District’s connection capacity at CoA WWTP by conducting a re-rate study to lower the RFC value of 350 GPD/connection to a lessor value
- Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):

Current Connections (Actual and Reserved) as of June 2024:

- o Active Residential Connections Per Inframark = 552
- o Vacant Residential Connections Per Inframark = 26
- o In-Process Residential Connections Per Inframark = 9
- o Residential Connections in GA WW Plumbing Contract = 199
- o Residential Connections in Teal Gardens Development = 107
- o Active Non-Residential Connections, in ESFCs = 19
- o In-Process Non-Residential Connections, in ESFCs = 11

**Total = 923**

**North Wastewater Service Area**

- FBC and their Consultants are actively investigating potential properties for the District’s north WWTP

**(j) Roadway Widening Projects Within District (which will require utility and service line relocations):**

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel**

**Fresno Rd):**

○ **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches

○ **Schedule** –

- County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
- Utility Relocations – propose our relocation work to be included in their updated plan set
- Road Construction – FBC to update

○ **Estimated Cost** -

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **FM521 Roadway Widening Project (North of SH6):**

○ Utility Relocations at Mustang Bayou – Work to be completed at same time that Roadway Contractor is under construction in area of project...work will consist of open cut versus trenchless construction as originally planned...removal of ARV manhole has been completed

○ Utility Relocations from Willow St to Trammel Fresno Road – Work was awarded to Tackle Construction for \$429,100.00 and TxDOT permit has been secured...relocation efforts are underway and anticipated to be completed August/September 2024

○ Utility Relocations from Pecan St to SH6 – investigation still needs to be conducted

○ Roadway Project Updates - Final roadway plans provided to District on 05/22/23...project let in April 2023...roadway construction underway with Granite Construction as Contractor...per Roadway Team, work within District to start along south bound lanes at the American Canal and Mustang Bayou, with the installation of the storm sewer first, at outfall first and then working outward, then with the installation of concrete pavement

○ **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk

○ **Schedule** –

- Anticipate coordinating necessary water and wastewater utility relocations by 2024

- Anticipate roadway widening project to be completed in 2026

- **Estimated Cost-**

Currently determining extent and cost for utility relocations...later will coordinate with Inframark and Roadway Team so solution and costs can be determined and presented to Board...NORA provided to District

- **FM521 Roadway Widening Project (South of SH6):**

- **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing

- **Schedule** –

- 30% Utility Coordination meeting was conducted in September 2021
- 60% Utility Coordination meeting was conducted in April 2022
- 90% Utility Coordination meeting was conducted in October 2023
- Anticipate 100% completed construction plans TBD
- Anticipate roadway widening project to start construction in 2026

- **Estimated Cost** –

- NORA provided to District
- Coordinating with Roadway Team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially

- **West Sycamore Road Widening Project (possibly sanitary sewer work):**

- **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk

- **Schedule** –

- Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review



- Anticipate 100% complete roadway plans - TBD
  - Coordinating with Roadway Team to have utility relocations (consider new sanitary sewer) included within their construction plans so relocations can be done by their contractor
  - Anticipate roadway widening project to start construction - TBD
- **Estimated Cost** –
  - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (California Rd to Mustang Bayou):**
  - **Scope** – Proposed 80’ ROW, with 2-12’ lanes, 6’ shoulders, asphalt roadway, with roadside ditches
  - **Schedule** –
    - Working on 30% complete roadway plans...no overall schedule provided yet
    - Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor
  - **Estimated Cost** –
    - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (Mustang Bayou to FM521):**
  - **Scope** – Proposed 80’ ROW, with 2-12’ lanes, 6’ shoulders, asphalt roadway, with roadside ditches
  - **Schedule** –
    - Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
    - Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor
  - **Estimated Cost** –
    - Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **West Sycamore Road and South Post Oak Boulevard Intersection:**

- **Scope** – Widening of intersection to accommodate roadway widening projects along West Sycamore Road and South Post Oak Boulevard...Project also includes roadway widening project along West Sycamore Road to the west of this intersection
- **Schedule** – TBD, but should occur prior to roadway widening projects to the east and north of this intersection
- **Estimated Cost** – This project will involve the relocation of the District's waterline at this intersection...it has been communicated multiple times to the roadway team that it is the District's understanding that all costs associated with this relocation will be paid for by FBC...The District should be able to review and approve these relocations and the Roadway Contractor should be coordinating all work with the District Operator

- (a) **Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, Linden Street, Kansas St, 3<sup>rd</sup> Street...consider water and wastewater utility work)** – FBC to provide update

Upon motion made by Supervisor Carreon, seconded by Supervisor Medina, and after full discussion, the Board voted unanimously to approve the Engineer's Report, as presented.

**5. OPERATOR'S REPORT/TERMINATION OF SERVICE**

Next the Board recognized Mr. Cardenas, who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District.

**A. Repairs to Water and Wastewater systems**

Mr. Cardenas reported substantial system repairs and maintenance as follows:

- Inframark rented a generator for Lift Station 1 to pump down the facility.
- Inframark repaired landscaping following a repair at 214 Crescent B Drive.
- Inframark installed a shoring box and a backflow assembly at 514 Cypress Ave.
- Inframark completed fire hydrant repairs at 3302 Maryland, 110 A Willow, 235 E Sycamore and 1436 Alice.
- Inframark removed and replaced four 8D batteries for the generator at Water Plant 1.
- World Wide Power completed the annual test on the generator at Water Plant No. 1.
- Inframark installed 12 residential water taps.

Supervisor Carreon inquired about the status of repairs to the fire hydrant at 3723 Edie. Supervisor Carreon further inquired whether the fire hydrants may be numbered for leak identification purposes.

Mr. Cardenas then updated the Board on the following:

1. Write-offs: Inframark is recommending 14 accounts to be written off and sent to collections in the total amount of \$2,121.68.

2. Water Leak Adjustment Requests: Mr. Cardenas presented a leak adjustment request pursuant to the District's policy, and recommended approval.
3. Water Plant 2: The Board authorized repair of the Paco Split Case Pump on Booster Pump No. 4 for the estimated amount of \$8,625.00. This repair is on schedule.
4. Water Plant No. 1: The Board authorized repairing the well motor for an estimated cost of \$29,615.00. The rental motor was installed on July 5<sup>th</sup>.
5. FM 521 Road Widening Relocation: The Board authorized the relocation plan proposed by Texas Hot Taps at the October meeting for the estimated amount of \$70,956.36. Subsequently, the estimate was amended to \$53,233.70. This is in progress.

**B. Requests for Water Taps**

Mr. Cardenas did not report any requests at this time.

**C. Delinquent Water Accounts and Service Terminations**

Mr. Cardenas provided a confidential list of customers that received a delinquent letter by mail and are subject to disconnection of service.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Medina, and after full discussion, the Board voted unanimously to approve the Operator's Report, the recommended write-offs, the repairs to the water and wastewater system, the leak adjustment requests, and the termination list.

**6. ATTORNEY'S REPORT**

The Board recognized Mr. Willis, who presented the Attorney's report as follows:

**A. Approval of Minutes**

The proposed minutes of the meetings held on May 16 and June 20, 2024, were presented for approval.

Upon motion duly made by Supervisor Carreon, seconded by Supervisor Medina, the Board voted unanimously to approve the minutes of May 16 and June 20, 2024, as presented.

**B. Regional Facilities Contract**

The Board noted there was no action necessary in connection with the Regional Facilities Contract.

**7. REGIONAL PLANT COMMITTEE REPORT**

The Board then considered the Regional Plant Committee Report.

Upon a motion made by Supervisor Casher, seconded by Supervisor Medina, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

**8. HEAR FROM THE PUBLIC.**

The Board then opened the meeting to comments from the public.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

**[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.]**

PASSED, ADOPTED, and APPROVED this \_\_\_\_\_.

\_\_\_\_\_  
Secretary

[SEAL]

**MINUTES OF THE MEETING OF  
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

August 20, 2024

**STATE OF TEXAS**

**COUNTY OF FORT BEND**

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in special session, open to the public, at 9:00 a.m. on Tuesday, August 20, 2024, at 13222 Highway 6, Arcola, Fort Bend County, Texas 77545, a designated meeting place outside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, except Supervisor Medina, thus constituting a quorum.

Also present at the meeting were: David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Robert Cardenas with Inframark, LLC (“Inframark”), the District’s Operator; Carl McConnell with Kaluza Inc; Roland Leal with Municipal Operations; and Greg Abar and Annette Guajardo with the City of Arcola.

The meeting was called to order at 9:00 a.m. and the following business was transacted.

**1. TOUR OF WASTEWATER TREATMENT PLANT**

The Board conducted a tour of the joint wastewater treatment plant. No action was necessary in connection therewith.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

**[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.]**

PASSED, ADOPTED, and APPROVED this \_\_\_\_\_.

\_\_\_\_\_  
Secretary

[SEAL]

**Fort Bend County Freshwater Supply District 1  
Regional Facilities Wastewater Treatment Plant Summary  
September 19, 2024**

The treatment plant operation information was received by Paul Hamilton from Municipal Operations & Consultants.

**WWTP Operations Report:**

During the period of June 30, 2024 through July 31, 2024, per the attached MOC monthly report, the WWTP was operating at 86% of the 0.675 MGD permit capacity and was operating within permit parameters. Arcola had 51% inflow and Freshwater-1 had 35% inflow. During the same period as above, the plant average daily flow was 580,806 gallons of which Freshwater 1 was 235,623 gallons. Total rainfall for the period was inaccurate. The report reflected 106.85 inches for the month. If you delete the rainfall amounts for the dates July 25 through July 28 (92.0 inches) it would be 14.85 inches. Probably a little closer to actual

**WWTP Discharge Monitoring Report:**

The July 2024 Discharge Monitoring Report (DMR) did not reflect any parameter exceedances. A copy of the DMR is attached.

**WWTP Operations Expenses**

The WWTP total expenses for June 6, 2024 through August 2, 2024 was \$3,648.74. \$1,000 for MOC monthly services plus \$ 2,648.74 for ancillary supplies and activities. See the various expenses on pages 10 through 13 of the Bookkeepers Invoice Report.

*Paul Hamilton*

FBFWSD1 Supervisor & Treatment Plant Liaison





MONTHLY OPERATIONS REPORT FOR THE CITY OF ARCOLA

August, 2024

Water Connections			Sewer Connections		
Apts	96		Apts	46	
Builder	83		Builder	83	
Commercial	29		Commercial	29	
District Meter	3		Commercial Vacant	4	
Irrigation	5	N/C	District Meter	3	
No Bill	2		Commercial sewer only	12	
Residential	678		Commercial sewer vacant only	6	
Residential water only	5		Residential	678	
Temp Meter	2	N/C	Residential vacant	14	
Vacant with Consumption	0		Residential sewer only	207	
Vacant	14		Residential sewer only vacant	86	
New Taps paid by COA residents	0		No bill	2	
Not installed as of today 6/20/24			Vacant with consumption	0	
			New taps paid by Dr. Horton	0	
New taps paid by Dr. Horton	0		Not installed as of today 6/20/24		
Not installed as of today 6/20/24			FS #1 & COA AGREEMENT SEWER ONLY	110	
			FS #1 SEWER CONNECTIONS TO WWTP	578	
<b>TOTAL WATER CONNECTIONS</b>	<b>910</b>		<b>TOTAL SEWER CONNECTION COUNT:</b>	<b>1858</b>	

N/C = not counted

BILLING PERIOD: 07/19/24 - 08/19/24

FWSD 1 - Previous Read	233,231,000
Read Date: 10/20/23	233,231,000
Total Gallons Pumped:	0
Arcola Well #1	6,400,000
Water received from FB 141:	0
Water supplied to FB 141:	0
Gallons Billed	6,234,000
Leaks and Flushing	5,000
Pumped vs. Accounted	97%

Notes:

August Delinquent Accounts for Arcola

Water & Sewer Accounts - 84
Sewer Only Accounts - 55
Sewer Plugged Accounts - 0

	Penalty	Tap Fee	Sewer	Water	NFBWA	TCEQ	Misc.	Deposit	TOTAL
REVENUE:	\$3,168.42	\$0.00	\$36,413.68	\$38,387.45	\$21,420.87	\$0.00	\$4,245.58	\$6,100.00	\$109,736.00

WASTEWATER TREATMENT PLANT

T.C.E.Q. Permit Number: TX0102385  
 Permit expiration date: March, 2029

July, 2024			Measured by:	
Average daily flow	580,806	Permitted Daily Flow	675,000	gal.per day
Average CBOD	3.3	Permitted CBOD	10	lbs/day
Average Total Suspended Solids	4.08	Permitted T.S.S.	15	mg/l
Average Ammonia Nitrogen	0.809	Permitted Ammonia Nitrogen	3	mg/l
Average PH	6.9	Permitted PH	6.00 - 9.00	STD UNIT
Average Dissolved Oxygen	6.4	Permitted Dissolved Oxygen	4.0	mg/l
E. coli	1.00	Permitted E. coli	126.0	mpn/100 ml
Total Rainfall	106.85"			
Average daily flow - FS #1	235,623			
FS #1 Flow	35%			
Arcola Flow	51%			

Sewer Treatment plant is currently operating at 86% of the permitted capacity

Sewer Treatment Plant/Lift Station - Notes

# City of Arcola Sewage Treatment Plant

July-24

Date	Flow Reading	Total Gallons x1000	2hr Peak	CL <sub>2</sub> Res.	Mag. Res.	Final CL <sub>2</sub>	Sample Temp	%Solids SV - 30	Sludge Blanket	Waste Time	Bleach Total Used	Rainfall (Inches)	Inflow From FS1	Gallons from FS1
6/30/2024	273470		33	3.6	0.04		3			25	0	0	26802.7	
7/1/2024	273656	186	32	3.5	0.08	3.42	3	300	12	25	0	0	26893.1	90.4
7/2/2024	273939	283	36	2.8	0.06	2.74	3	280	11	25	100	0	27003.3	110.2
7/3/2024	274185	246	42	3.3	0.06	3.24	3	260	10	20	100	0	27098.8	95.5
7/4/2024	274388	203	22	3.8	0.15	3.65	3.1			15	20	0	27194.5	95.7
7/5/2024	274667	279	38	3.8	0.09	3.71	3.1	300	8	15	20	0	27312	117.5
7/6/2024	274833	166	20	3.7	0.15	3.55	3.1				20	0	27387	75
7/7/2024	275538	705	80	3.5	0.13	3.37	3.1				40	1.5	27886	499
7/8/2024	276490	952	80	2	0.06	1.94	3				60	4.5	28257.3	371.3
7/9/2024	276925	435	65	2.2	0.05	2.15	3			40	40	0	28305.3	48
7/10/2024	277917	992	40	2	0.09	1.91	3			40	20	0.5	28965.4	660.1
7/11/2024	278327	410	30	3.8	0.15	3.65	3			30	20	0	29140.8	175.4
7/12/2024	278653	326	46	3.3	0.1	3.2	3	350	9	15	80	0.6	29285.2	144.4
7/13/2024	279328	675	35	3.6	0.14	3.46	3				40	0.5	29522.8	237.6
7/14/2024	279781	453	45	2.2	0.09	2.11	3				40	0	29678	155.2
7/15/2024	280297	516	59	1.8	0.09	1.71	3	300	12	30	560	0.5	29816.4	138.4
7/16/2024	280804	507	73	2.1	0.07	2.03	3	280	10	20	140	0	29968.1	151.7
7/17/2024	281151	347	46	2.3	0.06	2.24	3	270	8	10	60	0	30088.9	120.8
7/18/2024	282085	934	96	2.6	0.09	2.51	3	300	9	35	80	1	30482.8	393.9
7/19/2024	282616	531	63	2.6	0.09	2.51	3	280	7	0	100	0	30630.1	147.3
7/20/2024	283078	462	59	2.3	0.08	2.22	3			0	0	0.25	30751.4	121.3
7/21/2024	283536	458	63	4	0.06	3.94	3			0	20	0	30878.6	127.2
7/22/2024	284003	467	61	4	0.09	3.91	3	400	12	20	40	0.25	31025.4	146.8
7/23/2024	284559	556	86	3.3	0.08	3.22	3	360	10	25	50	0.5	31137	111.6
7/24/2024	285187	628	69	3.4	0.11	3.29	3	320	8	20	140	1.25	31256.2	119.2
7/25/2024	286678	1491	99	2.1	0.12	1.98	3	280	15	25	100	26	32258.1	1001.9
7/26/2024	287910	1232	99	2.6	0.09	2.51	3	260	12	20	150	25	33015.9	757.8
7/27/2024	288719	809	93	2.4	0.11	2.29	3			0	60	22	33333.5	317.6
7/28/2024	289632	913	90	2.1	0.14	1.96	3				70	19	33612.3	278.8
7/29/2024	290321	689	71	3.3	0.11	3.19	3	290	24	10	220	2	33798.8	186.5
7/30/2024	290915	594	63	2.6	0.09	2.51	3	270	18	30	50	1.5	33945.8	147
7/31/2024	291475	560	50	1.4	0.06	1.34	3			30	20	0	34107	161.2

	Permit	Monthly Data		Min. Cl <sub>2</sub>	1.34	Total CL <sub>2</sub> :	2460	Total Flow FS1	7,304,300
Total Flow Gallons		18,005,000		Max. Cl <sub>2</sub>	3.94	Total Daily Avg CL <sub>2</sub> :	79	Average Daily FS1	235,623
Daily Average	675,000	580,806	86%			Total Rainfall:	106.85	Billing Ratio	40.57%
Daily Peak Flow		1,491,000	7/25/2024						
2 Hour Peak in GPM	1389	1,031	74%						

Supervising Operator: \_\_\_\_\_ Roland Leal \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_

Supervisor License #: \_\_\_\_\_ WW0061943 (B) \_\_\_\_\_ Date: \_\_\_\_\_

EPA may make all the information submitted through this form (including all attachments) available to the public without further notice to you. Do not use this online form to submit personal information (e.g., non-business cell phone number or non-business email address), confidential business information (CBI), or if you intend to assert a CBI claim on any of the submitted information. Pursuant to 40 CFR 2.203(a), EPA is providing you with notice that all CBI claims must be asserted at the time of submission. EPA cannot accommodate a late CBI claim to cover previously submitted information because efforts to protect the information are not administratively practicable since it may already be disclosed to the public. Although we do not foresee a need for persons to assert a claim of CBI based on the types of information requested in this form, if persons wish to assert a CBI claim we direct submitters to contact the [NPDES eReporting Help Desk](#) for further guidance. Please note that EPA may contact you after you submit this report for more information.

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<b>Permit</b>	
<b>Permit #:</b> TX0102385	<b>Permittee:</b> ARCOLA, CITY OF
<b>Major:</b> No	<b>Permittee Address:</b> 13222 HWY 6 ARCOLA, TX 77583
<b>Permitted Feature:</b> 001 External Outfall	<b>Discharge:</b> 001-A DOMESTIC FACILITY - 001
<b>Facility:</b> CITY OF ARCOLA WWTP	<b>Facility Location:</b> 5925 FM 521 ARCOLA, TX 77583

<b>Report Dates &amp; Status</b>	
<b>Monitoring Period:</b> From 07/01/24 to 07/31/24	<b>DMR Due Date:</b> 08/20/24
<b>Status:</b> NetDMR Validated	

**Considerations for Form Completion**  
 INTERIM PHASE EFFECTIVE UPON THE DATE OF ISSUANCE AND LASTING THROUGH THE COMPLETION OF EXPANSION TO THE 0.95 MGD FACILITY.

<b>Principal Executive Officer</b>	
<b>First Name:</b>	<b>Title:</b>
<b>Last Name:</b>	<b>Telephone:</b>

**No Data Indicator (NODI)**  
 Form NODI: --

Code	Parameter Name	Monitoring Location	Season #	Param. NODI	Quantity or Loading					Quality or Concentration					# of Ex.	Frequency of Analysis	Sample Type		
					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3				Value 3	Units
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample	=	6.4				=	6.4				19 - mg/L	0	01/07 - Weekly	GR - GRAB
					Permit Req.	>=	4.0 MO MIN								19 - mg/L	01/07 - Weekly		GR - GRAB	
					Value NODI														
00400	pH	1 - Effluent Gross	0	--	Sample	=	6.9				=	7.6			12 - SU	0	02/30 - Twice Per Month	GR - GRAB	
					Permit Req.	>=	6.0 MINIMUM				<=	9.0 MAXIMUM		12 - SU	02/30 - Twice Per Month		GR - GRAB		
					Value NODI														
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	17.7		26 - lb/d		=	4.08		10.5	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	84.0 DAILY AV		26 - lb/d		<=	15.0 DAILY AV		40.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.809		26 - lb/d		=	0.15		0.2	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	17.0 DAILY AV		26 - lb/d		<=	3.0 DAILY AV		10.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.580806	=	1.491	03 - MGD						0	99/99 - Continuous	TM - TOTALZ	
					Permit Req.	<=	0.675 DAILY AV		Req Mon DAILY MX	03 - MGD							99/99 - Continuous	TM - TOTALZ	
					Value NODI														
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample	=	1.34				=	3.94			19 - mg/L	0	01/01 - Daily	GR - GRAB	
					Permit Req.	>=	1.0 MO MIN				<=	4.0 MO MAX		19 - mg/L	01/01 - Daily		GR - GRAB		
					Value NODI														
51040	E. coli	1 - Effluent Gross	0	--	Sample	=					=	1.0		1.0	30 - MPN/100mL	0	02/30 - Twice Per Month	GR - GRAB	
					Permit Req.	<=					<=	126.0 DAILY AV		399.0 DAILY MX	30 - MPN/100mL		02/30 - Twice Per Month	GR - GRAB	
					Value NODI														
70295	Solids, total dissolved	1 - Effluent Gross	0	--	Sample	=	2550.0		26 - lb/d		=	648.0		830.0	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.		Req Mon DAILY AV		26 - lb/d			Req Mon DAILY AV		Req Mon DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	13.7		26 - lb/d		=	3.3		5.7	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	56.0 DAILY AV		26 - lb/d		<=	10.0 DAILY AV		25.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														

**Submission Note**  
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.



20141 SCHIEL RD  
 CYPRESS, TX 77433  
 PH: (281) 367-5511  
 FAX: (281) 367-5517  
 accountspayable@municipalops.com

**CITY OF ARCOLA  
 BOOKKEEPER INVOICE LOG**

**AUGUST 2024**

INVOICE DATE	INVOICE #	VENDOR	SERVICE/MDSE	USED AT	INVOICE TOTAL
7/15/2024	31990	STP Services	Repairs/Maintenance	LS 2	\$900.00
7/22/2024	252485	BMI- Biosolids Management	Repairs/Maintenance	SP	\$6,522.75
7/30/2024	252681	BMI- Biosolids Management	Repairs/Maintenance	District	\$1,881.56
7/31/2024	89364	Magna Flow Environmental, Inc.	Repairs/Maintenance	District	\$1,646.50
7/31/2024	DE05006229-24	PVS DX, INC	Chemicals	WP	\$45.00
7/31/2024	91452	Water Utility Services INC	Lab Fees	District	\$140.00
8/5/2024	91819	Water Utility Services INC	Lab Fees	District	\$1,000.00
8/6/2024	C24H007	Eastex Environmental Labs, Inc.	Lab Fees	SP	\$728.00
8/9/2024	6832577	Hawkins, Inc.	Lab Fees	SP	\$4,601.00
8/14/2024	89526	Magna Flow Environmental, Inc.	Repairs/Maintenance	District	\$13,178.64
9/1/2024	IN-15757	Municipal Operations & Consulting, Inc.	Monthly Operations	District	\$53,138.86

RECEIVED

By Shelby Auberry at 10:29 am, 8/24

STP SERVICES  
10029 Market Street  
Houston, TX 77029  
713-8825278  
stpservices@aol.com

# Invoice

Date	07/15/24
Invoice No.	31990
P.O.	115376
Location	L.S. 2

PAID

**BILL TO**

Arcola  
C/O Municipal Operations & Con  
20141 Schiel Rd  
Cypress, TX 77433

07/15

STP  
STP  
STP

Description	Quantity	Price	Amount
Job done 7/4/24			
Pull and unclog, reset and test LP's and repair wiring and control		900.00	900.00
		41 Schiel Rd Cypress TX 77433	07/15
		41 Schiel Rd Cypress TX 77433	07/15
		41 Schiel Rd Cypress TX 77433	07/15

STP

Regulated by the Texas Department of Licensing and Regulation  
P.O. Box 12157  
Austin, TX 78711  
Phone Number 1-800-803-9202, (512) 463-6599

**Total \$900.00**

PAID

RECEIVED

By Shelby Auberry at 2:53 pm, 7/23/24

BMI - Biosolids Management  
a division of K-3 Resources, LP  
9458 FM 362 Road  
Brookshire, TX 77423

# Invoice

DATE	INVOICE NO.
7/22/2024	252485

(281) 375-5778

BILL TO
Municipal Operations & Consulting City of Arcola 20141 Schiel Road Cypress, TX 77433

SEND PAYMENT TO
K-3BMI 9458 FM 362 Brookshire, TX 77423

P.O. NO.	TERMS	PLANT
	Net 30	City Of Arcola

Date	Manifest	Description	QTY/HRS	Rate	Amount
7/2/2024	343690	Liquid Haul	6,500	0.075	487.50
7/3/2024	343568	Liquid Haul	6,500	0.075	487.50
7/3/2024	343569	Liquid Haul	6,500	0.075	487.50
7/3/2024	343570	Liquid Haul	6,500	0.075	487.50
7/3/2024	343571	Liquid Haul	6,500	0.075	487.50
7/3/2024	343691	Liquid Haul	6,500	0.075	487.50
7/3/2024	343692	Liquid Haul	6,500	0.075	487.50
7/3/2024	343693	Liquid Haul	6,500	0.075	487.50
7/3/2024	344127	Liquid Haul	6,500	0.075	487.50
7/3/2024	344128	Liquid Haul	6,500	0.075	487.50
7/3/2024	344129	Liquid Haul	6,500	0.075	487.50
7/3/2024	344130	Liquid Haul	6,500	0.075	487.50
		Fuel surcharge at 11.5%	5,850	0.115	672.75
		Emailed LGK 07/23/24			

Total			\$6,522.75		
Payments/Credits			\$0.00		
<b>Balance Due</b>			<b>\$6,522.75</b>		



BMI - Biosolids Management  
 a division of K-3 Resources, LP  
 9458 FM 362 Road  
 Brookshire, TX 77423

(281) 375-5778

# Invoice

DATE	INVOICE NO.
7/30/2024	252681

BILL TO
Municipal Operations & Consulting City of Arcola 20141 Schiel Road Cypress, TX 77433

SEND PAYMENT TO
K-3BMI 9458 FM 362 Brookshire, TX 77423

P.O. NO.	TERMS	PLANT
	Net 30	ARCOLA

Date	Manifest	Description	QTY/HRS	Rate	Amount
7/9/2024	343447	911 STORM TRANSFERS			
		Hourly charge for vacuum truck- Emergency/Weekend/Holiday Fuel surcharge at 11.5%	7.5	225.00	1,687.50
		Emailed LGK 07/30/24	1,687.5	0.115	194.06

Total			\$1,881.56		
Payments/Credits			\$0.00		
<b>Balance Due</b>			<b>\$1,881.56</b>		



Magna Flow Environmental, Inc.

P.O. Box 60709  
 Houston, Texas  
 77205

# Invoice

Date	Invoice #
7/31/2024	89364

Bill To
Municipal Operations & Consulting City of Arcola 20141 Schiel Rd Cypress, TX 77433

Project / Job #	P.O. No.	Terms	Rep	Location	Due Date	
63786	116456	Net 60	VRS	City of Armco	10/9/2024	
Qty	Item	Description			Rate	Amount
	In	City of Arcola				
	Out	7/25/2024				
	Job Description	Crew went out to clear storm line at 6015 Ladonia Street but was unable to, due to high levels in main lines. Job cancelled by engineer. Roland 936-206-6861				
4	Vactor Hourly ...	Vactor - 4 Hour(s)			205.00	820.00
4	Support Truck	Support Truck - 4 Hour(s)			45.00	180.00
12	Helper(s)	Helper - 12 Hour(s)			45.00	540.00
	Fuel Surcharge	Fuel Surcharge @ 10.65%			106.50	106.50
Phone #		Fax #		Thank you for your Business!		<b>Balance Due</b> \$1,646.50
281-448-8585		281-397-7195				

Please Remit To:  
 Magna Flow International Inc  
 P.O. Box 679764  
 Dallas, TX 75267-9764





REMIT TO

PVS DX, INC  
PO BOX 674938  
DALLAS, TX 75267-4938

# Rental Invoice

IMPORTANT - INVOICE NUMBER  
MUST APPEAR ON YOUR  
REMITTANCE

Invoice No.  
**DE05006229-24**

Customer No. <b>05014300</b>	Salesperson <b>Bakk, Janel</b>	P.O. No.	PAYMENT DUE ON RECEIPT	Date <b>7/31/2024</b>
---------------------------------	-----------------------------------	----------	------------------------	--------------------------

<b>B I L L T O</b>	<b>CITY OF ARCOLA-WP MUNICIPAL OPERATIONS &amp; CONSULTING, INC. 20141 SCHIEL RD CYPRESS, TX 77433</b>	Direct Inquiries to: <b>PVS DX, INC 1919 JACINTOPORT BLVD. HOUSTON, TX 77015 281-457-4848</b>
--	--	--

PRODUCT #	TYPE	BALANCES								CHARGE	
		PURCHASE ORDER	PREVIOUS BALANCE	CURRENT SHIPMENTS	CURRENT RETURNED	ENDING BALANCE	LESS SHIPMENTS	LESS CREDITS	DEMURRAGE QTY		RATE
138004	CHLORINE, 150# CYL		6	3	3	6	0	0	6	7.5000	45.00

TAX	
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Where allowable by law, credit card payments will be subject to 3.00% surcharge resulting in a new invoice total	PLEASE PAY THIS AMOUNT PLEASE INCLUDE INVOICE NUMBER ON CHECK	<b>\$45.00</b>
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**IMPORTANT NOTICE: THE CYLINDERS AND FITTINGS COVERED BY THIS INVOICE ARE LOANED BY THE VENDOR TO THE VENDEE, NOT SOLD, AND ARE TO BE RETURNED TO THE VENDOR IN GOOD REPAIR. OTHERWISE VENDOR SHALL BE PAID ON DEMAND THE VALUE OF ANY CYLINDER OR FITTING LOST, DESTROYED OR DAMAGED THROUGH ANY CAUSE WHATSOEVER. PLEASE CHECK YOUR CYLINDER BALANCES SHOWN ABOVE TO SEE IF YOUR RECORDS AGREE WITH OURS. IF WE DO NOT HEAR FROM YOU WITHIN 10 DAYS WE ASSUME WE ARE CORRECT.**



**WATER UTILITY SERVICES INC**

PO Box 2628  
Spring, TX 77383 US  
+1 2812900704  
acct@waterutilityservice.com

# INVOICE

**BILL TO**

City of Arcola  
c/o MOC  
PO Box 1689  
Spring, TX 77383

**INVOICE #** 91452  
**DATE** 07/31/2024  
**DUE DATE** 08/30/2024  
**TERMS** Net 30

---

**COLLECTION MONTH**

July 2024

DESCRIPTION	QTY	AMOUNT
Bacteriological Sampling and Analysis	4	140.00

---

BALANCE DUE

**\$140.00**

RECEIVED

By Shelby Aubrey at 4:05pm, 8/5/24

**WATER UTILITY SERVICES INC**

PO Box 2628  
Spring, TX 77383 US  
+1 2812900704  
acct@waterutilityservice.com

**INVOICE**

**BILL TO**

City of Arcola  
c/o MOC  
PO Box 1689  
Spring, TX 77383

**INVOICE #** 91819  
**DATE** 08/05/2024  
**DUE DATE** 09/04/2024  
**TERMS** Net 30

**P.O. NUMBER**

116799

DATE	DESCRIPTION	QTY	AMOUNT
07/03/2024	Special Bacteriological Sampling and Analysis Rush	2	200.00
07/10/2024	Special Bacteriological Sampling and Analysis Rush	2	200.00
07/19/2024	Special Bacteriological Sampling and Analysis Rush	2	200.00
07/26/2024	Special Bacteriological Sampling and Analysis Rush	2	200.00
07/30/2024	Special Bacteriological Sampling and Analysis Rush	2	200.00

5050 Natchez  
4918 Edgewood Dr

**BALANCE DUE**

**\$1,000.00**



# INVOICE

DATE	08/06/2024
INVOICE #	C24H007
CUSTOMER ID	C-ARC
DUE DATE	09/06/2024

<b>INVOICE TO</b>
Arcola, City of MOC Municipal Operations and Consulting 20141 Schiel Road Cypress, TX 77433 PO #

<b>REMIT TO</b>
Eastex Environmental Laboratory Accounts Payable PO Box 1089 Coldspring, TX 77331 936-653-3249

DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE	SUBTOTAL
<b>Field</b>				<u>\$80.00</u>
DO	4	\$10.00	\$40.00	
pH	4	\$10.00	\$40.00	
<b>Microbiological Lab</b>				<u>\$90.00</u>
E coli IDEXX	2	\$45.00	\$90.00	
<b>Wet Lab</b>				<u>\$508.00</u>
Ammonia as N	4	\$19.50	\$78.00	
CBOD 5	4	\$22.50	\$90.00	
Chloride IC	4	\$20.00	\$80.00	
MLSS	2	\$15.00	\$30.00	
MLVSS	2	\$15.00	\$30.00	
Sulfate IC	4	\$20.00	\$80.00	
TDS	4	\$15.00	\$60.00	
TSS	4	\$15.00	\$60.00	
<b>Additional Items</b>			<u>\$50.00</u>	
Net DMR	1	\$50.00		
<b>Invoice Total:</b>				<b>\$728.00</b>

Eastex Lab is requesting your help to further reduce paper invoices. Please email Caroline at [CRiley@eastexlabs.com](mailto:CRiley@eastexlabs.com) today to request your invoices electronically!  
Please note that by signing up for electronic invoices, you will no longer receive a hardcopy in the mail.  
Customers Count - Please take a moment and complete our survey at <http://www.eastexlabs.com/survey.html>

Original



Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

# INVOICE

Total Invoice	<b>\$4,601.00</b>
Invoice Number	6832577
Invoice Date	8/9/24
Sales Order Number/Type	4593445 SO
Branch Plant	88
Shipment Number	5471304

**Sold To:** 456659  
ACCOUNTS PAYABLE  
MUNICIPAL OPERATIONS & CONSULTING  
INC  
PO BOX 1689  
Spring TX 77383-1700

**Ship To:** 457483  
MOC CITY OF ARCOLA STP  
5921 FM 521  
ARCOLA TX 77583

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
10/8/24	Net 60	PPD Origin	HAWKINS TEXAS FLEET	117194	281.78/0.9686	434

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	41245	Azone 15 - EPA Reg. No. 7870-5	N	2,000.0000	GA	\$2.3005	GA	20,180.0 LB	\$4,601.00
		1 LB BLK (Mini-Bulk)		2000.0000	GA			20,180.0 GW	

\*\*\*\*\* Receive Your Invoice Via Email \*\*\*\*\*

Please contact our Accounts Receivable Department via email at [Credit.Dept@HawkinsInc.com](mailto:Credit.Dept@HawkinsInc.com) or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate      Sales Tax  
0 %              \$0.00

**Invoice Total** **\$4,601.00**

**No Discounts on Freight**  
**IMPORTANT:** All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.  
**NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.**

**CHECK REMITTANCE:**  
Hawkins, Inc.  
P.O. Box 860263  
Minneapolis, MN 55486-0263

**WIRING CONTACT INFORMATION:**  
Email: [Credit.Dept@Hawkinsinc.com](mailto:Credit.Dept@Hawkinsinc.com)  
Phone Number: (612) 617-8581  
Fax Number: (612) 225-6702

**FINANCIAL INSTITUTION:**  
US Bank  
800 Nicollet Mall  
Minneapolis, MN 55402

Account Name: Hawkins, Inc.  
Account #: 180120759469  
ABA/Routing #: 09100022  
Swift Code#: USBKUS44IMT  
Type of Account: Corporate Checking

**ACH PAYMENTS:**  
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.  
For other than CTX, the remit to information may be emailed to [Credit.Dept@Hawkinsinc.com](mailto:Credit.Dept@Hawkinsinc.com)

**CASH IN ADVANCE/EFT PAYMENTS:**  
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

**RECEIVED**  
By Shelby Auberry at 9:36 am, 8/20/24



Magna Flow Environmental, Inc.

P.O. Box 60709  
Houston, Texas  
77205

# Invoice

Date	Invoice #
8/14/2024	89526

<b>Bill To</b>
Municipal Operations & Consulting City of Arcola 20141 Schiel Rd Cypress, TX 77433

Project / Job #	P.O. No.	Terms	Rep	Location	Due Date	
63970		Net 60	VRS	City of Arcol	10/19/2024	
Qty	Item	Description			Rate	Amount
	In	City of Arcola				
	Out	7/26/2024				
		8/3/2024				
80	Sewer Transfer	Sewer Transfer - 80 Hour(s)			140.00	11,200.00
1	Emergency Ca...	Emergency Call out Fee - 1 Each			750.00	750.00
	Fuel Surcharge	Fuel Surcharge @ 10.97%			1,228.64	1,228.64
	Manifest - L	7/26/2024: 353978, 353979, 353980, 353981, 353982, 353983, 353984				
		7/31/2024: 353672, 353673, 353674, 354017, 354018, 354936, 354937, 354938, 354939, 354940, 354941, 354942, 354943				
		8/1/2024: 353675, 353676, 353677, 353678, 353679, 353680, 353681, 353682, 353683, 354357				
		8/2/2024: 354358, 354955, 354956, 354957, 354958, 54959, 354960, 354961				
		8/3/2024: 354277, 354278				
Phone #	Fax #	Thank you for your Business!		<b>Balance Due</b>	\$13,178.64	
281-448-8585	281-397-7195					

Please Remit To:  
Magna Flow International Inc  
P.O. Box 679764  
Dallas, TX 75267-9764



MUNICIPAL OPERATIONS & CONSULTING, INC.

20141 Schiel Rd  
 Cypress, TX 77433  
 Phone: (281) 367-5511  
 Fax: (281) 367-5517

1825 N Mason Rd  
 Katy, TX 77449  
 Phone: (281) 347-8686

Invoice: IN-15757

District: City of Arcola

Billing Period: AUGUST 2024

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
		<b><u>Operations</u></b>					
Aug		Meter Reading		649	\$ 1.48	\$ 960.52	\$ 960.52
		Water Plant Operations		1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
		Wastewater Plant Operations		1	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
		Lift Station Operations		1	\$ 500.00	\$ 500.00	\$ 500.00
		Sewage Collection System Operations		1	\$ 200.00	\$ 200.00	\$ 200.00
		Storm System Operations		1	\$ 100.00	\$ 100.00	\$ 100.00
		Transfer of Accounts		5	\$ 10.00	\$ 50.00	\$ 50.00
		Delinquent Letters		61	\$ 10.00	\$ 610.00	\$ 610.00
		Door Tags		1	\$ 10.00	\$ 10.00	\$ 10.00
		<b>Total Operations</b>				<b>\$4,830.52</b>	
		<b><u>Administration</u></b>					
Aug		Postage		1	\$ 571.15	\$ 571.15	\$ 571.15
		Facsimiles		138	\$ 2.00	\$ 276.00	\$ 276.00
		Photocopies		361	\$ 0.15	\$ 54.15	\$ 54.15
		One Page Billing Stationary		644	\$ 2.81	\$ 1,809.64	\$ 1,809.64
		Messenger Service		1	\$ 2.17	\$ 2.17	\$ 2.17
		Scanned Bank Processing Fee		1	\$ 33.00	\$ 33.00	\$ 33.00
		Online Access (Customer access to bill view, bill print & bill pay)		1	\$ 220.00	\$ 220.00	\$ 220.00
Jul		Test call to auto dialer.	Plant Operator Level II	3.0	\$ 51.00	\$ 153.00	\$ 153.00
Jul	4963 Edgewood Dr	Responded to after hours call.	Office Administrator	1.0	\$ 40.00	\$ 40.00	\$ 40.00
Jul	4955 Natchez Trace	Additional time spent with customers regarding billing.	Clerical	0.5	\$ 55.00	\$ 27.50	
			Clerical-OT	0.5	\$ 82.50	\$ 41.25	\$ 68.75

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
Jul		Added greases traps to Birdnest.	Supervisor	0.5	\$ 55.00	\$ 27.50	
			1-Ton Utility Truck	0.5	\$ 35.00	\$ 17.50	\$ 45.00
Aug		Paperless Billing (e-bill)		311	\$ 0.80	\$ 248.80	\$ 248.80
06/01		Report RWA Pumpage	Clerical	0.5	\$ 55.00	\$ 27.50	\$ 27.50
07/01		Report RWA Pumpage	Clerical	0.5	\$ 55.00	\$ 27.50	\$ 27.50
07/05		Zoom on district facilities with the engineers and mayor.	Supervisor	2.0	\$ 55.00	\$ 110.00	
			1-Ton Utility Truck	2.0	\$ 35.00	\$ 70.00	\$ 180.00
07/10		Prepared and submitted 2024 2nd Qtr DLQOR on behalf of district.	Clerical	2.0	\$ 55.00	\$ 110.00	
			CO Officer	1.0	\$ 80.00	\$ 80.00	\$ 190.00
07/16		Received notice of a sink hole void after tap was completed, sent information to department and included Board Rep for repairs.	Compliance Level I	0.5	\$ 60.00	\$ 30.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 41.00
07/18		Followed up on missing CSI assigned to previous staff. Emailed both supervisor and Board Rep to review as well.	Compliance Level I	0.5	\$ 60.00	\$ 30.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 41.00
07/19		Prepared and submitted July DMR on behalf of district.	Clerical	1.0	\$ 55.00	\$ 55.00	
			CO Officer	0.5	\$ 80.00	\$ 40.00	\$ 95.00
07/24		Downloaded and filed dead end flushing reports for the month of August 2024 per TCEQ.	Supervisor	0.5	\$ 55.00	\$ 27.50	
			1-Ton Utility Truck	0.5	\$ 35.00	\$ 17.50	\$ 45.00
08/20		Prepared and submitted August DMR on behalf of district.	Clerical	1.0	\$ 55.00	\$ 55.00	
			CO Officer	0.5	\$ 80.00	\$ 40.00	\$ 95.00
		<b>Total Administration</b>					<b>\$4,263.66</b>
		<b><u>Conn/Disconnect</u></b>					



Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
Aug		Finals and Connects		12	\$ 10.00	\$ 120.00	\$ 120.00
		<b>Total Conn/Disconnect</b>					<b>\$120.00</b>
		<b><u>Lift Station</u></b>					
Jul		Monitored wet well level and lift pump operations. Reset pump and auto dailer.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	
			Plant Operator Level III-OT	0.5	\$ 82.50	\$ 41.25	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 90.75
04/01	13222 State Highway 6	Top cleaned lift station.	Chase Truck	4.5	\$ 125.00	\$ 562.50	
			Vactor Crew Materials	5.0	\$ 200.00	\$ 1,000.00	
						\$ 594.00	\$ 2,156.50
04/01	402 Masterson	Top cleaned lift station.	Chase Truck	4.5	\$ 125.00	\$ 562.50	
			Vactor Crew Materials	5.0	\$ 200.00	\$ 1,000.00	
						\$ 594.00	\$ 2,156.50
07/02	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
07/08	402 Masterson	Called out to pull pumps, upon arrival we noticed the water level was really high due to storm. We tried to back in crane truck but were unable due to the risk of getting the truck stuck. We notified the supervisor and will return when water levels decrease.	CraneTruck Crew-OT	3.0	\$ 125.00	\$ 375.00	
			Plant Operator Level I-OT	4.0	\$ 70.50	\$ 282.00	
			Utility Truck	4.0	\$ 22.00	\$ 88.00	\$ 745.00
07/09	402 Masterson	Monitored wet well level and lift pump operations.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
07/09	402 Masterson	Pulled pumps 1 and 2 and checked for rags. Sent pictures to supervisor. Pumps were both tripped at breaker, reset breaker and overload. Attempted to start both pumps, but would not start. Advised supervisor of issue.	CraneTruck Crew	4.0	\$ 125.00	\$ 500.00	
			Plant Operator Level I	3.5	\$ 47.00	\$ 164.50	
			Plant Operator Level I-OT	0.5	\$ 70.50	\$ 35.25	
			Utility Truck	4.0	\$ 22.00	\$ 88.00	\$ 787.75

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/10	22018.5 S Post Oak Dr	Monitored wet well level and lift pump operations.	Plant Operator Level III	2.5	\$ 55.00	\$ 137.50	\$ 192.50
			Utility Truck	2.5	\$ 22.00	\$ 55.00	
07/11	402 Masterson	Both pumps not working. Called contractor to fix problems.	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	\$ 258.50
			Plant Operator Level III-OT	1.0	\$ 82.50	\$ 82.50	
			Utility Truck	3.0	\$ 22.00	\$ 66.00	
07/12	402 Masterson	Checked LS to see if power was on.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/12	343.5 Howell St	Found pump tripped. Reset pump.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/16		Met with Mayor and personnel with City Of Arcola in reference to lift stations and what is needed and what can be done to make them more efficient.	Supervisor	2.0	\$ 55.00	\$ 110.00	\$ 238.75
			Supervisor-OT	0.5	\$ 82.50	\$ 41.25	
			1-Ton Utility Truck	2.5	\$ 35.00	\$ 87.50	
07/18	13222 State Highway 6	Met with operator at LS. Ground around LS was very muddy. Unable to pull pump as crane truck would get stuck. Operator contacted supervisor.	CraneTruck Crew	2.0	\$ 125.00	\$ 250.00	\$ 406.00
			Plant Operator Level I	1.5	\$ 47.00	\$ 70.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
			1-Ton Utility Truck	1.5	\$ 35.00	\$ 52.50	
07/19	13222 State Highway 6	Had to come to lift station one to check the manhole.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/23		Spoke with engineer and builder on what is needed to pull plug in section 4 of post oak point.	Supervisor	2.5	\$ 55.00	\$ 137.50	\$ 225.00
			1-Ton Utility Truck	2.5	\$ 35.00	\$ 87.50	
07/24	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	\$ 49.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/24		Met with mayor and personnel on issues with lift stations and drainage issues.	Supervisor	2.5	\$ 55.00	\$ 137.50	
			1-Ton Utility Truck	2.5	\$ 35.00	\$ 87.50	\$ 225.00
07/26	13222 State Highway 6	Performed a sludge haul.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
07/29	402 Masterson	Lp1 tripped backed washed and reset pump.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 38.50
07/30	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 49.25
07/31	13222 State Highway 6	Checked on level of wet well due to sludge haul.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
07/31	104 N. Pine	Used crane truck to pull pump 2 and checked for rags. Sent pictures to operator. Pumps left in auto.	CraneTruck Crew	3.0	\$ 125.00	\$ 375.00	
			Plant Operator Level I	3.0	\$ 47.00	\$ 141.00	
			Utility Truck	3.0	\$ 22.00	\$ 66.00	\$ 582.00
08/01	22018.5 S Post Oak Dr	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
08/01	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
08/02	13222 State Highway 6	Checked on level of wet well at lift station since it has been pumped down.	Supervisor	3.0	\$ 55.00	\$ 165.00	
			1-Ton Utility Truck	3.0	\$ 35.00	\$ 105.00	\$ 270.00
		<b>Total Lift Station</b>					<b>\$8,989.75</b>
		<b><u>Miscellaneous</u></b>					
07/12		Additional monitoring during Hurricane Beryl.	Supervisor-OT	1.0	\$ 82.50	\$ 82.50	\$ 82.50
		<b>Total Miscellaneous</b>					<b>\$82.50</b>
		<b><u>Residential Inspections</u></b>					

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
Jul		Sewer Inspection DUE		13	\$ 25.00	\$ 325.00	\$ 325.00
Jul		Pre Lot Inspection		16	\$ 25.00	\$ 400.00	\$ 400.00
Jul		Post Lot Inspection		36	\$ 25.00	\$ 900.00	\$ 900.00
Jul		Customer Service Inspection DUE		38	\$ 50.00	\$ 1,900.00	\$ 1,900.00
		<b>Total Residential Inspections</b>				<b>\$3,525.00</b>	
		<b><u>Sewer Collection</u></b>					
Aug		Grease Trap Inspections		14	\$ 50.00	\$ 700.00	\$ 700.00
07/02	834 Coen Rd	Investigated sewer back up. No issue found, left door tag.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
07/03	1122 Vista Pointe Dr	Lowered manhole to grade. Had to break riser rings and out mortar ring to get it lowered. Picked up cracked concrete.	Plant Operator Level I	6.0	\$ 47.00	\$ 282.00	
			Utility Truck	6.0	\$ 22.00	\$ 132.00	\$ 414.00
07/05	1106 Vista Pointe Dr	Lowered manhole to grade. Had to break riser rings and out mortar ring to get it lowered.	Plant Operator Level I	2.0	\$ 47.00	\$ 94.00	
			Skilled Laborer	3.0	\$ 39.00	\$ 117.00	
			Utility Truck	5.0	\$ 22.00	\$ 110.00	\$ 321.00
07/09	402 Manor	Investigated sewer back up. Made customer contact by phone and explained that we can't do anything about the sewer back up due to the area is still flooded over here.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 49.25
07/09	403 Manor	Responded to call out for a continuous flushing line.	Plant Operator Level II-OT	1.0	\$ 76.50	\$ 76.50	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 98.50
07/11	322 Rosen	Investigated sewer back up, found issue on customers line, left door tag.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/11	307 Masterson	Investigated sewer back up, issue found on district line, liftstation is down causing back up. Made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/11	5146 Sunset Oaks Dr	Lowered manhole to grade. Had to break outer mortar ring and remove one rizer ring to get to grade	Plant Operator Level II	4.0	\$ 51.00	\$ 204.00	\$ 292.00
			Utility Truck	4.0	\$ 22.00	\$ 88.00	
07/11	1107 Vista Pointe Dr	Lowered the manhole on the right side of the lot. Sealed the inside and picked up trash. Took the trash to dump at SP.	Plant Operator Level I	8.0	\$ 47.00	\$ 376.00	\$ 552.00
			Utility Truck	8.0	\$ 22.00	\$ 176.00	
07/11	1126 Vista Pointe Dr	Manhole was not even with sidewalk. We took off a riser ring from manhole and then lowered the ring back on and put the lid back on. Took trash to dump at SP.	Plant Operator Level I	8.0	\$ 47.00	\$ 376.00	\$ 552.00
			Utility Truck	8.0	\$ 22.00	\$ 176.00	
07/12	5138 Hunters Trl	Lowered manhole to grade with sidewalk and driveway. Took trash to dump at aberdeen sp.	Plant Operator Level I	4.0	\$ 47.00	\$ 188.00	\$ 435.70
			Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	
			Utility Truck Materials	6.0	\$ 22.00	\$ 132.00	
07/12	1107 Vista Pointe Dr	Lowered final manhole on lot to grade.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/12	5134 Sunset Oaks Dr	Lowered manhole to grade with sidewalk and driveway. Took trash to dump at aberdeen sp.	Plant Operator Level I	3.0	\$ 47.00	\$ 141.00	\$ 316.50
			Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
			Utility Truck	4.5	\$ 22.00	\$ 99.00	
07/18	1110 Vista Pointe Dr	Investigated sewer back up. Issue found on districts line, lift station causing back up. Made customer contact.	Plant Operator Level II	2.5	\$ 51.00	\$ 127.50	\$ 202.37
			Utility Truck Materials	2.5	\$ 22.00	\$ 55.00	
					\$ 19.87		

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/18		Developer called to report a sewer main back up. Called and emailed supervisor and board rep to discuss issues. Returned the call back to the developer for an update of findings and further information will be coming from the board rep.	Compliance Level I	1.0	\$ 60.00	\$ 60.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 82.00
07/19	423 Mckeever	Investigated sewer back up. Issue found on district line, lift station is down, causing back up. Made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
07/19		Met contractor to pull plugs from sewer on section 5.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 77.00
07/19	307 Masterson	Investigated sewer back up. Issue found on district line, lift station is down causing back up. Made customer contact.	Plant Operator Level I-OT	2.5	\$ 70.50	\$ 176.25	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	\$ 231.25
07/24	207 Manor Ave	Unable to locate sewertap/meter.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
07/24	4825 W Davis	Investigated sewer back up. Issue found on district line, lift station is down causing back up. Made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
07/24	427 Rice	Investigated sewer back up. Issue found on district line, lift station is down causing back up. Made customer contact.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
07/24	419 Rosen	Investigated sewer back up. Issue found on district line, lift station is down causing back up. Made customer contact.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 49.25
07/25	419 Rosen	Investigated sewer back up. Issue found on district line, lift station is down causing back up. Made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/26		Looked for manholes under water to see which ones need to be raised.	Plant Operator Level III	5.0	\$ 55.00	\$ 275.00	
			Plant Operator Level III-OT	0.5	\$ 82.50	\$ 41.25	
			Utility Truck	6.0	\$ 22.00	\$ 132.00	\$ 448.25
07/26	325 Rosen	Investigated sewer back up. Issue found on district line, lift station is down causing back up. Made customer contact.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 122.25
07/30	5146 Hunters Trl	Scheduled contractor to lower manhole to grade.	Contractor	1.0	\$ 0.00	\$ 550.00	
			Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 586.50
07/31		Purchased supplies for district use; EZ Flow Caps	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00	
						\$ 160.34	\$ 198.84
07/31	620 Elm	Investigated sewer back up. No issue found, left door tag.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
07/31		Surveyed manholes that need to be raised.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 115.50
08/02	423 Mckeever	Investigated sewer back up. Issue found on district line, lift station is charged. Made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
08/02		Picked up pump from sewer plant, used to pump manhole.	Plant Operator Level II	3.0	\$ 51.00	\$ 153.00	
			Utility Truck	3.0	\$ 22.00	\$ 66.00	\$ 219.00
		<b>Total Sewer Collection</b>					<b>\$6,720.16</b>
		<b><u>Storm Sewer</u></b>					
07/25		Met magna flow to jet storm drain that was causing back up.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
		<b>Total Storm Sewer</b>				<b>\$73.00</b>	
		<b>Wastewater Plant</b>					
06/06		Scheduled contractor for monthly sampling.	Clerical	1.0	\$ 82.50	\$ 82.50	\$ 82.50
07/01	5925 FM 521	Engineer request to follow up on the 811 markings on site for the new WWTP expansion.	Compliance Level I	0.5	\$ 60.00	\$ 30.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 41.00
07/02	5925 FM 521	Purchased supplies for facility use; Batteries	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00	
						\$ 6.12	\$ 42.62
07/02	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
07/03	5925 FM 521	Drained water and check oil from clarifier motor.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 77.00
07/05	5925 FM 521	Checked samples before lab came.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 85.75
07/05	5925 FM 521	Met lab to pull samples.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 77.00
07/08	5925 FM 521	Continuous monitoring of clarifier operation, blower operation, wet well level, aeration level, disinfectant residuals and lift pump operations. Came to check auto dialer called out is good now	Plant Operator Level II	1.0	\$ 76.50	\$ 76.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 87.50
07/10	5925 FM 521	Continuous monitoring of clarifier operation, blower operation, wet well level, aeration level, disinfectant residuals and lift pump operations.	Plant Operator Level III	5.5	\$ 55.00	\$ 302.50	
			Utility Truck	5.5	\$ 22.00	\$ 121.00	\$ 423.50



Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/11	5925 FM 521	Cleaned clarifiers with scrub brush.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/12	5925 FM 521	Checked samples and met lab to pull samples.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 85.75
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/14	5925 FM 521	Responded to call out for blowers failure. Found blowers tripped. Reset auto dailer.	Plant Operator Level III-OT	1.5	\$ 82.50	\$ 123.75	\$ 156.75
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/15	5925 FM 521	Scheduled chemical delivery for facility use; Bleach	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/16	5925 FM 521	Blowers tripped at breaker. Reset blowers switched from Blowers 1 to Blower 2. Made sure blowers didn't trip and reset autodailer.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/18	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/19	5925 FM 521	Pulled and checked samples before lab came.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	\$ 49.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/19	5925 FM 521	Met lab to pull samples.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/19	5925 FM 521	Digester blowers 1 belts busted switched to blower 2.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/22	5925 FM 521	Responded to call out for blowers failure. Found blowers tripped. Reset blowers and auto dailer.	Plant Operator Level III-OT	1.0	\$ 82.50	\$ 82.50	\$ 104.50
			Utility Truck	1.0	\$ 22.00	\$ 22.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/23	5925 FM 521	Purchased supplies for facility use; Adjustable Pole Algae wire brush Blue towels Wasp spray Duct Tape	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 169.05
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00 \$ 132.55	
07/23	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/26	5925 FM 521	Checked samples before lab came.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	\$ 49.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/26	5925 FM 521	Met lab to pull samples.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/26	5925 FM 521	Drained water and put oil in clarifiers motors.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/29	5925 FM 521	Purchased supplies for facility use; Ant Killer Gloves	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 54.57
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00 \$ 18.07	
07/30	5925 FM 521	Had teams meeting with engineer on expansion project of digesters.	Supervisor	2.0	\$ 55.00	\$ 110.00	\$ 180.00
			1-Ton Utility Truck	2.0	\$ 35.00	\$ 70.00	
08/01	5925 FM 521	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
08/02	5925 FM 521	Checked samples before lab came.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	\$ 60.25
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/02	5925 FM 521	Met with lab to pull samples.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
08/02	5925 FM 521	Swept and cleaned office.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/02	5925 FM 521	Met with supervisor to check the 2 inch pump.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
<b>Total Wastewater Plant</b>						<b>\$2,648.74</b>	
<b><u>Water Distribution</u></b>							
Jul		Flushed dead end mains throughout district.	Skilled Laborer	4.0	\$ 39.00	\$ 156.00	\$ 244.00
			Utility Truck	4.0	\$ 22.00	\$ 88.00	
Jul	5042 Pine Haven Ln 5102 Hunters Trl 514 Pinedale	Replaced meter box.	Plant Operator Level II	2.5	\$ 51.00	\$ 127.50	\$ 208.72
			Utility Truck Materials	2.5	\$ 22.00	\$ 55.00 \$ 26.22	
Jul	403 Coen 4955 Natchez Trace 4963 Edgewood Dr	Replace Meter (5/8"x3/4")	Replaced Meter (5/8"x3/4")	3.0	\$ 115.00	\$ 345.00	\$ 411.00
			Utility Truck	3.0	\$ 22.00	\$ 66.00	
Jul	503 Mckeever Ste 1505	Verify meter information for billing purposes.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
Jul	226 Manor	Replaced meter box lid.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
Aug	214 Macnicoll 414 N Pine 507 Coen 5330 Ladonia St 6731 Fm 521 6820 Greg-e	Verified proper operation of meter.	Plant Operator Level II	3.0	\$ 51.00	\$ 153.00	\$ 219.00
			Utility Truck	3.0	\$ 22.00	\$ 66.00	
Aug	205 Macnicoll	Cleaned out meter box.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
06/10	5110 Sunset Oaks Dr	Repaired shallow service line leak.	CO Officer	3.0	\$ 80.00	\$ 240.00	\$ 464.80
			Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck Materials	4.0	\$ 22.00	\$ 88.00	
07/01	1103 Vista Pointe Dr	Located meter box was covered with dirt.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/02	5122 Hunters Trl	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 122.25
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/02	1638 Fleetwood Crossing	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/02	4950 Edgewood Dr	Raised meter box to grade.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/03	4955 Natchez Trace	Performed meter accuracy test and checked for leaks per customer request. Meter accurate and no leaks detected. Made customer contact.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/03	1126 Vista Pointe Dr	Located meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/05	5039 Natchez Trace	Investigated reported leak and re-read meter; leak found on customer's line, left door tag.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/05	1114 Vista Pointe Dr	Replaced missing meter tail per builder. Backcharge builder.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 45.41
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/05	1110 Vista Pointe Dr	Investigated missing tail per builder. Backcharge builder	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/05	5015 Pine Haven Ln	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/08	4911 Edgewood Dr	Investigated low pressure reported by customer. Customer had water upon arrival.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/09	507 Coen	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/09	527 Maguire	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II-OT	2.0	\$ 76.50	\$ 153.00	\$ 197.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
07/10	1106 Vista Pointe Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/10	13106 Tuscany Creek	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/10		Reviewed WQP samples, updated tracking and filed.	Compliance Level I-OT	0.5	\$ 90.00	\$ 45.00	\$ 56.00
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/12	603 N Pine-b	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/12	1102 Vista Pointe Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 122.25
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/15	5150 Hunters Trl	Replaced a box.	Plant Operator Level I	6.0	\$ 47.00	\$ 282.00	\$ 414.00
			Utility Truck	6.0	\$ 22.00	\$ 132.00	
07/16	4963 Edgewood Dr	Investigated reported leak and re-read meter; leak found on customer's line, left door tag.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/16	1666 Westway Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/16	4963 Edgewood Dr	Responded to call out for no water. Issue is on customer side. Made customer contact.	Plant Operator Level II-OT	1.5	\$ 76.50	\$ 114.75	\$ 147.75
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/17	13126 Tuscany Creek	Replaced missing meter tail per builder. Backcharge Builder	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 45.41
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00 \$ 8.91	
07/18	13130 Tuscany Creek	Investigated missing meter tail per builder. Backcharge Builder	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	\$ 167.49
			Utility Truck Materials	2.0	\$ 22.00	\$ 44.00 \$ 21.49	
07/18	310 Pinedale Ave	Performed flow test on 310 Pinedale.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/19	4943 Edgewood Dr	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/19	1023 Vista Pointe Dr	Located meter box.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/23	4906 Pine Haven Ln	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/23	4926 Arvida Ln	Performed meter accuracy test and checked for leaks per customer request. Meter accurate and no leaks detected. Made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/23	1035 Vista Pointe Dr	Located meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/23	5147 Hunters Trl	Located meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/23	14105 Hwy 6	Investigated leak on hydrant, no leaks were found.	Plant Operator Level I	2.0	\$ 47.00	\$ 94.00	\$ 284.00
			Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	
			Utility Truck	4.0	\$ 22.00	\$ 88.00	
07/24	5130 Sunset Oaks Dr	Located meter box.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	\$ 146.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
07/24	1027 Vista Pointe Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/26	4955 Natchez Trace	Performed meter accuracy test and checked for leaks per customer request. Meter accurate and no leaks detected. Made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/26	13118 Tuscany Creek	Located meter box.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/26	1103 Vista Pointe Dr	Located meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/29	1519 Cordelia Ct	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/30	5131 Hunters Trl	Located meter box.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	\$ 146.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
07/31	13114 Tuscany Creek	Meter relocation not needed.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/31	13118 Tuscany Creek	Meter relocation not needed.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/31	13114 Tuscany Creek	Unable to locate meter.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/31	13118 Tuscany Creek	Unable to locate meter box.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	\$ 146.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
08/01	1110 Vista Pointe Dr	Lowered meter box to grade.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
08/01	13106 Tuscany Creek	Relocated meter box.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/01	13110 Tuscany Creek	Relocated meter box.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/01	13106 Tuscany Creek	Replaced missing meter tail per builder. Backcharge Builder	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 81.91
			Utility Truck Materials	1.0	\$ 22.00	\$ 22.00	
08/01	13110 Tuscany Creek	Investigated missing meter tail per builder. Backcharge Builder	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	



Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
08/02	1019 Vista Pointe Dr	Located meter box.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
08/02	1015 Vista Pointe Dr	Located meter box.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/15	5131 Sunset Oaks Dr	Used backhoe to repair service line leak.	Rental	4.0	\$ 14.00	\$ 56.00	\$ 1,338.96
			Backhoe Crew Materials	4.0	\$ 233.00	\$ 932.00	
			<b>Total Water Distribution</b>			<b>\$7,493.95</b>	
<b><u>Sod Repairs</u></b>							
08/15	325 Rosen	Sod repairs due to previous excavations.	Clerical	0.5	\$ 55.00	\$ 27.50	\$ 638.28
			Contractor	1.0	\$ 0.00	\$ 610.78	
08/15	5130 Sunset Oaks Dr	Sod repairs due to previous excavations.	Clerical	0.5	\$ 55.00	\$ 27.50	\$ 465.30
			Contractor	1.0	\$ 0.00	\$ 437.80	
			<b>Total Sod Repairs</b>			<b>\$1,103.58</b>	
<b><u>Water Plant</u></b>							
07/02	13246.5 Hwy 6	Checked booster pumps,HPT tanks ,well, and generator.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/03	13246.5 Hwy 6	Looked into high jockey pump run time. Diagnosed as bad impeller on pump. Made adjustments to set points for lead and lag to allow jockey to not run until warranty replacement is made.	Skilled Laborer	4.0	\$ 39.00	\$ 156.00	\$ 552.00
			Supervisor	4.0	\$ 55.00	\$ 220.00	
			Utility Truck	8.0	\$ 22.00	\$ 176.00	
07/05	5925 FM 521	Process control to lower solids at WP.	Plant Operator Level II	5.0	\$ 51.00	\$ 255.00	\$ 365.00
			Utility Truck	5.0	\$ 22.00	\$ 110.00	
07/05	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/05	13246.5 Hwy 6	Air compressor not working. Drained water and reset air compressor.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/07	13246.5 Hwy 6	Responded to call out for low GST. Found well tripped. Reset well pump and auto dailer.	Plant Operator Level III	5.0	\$ 82.50	\$ 412.50	\$ 522.50
			Utility Truck	5.0	\$ 22.00	\$ 110.00	
07/10	13246.5 Hwy 6	Continuous monitoring of well operation, GST level, booster pump operation, disinfectant residual & distribution pressure.	Plant Operator Level III	2.5	\$ 55.00	\$ 137.50	\$ 192.50
			Utility Truck	2.5	\$ 22.00	\$ 55.00	
07/12	5925 FM 521	Process control to lower solids at WP.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/12	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/13	13246.5 Hwy 6	Well tripped reset well and filled up GST.	Plant Operator Level III-OT	1.0	\$ 82.50	\$ 82.50	\$ 104.50
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/14	13246.5 Hwy 6	Responded to call for low level GST . Well tripped reset well filled GST.	Plant Operator Level III-OT	1.5	\$ 82.50	\$ 123.75	\$ 156.75
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/16	13246.5 Hwy 6	Met with contractors to go over issues at WP concerning booster pump 1.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/17	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/18	13246.5 Hwy 6	Checked booster pumps ,HPT tanks ,well, and generator.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/19	5925 FM 521	Process control to lower solids at WP.	Plant Operator Level II	5.0	\$ 51.00	\$ 255.00	\$ 365.00
			Utility Truck	5.0	\$ 22.00	\$ 110.00	
07/19	13246.5 Hwy 6	Well tripped at WP. Reset soft start. Monitored system. All issues resolved.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/21	13246.5 Hwy 6	Responded to call for high level GST reset autodialer.	Plant Operator Level III-OT	1.5	\$ 82.50	\$ 123.75	\$ 156.75
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/21	13246.5 Hwy 6	Responded to call for high level GST. Made adjustments to level gauge and reset autodialer.	Plant Operator Level III-OT	3.0	\$ 82.50	\$ 247.50	\$ 357.50
			Utility Truck	5.0	\$ 22.00	\$ 110.00	
07/22	13246.5 Hwy 6	Responded to call out for low GST. Reset auto dialer. Reset soft start. All issues resolved.	Plant Operator Level II	2.0	\$ 76.50	\$ 153.00	\$ 197.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
07/22	13246.5 Hwy 6	Auto dailer call out for high level GST. Called electrician and Supervisor to fix problems	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	\$ 154.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
07/23	13246.5 Hwy 6	Responded to call out for high level GST. Found level high. Waited till level drop. Reset auto dailer.	Plant Operator Level III	7.0	\$ 82.50	\$ 577.50	\$ 731.50
			Utility Truck	7.0	\$ 22.00	\$ 154.00	
07/23	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/23	13246.5 Hwy 6	Met electrician at wp to troubleshoot well calling out for high level GST . Tried to recalibrate pressure switch but pressure switch is bad.	Plant Operator Level III	3.5	\$ 55.00	\$ 192.50	\$ 269.50
			Utility Truck	3.5	\$ 22.00	\$ 77.00	
07/24	5925 FM 521	Checked booster pumps ,HPT tanks ,well, and generator.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
07/25	13246.5 Hwy 6	Well meter not working tried to troubleshoot the problem.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
07/26	5925 FM 521	Process control to lower solids at WP.	Plant Operator Level II	6.0	\$ 51.00	\$ 306.00	\$ 438.00
			Utility Truck	6.0	\$ 22.00	\$ 132.00	
07/29	13246.5 Hwy 6	Responded to auto dailer call out for low GST. Reset well and auto dailer.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
07/30	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
07/30	13246.5 Hwy 6	Responded to call out for low GST. Found well tripped. Reset well and auto dailer.	Plant Operator Level III	3.0	\$ 82.50	\$ 247.50	\$ 313.50
			Utility Truck	3.0	\$ 22.00	\$ 66.00	
07/31	5925 FM 521	Checked booster pumps ,HPT tanks ,well, and generator.	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	\$ 154.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
08/01	13246.5 Hwy 6	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
08/01	13246.5 Hwy 6	Reset well, reset auto dialer.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/01	13246.5 Hwy 6	Swept and cleaned office, cl2 room, p04 room, and picked up trash.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/01	13246.5 Hwy 6	Well tripped reset well.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/02	5925 FM 521	Process control to lower solids at WP.	Plant Operator Level II	6.0	\$ 51.00	\$ 306.00	\$ 438.00
			Utility Truck	6.0	\$ 22.00	\$ 132.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
08/02	13246.5 Hwy 6	Responded to call out for low GST. Found well tripped. Reset well and auto dailer after level is high enough. Called contractor for repairs.	Plant Operator Level III	2.0	\$ 82.50	\$ 165.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 209.00
		<b>Total Water Plant</b>					<b>\$6,763.00</b>
		<u><b>Water Taps</b></u>					
May	5110 Hunters Trl 5131 Sunset Oaks Dr 5135 Sunset Oaks Dr 5139 Sunset Oaks Dr 5143 Hunters Trl 5143 Sunset Oaks Dr 5147 Hunters Trl 5147 Sunset Oaks Dr 721 Coen	3/4" Electronic Meter Tap		9	\$ 725.00	\$ 6,525.00	\$ 6,525.00
		<b>Total Water Taps</b>					<b>\$6,525.00</b>
					<b>Total:</b>	<b>\$53,138.86</b>	