

**NOTICE OF MEETING
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1 OF
FORT BEND COUNTY, TEXAS**

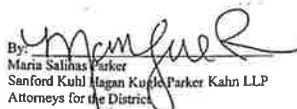
Notice is hereby given that the Board of Supervisors of **Fort Bend County Fresh Water Supply District No. 1** will meet in **regular** session, open to the public, at **6:00 p.m. on Thursday, December 19, 2024**, at the Mustang Community Center, **4521 F.M. 521 North, Fresno, Fort Bend County, Texas, 77545**, a designated meeting place of the Board inside the boundaries of the District.

Electronic copies of the meeting materials are available at www.fortbendwater1.com at such time as the meeting occurs. At the meeting the following items will be considered:

- 1. Hear from public solely regarding matters on the agenda (limited to 3 minutes per person).**
- 2. Receive update concerning sanitary sewer easements along Trammel Fresno Road and proposed WWTP site on Nail Road.**
- 3. Review Bookkeeper's Report and consider taking action thereon, including:**
 - A. Approval of bills submitted to the District for payment.
 - B. Review Investment Report and authorize necessary action in connection therewith.
 - C. Review Collateral Pledge Report and Investment Policy and authorize necessary action in connection therewith including any amendments or changes thereto.
 - D. Discuss depository institutions and take any necessary related actions.
 - E. Approve budget for fiscal year ending December 31, 2025.
- 4. Review Tax Assessor/Collector's Report and consider taking action thereon, including:**
 - A. Approve write-offs as recommended by the Fort Bend County Tax Assessor/Collector.
- 5. Review Engineer's Report and consider taking action thereon, including:**
 - A. Report on status of projects including: (i) Gateway Acres Subdivision wastewater plumbing contract, (ii) Fresno Ranchos Wastewater Collection System, (iii) Expansion of Televue Terrace Subdivision Lift Station, and (iv) Teal Gardens Development, and take action related thereto, including authorize advertisement of bids, award of contracts, approval of pay estimates and change orders.
 - B. Authorize Engineer to prepare plans and specifications for water and wastewater system projects and authorize solicitation/advertisement of bids for construction of water system and wastewater system projects as necessary.
 - C. Report on status of project funding, and take necessary action related thereto.
 - D. Report on projections for District Water and Wastewater Projects.
 - E. Discuss Emergency Preparedness Plan and take any necessary action related thereto.
 - F. Update concerning status of non-residential connections.
 - G. Discuss and take action on proposed emergency water interconnect with BC MUD 21.
 - H. Update of status of City of Arcola water plant.
 - I. Update on status of WWTP expansion.
 - J. Update concerning road widening projects within the District.
- 6. Review Operator's Report and consider taking action thereon, including:**
 - A. Approval of repairs to water and wastewater systems.
 - B. Approval of requests for water and sewer taps.
 - C. Approval of water termination list.
 - D. Discuss requests under Private Easement Policy.
 - E. Discuss water and sewer tap issues, including calculation of fees, detached additional structures, and related matters.
- 7. Attorney's Report and consider taking action thereon, including.**
 - A. Approve minutes of meeting held on November 21, 2024.
 - B. Discuss and take action on Regional Facilities Contract, including WWTP expansions, capacity requirements and related matters.
 - C. Approve Resolution Regarding Eminent Domain.
- 8. Regional Plant Committee Report and consider taking action thereon.**
- 9. Hear from public.**

Pursuant to V.T.C.A. Government Code §551, the Board of Supervisors may convene in closed session in relation to any agenda item included in this Notice with such closed session to be held at the date, hour, and place given in this Notice any and all subjects for any and all purposes permitted by V.T.C.A Government Code Chapter 551, including but not limited to, private consultation with the District's Attorney's on any or all matters or subjects authorized by law, pending or contemplated litigation, personnel matters, real estate transactions, security devices, economic development negotiations and/or gifts and donations.

**FORT BEND COUNTY FRESH WATER
SUPPLY DISTRICT NO. 1**


By: *Maria Salinas Parker*
Maria Salinas Parker
Sanford Kuhl Hagan Kuhl Parker Kahn LLP
Attorneys for the District

**FORT BEND COUNTY TAX OFFICE
TOTAL TAXES DUE - RECAP
52 - FT BEND CTY WATER SUPPLY DIST #1**

DATE	BEGINNING BALANCE	CURRENT PAYMENTS	PREVIOUS YR PAYMENTS		CURRENT LEVY ADJ.	PREVIOUS YR LEVY ADJ.		2024 TAXES	TOTAL
11/01/2024	7,329,794.32				13,946.33				7,343,740.65
11/04/2024	7,343,740.65		(591.82)			(2,815.30)			7,340,333.53
11/05/2024	7,340,333.53		(415.23)		(1,000.48)				7,338,917.82
11/06/2024	7,338,917.82		(155.91)						7,338,761.91
11/07/2024	7,338,761.91		(1,509.93)						7,337,251.98
11/08/2024	7,337,251.98	(8,399.01)	(4,213.06)						7,324,639.91
11/12/24	7,324,639.91	(3,337.57)	(12,341.79)						7,308,960.55
11/13/24	7,308,960.55	(2,279.04)	(200.46)						7,306,481.05
11/14/24	7,306,481.05	(4,497.16)	(1,466.52)						7,300,517.37
11/15/24	7,300,517.37	(1,959.74)	(795.90)						7,297,761.73
11/18/24	7,297,761.73		(121.00)						7,297,640.73
11/19/24	7,297,640.73	(4,703.50)	(3,512.96)						7,289,424.27
11/20/2024	7,289,424.27	(7,071.11)	(431.01)						7,281,922.15
11/21/2024	7,281,922.15	(1,374.97)	(289.80)						7,280,257.38
11/22/2024	7,280,257.38	(2,909.33)	(989.45)						7,276,358.60
11/25/2024	7,276,358.60	(3,485.88)	(3,242.14)						7,269,630.58
11/26/2024	7,269,630.58	(7,409.64)	(5,635.93)						7,256,585.01
11/27/2024	7,256,585.01	(1,780.72)	(1,016.29)						7,253,788.00
01/00/00	7,253,788.00								7,253,788.00
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01/00/00	7,253,788.00								7,253,788.00
01/00/00	7,253,788.00								7,253,788.00
TOTAL		(49,207.67)	(36,929.20)	0.00	0.00	12,945.85	(2,815.30)	0.00	0.00

11/30/2024 22:10:16 4694258
 TC298-D SELECTION: DEPOSIT
 RECEIPT DATE: ALL
 LOCATION: ALL

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 11/01/2024 THRU 11/30/2024
 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2024	M & O	.500000	24,603.64	.00	.00	.00	24,603.64	.00	.00	.00	24,603.64
	I & S	.500000	24,604.03	.00	.00	.00	24,604.03	.00	.00	.00	24,604.03
	TOTAL	1.000000	49,207.67	.00	.00	.00	49,207.67	.00	.00	.00	49,207.67
2023	M & O	.500000	13,209.68	.00	2,619.35	.00	15,829.03	6,272.77	.00	.00	22,101.80
	I & S	.500000	13,209.84	.00	2,619.73	.00	15,829.57	.00	.00	.00	15,829.57
	TOTAL	1.000000	26,419.52	.00	5,239.08	.00	31,658.60	6,272.77	.00	.00	37,931.37
2022	M & O	.500000	3,728.50	.00	722.40	.00	4,450.90	1,132.97	.00	.00	5,583.87
	I & S	.500000	3,728.60	.00	722.67	.00	4,451.27	.00	.00	.00	4,451.27
	TOTAL	1.000000	7,457.10	.00	1,445.07	.00	8,902.17	1,132.97	.00	.00	10,035.14
2021	M & O	.410000	575.31	.00	210.57	.00	785.88	348.26	.00	.00	1,134.14
	I & S	.590000	827.90	.00	303.01	.00	1,130.91	.00	.00	.00	1,130.91
	TOTAL	1.000000	1,403.21	.00	513.58	.00	1,916.79	348.26	.00	.00	2,265.05
2020	M & O	.410000	201.68	.00	115.08	.00	316.76	154.51	.00	.00	471.27
	I & S	.590000	290.21	.00	165.64	.00	455.85	.00	.00	.00	455.85
	TOTAL	1.000000	491.89	.00	280.72	.00	772.61	154.51	.00	.00	927.12
2019	M & O	.430000	152.37	.00	104.28	.00	256.65	119.36	.00	.00	376.01
	I & S	.570000	201.95	.00	138.23	.00	340.18	.00	.00	.00	340.18
	TOTAL	1.000000	354.32	.00	242.51	.00	596.83	119.36	.00	.00	716.19
2018	M & O	.500000	271.21	.00	219.48	.00	490.69	147.23	.00	.00	637.92
	I & S	.500000	271.23	.00	219.56	.00	490.79	.00	.00	.00	490.79
	TOTAL	1.000000	542.44	.00	439.04	.00	981.48	147.23	.00	.00	1,128.71
2017	M & O	.500000	11.30	.00	10.52	.00	21.82	6.56	.00	.00	28.38
	I & S	.500000	11.30	.00	10.58	.00	21.88	.00	.00	.00	21.88
	TOTAL	1.000000	22.60	.00	21.10	.00	43.70	6.56	.00	.00	50.26
2016	M & O	.500000	11.30	.00	11.88	.00	23.18	6.96	.00	.00	30.14
	I & S	.500000	11.30	.00	11.94	.00	23.24	.00	.00	.00	23.24
	TOTAL	1.000000	22.60	.00	23.82	.00	46.42	6.96	.00	.00	53.38
2015	M & O	.500000	11.30	.00	13.26	.00	24.56	7.37	.00	.00	31.93
	I & S	.500000	11.30	.00	13.28	.00	24.58	.00	.00	.00	24.58
	TOTAL	1.000000	22.60	.00	26.54	.00	49.14	7.37	.00	.00	56.51
2014	M & O	.500000	11.30	.00	14.60	.00	25.90	7.77	.00	.00	33.67
	I & S	.500000	11.30	.00	14.64	.00	25.94	.00	.00	.00	25.94
	TOTAL	1.000000	22.60	.00	29.24	.00	51.84	7.77	.00	.00	59.61
2013	M & O	.250000	5.65	.00	7.97	.00	13.62	8.18	.00	.00	21.80
	I & S	.750000	16.95	.00	23.97	.00	40.92	.00	.00	.00	40.92
	TOTAL	1.000000	22.60	.00	31.94	.00	54.54	8.18	.00	.00	62.72

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 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2012	M & O	.250000	5.65	.00	8.66	.00	14.31	8.59	.00	.00	22.90
	I & S	.750000	16.95	.00	26.00	.00	42.95	.00	.00	.00	42.95
	TOTAL	1.000000	22.60	.00	34.66	.00	57.26	8.59	.00	.00	65.85
2011	M & O	.250000	3.90	.00	6.46	.00	10.36	6.22	.00	.00	16.58
	I & S	.750000	11.70	.00	19.44	.00	31.14	.00	.00	.00	31.14
	TOTAL	1.000000	15.60	.00	25.90	.00	41.50	6.22	.00	.00	47.72
2010	M & O	.250000	5.65	.00	10.02	.00	15.67	9.40	.00	.00	25.07
	I & S	.750000	16.95	.00	30.08	.00	47.03	.00	.00	.00	47.03
	TOTAL	1.000000	22.60	.00	40.10	.00	62.70	9.40	.00	.00	72.10
2009	M & O	.250000	4.93	.00	9.33	.00	14.26	8.56	.00	.00	22.82
	I & S	.750000	14.79	.00	28.06	.00	42.85	.00	.00	.00	42.85
	TOTAL	1.000000	19.72	.00	37.39	.00	57.11	8.56	.00	.00	65.67
2008	M & O	.250000	3.90	.00	7.86	.00	11.76	7.08	.00	.00	18.84
	I & S	.750000	11.70	.00	23.64	.00	35.34	.00	.00	.00	35.34
	TOTAL	1.000000	15.60	.00	31.50	.00	47.10	7.08	.00	.00	54.18
2007	M & O	.250000	3.90	.00	8.34	.00	12.24	7.34	.00	.00	19.58
	I & S	.750000	11.70	.00	25.04	.00	36.74	.00	.00	.00	36.74
	TOTAL	1.000000	15.60	.00	33.38	.00	48.98	7.34	.00	.00	56.32
2006	M & O	.250000	3.60	.00	8.12	.00	11.72	7.04	.00	.00	18.76
	I & S	.750000	10.80	.00	24.42	.00	35.22	.00	.00	.00	35.22
	TOTAL	1.000000	14.40	.00	32.54	.00	46.94	7.04	.00	.00	53.98
2005	M & O	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
2004	M & O	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
2003	M & O	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
2002	M & O	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
2001	M & O	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60

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TAX COLLECTION SYSTEM
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 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2000	M & O	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60	.00	.00	.00	3.60	.00	.00	.00	3.60
ALL	M & O		42,846.37	.00	4,108.18	.00	46,954.55	8,266.17	.00	.00	55,220.72
ALL	I & S		43,290.50	.00	4,419.93	.00	47,710.43	.00	.00	.00	47,710.43
ALL	TOTAL		86,136.87	.00	8,528.11	.00	94,664.98	8,266.17	.00	.00	102,931.15
DLQ	M & O		18,242.73	.00	4,108.18	.00	22,350.91	8,266.17	.00	.00	30,617.08
DLQ	I & S		18,686.47	.00	4,419.93	.00	23,106.40	.00	.00	.00	23,106.40
DLQ	TOTAL		36,929.20	.00	8,528.11	.00	45,457.31	8,266.17	.00	.00	53,723.48
CURR	M & O		24,603.64	.00	.00	.00	24,603.64	.00	.00	.00	24,603.64
CURR	I & S		24,604.03	.00	.00	.00	24,604.03	.00	.00	.00	24,604.03
CURR	TOTAL		49,207.67	.00	.00	.00	49,207.67	.00	.00	.00	49,207.67

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 11/01/2024 TO 11/30/2024

FISCAL START: 10/01/2024 END: 09/30/2025 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY D

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	629,598,358	10,553,515	640,151,873	0 01.000000	6,405,638.42	462

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2024	6,300,005.90	12,945.85	105,632.52	49,207.67	49,207.67	6,356,430.75	.77	0.00
2023	418,639.50	2,815.30-	2,785.94-	26,419.52	55,157.93	360,695.63	13.26	0.00
2022	196,850.07	.00	16,523.00	7,457.10	16,045.05	197,328.02	7.52	0.00
2021	82,489.61	.00	137.60	1,403.21	2,614.07	80,013.14	3.16	0.00
2020	63,671.95	.00	0.00	491.89	925.51	62,746.44	1.45	0.00
2019	39,415.16	.00	0.00	354.32	497.00	38,918.16	1.26	0.00
2018	33,301.03	.00	0.00	542.44	616.61	32,684.42	1.85	0.00
2017	16,182.00	.00	0.00	22.60	80.40	16,101.60	.50	0.00
2016	13,612.77	.00	0.00	22.60	92.00	13,520.77	.68	0.00
2015	11,434.72	.00	0.00	22.60	22.60	11,412.12	.20	0.00
2014	10,243.80	.00	0.00	22.60	22.60	10,221.20	.22	0.00
2013	12,760.42	.00	0.00	22.60	22.60	12,737.82	.18	0.00
2012	11,887.30	.00	0.00	22.60	22.60	11,864.70	.19	0.00
2011	10,854.46	.00	0.00	15.60	15.60	10,838.86	.14	0.00
2010	7,883.65	.00	0.00	22.60	22.60	7,861.05	.29	0.00
2009	8,483.02	.00	0.00	19.72	19.72	8,463.30	.23	0.00
2008	7,242.43	.00	0.00	15.60	15.60	7,226.83	.22	0.00
2007	6,616.66	.00	0.00	15.60	15.60	6,601.06	.24	0.00
2006	5,378.98	.00	0.00	14.40	14.40	5,364.58	.27	0.00
2005	1,134.19	.00	0.00	3.60	3.60	1,130.59	.32	0.00
2004	534.57	.00	0.00	3.60	3.60	530.97	.67	0.00
2003	1,110.39	.00	0.00	14.40	14.40	1,095.99	1.30	0.00
****	7,259,732.58	10,130.55	119,507.18	86,136.87	125,451.76	7,253,788.00		0.00
CURR	6,300,005.90	12,945.85	105,632.52	49,207.67	49,207.67	6,356,430.75		0.00
DELTQ	959,726.68	2,815.30-	13,874.66	36,929.20	76,244.09	897,357.25		0.00

FORT BEND COUNTY
PERCENTAGE OF LEVY COLLECTED

Tax Units : ALL
From 10/01/2013 To 11/30/2024

52 -FORT BEND FRESH WATER SUPPLY DIST #1

Tax Year	Taxes Due	Adjustments	Levy Paid	Balance	% Collected
2013	2,166,237.16	562,724.83	2,716,224.17	12,737.82	99.53%
2014	2,675,145.70	53,718.69	2,718,643.19	10,221.20	99.63%
2015	2,285,060.55	521,208.09	2,794,856.52	11,412.12	99.59%
2016	2,217,167.94	574,616.30	2,778,263.47	13,520.77	99.52%
2017	3,227,766.67	12,813.11	3,224,478.18	16,101.60	99.50%
2018	3,499,287.44	30,736.71	3,497,339.73	32,684.42	99.07%
2019	3,589,725.83	28,416.75	3,579,224.42	38,918.16	98.92%
2020	4,129,315.70	129,637.95	4,196,207.21	62,746.44	98.53%
2021	4,312,089.78	34,005.89	4,266,082.53	80,013.14	98.16%
2022	5,285,319.87	183,559.94	5,271,551.79	197,328.02	96.39%
2023	5,750,402.58	375,532.05	5,765,239.00	360,695.63	94.11%
2024	6,300,005.90	105,632.52	49,207.67	6,356,430.75	0.77%

December 17, 2024

Board of Directors
Fort Bend County Freshwater Supply District #1
c/o Sanford Kuhl Hagan Kugle Parker Kahn LLP
1330 Post Oak Boulevard, Suite 2650
Houston, TX 77056

Re: Fort Bend County Freshwater Supply District #1 – December 2024 Board of Directors Meeting

Dear Board Members:

Following is the status report on Fort Bend County FWSD#1 No. 1 projects:

Agenda Item No. 5 – Engineer's Report:

(a) Report on status of projects:

- i) Gateway Acres Subdivision Wastewater Plumbing Contract (199 properties within original contract)
 - o Connection Update:
 - All properties (175) in the project, except those mentioned below, have been connected to the District's WW system, including having their private water wells plugged and wastewater tanks decommissioned...Project was declared Substantially Complete on 12-16-24...Contractor currently working on completing punchlist items in order to finalize project (grading, trash removal, issuance of final paperwork, etc...)
 - 24 properties were removed from project due to a) properties not securing or properly maintaining water service, b) were not a single-family residential property, c) paid for and installed a wastewater connection prior to the plumbing project, d) connected to the District's wastewater collection system illegally, e) structure not in a condition to connect to, f) well plugging issues (DA to update), and g) unresolved matters related to illegal water connections (Inframark to update)
 - Request Board's approval of Invoice No. 5 from Terracon for material testing services for \$1,135.00
 - Request Board's approval of PE No. 1 from AR Turnkey Construction Company Inc. for construction of the project for \$635,913.00
 - Contractor requesting reduction in retainage from 10% to 5%...discuss with Board
- ii) City of Arcola WWTP Expansion Project (0.675 MGD to 0.95 MGD)...District will have 0.35 MGD of WWTP Capacity
 - Per correspondence from CoA, a remaining punchlist item for the project (startup of an aeration blower) needs to be completed in order for the project to be declared complete...afterwards District will need final invoice from CoA to process and make payment and correspondence to TCEQ that project has been completed
- iii) Fresno Ranchos Subdivision Wastewater Collection System
 - Project currently under design
- iv) Expansion of Teleview Terrace Subdivision Lift Station
 - Engineering Study Report was approved by the TCEQ
 - Currently finalizing construction drawings and contract manual so project can be advertised
- v) Teal Gardens Development
 - DA working on condemnation efforts to secure remaining utility easements for project...Developer needs approval of project from TCEQ, FBC, and City of Houston...once easements have been secured and applicable governmental agencies have approved plans, District will complete their review and approval of the on-site and off-site utility plans

- vi) City of Arcola WWTP Expansion Project (0.95 MGD to 1.4 MGD)
 - Project is currently under design (supposedly near 100% complete)...once construction is completed, the District will have 0.8 MGD of WWTP capacity
 - Per most recent schedule from CoA, it is anticipated that the construction contract will be awarded at the end of May 2025, construction to start mid-2025, and construction completed by the end of 2026
- vii) Water Plant No. 2 Generator
 - District had requested to investigate the possibility of constructing a natural gas generator
 - Per communications with CenterPoint, there is an existing 8" gas line along Renfrow-Burford Road (south side of street)
 - Provided CenterPoint needed information (generator size in KW, total gas load in CFH, and required delivery pressure) so they can perform a pressure study to determine if they can provide services as is to our facility...CP looking into matter and supposedly will provide an update at the start of next year
- viii) Portable Diesel Generator for LS's and Double Walled Diesel Storage Tank
 - Currently reviewing information with Inframark regarding a) portable generator with metal cargo container on gravel pad and b) double walled diesel storage tank

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - Gateway Acres Subdivision WW Collection System = 01/31/25
 - Fresno Ranchos Subdivision Lift Station and Forcemain = 01/30/25
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of the CoA WWTP Expansion Project (0.675 MGD to 0.95 MGD)
- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	La Fresno Food Mart
293 Teakwood Avenue (Multi-Family Dwelling)	Lou's Back Porch
297 Teakwood Avenue (Multi-Family Dwelling)	LT No Limits
Church of God of Prophecy	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	Nalco Water (FW)
FBC Water Connection at Water Plant	New Quality Life Ministries (Church)
First Baptist Church of Fresno (Domestic & FW)	New Quality Life Ministries (Restaurant)
Fresno Fiesta	Papa Nick's BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Quality Personal Care
Fresno Mount Corinth Baptist Church	Richard Martini-Rental Livestock Pasture
Fresno Volunteer Fire Department	Robbins Nest for Children (Domestic & FW)
F&R Tax	Sosa Electric (Avenue C)
General Office Space (514 Pecan Street)	St. James Knanaya Church – Fire Tap
Gulf Coast LP Gas Company	St. James Banquet Hall – (Domestic & FW)
HEFCO Enterprises	St. Peters & St. Pauls Orthodox Church of Houston
Iglesia Bautista Del Calvario Church	Swingby#3 Gas Station (Domestic & Irrigation)
Iglesia Principe De Paz Church	Televue Terrace Subdivision Lift Station
Interconnect with City of Arcola	Tiny Toes Academy
Interconnect with FBCMUD23	Tire Shop at 1739A Trammel Fresno
	Valero Gas Station
	Welcome Market

Connections Pending:	
Parks Fresno Food Market (FM521) – District Operator to update regarding service to customer	
Duplex (1615 Avenue C) - District Operator to update regarding service to customer	

Processing Application:	
St Peter and Paul Church (Illinois St) - Provided list of remaining items to complete application process to DA so a letter could be sent to customer informing them that all must be successfully provided by or before end of this year or application will be considered expired...customer currently receiving District water, but would like to add an additional building on property	
Lemark Investments (East Sycamore St) - Received Board's approval of application, contingent upon water meter easement conveyance document being secured and recorded...DA to provide an update	
R&SL Construction (Edie St) - waiting for receipt of plumber's information from customer to review...water service (only) for their masonry work facility	
Concrete Company (Louise St) - waiting for receipt of plumber's information from customer to review	

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Market (TFR)
297 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (<i>minus field bathrooms</i>)
Church of God of Prophecy	New Quality Life Ministries (Church)
First Baptist Church of Fresno	New Quality Life Ministries (Restaurant)
Fresno Volunteer Fire Department	Sosa Electric (Avenue C)
	Quality Paint and Body (Pecan Street)

Connections Pending:	
Parks Fresno Food Market (FM521)	
- District Operator to update regarding service to customer	
Duplex (1615 Avenue C)	
- District Operator to update regarding service to customer	
Welcome Market (TFR)	
- District Operator to update regarding service to customer	
Fresno Fiesta (TFR) [previously known as Crossroad Market Store]	
- District Operator to update regarding service to customer	

Processing Application:	
Concrete Company (Louise St)	
- waiting for receipt of plumber's information from customer to review	

(g) Potential Emergency Water Interconnect with BCMUD21/22

- BCMUD21/22 agreed to District only having to pay ½ of the construction cost of the interconnect vault, with a NTE value of \$75k...DA is handling completion of agreement between parties for all to review/approve
- Submitted to Patrick Newton, Engineer (LJA) for BCMUD21/22, the District's thoughts regarding the potential emergency water interconnect between our Districts (location at end of East Sycamore Road)
 - a. Vault to be located at the District's eastern boundary line.
 - b. Work within the District to upsize the existing 8" waterline to a 12" waterline would consist of predominately trenchless construction (no open cutting driveways).
 - c. BCMUD21/22 to provide District Operator their water quality data and type of disinfection method used.
 - d. BCMUD21/22 to provide District information regarding capacities of their water production facilities.
 - e. BCMUD21/22 would be responsible for all costs associated with this emergency water interconnect project, except for ½ of construction cost of interconnect vault, with a NTE value of \$75k
 - f. BCMUD21/22 would be responsible for completing all efforts associated with this project (design, construction, permitting, agency approvals, etc...).

(h) Status of New CoA WP –

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement...per DA, efforts are currently underway regarding completion of these agreements and are anticipated to be completed by the end of this year

(i) **Status of Current and Future WWTP Expansion Projects –**

South Wastewater Service Area

- See Item A above for status of current projects
- CoA working on securing WWTP Discharge Permit for ultimate capacity of WWTP (4.6 MGD)...permit will also include an interim phase of 1.4 MGD...anticipate permit being secured with TCEQ early 2025
- Ultimate CoA WWTP Expansion Project for District (maximum capacity for District of 1.905 MGD, which is capable of serving 5,442 ESFCs) = District Attorney to document this matter with CoA
- Potentially can increase the District's connection capacity at CoA WWTP by conducting a re-rate study to lower the RFC value of 350 GPD/connection to a lesser value
- **Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):**
Current Connections (Actual and Reserved) as of June 2024...will update #'s 1st Q of 2025:
 - o Active Residential Connections Per Inframark = 552
 - o Vacant Residential Connections Per Inframark = 26
 - o In-Process Residential Connections Per Inframark = 9
 - o Residential Connections in GA WW Plumbing Contract = 175
 - o Residential Connections in Teal Gardens Development = 107
 - o Active Non-Residential Connections, in ESFCs = 19
 - o In-Process Non-Residential Connections, in ESFCs = 11**Total = 899**

North Wastewater Service Area

- DA to provide update regarding securing land for District's north WWTP

(j) **Roadway Widening Projects Within District (which will require utility and service line relocations):**

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**
 - o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
 - o **Schedule** –
 - County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
 - Utility Relocations – propose our relocation work to be included in their updated plan set
 - Road Construction – FBC to update
 - o **Estimated Cost** -
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **FM521 Roadway Widening Project (North of SH6):**
 - o Utility Relocations at Mustang Bayou – Work to be completed at same time that Roadway Contractor is under construction in area of project...work will consist of open cut versus trenchless construction as originally planned...removal of ARV manhole has been completed
 - o Utility Relocations from Willow St to Trammel Fresno Road – Work completed...recommend District pay Tackle Construction for work performed (Original Scope = \$429,100.00 and \$52,753.08 for additional work [installing additional valves to maintain service, re-install water service line, and extensions of steel casings])
 - o Utility Relocations from Pecan St to SH6 – investigation still needs to be conducted
 - o Roadway Project Updates - Final roadway plans provided to District on 05/22/23...project let in April 2023...roadway construction underway with Granite Construction as Contractor
 - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
 - o **Schedule** –
 - Anticipate coordinating necessary water and wastewater utility relocations by 2024/25
 - Anticipate roadway widening project to be completed in 2026
 - o **Estimated Cost-**
Currently determining extent and cost for utility relocations...later will coordinate with Inframark and Roadway Team so solution and costs can be determined and presented to Board...NORA provided to District

- **FM521 Roadway Widening Project (South of SH6):**
 - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing
 - o **Schedule** –
 - 30% Utility Coordination meeting was conducted in September 2021
 - 60% Utility Coordination meeting was conducted in April 2022
 - 90% Utility Coordination meeting was conducted in October 2023
 - Anticipate 100% completed construction plans TBD
 - Anticipate roadway widening project to start construction in 2026
 - o **Estimated Cost** –
 - NORA provided to District
 - Coordinating with Roadway Team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially
- **West Sycamore Road Widening Project (possibly sanitary sewer work):**
 - o **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
 - o **Schedule** –
 - Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
 - Anticipate 100% complete roadway plans - TBD
 - Coordinating with Roadway Team to have utility relocations (consider new sanitary sewer) included within their construction plans so relocations can be done by their contractor
 - Anticipate roadway widening project to start construction - TBD
 - o **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (California Rd to Mustang Bayou...possibly sanitary sewer work):**
 - o **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - o **Schedule** –
 - Working on 30% complete roadway plans...no overall schedule provided yet
 - Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - o **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (Mustang Bayou to FM521...possibly sanitary sewer work):**
 - o **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - o **Schedule** –
 - Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
 - Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - o **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **West Sycamore Road and South Post Oak Boulevard Intersection:**
 - o **Scope** – Widening of intersection to accommodate roadway widening projects along West Sycamore Road and South Post Oak Boulevard...Project also includes roadway widening project along West Sycamore Road to the west of this intersection
 - o **Schedule** – TBD, but should occur prior to roadway widening projects to the east and north of this intersection
 - o **Estimated Cost** – This project will involve the relocation of the District's waterline at this intersection...it has been communicated multiple times to the roadway team that it is the District's understanding that all costs associated with this relocation will be paid for by FBC...The District should be able to review and approve these relocations and the Roadway Contractor should be coordinating all work with the District Operator
- **Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, Linden Street, Kansas St, 3rd Street...consider water and wastewater utility work)** – FBC to provide update

Please let me know if you have any questions or comments.

Sincerely,

David C. Dybala, Jr., P.E.

District Engineer

713-855-1917



Fort Bend County FWSD No. 1
Operations Report

Board Meeting 12/19/24

Robert Cardenas

Rober Cardenas
Account Manager

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FWSD1 EXECUTIVE SUMMARY

Previous Meeting Action Item Status

Item	Location	Description	Status
Delinquents	District area	Past due accounts	Disconnected (8)
Sanitary Manhole Survey	District area	\$55 per manhole- 175 manholes total; Est cost \$9,625.00	Approved, In progress
FM 521 Road Widening	District area	Invoice under engineer's review for payment.	Complete; Pending Invoice review
Storage Building	Water plant 2	Storage building for portable generator storage	Being quoted.
Portable Generator	Lift Stations	Portable generator with chords and receptacles for lift stations; Est cost - \$90,475.00	In progress
Diesel Reserve Tank	Water Plant 1	1,000- gallon fuel reserve tank; Est cost =- \$7,195.00	In progress
Diesel Tank Pipe Modification	Water Plant 1	Piping in line from portable fuel tank to existing generator at WP1. Est cost- \$6,500.00	In progress
Lift station Modifications	Lift Stations	Installing (2) 200 amp receptacles at lift stations for portable generator use. Est cost – \$4,500.00.	In progress
Key Switch – Diesel Tank	Water Plant 1	Key switch to be installed to prevent any unauthorized usage of diesel tank- Est Costs- \$550.00.	In progress
12" Check Valves	Water Plant 1	Removal and replacement of 2 12" check valves ; Est cost-\$6,600.00	Complete

Current Items Requiring Board Approval

Item	Location	Description	Status
Delinquent Accounts	District area	Past due accounts	Pending Approval
Write offs	District area	1 account totaling \$601.12	Pending Approval

Operations Expenses:

Total Amount Invoiced: \$60,817.87

Financial Recap:

Total Receivables: \$ 186,003.40

Compliance Summary:

Water Production Report:

- Water accountability for the month of October is at 92.1% with 12-month average of 92.4%.

Operations Summary:

- **Delinquent Letters**
 - 176 delinquent letters were mailed in advance of today's meeting.
- **Collections**
 - There are no accounts to be sent to collections for November 2024.
- **Write Offs**
 - There is one account to be written off for November 2024.

- **Customer Care**
 - There were 20 service calls received. 13 high usage issues and 7 issues reported.
 - One customer requesting payment plan for their December bill.

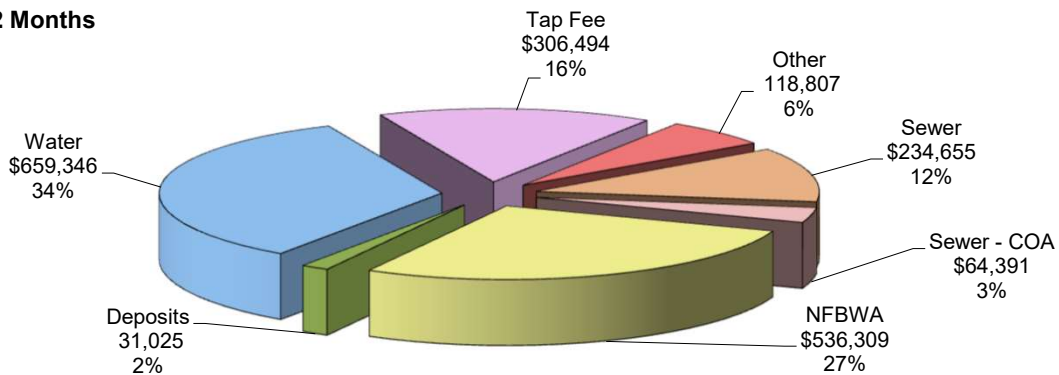
Substantial Repairs & Maintenance

<ul style="list-style-type: none"> • 1518 Avenue A <i>Residential sewer tap install</i> 	\$2,020.91
<ul style="list-style-type: none"> • 1410 Avenue C A <i>Residential sewer Tap install</i> 	\$2,159.28
<ul style="list-style-type: none"> • 3510 Jan St <i>Residential sewer tap install</i> 	\$1,660.94
<ul style="list-style-type: none"> • 3626 Lissie St <i>Residential sewer tap Install</i> 	\$1,355.01
<ul style="list-style-type: none"> • 4322 Mark Terrace <i>Residential sewer tap install</i> 	\$2,274.63
<ul style="list-style-type: none"> • 3623 Edie St <i>Repairs to leaking tap line</i> 	\$2,215.01
<ul style="list-style-type: none"> • 1619 Trammel Fresno <i>Shoring box due to deep tap install – removed section of sidewalk.</i> 	\$1,198.15
<ul style="list-style-type: none"> • 848 W Sycamore St <i>Shoring box due to deep tap install</i> 	\$1,011.01
<ul style="list-style-type: none"> • Water Plant 1 <i>Replacement of 12" check valve for Booster pump #1 (Labor only)</i> 	\$1,520.00
<ul style="list-style-type: none"> • 432 Cypress Ave <i>Install 5/8 X3/4 residential tap</i> 	\$2,485.78
<ul style="list-style-type: none"> • 4015 Lily St <i>Install 5/8 x3/4 residential tap</i> 	\$2,493.58
<ul style="list-style-type: none"> • 726 Spruce St <i>Install 5/8 x3/4 residential tap</i> 	\$1,491.05
<ul style="list-style-type: none"> • 1619 Trammel Fresno <i>Install 5/8 x3/4 residential tap</i> 	\$3,343.96
<ul style="list-style-type: none"> • 848 W Sycamore <i>Install 5/8 x3/4 residential tap</i> 	\$1,711.66

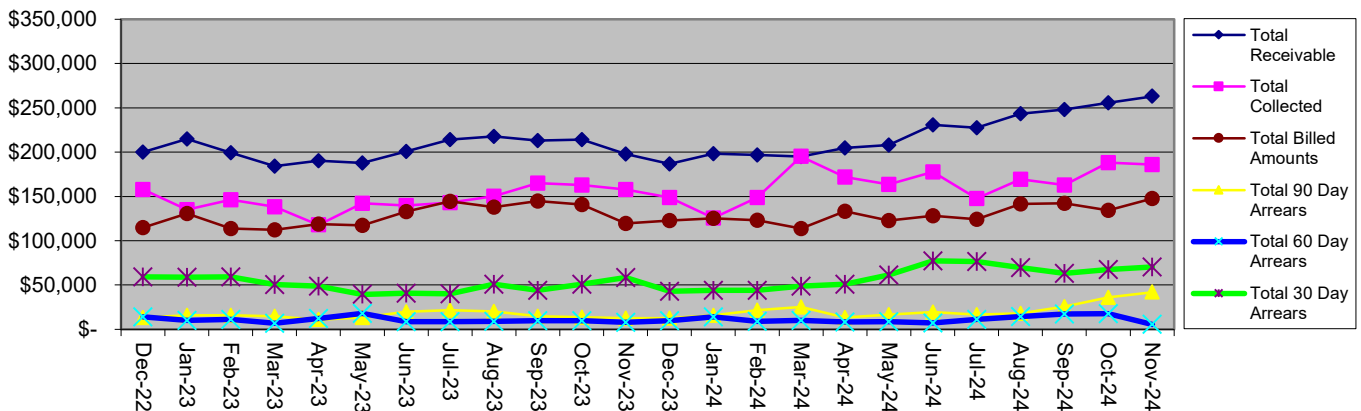
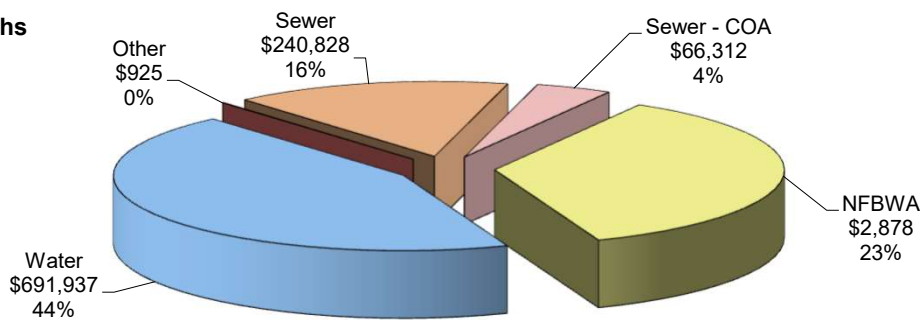
Fort Bend FWSD No. 1 Utility Billing Summary

	October 13, 2024	September 13, 2024	12 Months
Total Collected	\$ (186,003.40)	\$ (188,129.75)	\$ (1,985,683.98)
Total Billed	\$ 147,681.29	\$ 134,451.98	\$ 1,558,765.21
Tap Fees Received	\$ (33,694.98)	\$ (39,417.49)	\$ (306,494.22)
Total Aged Receivable	\$ 115,364.97	\$ 121,051.67	
Total Receivable	\$ 253,884.95	\$ 248,349.98	
Security Deposit Balance	\$ 177,917.98	\$ 177,730.98	\$ 163,647.98
NFBWA Fee Billed	\$ 55,189.00	\$ 47,944.54	\$ 558,763.32
NFBWA Fee to pay billing cycle	\$ 27.30	\$ -	\$ -
Water Sold (gallons)	11,454,000	9,947,000	116,059,000
Water Produced (gallons)	13,095,000	11,215,000	130,299,000
Residential Connections	1,085	1,084	
Avg per Residential Connection	6,223	5,374	

Collections, 12 Months



Billing, 12 Months



Fort Bend FWSD No. 1 Utility Billing Detail Report

	October 13, 2024	September 13, 2024	October 13, 2023
Beginning Date	10/19/24	09/20/24	10/19/23
Closing Date	11/22/24	10/18/24	11/16/23
No. of Days	34	28	28

Beginning Balance	\$ 248,349.98	\$ 239,853.42	\$ 206,447.10
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Adjustments			
Back Charge	\$ 496.00	\$ 1,344.00	\$ 496.00
Collection Fee Write Off	\$ -	\$ (31.54)	\$ -
Collections	\$ (1,961.33)	\$ 31.54	\$ -
Credit Refund	\$ 24.90	\$ 1,157.89	\$ 126.64
Deposits	\$ 2,489.00	\$ 3,400.00	\$ 3,325.00
Disconnection	\$ 525.00	\$ 825.00	\$ 1,650.00
Inspections	\$ 1,800.00	\$ 1,725.00	\$ 450.00
Letter Fee	\$ 2,430.00	\$ 2,385.00	\$ 2,985.00
NFBWA	\$ (853.14)	\$ 43.38	\$ (356.68)
NSF Fee	\$ 90.00	\$ 60.00	\$ 30.00
Penalty	\$ 3,969.85	\$ 5,356.78	\$ 4,143.75
Return Check	\$ 500.83	\$ 359.78	\$ 66.00
Sewer - COA	\$ -	\$ 108.00	\$ -
Tap Fee	\$ 40,075.00	\$ 43,400.00	\$ 8,676.69
Transfer	\$ 480.00	\$ 505.00	\$ 390.00
Unapplied	\$ (2,925.53)	\$ (192.00)	\$ (206.00)
Water	\$ (1,046.50)	\$ 272.50	\$ (407.87)
Door Hanger Fee	\$ 140.00	\$ 1,800.00	\$ 1,140.00
Total Adjustments	\$ 46,234.08	\$ 62,550.33	\$ 22,424.78

Collected Amounts			
Back Charge	\$ (525.26)	\$ (1,114.96)	\$ (496.00)
Collections	\$ -	\$ (7.78)	\$ -
Credit Refund	\$ -	\$ (502.56)	\$ -
Deposits	\$ (2,564.00)	\$ (3,300.00)	\$ (3,175.00)
Disconnection	\$ (600.00)	\$ (714.44)	\$ (1,232.10)
Door Hanger Fee	\$ (1,002.81)	\$ (1,103.00)	\$ (1,289.07)
Grease Trap Inspection	\$ (75.00)	\$ (75.00)	\$ (75.00)
Inspections	\$ (1,443.74)	\$ (1,531.26)	\$ (707.90)
NFBWA	\$ (48,182.59)	\$ (49,094.29)	\$ (49,817.74)
NSF Fee	\$ -	\$ (69.00)	\$ (3.12)
Penalty	\$ (5,031.94)	\$ (3,073.26)	\$ (3,708.25)
Sewer	\$ (21,462.11)	\$ (19,179.26)	\$ (19,832.92)
Sewer - COA	\$ (5,847.83)	\$ (5,115.00)	\$ (5,654.65)
Tap Fee	\$ (33,694.98)	\$ (39,417.49)	\$ (6,824.67)
Transfer	\$ (480.00)	\$ (505.00)	\$ (390.00)
Water	\$ (59,953.79)	\$ (58,451.12)	\$ (58,483.77)
Well Permit Fee	\$ -	\$ -	\$ (700.00)
Letter Fee	\$ (2,283.77)	\$ (2,268.74)	\$ (2,931.04)
Total Collected	\$ (183,147.82)	\$ (185,522.16)	\$ (155,321.23)
Overpayments	\$ (2,855.58)	\$ (2,607.59)	\$ (2,375.65)
Total Collected	\$ (186,003.40)	\$ (188,129.75)	\$ (157,696.88)

Deposits Applied	\$ (2,377.00)	\$ (376.00)	\$ (602.00)
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Billed Amounts			
NFBWA	\$ 55,189.00	\$ 47,944.54	\$ 41,162.80
Sewer	\$ 21,514.25	\$ 20,446.75	\$ 19,499.00
Sewer - COA	\$ 5,688.00	\$ 5,580.00	\$ 5,526.00
Water	\$ 65,190.04	\$ 60,405.69	\$ 53,195.32
Grease Trap Inspection	\$ 100.00	\$ 75.00	\$ 75.00
Total Billed	\$ 147,681.29	\$ 134,451.98	\$ 119,458.12

Aged Receivable			
Total 90 Day Arrears	\$ 42,206.85	\$ 36,037.80	\$ 12,787.09
Total 60 Day Arrears	\$ 5,703.49	\$ 17,741.96	\$ 8,037.30
Total 30 Day Arrears	\$ 70,293.01	\$ 67,577.61	\$ 58,544.87
Unapplied Credits	\$ (2,838.38)	\$ (305.70)	\$ (1,003.24)
Total Aged Receivable	\$ 115,364.97	\$ 121,051.67	\$ 78,366.02
Current Receivable	\$ 138,519.98	\$ 127,298.31	\$ 111,665.10
Total Receivable	\$ 253,884.95	\$ 248,349.98	\$ 190,031.12

Electronic Payment Stats - Calendar Month

	Oct-24	Sep-24	Oct-23
Check Consolidation	111	65	76
Lockbox/ Remote Deposit	215	202	237
Credit Card	975	895	892
ACH	318	286	306
Total	1619	1448	1511

Fort Bend FWSD No. 1 Connection/Active Accounts

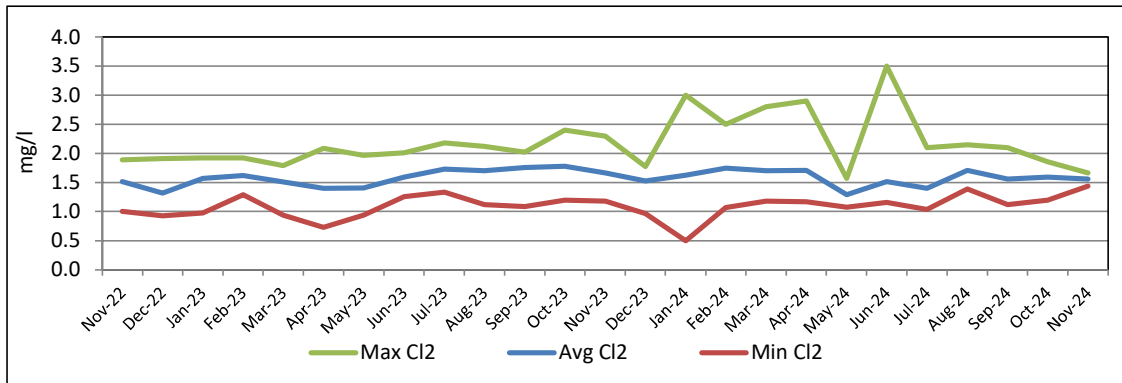
Connection Count	October 13, 2024	September 13, 2024	October 13, 2023
Residential Water Only	1085	1084	1052
Vacant Residential Water Only	71	71	72
Residential Full Service	576	570	547
Vacant Residential Full Service	24	25	23
Residential Water Only (Arcola sewer)	102	102	101
Vacant Residential Water Only (Arcola sewer)	9	9	8
Fire Line Non - Profit/Tax	5	5	4
Multi-Family	3	3	3
Builder-10A	1	1	1
Builder	1	1	2
Commercial Water Only	18	18	18
Commercial Water Only (Arcola sewer)	2	2	2
Commercial	1	1	1
Commercial w/GT	3	3	2
Commercial Water Only w/ GT	1	1	1
Com Mfg & Industrial Full Service	1	1	1
Com Mfg & Industrial Water Only	1	1	0
Commerical Irrigation	3	3	3
Ft Bend Co. Full Service	2	2	2
Ft Bend City. Water Only	1	1	1
Churches - Full Service	3	3	3
Churches - Water Only	5	5	5
District Meter	1	1	1
Interconnect - No Bill Arcola	1	1	1
Temporary Meter - No Bill	0	0	0
Temporary Meter	0	0	0
Total	1920	1914	1854
Water use per ESFC	318	276	306

Tap Activity

Month		Month	
Nov-24	10	Nov-23	5
Oct-24	16	Oct-23	0
Sep-24	2	Sep-23	5
Aug-24	1	Aug-23	0
Jul-24	12	Jul-23	0
Jun-24	9	Jun-23	4
May-24	9	May-23	7
Apr-24	1	Apr-23	0
Mar-24	1	Mar-23	3
Feb-24	3	Feb-23	16
Jan-24	1	Jan-23	9
Dec-23	4	Dec-22	0
Total	69		49

Fort Bend FWSD No. 1 Water Quality Monitoring Report

Disinfection Monitoring



Maximum Residual Disinfectant Level (MRDL)

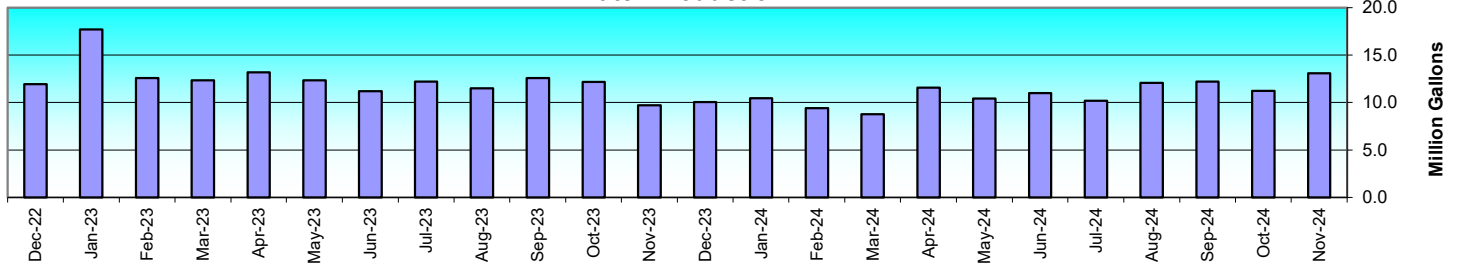
Month	Nov-24	Oct-24	Sep-24
# TCR Samples	5	5	5
# Disinfectant Samples	34	36	35
Average Disinfection Res.	1.56	1.59	1.56
Highest Reading	1.66	1.86	2.10
Lowest Reading	1.44	1.20	1.12
# Below Limit	0	0	0
# With None Detected	0	0	0

Fort Bend FWSD No. 1 Water Production Report

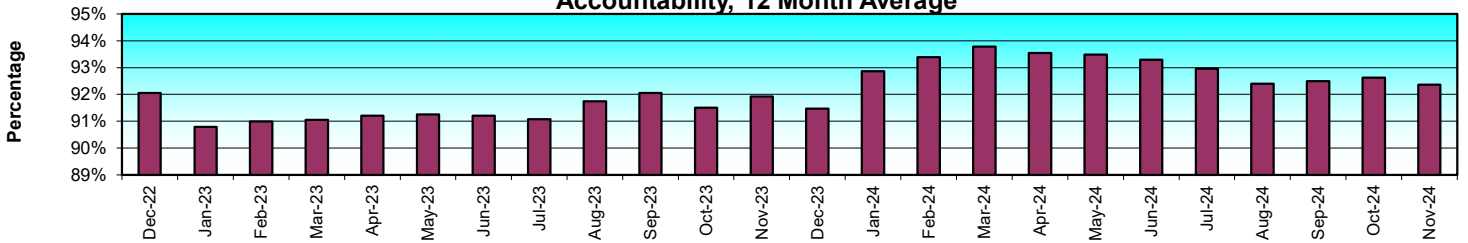
*Purchased Interconnect usage is estimated.

Period Ending	Production (MG)	Billed (MG)	Water Sold (MG)	Water Purchased	Total Billed (MG)	Maintenance (MG)	Water Loss	Accountability		
								Without Maintenance	One Month (%)	12 Month Avg.
Nov-6-24	13.095	11.454	0.000	0.000	11.454	0.608	1.641	87.5%	92.1%	92.4%
Oct-3-24	11.215	9.947	0.000	0.000	9.947	0.239	1.268	88.7%	90.8%	92.6%
Sep-5-24	12.178	10.910	0.000	0.000	10.910	0.345	1.268	89.6%	92.4%	92.5%
Aug-5-24	12.079	10.843	0.000	0.000	10.843	0.023	1.236	89.8%	90.0%	92.4%
Jul-3-24	10.157	9.032	0.000	0.000	9.032	0.025	1.125	88.9%	89.2%	93.0%
Jun-5-24	10.987	9.541	0.000	0.000	9.541	0.510	1.446	86.8%	91.5%	93.3%
May-6-24	10.404	8.878	0.000	0.000	8.878	0.633	1.526	85.3%	91.4%	93.5%
Apr-8-24	11.542	10.176	0.007	0.000	10.183	0.322	1.359	88.2%	91.0%	93.6%
Mar-4-24	8.767	8.039	0.000	0.000	8.039	0.586	0.728	91.7%	98.4%	93.8%
Feb-5-24	9.411	8.992	0.000	0.000	8.992	0.600	0.419	95.5%	101.9%	93.4%
Jan-9-24	10.450	9.350	0.000	0.000	9.350	0.010	1.100	89.5%	89.6%	92.9%
Dec-6-23	10.014	8.897	0.028	0.000	8.925	0.016	1.089	89.1%	90.0%	91.5%
Nov-6-23	9.709	8.759	0.423	0.000	9.182	0.016	0.527	94.6%	95.4%	91.9%
Oct-9-23	12.154	10.844	0.000	0.000	10.844	0.000	1.310	89.2%	89.2%	91.5%
Sep-7-23	12.544	11.395	0.000	0.000	11.395	0.056	1.149	90.8%	91.3%	92.1%
Aug-8-23	11.490	11.100	0.001	0.000	11.101	0.015	0.389	96.6%	96.7%	91.7%
Jul-10-23	12.209	11.329	0.000	0.000	11.329	0.045	0.880	92.8%	93.2%	91.1%
Jun-7-23	11.168	10.094	0.329	0.000	10.423	0.045	0.745	93.3%	93.7%	91.2%
May-5-23	12.341	8.393	2.773	0.000	11.166	0.215	1.175	90.5%	92.2%	91.2%
Apr-6-23	13.167	8.693	3.609	0.000	12.302	0.050	0.865	93.4%	93.8%	91.2%
Mar-7-23	12.320	7.843	3.642	0.000	11.485	0.045	0.835	93.2%	93.6%	91.1%
Feb-7-23	12.545	8.184	3.827	0.000	12.011	0.000	0.534	95.7%	95.7%	91.0%
Jan-9-23	17.697	9.915	2.955	0.000	12.870	0.000	4.827	72.7%	72.7%	90.8%
Dec-7-22	11.907	8.164	3.211	0.000	11.375	0.000	0.532	95.5%	95.5%	92.1%

Water Production



Accountability, 12 Month Average



FWSD#1 Daily Production Report

Day	Well Reads @ WP 1	Daily Flow	Well Reads @ WP 2	Daily Flow
11/1/2024	6	0	169499	389
11/2/2024	6	0	169888	327
11/3/2024	6	0	170215	242
11/4/2024	6	0	170457	511
11/5/2024	6	0	170968	342
11/6/2024	6	0	171310	490
11/7/2024	6	0	171800	558
11/8/2024	6	0	172358	335
11/9/2024	6	0	172693	324
11/10/2024	6	0	173017	412
11/11/2024	6	10	173429	422
11/12/2024	16	0	173851	320
11/13/2024	16	0	174171	320
11/14/2024	16	3	174491	452
11/15/2024	19	0	174943	410
11/16/2024	19	0	175353	336
11/17/2024	19	92	175689	402
11/18/2024	111	174	176091	0
11/19/2024	285	0	176091	317
11/20/2024	285	0	176408	358
11/21/2024	285	0	176766	400
11/22/2024	285	0	177166	393
11/23/2024	285	0	177559	342
11/24/2024	285	90	177901	349
11/25/2024	375	0	178250	383
11/26/2024	375	0	178633	330
11/27/2024	375	0	178963	326
11/28/2024	375	0	179289	331
11/29/2024	375	0	179620	321
11/30/2024	375	0	179941	396

2024 COA Sewer Meter Reads

Day	COA Sewer Reads	Daily Flow (in GPD)
11/1/2024	44703	118,000
11/2/2024	44821	134,000
11/3/2024	44955	116,000
11/4/2024	45071	165,000
11/5/2024	45236	135,000
11/6/2024	45371	128,000
11/7/2024	45499	121,000
11/8/2024	45620	126,000
11/9/2024	45746	130,000
11/10/2024	45876	124,000
11/11/2024	46000	127,000
11/12/2024	46127	141,000
11/13/2024	46268	135,000
11/14/2024	46403	133,000
11/15/2024	46536	139,000
11/16/2024	46675	157,000
11/17/2024	46832	148,000
11/18/2024	46980	149,000
11/19/2024	47129	131,000
11/20/2024	47260	123,000
11/21/2024	47383	116,000
11/22/2024	47499	128,000
11/23/2024	47627	125,000
11/24/2024	47752	128,000
11/25/2024	47880	131,000
11/26/2024	48011	133,000
11/27/2024	48144	141,000
11/28/2024	48285	120,000
11/29/2024	48405	117,000
11/30/2024	48522	122,000
		131,367
% based on allotted capacity 350,000 gpd		38%

Fort Bend FWSD No. 1 Delinquent Notice/Service Disconnect Report

Date	Delinquent Letters	Date Mailed	Door Hangers	Date Hung	Disconnects	Date of Disconnect
December-24	176	12/09/24		01/00/00		01/00/00
November-24	162	11/08/24	10	12/04/24	8	12/10/24
October-24	159	10/07/24	24	10/28/24	7	11/04/24
September-24	156	09/06/24	35	09/23/24	13	10/09/24
August-24	212	08/05/24	65	08/19/24	12	08/26/24
July-24	154	07/09/24	50	07/22/24	15	07/29/24
June-24	159	06/10/24	46	06/24/24	9	07/01/24
May-24	180	05/06/24	54	05/20/24	12	05/29/24
April-24	182	04/05/24	43	04/22/24	15	04/30/24
March-24	163	03/08/24	41	03/22/24	5	04/01/24
February-24	209	02/01/24	55	02/19/24	10	02/26/24
January-24	176	01/08/24	56	01/24/24	15	01/30/24
December-23	212	12/04/23	38	12/28/23	16	01/02/24
November-23	199	11/03/23	44	11/21/23	16	11/29/23
October-23	164	10/06/23	35	10/31/23	23	11/07/23
September-23	145	09/11/23	53	09/25/23	14	10/02/23
August-23	180	08/04/23	44	08/22/23	15	08/28/23
July-23	161	07/10/23	45	07/24/23	10	07/31/23
June-23	170	06/05/23	67	06/19/23	9	06/27/23
May-23	165	05/05/23	61	05/19/23	18	05/25/23
April-23	157	04/10/23	55	04/24/23	11	05/04/23
March-23	188	03/06/23	43	03/23/23	13	03/29/23
February-23	182	02/06/23	61	02/21/23	18	02/27/23
January-23	190	01/09/23	62	01/23/23	16	01/30/23

Current Month Terminations

Account	Name	Address	Total Due	Deposit	Turn-Off Date	Turn-On Date
81103			\$556.84	\$94.67	10-Dec-24	10-Dec-24
80960			\$532.75	\$219.20	10-Dec-24	12-Dec-24
164423			\$515.72	\$302.20	10-Dec-24	11-Dec-24
176944			\$515.68	\$100.00	10-Dec-24	11-Dec-24
81566			\$495.57	\$112.38	10-Dec-24	LOCKED
187942			\$428.32	\$55.82	10-Dec-24	10-Dec-24
154948			\$365.18	\$39.01	10-Dec-24	11-Dec-24
80912			\$345.30	\$81.10	10-Dec-24	LOCKED

Current Payment Arrangements

Account	Name	Address	Balance	Deposit	Most Recent Pymt.	Date Last Paid
251241			\$9,787.00	\$150.00	\$615.00	9-Dec-24
248504			\$4,797.00	\$100.00	\$351.00	12-Dec-24
248022			\$3,000.00	\$100.00	\$394.67	26-Nov-24
244140			\$3,098.65	\$100.00	\$180.64	11-Dec-24
245598			\$2,385.80	\$100.00	\$171.00	13-Nov-24
240728			\$1,975.64	\$100.00	\$200.10	15-Nov-24
250707			\$1,538.69	\$100.00	\$159.42	12-Nov-24
248323			\$1,469.09	\$100.00	\$500.00	13-Dec-24
239717			\$1,000.00	\$100.00	\$210.64	23-Nov-24
240358			\$630.82	\$100.00	\$171.00	13-Nov-24

Fort Bend FWSD No. 1 30 Day Delinquent Report

December-24

Updated as of December 9, 2024

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
1	254035			100.00	5,871.00	5,918.74	321.00	12/04/24
2	249393			0.00	3,443.00	3,514.10	51.00	11/29/24
3	214593			100.00	1,582.55	1,908.63	200.00	11/22/24
4	080552			1.00	1,208.19	1,407.53	194.30	10/14/24
5	120722			1.00	262.14	600.24	293.10	10/13/24
6	174312			150.00	252.13	574.24	165.63	11/21/24
7	120709			401.00	268.12	510.74	231.94	11/13/24
8	080533			100.00	238.69	483.53	217.66	11/15/24
9	081515			326.00	160.69	446.52	200.00	11/20/24
10	081086			476.00	156.17	427.58	172.16	11/18/24
11	080614			1.00	177.81	394.97	155.66	11/19/24
12	080647			1.00	165.02	389.32	294.20	10/14/24
13	080462			100.00	181.45	368.15	154.92	11/21/24
14	080589			1.00	161.09	356.72	116.81	11/14/24
15	080652			151.00	113.86	355.19	113.86	11/04/24
16	081673			1.00	183.23	345.04	127.88	10/13/24
17	131690			201.00	145.00	336.70	190.00	11/20/24
18	153608			100.00	114.64	336.30	183.42	12/05/24
19	081286			101.00	159.76	334.52	138.89	11/26/24
20	135063			350.00	158.59	333.35	140.00	11/25/24
21	134670			75.00	96.70	321.59	294.41	10/04/24
22	081159			1.00	143.78	319.05	117.20	11/15/24
23	081117			1.00	140.66	314.06	150.77	11/20/24
24	214230			150.00	135.01	312.98	283.01	10/15/24
25	081926			175.00	135.26	311.71	106.02	11/19/24
26	163575			100.00	148.57	302.40	122.00	11/21/24
27	081560			526.00	108.08	301.73	150.00	12/09/24
28	194610			100.00	161.09	297.94	138.95	10/01/24
29	249819			100.00	133.98	296.36	278.50	10/07/24
30	205565			200.00	136.85	294.23	187.77	11/21/24
31	158621			300.00	120.07	289.63	160.00	11/15/24
32	121888			175.00	113.42	288.96	159.07	11/07/24
33	081495			125.00	106.02	284.24	260.87	10/04/24
34	081256			175.00	115.34	275.85	499.77	10/07/24
35	122845			150.00	128.78	273.29	122.19	11/15/24
36	080828			175.00	124.87	273.28	130.00	12/09/24
37	246638			150.00	96.32	269.42	100.00	12/05/24
38	149437			100.00	105.74	259.19	220.95	10/02/24
39	141434			75.00	88.66	256.01	115.00	11/16/24
40	153606			550.00	118.81	252.95	125.00	11/21/24
41	080721			101.00	116.81	249.23	116.31	11/05/24
42	081592			176.00	106.02	246.96	271.46	10/04/24
43	254030			150.00	98.79	246.21	100.00	11/18/24
44	080445			200.00	120.36	245.04	78.54	11/29/24
45	251691			150.00	108.23	244.60	133.49	11/20/24
46	215751			100.00	99.00	242.19	118.03	11/13/24
47	212364			200.00	151.35	242.13	35.00	11/14/24
48	081225			301.00	95.00	240.52	97.82	11/11/24
49	080744			341.45	97.12	240.19	117.89	12/09/24
50	231959			150.00	106.31	239.34	92.11	11/08/24
51	081101			101.00	92.81	237.83	106.00	11/13/24
52	251706			200.00	106.02	237.64	850.00	10/11/24
53	188477			500.00	108.98	237.30	98.80	11/20/24
54	080751			75.00	106.37	237.06	96.70	10/15/24
55	202255			200.00	116.31	236.55	249.23	10/16/24
56	216144			150.00	108.23	235.28	115.34	11/18/24
57	080444			1.00	83.60	234.84	104.14	10/17/24
58	080686			1.00	120.43	231.35	255.00	10/31/24
59	214596			100.00	98.86	230.98	118.00	11/17/24
60	134675			200.00	88.82	228.97	100.77	12/06/24
61	081705			276.00	106.02	228.32	223.32	10/04/24
62	080528			75.00	102.73	227.92	121.37	11/21/24

Fort Bend FWSD No. 1 30 Day Delinquent Report

December-24

Updated as of December 9, 2024

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
63	080483			75.00	83.60	226.20	119.78	11/13/24
64	156915			100.00	68.74	224.59	96.12	10/16/24
65	081395			100.00	83.75	222.47	110.00	10/21/24
66	081902			376.00	96.12	221.31	180.58	11/14/24
67	206015			200.00	77.55	220.74	105.34	11/21/24
68	081394			175.00	96.70	218.07	106.37	10/29/24
69	080501			101.00	96.08	217.13	87.91	11/18/24
70	080611			1.00	93.39	214.44	100.00	11/21/24
71	081464			375.00	94.67	213.81	224.38	10/09/24
72	080823			101.00	99.36	213.06	70.00	11/24/24
73	081391			425.00	90.08	212.47	100.00	11/21/24
74	151465			100.00	87.38	207.82	176.48	10/17/24
75	081632			151.00	78.06	206.89	106.02	10/11/24
76	081147			451.00	97.92	206.51	84.64	10/14/24
77	081789			201.00	86.80	206.31	87.38	10/15/24
78	255257			150.00	51.52	202.74	80.64	12/09/24
79	080649			101.00	83.60	201.63	83.60	10/07/24
80	081595			1.00	96.08	198.99	70.18	11/20/24
81	080872			176.00	143.30	198.45	16.53	10/17/24
82	081818			276.00	101.33	198.39	30.47	12/06/24
83	081414			625.00	87.73	197.92	198.43	10/14/24
84	080532			100.00	93.07	196.89	94.67	11/20/24
85	239722			100.00	125.64	196.68	120.00	11/01/24
86	155797			400.00	82.19	194.07	88.14	11/25/24
87	138739			75.00	74.53	191.65	94.67	10/10/24
88	162981			350.00	74.53	191.65	83.60	09/25/24
89	080537			76.00	78.06	188.25	130.11	10/16/24
90	080736			1.00	69.42	187.96	150.00	11/13/24
91	215223			100.00	92.01	187.24	172.42	10/26/24
92	081194			1.00	58.59	186.51	151.73	11/19/24
93	122462			75.00	74.53	180.58	178.67	09/20/24
94	080638			175.00	74.53	180.58	81.98	10/19/24
95	080680			351.00	82.23	177.59	101.80	11/18/24
96	081373			284.53	80.97	176.33	90.00	11/21/24
97	081652			1.00	71.33	175.56	100.00	11/06/24
98	164201			250.00	61.13	175.13	90.00	11/21/24
99	081023			1.00	65.46	170.61	74.53	09/26/24
100	081489			75.00	78.06	169.61	197.57	10/07/24
101	158620			300.00	64.43	169.11	50.10	11/11/24
102	120771			1.00	68.74	168.67	146.22	10/02/24
103	081033			76.00	76.40	167.80	76.40	11/21/24
104	242341			250.00	55.88	167.28	170.00	12/09/24
105	080730			1.00	66.29	165.29	68.74	10/15/24
106	157298			101.00	73.91	160.92	138.71	10/08/24
107	081925			1.00	68.74	159.35	139.78	10/07/24
108	081920			1.00	26.85	159.19	68.00	12/06/24
109	080664			801.00	59.42	158.42	124.78	09/20/24
110	125093			75.00	59.42	158.42	78.06	10/09/24
111	191188			100.00	39.97	158.00	60.00	11/26/24
112	148630			100.00	51.56	157.66	100.00	11/26/24
113	241803			150.00	70.91	157.01	106.00	11/20/24
114	081001			1.00	54.06	156.97	100.00	11/14/24
115	081480			525.00	57.67	156.50	57.67	11/01/24
116	081594			101.00	62.79	156.49	69.38	11/21/24
117	236977			100.00	61.06	156.42	76.93	11/20/24
118	147111			75.00	25.77	155.59	100.00	11/30/24
119	081800			75.00	70.11	155.22	71.04	11/21/24
120	080820			101.00	74.42	154.78	108.14	10/04/24
121	202077			500.00	32.65	154.17	100.00	12/05/24
122	081258			1.00	68.74	150.03	65.36	10/22/24
123	234532			150.00	59.42	149.10	143.30	09/22/24
124	154472			100.00	59.42	149.10	78.06	09/30/24

Fort Bend FWSD No. 1 30 Day Delinquent Report

December-24

Updated as of December 9, 2024

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
125	154463			200.00	65.46	148.97	168.40	10/22/24
126	242824			150.00	50.10	148.17	65.36	10/31/24
127	080819			1.00	50.10	148.17	35.46	10/13/24
128	256423			100.00	75.92	146.96	445.34	10/11/24
129	119808			100.00	49.00	146.96	50.00	11/12/24
130	081496			650.00	56.80	146.22	150.00	10/27/24
131	081617			76.00	69.19	145.03	53.02	11/19/24
132	163572			100.00	64.01	144.83	150.00	11/04/24
133	140710			75.00	63.00	143.72	80.42	10/28/24
134	081392			400.00	79.42	143.14	283.68	10/01/24
135	252135			100.00	35.62	141.55	1.64	10/15/24
136	080912			1.00	67.20	140.30	81.10	08/12/24
137	150311			200.00	59.42	139.78	59.42	10/03/24
138	196674			150.00	50.10	138.85	135.47	10/17/24
139	134672			75.00	50.10	135.21	65.36	11/19/24
140	081307			100.00	55.21	134.64	50.00	11/01/24
141	138278			175.00	55.82	132.22	55.82	10/11/24
142	081536			1.00	42.78	130.80	81.79	09/25/24
143	080467			75.00	59.42	130.46	110.91	10/07/24
144	123524			101.00	65.36	128.15	263.74	10/15/24
145	081563			1.00	35.46	122.75	97.16	09/30/24
146	081714			201.00	42.78	121.48	50.10	10/03/24
147	191593			200.00	42.78	121.48	200.57	10/09/24
148	081708			76.00	50.10	120.21	50.10	10/04/24
149	081858			1.00	50.10	120.21	42.78	10/07/24
150	164714			100.00	50.10	120.21	109.12	10/09/24
151	080520			150.00	49.64	119.24	13.73	10/30/24
152	192988			100.00	29.19	117.71	74.01	12/09/24
153	080943			1.00	35.46	113.43	81.79	09/25/24
154	081889			151.00	43.66	112.18	40.00	11/19/24
155	081222			101.00	42.78	112.16	117.17	10/08/24
156	080937			201.00	35.46	104.11	381.90	10/10/24
157	080792			1.00	35.46	104.11	90.57	10/07/24
158	090938			75.00	43.40	96.98	28.40	11/20/24
159	176947			100.00	35.46	96.79	97.52	10/10/24
160	250697			100.00	35.46	96.79	82.52	10/04/24
161	243105			200.00	49.58	92.98	134.47	10/17/24
162	255756			150.00	42.78	92.70	290.78	09/24/24
163	081266			101.00	42.78	92.70	42.78	10/11/24
164	081583			100.00	35.46	89.47	144.06	10/09/24
165	134948			75.00	35.46	89.47	65.36	10/17/24
166	081764			175.00	30.64	84.16	64.83	09/26/24
167	081349			75.00	30.64	84.16	84.65	10/07/24
168	081639			1.00	30.64	84.16	35.46	10/11/24
169	080687			101.00	30.64	84.16	84.65	10/09/24
170	245482			100.00	30.64	84.16	78.50	09/30/24
171	080977			1.00	44.10	82.20	21.00	08/31/24
172	251985			100.00	44.10	82.20	23.10	09/17/24
173	081343			75.00	25.82	74.04	39.68	10/08/24
174	238582			100.00	30.64	69.70	117.64	10/04/24
175	081897			1.00	25.82	64.40	44.10	10/04/24
176	081614			101.00	25.82	64.40	28.40	10/24/24
				26,020.98	26,814.86	47,664.78	22,758.47	

Customer Name	Call Date	Address	Description of Call
Water Quality Complaints			
None			
Problems Reported			
	15-Nov-24		Customer reported a leak at meter. Found leak on customer's side. Made customer contact.
	18-Nov-24		Customer requested meter box be replaced. Replaced meter box. Meter box.
	25-Nov-24		Customer reported a possible water leak. Found leak on customer's side. Made customer contact.
	26-Nov-24		Customer reported a leak at hydrant. Found leak; turned off valve and will monitor hydrant.
	2-Dec-24		Customer reported a possible water leak. Found leak on customer's side. Made customer contact.
	4-Dec-24		Customer reported no water. Found curbsstop on; found leak on customer's side. Made customer contact.
	12-Dec-24		Customer reported a possible water leak. Found leak on district's line. Scheduled for repairs.
Billing Disputes			
	14-Nov-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads.
	27-Nov-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator. Made customer contact.
	2-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator. Made customer contact.
	2-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator.
	2-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator.
	3-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator.
	3-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator.
	4-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator.
	5-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator.
	5-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator.
	6-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator.
	6-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads.
	9-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads.

Fort Bend FWSD No. 1
Customer Service Report

November / December - 2024

Customer Name	Call Date	Address	Description of Call
<i>Customer Correspondence</i>			
None			

**MINUTES OF THE MEETING OF
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

November 21, 2024

STATE OF TEXAS

COUNTY OF FORT BEND

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in regular session, open to the public, at 6:00 p.m. on Thursday, November 21, 2024, at 4521 F.M. 521 North, Fresno, Fort Bend County, Texas 77545, a designated meeting place inside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, except Supervisor Vallejo, thus constituting a quorum.

Also present at the meeting were: Cindy Grimes with Municipal Accounts & Consulting, LP, the District’s Bookkeeper (“MAC”); David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Robert Cardenas and Justin Ubersnosky with Inframark, LLC (“Inframark”), the District’s Operator; and Christopher Cunningham and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 6:04 p.m. and the following business was transacted.

1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)

At this time, the Board opened the meeting to comments from the public.

2. UPDATE ON SANITARY SEWER EASEMENTS ALONG TRAMMEL FRESNO ROAD AND PROPOSED WWTP SITE ON NAILL ROAD

Mr. Willis then updated the Board on the pending sanitary sewer easements and proposed WWTP site. Mr. Willis advised the Board that the condemnation attorneys have not been able to negotiate access to the proposed WWTP site for the purposes of geotechnical and environmental testing. In connection therewith, Mr. Willis requested authorization for the condemnation attorneys to file an injunction to allow access.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously to authorize McFarland PLLC to file an injunction to gain access to the proposed WWTP site.

Mr. Willis then presented the draft sundial easement prepared by Fort Bend County. Mr. Willis noted that Mr. Dybala had not yet reviewed the proposed easement document.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously to approve the sundial easement, subject to final comment from the engineer and attorney.

3. BOOKKEEPER'S REPORT AND TAX ASSESSOR/COLLECTOR'S REPORT

The Board then considered the Bookkeeper's Report presented by Ms. Grimes, a copy of which is on file in the official records of the District, and the invoices and checks presented for payment as follows:

A. Approval of Bills.

The Board reviewed the bills presented for payment, including the invoices discussed in more detail under the Engineer's Report.

B. Review Investment Report.

The Board reviewed the investment report.

C. Review Collateral Pledge Report.

The Board reviewed the Collateral Pledge report.

Ms. Grimes then presented the Tax Report from the Fort Bend County Tax Office.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Casher, the Board voted unanimously (i) to approve the Bookkeeper's Report; (ii) to authorize the payment of the checks and invoices listed therein; and (3) to approve the Tax Report.

4. ENGINEER'S REPORT

(a) Report on status of projects:

i) Gateway Acres Subdivision Wastewater Plumbing Contract (199 properties within original contract)

o Connection Update:

- Approximately 155 properties connected to District's WW System...of those, 97 properties are fully complete, including issuance of green door hanger to resident, and the remaining still require some additional work for the property to be considered fully complete
- 16 properties were removed from project due to a) properties not securing or properly maintaining water service, b) were not a single-family residential property, c) paid for and installed a wastewater connection prior to the plumbing project, and d) connected to the District's wastewater collection system illegally
- 10 properties have issues that Inframark (9) and DA (1) need to resolve in order for properties to be connected to District wastewater system

- Request Board's approval of Invoice No. 4 from Terracon for material testing services for \$3,608.75
 - Anticipate PE#1 from AR Turnkey at December Board meeting
 - Anticipate project being completed by the end of this year
- ii) City of Arcola WWTP Expansion Project (0.675 MGD to 0.95 MGD)...District will have 0.35 MGD of WWTP Capacity
- Per correspondence from CoA, a remaining punchlist item for the project (startup of an aeration blower) needs to be completed in order for the project to be declared complete...afterwards District will need final invoice from CoA to process and make payment and correspondence to TCEQ that project has been completed
- iii) Fresno Ranchos Subdivision Wastewater Collection System
- Project currently under design
- iv) Expansion of Televue Terrace Subdivision Lift Station
- Engineering Study Report was approved by the TCEQ
 - Currently finalizing construction drawings and contract manual so project can be advertised
- v) Teal Gardens Development
- DA working on condemnation efforts to secure remaining utility easements for project...Developer needs approval of project from TCEQ, FBC, and City of Houston...once easements have been secured and applicable governmental agencies have approved plans, District will complete their review and approval of the on-site and off-site utility plans
- vi) City of Arcola WWTP Expansion Project (0.95 MGD to 1.4 MGD)
- Project is currently under design...once construction is completed, the District will have 0.8 MGD of WWTP capacity
 - Received last month "near" 100% complete drawings
 - Per updated schedule from CoA provided last month, it is anticipated that the construction contract will be award at the end of May 2025, construction to start mid-2025, and construction completed by the end of 2026
- vii) Water Plant No. 2 Generator
- District had requested to investigate the possibility of constructing a natural gas generator
 - Per communications with CenterPoint, there is an existing 8" gas line along Renfrow-Burford Road (south side of street)
 - Currently working to provide CenterPoint needed information (generator size in KW, total gas load in CFH, and required delivery pressure) so they can perform a pressure study to determine if they can provide services as is to our facility
- viii) Portable Diesel Generator for LS's and Double Walled Diesel Storage Tank

- Inframark to provide update on a) portable generator with metal shed and concrete foundation with bollard and b) double walled diesel storage tank

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - Gateway Acres Subdivision WW Collection System = 01/31/25
 - Fresno Ranchos Subdivision Lift Station and Forcemain = 01/30/25
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of the CoA WWTP Expansion Project (0.675 MGD to 0.95 MGD)
- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	La Fresno Food Mart
293 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
297 Teakwood Avenue (Multi-Family Dwelling)	LT No Limits
Church of God of Prophecy	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	Nalco Water (FW)
FBC Water Connection at Water Plant	New Quality Life Ministries (Church)
First Baptist Church of Fresno (Domestic & FW)	New Quality Life Ministries (Restaurant)
Fresno Fiesta	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Quality Personal Care
Fresno Mount Corinth Baptist Church	Richard Martini-Rental Livestock Pasture
Fresno Volunteer Fire Department	Robbins Nest for Children (Domestic & FW)
F&R Tax	Sosa Electric (Avenue C)
General Office Space (514 Pecan Street)	St. James Knanaya Church – Fire Tap
Gulf Coast LP Gas Company	St. James Banquet Hall – (Domestic & FW)
HEFCO Enterprises	St. Peters & St. Pauls Orthodox Church of Houston
Iglesia Bautista Del Calvario Church	Swingby#3 Gas Station (Domestic & Irrigation)
Iglesia Principe De Paz Church	Teleview Terrace Subdivision Lift Station
Interconnect with City of Arcola	Tiny Toes Academy
Interconnect with FBCMUD23	Tire Shop at 1739A Trammel Fresno
	Valero Gas Station

	Welcome Market
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Connections Pending:	
Parks Fresno Food Market (FM521) – District Operator to update regarding service to customer	
Duplex (1615 Avenue C) - District Operator to update regarding service to customer	

Processing Application:	
St Peter and Paul Church (Illinois St) - Provided list of remaining items to complete application process to DA so a letter could be sent to customer informing them that all must be successfully provided by or before end of this year or application will be considered expired...customer currently receiving District water, but would like to add an additional building on property	
Lemark Investments (East Sycamore St) - Received Board’s approval of application, contingent upon water meter easement conveyance document being secured and recorded...received, and currently reviewing, water meter easement metes and bounds description with exhibit from customer	
R&SL Construction (Edie St) - waiting for receipt of plumber’s information from customer to review...water service (only) for their masonry work facility	
Concrete Company (Louise St) - application and fee provide by customer...request Board’s approval to work on application	

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Market (TFR)
297 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (<i>minus field bathrooms</i>)
Church of God of Prophecy	New Quality Life Ministries (Church)
First Baptist Church of Fresno	New Quality Life Ministries (Restaurant)
Fresno Volunteer Fire Department	Sosa Electric (Avenue C)
	Quality Paint and Body (Pecan Street)

Connections Pending:	
Parks Fresno Food Market (FM521) – District Operator to update regarding service to customer	
Duplex (1615 Avenue C) - District Operator to update regarding service to customer	
Welcome Market (TFR) - District Operator to update regarding service to customer	

Processing Application:	
Fresno Fiesta (TFR) [previously known as Crossroad Market Store] - Application approved by Engineer and Operator...Request Board’s approval of application. Upon motion duly made by Supervisor Carreon, seconded by Supervisor Casher, the Board voted unanimously to approve the application.	
Concrete Company (Louise St) - application and fee provide by customer...request Board’s approval to work on application. Upon motion	

duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to authorize Jacobs to work on the application.

(g) Potential Emergency Water Interconnect with BCMUD21/22

- BCMUD21/22 agreed to District only having to pay ½ of the construction cost of the interconnect vault, with a NTE value of \$75k...DA is handling completion of agreement between parties for all to review/approve
- Submitted to Patrick Newton, Engineer (LJA) for BCMUD21/22, the District's thoughts regarding the potential emergency water interconnect between our Districts (location at end of East Sycamore Road)
 - a. Vault to be located at the District's eastern boundary line.
 - b. Work within the District to upsize the existing 8" waterline to a 12" waterline would consist of predominately trenchless construction (no open cutting driveways).
 - c. BCMUD21/22 to provide District Operator their water quality data and type of disinfection method used.
 - d. BCMUD21/22 to provide District information regarding capacities of their water production facilities.
 - e. BCMUD21/22 would be responsible for all costs associated with this emergency water interconnect project, except for ½ of construction cost of interconnect vault, with a NTE value of \$75k
 - f. BCMUD21/22 would be responsible for completing all efforts associated with this project (design, construction, permitting, agency approvals, etc...).

(h) Status of New CoA WP –

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement...per DA, efforts are currently underway regarding completion of these agreements and are anticipated to be completed by the end of this year

(i) Status of Current and Future WWTP Expansion Projects –

South Wastewater Service Area

- See Item A above for status of current projects
- CoA working on securing WWTP Discharge Permit for ultimate capacity of WWTP (4.6 MGD)...permit will also include an interim phase of 1.4 MGD...anticipate permit being secured with TCEQ early 2025
- Ultimate CoA WWTP Expansion Project for District (maximum capacity for District of 1.905 MGD, which is capable of serving 5,442 ESFCs) = District Attorney to document this matter with CoA
- Potentially can increase the District's connection capacity at CoA WWTP by conducting a re-rate study to lower the RFC value of 350 GPD/connection to a lessor

value

- Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):

Current Connections (Actual and Reserved) as of June 2024:

- o Active Residential Connections Per Inframark = 552
- o Vacant Residential Connections Per Inframark = 26
- o In-Process Residential Connections Per Inframark = 9
- o Residential Connections in GA WW Plumbing Contract = 199
- o Residential Connections in Teal Gardens Development = 107
- o Active Non-Residential Connections, in ESFCs = 19
- o In-Process Non-Residential Connections, in ESFCs = 11

Total = 923

North Wastewater Service Area

- DA to provide update regarding securing land for District's north WWTP

(j) Roadway Widening Projects Within District (which will require utility and service line relocations):

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**

- o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches

- o **Schedule** –

- County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
- Utility Relocations – propose our relocation work to be included in their updated plan set
- Road Construction – FBC to update

- o **Estimated Cost** -

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **FM521 Roadway Widening Project (North of SH6):**

- Utility Relocations at Mustang Bayou – Work to be completed at same time that Roadway Contractor is under construction in area of project...work will consist of open cut versus trenchless construction as originally planned...removal of ARV manhole has been completed
- Utility Relocations from Willow St to Trammel Fresno Road – Work completed...need to review final pay estimate with change orders with Inframark so costs can be presented to Board
- Utility Relocations from Pecan St to SH6 – investigation still needs to be conducted
- Roadway Project Updates - Final roadway plans provided to District on 05/22/23...project let in April 2023...roadway construction underway with Granite Construction as Contractor...per Roadway Team, work within District to start along south bound lanes at the American Canal and Mustang Bayou, with the installation of the storm sewer first, at outfall first and then working outward, then with the installation of concrete pavement
- **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
- **Schedule** –
 - Anticipate coordinating necessary water and wastewater utility relocations by 2024/25
 - Anticipate roadway widening project to be completed in 2026

○ **Estimated Cost-**

Currently determining extent and cost for utility relocations...later will coordinate with Inframark and Roadway Team so solution and costs can be determined and presented to Board...NORA provided to District

- **FM521 Roadway Widening Project (South of SH6):**

- **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing
- **Schedule** –
 - 30% Utility Coordination meeting was conducted in September 2021
 - 60% Utility Coordination meeting was conducted in April 2022
 - 90% Utility Coordination meeting was conducted in October 2023

- Anticipate 100% completed construction plans TBD
 - Anticipate roadway widening project to start construction in 2026
- **Estimated Cost** –
 - NORA provided to District
 - Coordinating with Roadway Team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially
- **West Sycamore Road Widening Project (possibly sanitary sewer work):**
 - **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
 - **Schedule** –
 - Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
 - Anticipate 100% complete roadway plans - TBD
 - Coordinating with Roadway Team to have utility relocations (consider new sanitary sewer) included within their construction plans so relocations can be done by their contractor
 - Anticipate roadway widening project to start construction - TBD
 - **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (California Rd to Mustang Bayou...possibly sanitary sewer work):**
 - **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - **Schedule** –
 - Working on 30% complete roadway plans...no overall schedule

provided yet

- Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor

○ **Estimated Cost** –

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (Mustang Bayou to FM521...possibly sanitary sewer work):**

○ **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches

○ **Schedule** –

- Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
- Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor

○ **Estimated Cost** –

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **West Sycamore Road and South Post Oak Boulevard Intersection:**

○ **Scope** – Widening of intersection to accommodate roadway widening projects along West Sycamore Road and South Post Oak Boulevard...Project also includes roadway widening project along West Sycamore Road to the west of this intersection

○ **Schedule** – TBD, but should occur prior to roadway widening projects to the east and north of this intersection

○ **Estimated Cost** – This project will involve the relocation of the District's waterline at this intersection...it has been communicated multiple times to the roadway team that it is the District's understanding that all costs associated with this relocation will be paid for by FBC...The District should be able to review and approve these relocations and the Roadway Contractor should be coordinating all work with the District Operator

Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, Linden Street, Kansas St, 3rd Street...consider water and wastewater utility work) – FBC to provide update

Supervisor Carreon addressed the Board concerning secondary structures that he advised should be treated as extensions of the home, and indicated he would bring information to discuss at the next meeting.

Upon motion made by Supervisor Medina, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve (1) approve Invoice No. 4 from Terracon for material testing in the amount of \$3,608.75; and (2) the Engineer's Report, as presented.

5. OPERATOR'S REPORT/TERMINATION OF SERVICE

Next the Board recognized Mr. Cardenas, who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District.

A. Repairs to Water and Wastewater systems

Mr. Cardenas reported substantial system repairs and maintenance as follows:

- Inframark cleared tall grass around lift station no. 2.
- Inframark completed the lead and copper service line inventory.
- Inframark fueled the generator at WP 1.
- Inframark completed the lubrication preventative maintenance on all equipment at WP 1 and WP 2.
- Inframark repaired fence from storm damage at WP 1.
- Inframark repaired a tap line at 603 S. Locust.
- Inframark installed a new hydrant at 3306 Maryland.
- Inframark installed a sewer tap at 1318 Avenue A, 1707 Avenue A, 1611 Avenue D, 1714 Avenue D#A, 3710 Gettie, 3622 Lissie and 415 Renfro Burford.
- Inframark installed a water tap at 1603 Avenue A, 1611 Avenue D, 1714 Avenue D, 1714 Avenue D#A, 420 Cypress Avenue, 514 Cypress Avenue, 1318 Evergreen, and 750 N. Locust.

Mr. Cardenas then updated the Board on the following:

1. Storage Building for Portable Generator: Inframark is quoting this.
2. Manhole Survey: Inframark is working on the manhole survey for the District at a cost of \$55 per manhole, or a total of \$9,625.00. This is in progress.
3. Diesel Reserve Tank: Mr. Cardenas presented a quote for a diesel reserve tank at Water Plant.
4. Portable Generator: Mr. Cardenas presented a quote for a portable generator for the District's lift stations. Mr. Dybala is reviewing.
5. FM 521 Road Widening Relocation: The Board authorized the relocation plan proposed by Texas Hot Taps at the October meeting for the estimated amount of \$70,956.36. Subsequently, the estimate was amended to \$53,233.70. This is in progress. Mr. Cardenas requested approval subject to Mr. Dybala's review.

B. Requests for Water Taps

Mr. Cardenas did not report any requests at this time.

C. Delinquent Water Accounts and Service Terminations

Mr. Cardenas provided a confidential list of customers that received a delinquent letter by mail and are subject to disconnection of service.

Mr. Cardenas also presented one write-off in the amount of \$602.12, and indicated there was illegal usage on the account. The meter will be pulled. Mr. Cardenas further stated that an insurance claim will be filed related to the fence repair.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Medina, and after full discussion, the Board voted unanimously to approve the Operator’s Report, the recommended write-offs, the repairs to the water and wastewater system, the leak adjustment requests, and the termination list.

6. ATTORNEY’S REPORT

The Board recognized Mr. Willis, who presented the Attorney’s report as follows:

A. Approval of Minutes

The proposed minutes of the meeting held on September 19, 2024, were presented for approval.

Upon motion duly made by Supervisor Carreon, seconded by Supervisor Medina, the Board voted unanimously to approve the minutes of September 19, 2024, as presented.

B. Regional Facilities Contract

The Board noted there was no action necessary in connection with the Regional Facilities Contract.

C. Adopt Covered Applications and Prohibited Technology Policy

Mr. Willis informed the Board that Texas Government Code Section 620.003 requires that political subdivisions of the State of Texas adopt a policy prohibiting the installation or use of a covered application as defined by Texas Government Code Section 620.001(1) on any device owned or leased by the governmental entity and requiring the removal of covered applications from those devices. He requested that the Board adopt the Order Adopting Covered Applications and Prohibited Technology Policy in compliance with such requirements.

Upon motion by Supervisor Carreon, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to adopt the Order Adopting Covered Applications and Prohibited Technology Policy.

D. Authorize Auditor to prepare audit for fiscal year ending December 31, 2024

Mr. Willis then presented to the Board a letter from McCall Gibson Swedlund Barfoot PLLC requesting authorization to prepare the District’s audit for the fiscal year ending December 31, 2024 (the “Audit”).

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously to authorize preparation of the Audit.

7. PROPOSAL TO RENEW INSURANCE

Mr. Willis presented to the Board a proposal from McDonald & Wessendorff Insurance to renew the District's insurance policies (the "Renewal Policy").

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously to approve the Renewal Policy.

8. REGIONAL PLANT COMMITTEE REPORT

The Board then considered the Regional Plant Committee Report.

Upon a motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

9. HEAR FROM THE PUBLIC.

The Board then opened the meeting to comments from the public.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.]

PASSED, ADOPTED, and APPROVED this _____.

Secretary

[SEAL]

**Fort Bend County Freshwater Supply District 1
Regional Facilities Wastewater Treatment Plant Summary
December 19, 2024**

The treatment plant operation information was received by Paul Hamilton from Municipal Operations & Consultants.

WWTP Operations Report:

During the period of October 2024, per the attached MOC monthly report, the WWTP was operating at 34% of the 0.675 MGD permit capacity and was operating within permit parameters. Arcola had 17% inflow and Freshwater-1 had 17% inflow. During the same period as above, the plant average daily flow was 229,290 gallons of which Freshwater 1 was 113,647 gallons. Total rainfall for the period was 0.25 inches.

WWTP Discharge Monitoring Report:

The October 2024 Discharge Monitoring Report (DMR) did not reflect any parameter exceedances. A copy of the DMR is attached.

WWTP Operations Expenses

The WWTP total expenses for September 4, 2024 through November 5, 2024 was \$7,996.26. \$1,000 for MOC monthly services plus \$ 6,996.26 for ancillary supplies and activities. See the various expenses on pages 6 through 11 of the Bookkeepers Invoice Report section.

Paul Hamilton

FBFWSD1 Supervisor & Treatment Plant Liaison



MONTHLY OPERATIONS REPORT FOR THE CITY OF ARCOLA

November, 2024

Water Connections			Sewer Connections		
Apts	96		Apts	46	
Builder	54		Builder	54	
Commercial	30		Commercial	30	
District Meter	3		Commercial Vacant	3	
Irrigation	8	N/C	District Meter	3	
No Bill	5		Commercial sewer only	12	
Residential	695		Commercial sewer vacant only	6	
Residential water only	6		Residential	695	
Temp Meter	4	N/C	Residential vacant	16	
Vacant with Consumption	4		Residential sewer only	204	
Vacant	16		Residential sewer only vacant	86	
New Taps paid by COA residents	0		No bill	5	
Not installed as of today 11/20/24			Vacant with consumption	4	
			New taps paid by Dr. Horton	1	
New taps paid by Dr. Horton	1		Not installed as of today 11/20/24		
Not installed as of today 11/20/24			FS #1 & COA AGREEMENT SEWER ONLY	110	
			FS #1 SEWER CONNECTIONS TO WWTP	578	
TOTAL WATER CONNECTIONS	910		TOTAL SEWER CONNECTION COUNT:	1853	

N/C = not counted

BILLING PERIOD: 10/18/24 - 11/20/24

November Delinquent Accounts for Arcola

FWSD 1 - Previous Read	233,231,000
Read Date: 11/20/23	233,231,000
Total Gallons Pumped:	0
Arcola Well #1	9,707,000
Water received from FB 141:	0
Water supplied to FB 141:	0
Gallons Billed	7,321,000
Leaks and Flushing	1,700,000
Pumped vs. Accounted	93%

Water & Sewer Accounts - 105
Sewer Only Accounts - 54
Sewer Plugged Accounts - 0

Notes:

	Penalty	Tap Fee	Sewer	Water	NFBWA	TCEQ	Misc.	Deposit	TOTAL
REVENUE:	\$2,215.00	\$0.00	\$39,141.19	\$43,964.99	\$29,994.02	\$0.00	\$3,309.57	\$7,915.06	\$126,539.83

WASTEWATER TREATMENT PLANT

T.C.E.Q. Permit Number: TX0102385
 Permit expiration date: March, 2029

October, 2024			Measured by:	
Average daily flow	229,290	Permitted Daily Flow	675,000	gal.per day
Average CBOD	2.28	Permitted CBOD	10	lbs/day
Average Total Suspended Solids	4.02	Permitted T.S.S.	15	mg/l
Average Ammonia Nitrogen	0.175	Permitted Ammonia Nitrogen	3	mg/l
Average PH	7.0	Permitted PH	6.00 - 9.00	STD UNIT
Average Dissolved Oxygen	4.1	Permitted Dissolved Oxygen	4.0	mg/l
E. coli	4.00	Permitted E. coli	126.0	mpn/100 ml
Total Rainfall	0.25"			
Average daily flow - FS #1	113,647			
FS #1 Flow	17%			
Arcola Flow	17%			

Sewer Treatment plant is currently operating at 34% of the permitted capacity

Sewer Treatment Plant/Lift Station - Notes

City of Arcola Sewage Treatment Plant

October-24

Date	Flow Reading	Total Gallons x1000	2hr Peak	CL ₂ Res.	Mag. Res.	Final CL ₂	Bleach Total Used	%Solids SV - 30	Sludge Blanket	Waste Time	Rainfall (Inches)	Sample Temp	Inflow From FS1	Gallons from FS1
9/30/2024	308463		26	3.7	0.1		130	210	6	15	0	3.1	40990.1	
10/1/2024	308653	190	32	2.1	0.06	2.04	140	200	4	15	0	3.1	41096.3	106.2
10/2/2024	308879	226	42	1.8	0.09	1.71	160	22	5	15	0	3.1	41215.4	119.1
10/3/2024	309090	211	30	2.9	0.08	2.82	140	210	4	15	0	3.1	41306.6	91.2
10/4/2024	309314	224	33	3.2	0.08	3.12	140	200	3	20	0	3.1	41399.1	92.5
10/5/2024	309520	206	31	2.6	0.05	2.55	50	220	5	15	0	3.1	41496.4	97.3
10/6/2024	309813	293	33	2.3	0.08	2.22	50				0	3.1	41627	130.6
10/7/2024	310023	210	30	1.9	0.07	1.83	120	300	8	25	0	3.1	41715.5	88.5
10/8/2024	310164	141	18	2.6	0.09	2.51	75				0	3	41784.1	68.6
10/9/2024	310305	141	33	1.6	0.09	1.51	75	260	5	25	0	3.1	41852.8	68.7
10/10/2024	310723	212	31	1.6	0.08	1.52	270	200	3	25	0	3.1	42069.4	216.6
10/11/2024	310935	212	28	3	0.06	2.94	200	200	5	45	0	3.1	42186	116.6
10/12/2024	311126	191	29	3.2	0.05	3.15	200			45	0	3.1	42284	98
10/13/2024	311373	247	33	3.6	0.09	3.51	300			20	0	3.1	42403.6	119.6
10/14/2024	311662	289	32	3.9	0.08	3.82	300	230	3	30	0	3.1	42522.5	118.9
10/15/2024	311927	265	30	3.7	0.06	3.64	250	210	3	30	0	3.1	42647.4	124.9
10/16/2024	312150	223	34	3.9	0.03	3.87	200	190	2	30	0	3.1	42758	110.6
10/17/2024	312374	224	32	3.8	0.06	3.74	250	180	3	35	0	3.1	42868.2	110.2
10/18/2024	312579	205	33	3.7	0.05	3.65	200	160	2	45	0	3.1	42979.4	111.2
10/19/2024	312824	245	35	3.9	0.06	3.84	120			20	0	3.1	43097.5	118.1
10/20/2024	313118	294	30	3	0.1	2.9	30				0	3.1	43230.1	132.6
10/21/2024	313335	217	32	3.6	0.09	3.51	100	220	8	35	0	3.1	43330.4	100.3
10/22/2024	313611	276	31	3.9	0.09	3.81	100	200	6	30	0	3.1	43468.7	138.3
10/23/2024	313826	215	32	3.9	0.06	3.84	110	180	3	50	0	3.1	43596	127.3
10/24/2024	314062	236	28	3.7	0.21	3.49	100			0	0	3.1	43726.8	130.8
10/25/2024	314219	157	35	3.9	0.1	3.8	90	270	6	35	0	3.1	43811.9	85.1
10/26/2024	314460	241	36	3.7	0.06	3.64	80				0	3.1	43923.3	111.4
10/27/2024	314774	314	32	3.9	0.21	3.69	70				0	3	44055.4	132.1
10/28/2024	315032	258	36	2.9	0.06	2.84	40	240	7	45	0	3	44181.4	126
10/29/2024	315278	246	31	3.1	0.06	3.04	160	210	5	40	0	3	44306	124.6
10/30/2024	315509	231	34	2.6	0.04	2.56	50	200	8	35	0	3	44399.5	93.5
10/31/2024	315777	268	42	3.5	0.08		200	180	4	30	0.25	3	44534.5	

Total Flow Gallons Daily Average Daily Peak Flow 2 Hour Peak in GPM	Permit	Monthly Data		Min. Cl ₂	1.51	Total CL ₂ :	4370	Total Flow FS1	3,409,400	
	675,000	7,108,000	34%	Max. Cl ₂	3.87	Total Daily Avg CL ₂ :	141	Average Daily FS1	113,647	
		314,000	10/27/2024				Total Rainfall:	0.25	Billing Ratio	47.97%
	1389	438	31%							

Supervising Operator: _____ Roland Leal _____ Supervisor Signature: _____

Supervisor License #: _____ WW0061943 (B) _____ Date: _____

EPA may make all the information submitted through this form (including all attachments) available to the public without further notice to you. Do not use this online form to submit personal information (e.g., non-business cell phone number or non-business email address), confidential business information (CBI), or if you intend to assert a CBI claim on any of the submitted information. Pursuant to 40 CFR 2.203(a), EPA is providing you with notice that all CBI claims must be asserted at the time of submission. EPA cannot accommodate a late CBI claim to cover previously submitted information because efforts to protect the information are not administratively practicable since it may already be disclosed to the public. Although we do not foresee a need for persons to assert a claim of CBI based on the types of information requested in this form, if persons wish to assert a CBI claim we direct submitters to contact the [NPDES eReporting Help Desk](#) for further guidance. Please note that EPA may contact you after you submit this report for more information.

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2040-0004). Responses to this collection of information are mandatory in accordance with this permit and EPA NPDES regulations 40 CFR 122.41(l)(4)(i). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information are estimated to average 2 hours per outfall. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

Permit	
Permit #: TX0102385	Permittee: ARCOLA, CITY OF
Major: No	Permittee Address: 13222 HWY 6 ARCOLA, TX 77583
Permitted Feature: 001 External Outfall	Discharge: 001-A DOMESTIC FACILITY - 001
Facility: CITY OF ARCOLA WWTP	
Facility Location: 5925 FM 521 ARCOLA, TX 77583	
Report Dates & Status	
Monitoring Period: From 10/01/24 to 10/31/24	DMR Due Date: 11/20/24
Status: NetDMR Validated	
Considerations for Form Completion	
INTERIM PHASE EFFECTIVE UPON THE DATE OF ISSUANCE AND LASTING THROUGH THE COMPLETION OF EXPANSION TO THE 0.95 MGD FACILITY.	
Principal Executive Officer	
First Name:	Title:
Last Name:	Telephone:
No Data Indicator (NODI)	
Form NODI: --	

Code	Parameter Name	Monitoring Location	Season #	Param. NODI	Quantity or Loading					Quality or Concentration					# of Ex.	Frequency of Analysis	Sample Type		
					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3				Value 3	Units
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample	=	4.1				=	4.1				19 - mg/L	0	01/07 - Weekly	GR - GRAB
					Permit Req.	>=	4.0 MO MIN								19 - mg/L	01/07 - Weekly		GR - GRAB	
					Value NODI														
00400	pH	1 - Effluent Gross	0	--	Sample	=	7.0				=	7.2			12 - SU	0	02/30 - Twice Per Month	GR - GRAB	
					Permit Req.	>=	6.0 MINIMUM								12 - SU		02/30 - Twice Per Month	GR - GRAB	
					Value NODI														
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	6.91		26 - lb/d		=	4.02		5.3	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	84.0 DAILY AV		26 - lb/d		<=	15.0 DAILY AV		40.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.289		26 - lb/d		=	0.175		0.2	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	17.0 DAILY AV		26 - lb/d		<=	3.0 DAILY AV		10.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.22929	=	0.314	03 - MGD						0	99/99 - Continuous	TM - TOTALZ	
					Permit Req.	<=	0.675 DAILY AV		Req Mon DAILY MX	03 - MGD							99/99 - Continuous	TM - TOTALZ	
					Value NODI														
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample	=	1.51				=	3.87			19 - mg/L	0	01/01 - Daily	GR - GRAB	
					Permit Req.	>=	1.0 MO MIN								19 - mg/L		01/01 - Daily	GR - GRAB	
					Value NODI														
51040	E. coli	1 - Effluent Gross	0	--	Sample	=					=	4.0		18.0	30 - MPN/100mL	0	02/30 - Twice Per Month	GR - GRAB	
					Permit Req.	<=									30 - MPN/100mL		02/30 - Twice Per Month	GR - GRAB	
					Value NODI														
70295	Solids, total dissolved	1 - Effluent Gross	0	--	Sample	=	6.91		26 - lb/d		=	4.02		5.3	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.		Req Mon DAILY AV		26 - lb/d			Req Mon DAILY AV		Req Mon DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	3.8		26 - lb/d		=	2.28		3.1	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	56.0 DAILY AV		26 - lb/d		<=	10.0 DAILY AV		25.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														

Submission Note
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.



20141 SCHIEL RD
 CYPRESS, TX 77433
 PH: (281) 367-5511
 FAX: (281) 367-5517
 accountspayable@municipalops.com

**CITY OF ARCOLA
 BOOKKEEPER INVOICE LOG**

NOVEMBER 2024

INVOICE DATE	INVOICE #	VENDOR	SERVICE/MDSE	USED AT	INVOICE TOTAL
04/18/24	250095	BMI Biosolids Management	Repairs/Maintenance	LS	\$ 214.00
10/03/24	46696	Chlorinator Maintenance Co., Inc	Repairs/Maintenance	SP	\$ 566.60
10/14/24	254667	BMI Biosolids Management	Repairs/Maintenance	SP	\$ 3,430.73
10/23/24	46805	Chlorinator Maintenance	Repairs/Maintenance	WP	\$ 486.60
10/31/24	DE05009355-24	PVS DX, INC	Monthly Chemical Rental	WP	\$ 45.00
10/31/24	94363	Water Utility Services Inc.	Monthly Lab Fees	District	\$ 140.00
10/31/24	94493	Water Utility Services Inc.	Lab Fees	District	\$ 800.00
11/03/24	3411	Enviro Services, LLC	Repairs/Maintenance	District	\$ 675.00
11/04/24	C24K008	Eastex Environmental Labs Inc.	Lab Fees	SP	\$ 928.00
11/07/24	057020316-24	PVS DX, INC	Monthly Chemicals	WP	\$ 586.68
11/11/24	6911114	Hawkins, Inc	Monthly Chemicals	SP	\$ 3,416.24
12/01/24	IN-16419	Municipal Operations & Consulting, Inc.	Monthly Operations	District	\$ 49,692.85



BMI - Biosolids Management
 a division of K-3 Resources, LP
 9458 FM 362 Road
 Brookshire, TX 77423

(281) 375-5778

Invoice

DATE	INVOICE NO.
4/18/2024	250095

BILL TO
Municipal Operations & Consulting 20141 Schiel Road Cypress, TX 77433

SEND PAYMENT TO
K-3 BMI 9458 FM 362 Rd Brookshire, TX 77423

P.O. NO.	TERMS	PLANT
	Net 30	ARCOLA

Date	Manifest	Description	QTY/HRS	Rate	Amount
4/1/2024	007287072	LIFT STATION 1 Disposal	250	0.428	107.00T
4/1/2024	007287071	LIFT STATION 2 Disposal	250	0.428	107.00T
		Emailed LGK 04/18/24			0.00

Total	\$214.00
Payments/Credits	\$0.00
Balance Due	\$214.00

RECEIVED

By Shobhy Asberry at 8:49 am, 11/11/24

CHLORINATOR MAINT.CO.,INC.

P. O. Box 1313
 PASADENA, TEXAS 77501
 phone (713) 472-1201
 fax (713) 472-7717

INVOICE

DATE	INVOICE #
10/3/2024	46696

BILL TO
Municipal Operations Co. 20141 Schiel Road Accounts Payable Cypress, Texas 77433

SHIP TO
Arcola WWTP 8-2-24& 10/3/24 Keith 936-217-0418

P.O. NO.	TERMS	SHIP VIA	PLUS TAX	TAX EXEMPT	TAXES DIRECT
116844	Net 30	Our service		yes	

QTY	ITEM	DESCRIPTION	PRICE	AMOUNT
1	pump tubes Labor & milea	Travel, parts and labor to service pump Calibrate Flowmeter & Chart Recorder, 1- Hydroranger 200 and 1- Honeywell GP Chart Recorder. Units set-up for 0-1.5 MGD thru a 90 degree v-notch weir. Units found to be within + or - 1 1/2% of scale. Units put back into operaiton Pump tubes for Blue White Pump A2-SNEE PRORATED Total Parts, labor and mileage \$566.60 Tax Exempt Thanks for the Order	80.00 486.60	80.00 486.60
All work is complete!			Total	\$566.60

RECEIVED

By Shelby Industry at 8:12 am, 10/15/24

BMI - Biosolids Management
a division of K-3 Resources, LP
9458 FM 362 Road
Brookshire, TX 77423

(281) 375-5778

Invoice

DATE	INVOICE NO.
10/14/2024	254667

BILL TO
Municipal Operations & Consulting City of Arcola 20141 Schiel Road Cypress, TX 77433

SEND PAYMENT TO
K-3BMI 9458 FM 362 Brookshire, TX 77423

P.O. NO.	TERMS	PLANT
120099	Net 30	ARCOLA

Date	Manifest	Description	QTY/HRS	Rate	Amount
9/30/2024	350101	CLEANED CONTACT CHAMBER			
		Laborer with GapVax	4.5	68.50	308.25
		Laborer with GapVax	4.5	68.50	308.25
		Hourly charge for the service truck and trailer *	4.5	69.00	310.50
		Hourly charge for the Gap Vax super vacuum truck *	4.5	267.30	1,202.85
		Disposal of cleanout material processed through the GapVax truck *	2,000	0.425	850.00
		Washout		250.00	250.00
		Fuel surcharge at 8.50%	2,363.35	0.085	200.88
		Emailed LGK 10/14/24			

Total			\$3,430.73		
Payments/Credits			\$0.00		
Balance Due			\$3,430.73		



CHLORINATOR MAINT.CO.,INC.

INVOICE

P. O. Box 1313
PASADENA, TEXAS 77501
phone (713) 472-1201
fax (713) 472-7717

DATE	INVOICE #
10/23/2024	46805

BILL TO
Municipal Operations Co. 20141 Schiel Road Accounts Payable Cypress, Texas 77433

SHIP TO
Arcola WP 10-22-24 Ryan 271-780-9686

P.O. NO.	TERMS	SHIP VIA	PLUS TAX	TAX EXEMPT	TAXES DIRECT
121338	Net 30	Our service		yes	

QTY	ITEM	DESCRIPTION	PRICE	AMOUNT
	Labor & milea	Start-up & set polyphosphate pumps Primed 2 LMI Pumps, lab sets pumps no parts needed PRORATED Total \$486.60 Tax Exempt Thanks for the Order	486.60	486.60

It's been a pleasure working with you!

Total

\$486.60



REMIT TO

PVS DX, INC
PO BOX 674938
DALLAS, TX 75267-4938

Rental Invoice

IMPORTANT - INVOICE NUMBER
MUST APPEAR ON YOUR
REMITTANCE

Invoice No.
DE05009355-24

Customer No. 05014300	Salesperson Bakk, Janel	P.O. No.	PAYMENT DUE ON RECEIPT	Date 10/31/2024
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B I L L T O	CITY OF ARCOLA-WP MUNICIPAL OPERATIONS & CONSULTING, INC. 20141 SCHIEL RD CYPRESS, TX 77433	Direct Inquiries to: PVS DX, INC 1919 JACINTOPORT BLVD. HOUSTON, TX 77015 281-457-4848
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PRODUCT #	TYPE	BALANCES								CHARGE	
		PURCHASE ORDER	PREVIOUS BALANCE	CURRENT SHIPMENTS	CURRENT RETURNED	ENDING BALANCE	LESS SHIPMENTS	LESS CREDITS	DEMURRAGE QTY		RATE
138004	CHLORINE, 150# CYL		6	0	0	6	0	0	6	7.5000	45.00

TAX	
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Where allowable by law, credit card payments will be subject to 3.00% surcharge resulting in a new invoice total	PLEASE PAY THIS AMOUNT PLEASE INCLUDE INVOICE NUMBER ON CHECK	\$45.00
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IMPORTANT NOTICE: THE CYLINDERS AND FITTINGS COVERED BY THIS INVOICE ARE LOANED BY THE VENDOR TO THE VENDEE, NOT SOLD, AND ARE TO BE RETURNED TO THE VENDOR IN GOOD REPAIR. OTHERWISE VENDOR SHALL BE PAID ON DEMAND THE VALUE OF ANY CYLINDER OR FITTING LOST, DESTROYED OR DAMAGED THROUGH ANY CAUSE WHATSOEVER. PLEASE CHECK YOUR CYLINDER BALANCES SHOWN ABOVE TO SEE IF YOUR RECORDS AGREE WITH OURS. IF WE DO NOT HEAR FROM YOU WITHIN 10 DAYS WE ASSUME WE ARE CORRECT.



INVOICE

WATER UTILITY SERVICES INC

PO Box 2628
Spring, TX 77383

acct@waterutilityservice.com

+1 (281) 290-0704

MOC:City of Arcola

Bill to

City of Arcola
c/o MOC
PO Box 1689
Spring, TX 77383

Invoice details

Collection Month: October 2024

Invoice no.: 94363

Terms: Net 30

Invoice date: 10/31/2024

Due date: 11/30/2024

Product or service	Description	Qty	Amount
BCT S&A	Bacteriological Sampling and Analysis	4	\$140.00
Total			\$140.00



INVOICE

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PO Box 2628
Spring, TX 77383

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+1 (281) 290-0704

MOC:City of Arcola

Bill to

City of Arcola
c/o MOC
PO Box 1689
Spring, TX 77383

Invoice details

P.O. Number: 120836

Invoice no.: 94493

Terms: Net 30

Invoice date: 10/31/2024

Due date: 11/30/2024

Date	Description	Qty	Amount
10/09/2024	Special Bacteriological Sampling and Analysis Rush	2	\$200.00
10/18/2024	Special Bacteriological Sampling and Analysis Rush	2	\$200.00
10/24/2024	Special Bacteriological Sampling and Analysis Rush	2	\$200.00
10/30/2024	Special Bacteriological Sampling and Analysis Rush	2	\$200.00

Total **\$800.00**

Note to customer

5050 Natchez
4918 Edgewood Dr



INVOICE

DATE	11/04/2024
INVOICE #	C24K008
CUSTOMER ID	C-ARC
DUE DATE	12/04/2024
PO #	

INVOICE TO
Arcola, City of MOC Municipal Operations and Consulting 20141 Schiel Road Cypress, TX 77433

REMIT TO
Eastex Environmental Laboratory Accounts Payable PO Box 1089 Coldspring, TX 77331 936-653-3249

Samples Received 10/04/24 through 10/25/24

DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE	SUBTOTAL
Field				<u>\$80.00</u>
DO	4	\$10.00	\$40.00	
pH	4	\$10.00	\$40.00	
Microbiological Lab				<u>\$290.00</u>
E coli IDEXX	2	\$45.00	\$90.00	
Land Application, P & V	1	\$200.00	\$200.00	
Wet Lab				<u>\$508.00</u>
Ammonia as N	4	\$19.50	\$78.00	
CBOD 5	4	\$22.50	\$90.00	
Chloride IC	4	\$20.00	\$80.00	
MLSS	2	\$15.00	\$30.00	
MLVSS	2	\$15.00	\$30.00	
Sulfate IC	4	\$20.00	\$80.00	
TDS	4	\$15.00	\$60.00	
TSS	4	\$15.00	\$60.00	
Additional Items				
Net DMR	1	\$50.00	\$50.00	\$50.00
Invoice Total:				\$928.00

Eastex Lab is requesting your help to further reduce paper invoices. Please email Caroline at CRiley@eastexlabs.com today to request your invoices electronically!
Please note that by signing up for electronic invoices, you will no longer receive a hardcopy in the mail.
Customers Count - Please take a moment and complete our survey at <http://www.eastexlabs.com/survey.html>

CUSTOMER

REMIT TO	PVS DX, INC PO BOX 674938 DALLAS, TX 75267-4938		DIRECT INQUIRIES TO: PVS DX, INC 1919 JACINTOPORT BLVD. HOUSTON, TX 77015 281-457-4848		INVOICE NUMBER MUST APPEAR ON YOUR REMITTANCE	
					Invoice No. 057020316-24	
Customer No. 05014300	Date ordered 10/22/2024	Salesperson Bakk, Janel	Bill of Lading No. 7005-24-028253-1	Invoice and Ship Date 11/7/2024		
Ordered By RYAN @ 281-780-9686		Customer P.O. No.	Terms Net 30	Ship To 05014301		
SOLD TO	CITY OF ARCOLA-WP MUNICIPAL OPERATIONS & CONSULTING, INC. 20141 SCHIEL RD CYPRESS, TX 77433		SHIP TO	CITY OF ARCOLA-WP MUNICIPAL OPERATIONS & CONSULTING, INC. 13222 HWY 6 ARCOLA, TX 77583		
F.O.B. TERMS FOB DESTINATION		TERMS OF DELIVERY PREPAID & ABSORBED		CARRIER OUR TRUCK		
Qty shipped	Description	Quantity	Units	Unit Price	Amount	
3	CHLORINE, 150# CYL	450	lb	1.2258	551.61	
	SUPERFUND EXCISE TAX				1.22	
	HAZARDOUS MATERIAL FEE				0.75	
				FUEL SURCHARGE	33.10	
				FREIGHT	0.00	
				TAX	0.00	
				SUBTOTAL	586.68	
Returnable Container Deposit Charges						
Less Deposit Charges on Containers Returned						
3 CHLORINE, 150# EMPTY CYL					0.00	
Where allowable by law, credit card payments will be subject to 3.00% surcharge resulting in a new invoice total of \$604.28						
PLEASE PAY THIS AMOUNT PLEASE INCLUDE INVOICE NUMBER ON CHECK					\$586.68	

PLEASE SHIP EMPTY RETURNABLE CONTAINERS PROMPTLY - NO MERCHANDISE RETURNABLE WITHOUT WRITTEN CONSENT

WATER UTILITY OPERATIONS



MUNICIPAL OPERATIONS & CONSULTING, INC.

20141 Schiel Rd
Cypress, TX 77433
Phone: (281) 367-5511
Fax: (281) 367-5517

1825 N Mason Rd
Katy, TX 77449
Phone: (281) 347-8686

Invoice: IN-16419

District: City of Arcola

Billing Period: NOVEMBER 2024

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
		<u>Operations</u>					
Nov	7040	Meter Reading		683	\$ 1.48	\$ 1,010.84	\$ 1,010.84
	7040	Water Distribution		769	\$ 2.00	\$ 1,538.00	\$ 1,538.00
	7030	Water Plant Operations		1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	6050	Wastewater Plant Operations		1	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
	6040	Lift Station Operations		1	\$ 500.00	\$ 500.00	\$ 500.00
	6042	Sewage Collection System Operations		1	\$ 200.00	\$ 200.00	\$ 200.00
	6046	Storm System Operations		1	\$ 100.00	\$ 100.00	\$ 100.00
	7040	Transfer of Accounts		12	\$ 10.00	\$ 120.00	\$ 120.00
	7040	Delinquent Letters		13	\$ 10.00	\$ 130.00	\$ 130.00
	7040	Door Tags		5	\$ 10.00	\$ 50.00	\$ 50.00
	7040	Cut offs for Non-payment		13	\$ 10.00	\$ 130.00	\$ 130.00
		Total Operations				\$6,178.84	
		<u>Administration</u>					
Nov		Postage		1	\$ 622.90	\$ 622.90	\$ 622.90
		Facsimiles		92	\$ 2.00	\$ 184.00	\$ 184.00
		Photocopies		213	\$ 0.15	\$ 31.95	\$ 31.95
		One Page Billing Stationary		652	\$ 2.81	\$ 1,832.12	\$ 1,832.12
		Messenger Service		1	\$ 1.27	\$ 1.27	\$ 1.27
		Scanned Bank Processing Fee		1	\$ 33.00	\$ 33.00	\$ 33.00
		Online Access (Customer access to bill view, bill print & bill pay)		1	\$ 220.00	\$ 220.00	\$ 220.00
Oct	4951 Pine Haven Ln	Closed account for non-payment.	Clerical	0.5	\$ 55.00	\$ 27.50	\$ 27.50
Oct		Test call to auto dialer.	Plant Operator Level II	8.0	\$ 51.00	\$ 408.00	\$ 408.00
Oct	1618 Westway Dr 1626 Cedar Pointe Ct 1655 Westway Dr 1659 Solana Dr 5055 Natchez Trace 5709 Ladonia - 1/2	Additional time spent with customers regarding billing.	Clerical	3.0	\$ 55.00	\$ 165.00	\$ 165.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
Nov		Paperless Billing (e-bill)		338	\$ 0.80	\$ 270.40	\$ 270.40
10/01		Attended Teams meeting with City Administrator regarding vendor invoices and close out reports. Checked on past due vendor and district invoice payment. Met with City Administrator regarding vendor invoices and close out reports. Updated and resubmitted July, August & September invoices with GL accounts listed. 09/27 and 10/01	Clerical	2.0	\$ 55.00	\$ 110.00	
			Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 165.00
10/07		Attended teams meeting with mayor and council prior to board meeting.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 55.00
10/31		Attended teams meeting with mayor and other consultants in reference to permitting and inspections.	Supervisor	2.0	\$ 55.00	\$ 110.00	\$ 110.00
11/01		Prepared monthly pumpage invoice for NFBWA and submitted to bookkeeper.	Clerical	0.5	\$ 55.00	\$ 27.50	\$ 27.50
11/20		Prepared and submitted November DMR on behalf of district.	Clerical	1.0	\$ 55.00	\$ 55.00	
			CO Officer	0.5	\$ 80.00	\$ 40.00	\$ 95.00
	8005	Total Administration				\$4,248.64	
		<u>Conn/Disconnect</u>					
Nov		Finals and Connects		23	\$ 10.00	\$ 230.00	\$ 230.00
	7040	Total Conn/Disconnect				\$230.00	
		<u>Laboratory Fees</u>					
11/20	5103 Sunset Oaks Dr	DSHS Central Labs Lab Fees	Contractor	1.0	\$ 0.00	\$ 227.70	\$ 227.70
	7040	Total Laboratory Fees				\$227.70	
		<u>Lift Station</u>					
09/19	13222 State Highway 6	Assisted contractor with repairs to floats.	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 154.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
09/23	402 Masterson	Scheduled contractor to clean plant.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/01	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/01	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/08	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/10	343.5 Howell St	Verified proper operations of plant.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/10	505 Howell St.	Verified proper operations of plant.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/10	550 1/2 W. Sycamore/Kansas St	Verified proper operations of plant.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/11	402 Masterson	Installed cell card for auto dailer, materials previously billed.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/16	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/16	550 1/2 W. Sycamore/Kansas St	Verified proper operations of plant.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/16	343.5 Howell St	Verified proper operations of plant.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/16	505 Howell St.	Verified proper operation of plant.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/17	22018.5 S Post Oak Dr	Pulled, cleaned, and tested floats.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/22	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/25	402 Masterson	Pulled, cleaned, and tested floats	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/29	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/30	402 Masterson	Repsonded to auto dialer call out for power failure; found normal operations upon arrival, reset auto dialer.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/01	402 Masterson	Monthly auto dialer service.	Rate	1.0	\$ 91.00	\$ 91.00	\$ 91.00
11/01	22018.5 S Post Oak Dr	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
	6040	Total Lift Station				\$978.50	
		<u>Residential Inspections</u>					
Oct		Sewer Tap Inspections		8	\$ 25.00	\$ 200.00	\$ 200.00
Oct		Post Lot Inspections		14	\$ 25.00	\$ 350.00	\$ 350.00
Oct		Customer Service Inspections		14	\$ 50.00	\$ 700.00	\$ 700.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
Oct	7040	Pre Lot Inspections		2	\$ 25.00	\$ 50.00	\$ 50.00
		Total Residential Inspections				\$1,300.00	
		<u>Sewer Collection</u>					
Nov		5241 FM521 Conducted grease trap survey.	Supervisor	0.5	\$ 55.00	\$ 27.50	
			1-Ton Utility Truck	0.5	\$ 35.00	\$ 17.50	\$ 45.00
Nov		Grease Trap Inspections		14	\$ 50.00	\$ 700.00	\$ 700.00
09/05	5111 Hunters Trl	Lowered manhole to grade.	Skilled Laborer	4.5	\$ 39.00	\$ 175.50	
			Utility Truck	4.5	\$ 22.00	\$ 99.00	\$ 274.50
09/13	4825 W Davis	Investigated sewer back up; scheduled contractor to televise sewer line.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
09/30	5403 FM 521	Investigated sewer back up; scheduled contractor for repairs.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/08		Met with contractors regarding repairs to manholes throughout district.	Supervisor	1.0	\$ 55.00	\$ 55.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 77.00
10/10	515 Manor Ave	Investigated sewer back up; no issues found.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/10	805 S Pine - 1/2	Investigated sewer back up; found issue on customers line, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/15	514 Pinedale	Investigated sewer back up; no issues found.	Skilled Laborer	1.0	\$ 39.00	\$ 39.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 61.00
10/21	4602 N Teague St	Took measurements of manhole.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/21	726 Spruce St	Took measurements of manhole.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/30	407 N Pine	Investigated sewer back up; scheduled contractor to televise sewer line.	Plant Operator Level II-OT	1.0	\$ 76.50	\$ 76.50	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 98.50
11/01	726 Spruce St	Investigated sewer back up; no issues found.	Plant Operator Level II-OT	1.0	\$ 76.50	\$ 76.50	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 98.50
11/15	419 Rosen	Used backhoe to make repairs to sewer line.	Rental	5.0	\$ 14.00	\$ 70.00	
			Backhoe Crew	5.0	\$ 233.00	\$ 1,165.00	
			Materials			\$ 410.11	\$ 1,645.11
11/20		Purchased materials for clean out in district; sewer relief valves and lock.	Supervisor	1.5	\$ 55.00	\$ 82.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
			Materials			\$ 73.43	\$ 188.93
	6042	Total Sewer Collection				\$3,444.04	
		<u>Sewer Taps</u>					
10/21	726 Spruce St	Long sewer tap on 8" main.	Bid Job	1.0	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
10/22	4602 N Teague St #A	Long sewer tap on 8" main.	Bid Job	1.0	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
	6042	Total Sewer Taps				\$3,500.00	
		<u>Wastewater Plant</u>					
09/04	5925 FM 521	Scheduled contractor to investigate leak on chlorine tank and to provide quote for repairs.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
09/06	5925 FM 521	Scheduled contractor for repairs to blower due to it not working. Assisted contractor with installing blower motor. 09/03 and 09/06	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 154.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
09/27	5925 FM 521	Scheduled contractor to clean contact chamber.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	\$ 49.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/02	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/04	5925 FM 521	Met with lab to pull samples.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 85.75
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/04	5925 FM 521	Swept and cleaned office.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/04	5925 FM 521	Additional time for process control. Wasted plant to lower solids.	Supervisor	2.0	\$ 55.00	\$ 110.00	\$ 180.00
			1-Ton Utility Truck	2.0	\$ 35.00	\$ 70.00	
10/07	5925 FM 521	Scheduled chemical deliver for facility; bleach.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/08	5925 FM 521	Placed belt for the blower on contact chamber.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/08	5925 FM 521	Checked clarifier drive for oil, drained water and contacted supervisor.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/08	5925 FM 521	Additional time for process control. Wasted plant to lower solids.	Supervisor	2.0	\$ 55.00	\$ 110.00	\$ 154.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
10/08	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/09	5925 FM 521	Purchased materials for facility use; oil and grease gun.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 218.37
			Utility Truck Materials	1.0	\$ 22.00	\$ 22.00 \$ 141.37	
10/09	5925 FM 521	Responded to auto dialer call out for blower failure; found blower #2 tripped, switched to blower #3. Reset auto dialer and verified proper operations.	Supervisor-OT	1.5	\$ 82.50	\$ 123.75	\$ 156.75
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/09	5925 FM 521	Found plant not feeding chlorine; changed from pump #1 to pump #2. Verified proper operations.	Supervisor-OT	0.5	\$ 82.50	\$ 41.25	\$ 52.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/10	5925 FM 521	Scheduled contractor to repair leak on chlorine pump #1 and to adjust chlorine lines.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/10	5925 FM 521	Found blowers constantly tripping; made adjustments to air drops and turned on blower #3. Verified proper operations.	Supervisor	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/10	5925 FM 521	Cleaned contact chamber.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/11	5925 FM 521	Additional time for process control. Wasted plant to lower solids. 10/07 - 10/11	Plant Operator Level II	5.5	\$ 51.00	\$ 280.50	\$ 598.50
			Plant Operator Level II-OT	2.0	\$ 76.50	\$ 153.00	
			Utility Truck	7.5	\$ 22.00	\$ 165.00	
10/11	5925 FM 521	Met with lab to pull samples.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/11	5925 FM 521	Met with the Mayor's assistant regarding plant additional and manhole repairs.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/11	5925 FM 521	Met with lab to pull samples.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/11	5925 FM 521	Scheduled contractor for yearly preventative maintenance of flow meter.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/11	5925 FM 521	Met with contractor regarding leaks on contact chamber.	Supervisor	3.5	\$ 55.00	\$ 192.50	\$ 269.50
			Utility Truck	3.5	\$ 22.00	\$ 77.00	
10/11	5925 FM 521	Additional time for process control. Cleaned around bar screen basin and pulled rags.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 90.00
			1-Ton Utility Truck	1.0	\$ 35.00	\$ 35.00	
10/12	5925 FM 521	Scheduled chemical delivery for facility; bleach.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	\$ 49.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/13	5925 FM 521	Additional time for process control. Wasted plant to lower solids. 10/12 and 10/13	Supervisor-OT	3.5	\$ 82.50	\$ 288.75	\$ 365.75
			Utility Truck	3.5	\$ 22.00	\$ 77.00	
10/14	5925 FM 521	Additional time for process control. Wasted plant to lower solids.	Supervisor	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/15	5925 FM 521	Scheduled contractor for flow calibration.	Compliance Level	0.5	\$ 60.00	\$ 30.00	\$ 30.00
10/16	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/17	5925 FM 521	Met with contractors to investigate check valves that do not work and are missing handles.	Supervisor	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/17	5925 FM 521	Lubricated blowers and return pumps.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/18	5925 FM 521	Additional time for process control. 10/14 - 10/18	Plant Operator Level II	9.5	\$ 51.00	\$ 484.50	\$ 693.50
			Utility Truck	9.5	\$ 22.00	\$ 209.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/18	5925 FM 521	Met with lab to pull samples.	Plant Operator Level II-OT	1.0	\$ 76.50	\$ 76.50	\$ 98.50
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/19	5925 FM 521	Unclogged scum return.	Supervisor-OT	1.5	\$ 82.50	\$ 123.75	\$ 156.75
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/21	5925 FM 521	Scheduled contractor for repairs to contact chamber blower.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/21	5925 FM 521	Additional time for process control. Wasted plant to lower solids.	Supervisor	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/23	5925 FM 521	Purchased materials for facility use; (4) heaters, foam pipe insulation, pipe wrap insulation tape and extension cord.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 259.64
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
			Materials			\$ 223.14	
10/23	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/25	5925 FM 521	Additional time for process control. Wasted plant to lower solids. 10/21, 10/23 and 10/25	Plant Operator Level II	4.0	\$ 51.00	\$ 204.00	\$ 489.00
			Plant Operator Level II-OT	2.0	\$ 76.50	\$ 153.00	
			Utility Truck	6.0	\$ 22.00	\$ 132.00	
10/25	5925 FM 521	Met with lab to pull samples.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 122.25
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/25	5925 FM 521	Met with contractors for final walk through on the work completed.	Plant Operator Level II	2.5	\$ 51.00	\$ 127.50	\$ 182.50
			Utility Truck	2.5	\$ 22.00	\$ 55.00	
10/28	5925 FM 521	Scheduled contractor for repairs to bleach lines.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/29	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/31	5925 FM 521	Scheduled chemical delivery for facility; bleach.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/01	5925 FM 521	Additional time for process control. 10/28 - 10/31 and 11/01	Plant Operator Level II	6.0	\$ 51.00	\$ 306.00	
			Utility Truck	6.0	\$ 22.00	\$ 132.00	\$ 438.00
11/01	5925 FM 521	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
11/01	5925 FM 521	Met with lab to pull samples.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 85.75
11/01	5925 FM 521	Picked up trash around facility.	Plant Operator Level I	1.5	\$ 47.00	\$ 70.50	
			Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	\$ 176.50
11/03	5925 FM 521	Responded to call out for blower failure; found blower tripped, reset blower and auto dialer. Verified proper operations.	Plant Operator Level III-OT	0.5	\$ 82.50	\$ 41.25	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 52.25
11/05	5925 FM 521	Scheduled contractor for quarterly sampler preventative maintenance.	Contractor	1.0	\$ 0.00	\$ 275.00	
			Supervisor-OT	0.5	\$ 82.50	\$ 41.25	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 327.25
	6050	Total Wastewater Plant				\$6,996.26	
		<u>Water Distribution</u>					
Oct		Flushed dead end mains throughout district.	Skilled Laborer	1.5	\$ 39.00	\$ 58.50	
			Skilled Laborer-OT	1.5	\$ 58.50	\$ 87.75	
			Utility Truck	3.0	\$ 22.00	\$ 66.00	\$ 212.25

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
Oct	306 Pinedale Avenue 411 Masterson 503 Manor 503 Rosen 5515 FM 521 6820 Greg-e	Verified proper operation of meter.	Plant Operator Level II	4.0	\$ 51.00	\$ 204.00	
			Utility Truck	4.0	\$ 22.00	\$ 88.00	\$ 292.00
Oct	13118 Tuscany Creek 13139 Tuscany Creek 207 Manor Ave 403 Rosen 5142 Sunset Oaks Dr 5143 Sunset Oaks Dr 5706 Honey Grove Ave	Replaced meter box lid.	Plant Operator Level II	3.5	\$ 51.00	\$ 178.50	
			Utility Truck	3.5	\$ 22.00	\$ 77.00	
			Materials			\$ 67.41	\$ 322.91
Oct	5146 Sunset Oaks Dr	Investigated report of missing meter box lid; no issues found.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
Oct	1655 Westway Dr 202 Masterson 226 Texas 4951 Pine Haven Ln 515 Manor Ave	Verified water was still off at the meter after previous month's cut off. Pulled meters if necessary.	Plant Operator Level II	2.5	\$ 51.00	\$ 127.50	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	\$ 182.50
Oct	13135 Tuscany Creek	Replaced meter box.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
			Materials			\$ 26.22	\$ 75.47
Oct	13131 Tuscany Creek	Replaced 5/8" x 3/4" meter.	Rate	1.0	\$ 115.00	\$ 115.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 137.00
09/23	5114 Hunters Trl	Located meter boxes.	Skilled Laborer	1.5	\$ 39.00	\$ 58.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 91.50
10/02	1659 Solana Dr	Investigated reported leak and re-read meter; leak found on customer's line, left door tag.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/03	5147 Sunset Oaks Dr	Located meter box.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/04	13139 Tuscany Creek	Located meter box.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	\$ 146.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
10/07	514 Pinedale	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/08	13131 Tuscany Creek	Located meter box.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/08	13135 Tuscany Creek	Located meter box.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	\$ 146.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
10/08	1003 Vista Pointe Dr	Located meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/08	13131 Tuscany Creek	Located meter box.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	\$ 49.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/08	4930 Edgewood Dr	Performed meter accuracy test and checked for leaks per customer request. Meter accurate and no leaks detected. Made customer contact.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/09	1659 Solana Dr	Investigated reported leak and re-read meter; leak found on customer's line, left door tag.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/10	306 Howell St	Located meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/10	1031 Vista Pointe Dr	Investigated low pressure reported by customer. Restored pressure to normal.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/10	5055 Natchez Trace	Investigated reported leak and re-read meter; leak found on customer's line, left door tag.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
10/10		Scheduled contractor for special bacteriological sampling and analysis.	Compliance Level	0.5	\$ 60.00	\$ 30.00	\$ 30.00
10/10		South Post Oak Blvd and Tuscany Creek Closed valve for new section for contractor.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 109.50
10/11	4959 Edgewood Dr	Investigated reported leak and re-read meter; no leak found, made customer contact.	Skilled Laborer	0.5	\$ 39.00	\$ 19.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 30.50
10/11	4990 Edgewood Dr	Investigated reported leak and re-read meter; leak found on customer's line, left door tag.	Skilled Laborer	0.5	\$ 39.00	\$ 19.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 30.50
10/14	201 Masterson St	Investigated reported leak and re-read meter; no leak found, made customer contact.	Skilled Laborer	0.5	\$ 39.00	\$ 19.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 30.50
10/15	13123 Tuscany Creek	Investigated low pressure reported by customer. Restored pressure to normal.	Skilled Laborer	0.5	\$ 39.00	\$ 19.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 30.50
10/15	13127 Tuscany Creek	Investigated low pressure reported by customer. Restored pressure to normal.	Skilled Laborer	0.5	\$ 39.00	\$ 19.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 30.50
10/16	201 Pinedale Ave	Performed meter accuracy test and checked for leaks per customer request. Meter accurate and no leaks detected. Made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/16	4946 Arvida Ln	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/17	13123 Tuscany Creek	Investigated low pressure reported by customer. Restored pressure to normal.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 122.25
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/17	13026 Tuscany Creek	Lowered meter box to grade.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/17	5126 Sunset Oaks Dr	Raised meter box to grade.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/18	4959 Edgewood Dr	Performed meter accuracy test and checked for leaks per customer request. Meter accurate and no leaks detected. Made customer contact.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/18	5115 Hunters Trl	Lowered meter box to grade.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/19	218 Compton Rd-a	Investigated reported leak and re-read meter; leak found on customer's line, made customer contact.	Plant Operator Level I-OT	3.0	\$ 70.50	\$ 211.50	\$ 277.50
			Utility Truck	3.0	\$ 22.00	\$ 66.00	
10/21	5119 Hunters Trl	Repaired shallow service line leak.	Plant Operator Level II	3.0	\$ 51.00	\$ 153.00	\$ 487.80
			Skilled Laborer	3.0	\$ 39.00	\$ 117.00	
			Utility Truck	6.0	\$ 22.00	\$ 132.00	
			Materials			\$ 85.80	
10/21		Downloaded and filed dead end flushing reports for the month of October 2024 per TCEQ.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 27.50
10/22	13123 Tuscany Creek	Used backhoe to repair service line leak.	Rental	6.0	\$ 14.00	\$ 84.00	\$ 2,018.41
			Backhoe Crew	3.0	\$ 233.00	\$ 699.00	
			Backhoe Crew-OT	3.0	\$ 294.50	\$ 883.50	
			Materials			\$ 351.91	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/22	310 Pinedale Ave	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/23	5139 Sunset Oaks Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	\$ 146.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
10/24	320 McKeever Rd	Responded to call out for no water. Restored services.	Plant Operator Level I	1.0	\$ 47.00	\$ 47.00	\$ 161.50
			Plant Operator Level I-OT	1.0	\$ 70.50	\$ 70.50	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
10/24	13111 Tuscany Creek	Located meter box.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/24	13130 Tuscany Creek	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/24	5207 Stone Hill Ct	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/25	13122 Tuscany Creek	Flushed hydrants for water quality during the month.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 85.75
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/25	1674 Westway Dr	Investigated low pressure reported by customer.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/25	5038 Natchez Trace	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/25	203 Disney	Responded to water quality complaint; flushed line.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 171.50
			Plant Operator Level II-OT	1.0	\$ 76.50	\$ 76.50	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
10/28	5107 Hunters Trl	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/30		South Post Oak Blvd and Tuscany Creek Opened valve for new section for contractor.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	\$ 146.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
10/30		Downloaded and filed dead end flushing reports for the month of October 2024 per TCEQ.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 27.50
10/31		4918 Edgewood Dr Flushed hydrants for water quality during the month.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/31	5119 Sunset Oaks Dr	Repaired shallow service line leak.	Plant Operator Level II	3.0	\$ 51.00	\$ 153.00	\$ 487.80
			Skilled Laborer	3.0	\$ 39.00	\$ 117.00	
			Utility Truck	6.0	\$ 22.00	\$ 132.00	
			Materials			\$ 85.80	
11/01	4942 Natchez Trace	Investigated reported leak and re-read meter; leak found on customer's line, left door tag.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/01	507 Coen	Relocated meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/01	5130 Sunset Oaks Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/04	6603 Greg	Located meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
11/04	4927 Oakwood Dr	Located meter boxes.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/04	4922 Oakwood Dr	Located meter boxes.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/04	4926 Oakwood Dr	Located meter box.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/04	4914 Oakwood Dr	Located meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
11/04	4915 Oakwood Dr	Located meter box.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
	7040	Total Water Distribution				\$8,223.39	
		<u>Water Plant</u>					
10/02	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/07	13246.5 Hwy 6	Scheduled contractor for meter accuracy test.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
10/08	13246.5 Hwy 6	Verified proper operation of plant.	Supervisor	1.0	\$ 55.00	\$ 55.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 77.00
10/09	13246.5 Hwy 6	Purchased materials for facility use; well drip oil and gloves.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
			Materials			\$ 161.69	\$ 198.19

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/09	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/10	13246.5 Hwy 6	Met with contractor for meter accuracy test.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/10	13246.5 Hwy 6	Responded to auto dialer call for high level GST; found normal operations upon arrival, reset auto dialer.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/11	13246.5 Hwy 6	Scheduled chemical deliver for facility; bleach.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/15	13246.5 Hwy 6	Assisted contractor to fill LAS tanks and set LAS scale.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/16	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/16	13246.5 Hwy 6	Verified proper operation of plant.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/17	13246.5 Hwy 6	Scheduled contractor to set up phosphate.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/17	13246.5 Hwy 6	Swept and cleaned office.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/21	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/22	13246.5 Hwy 6	Investigated report of incorrect callout for high level; identified problem as clogged lines. Cleaned out and made adjustments to set points, tested functionality.	Skilled Laborer	3.0	\$ 39.00	\$ 117.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
	7040	Total Water Taps				\$12,374.00	
					Total:	\$49,692.85	