

**NOTICE OF MEETING
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1 OF
FORT BEND COUNTY, TEXAS**

Notice is hereby given that the Board of Supervisors of Fort Bend County Fresh Water Supply District No. 1 will meet in regular session, open to the public, at 6:00 p.m. on Thursday, January 16, 2025, at the Mustang Community Center, 4521 F.M. 521 North, Fresno, Fort Bend County, Texas, 77545, a designated meeting place of the Board inside the boundaries of the District.

Electronic copies of the meeting materials are available at www.fortbendwater1.com at such time as the meeting occurs. At the meeting the following items will be considered:

1. Hear from public solely regarding matters on the agenda (limited to 3 minutes per person).

2. Receive update concerning sanitary sewer easements along Trammel Fresno Road and proposed WWTP site on Nail Road.

3. Review Bookkeeper's Report and consider taking action thereon, including:

- A. Approval of bills submitted to the District for payment.
- B. Review Investment Report and authorize necessary action in connection therewith.
- C. Review Collateral Pledge Report and Investment Policy and authorize necessary action in connection therewith including any amendments or changes thereto.
- D. Discuss depository institutions and take any necessary related actions.
- E. Approve amended budget for fiscal year ending December 31, 2025.

4. Review Tax Assessor/Collector's Report and consider taking action thereon, including:

- A. Approve write-offs as recommended by the Fort Bend County Tax Assessor/Collector.

5. Review Engineer's Report and consider taking action thereon, including:

- A. Report on status of projects including: (i) Gateway Acres Subdivision wastewater plumbing contract, (ii) Fresno Ranchos Wastewater Collection System, (iii) Expansion of Televue Terrace Subdivision Lift Station, and (iv) Teal Gardens Development, and take action related thereto, including authorize advertisement of bids, award of contracts, approval of pay estimates and change orders.
- B. Authorize Engineer to prepare plans and specifications for water and wastewater system projects and authorize solicitation/advertisement of bids for construction of water system and wastewater system projects as necessary.
- C. Report on status of project funding, and take necessary action related thereto.
- D. Report on projections for District Water and Wastewater Projects.
- E. Discuss Emergency Preparedness Plan and take any necessary action related thereto.
- F. Update concerning status of non-residential connections.
- G. Discuss and take action on proposed emergency water interconnect with BC MUD 21.
- H. Update of status of City of Arcola water plant.
- I. Update on status of WWTP expansion.
- J. Update concerning road widening projects within the District.

6. Review Operator's Report and consider taking action thereon, including:

- A. Approval of repairs to water and wastewater systems.
- B. Approval of requests for water and sewer taps.
- C. Approval of water termination list.
- D. Discuss requests under Private Easement Policy.
- E. Discuss water and sewer tap issues, including calculation of fees, including Welcome Market.

7. Attorney's Report and consider taking action thereon, including:

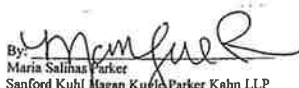
- A. Approve minutes of meetings held December 17, 2024 and December 19, 2024.
- B. Discuss and take action on Regional Facilities Contract, including WWTP expansions, capacity requirements and related matters, including discussion of expansion letter from the City of Arcola received on January 9, 2025.

8. Regional Plant Committee Report and consider taking action thereon.

9. Hear from public.

Pursuant to V.T.C.A. Government Code §551, the Board of Supervisors may convene in closed session in relation to any agenda item included in this Notice with such closed session to be held at the date, hour, and place given in this Notice any and all subjects for any and all purposes permitted by V.T.C.A Government Code Chapter 551, including but not limited to, private consultation with the District's Attorney's on any or all matters or subjects authorized by law, pending or contemplated litigation, personnel matters, real estate transactions, security devices, economic development negotiations and/or gifts and donations.

**FORT BEND COUNTY FRESH WATER
SUPPLY DISTRICT NO. 1**

By: 
Maria Salinas Parker
Sanford Kuhl Atagan Kugler Parker Kahn LLP
Attorneys for the District

**FORT BEND COUNTY TAX OFFICE
TOTAL TAXES DUE - RECAP
52 - FT BEND CTY WATER SUPPLY DIST #1**

DATE	BEGINNING BALANCE	CURRENT PAYMENTS	PREVIOUS YR PAYMENTS	CURRENT LEVY ADJ.	PREVIOUS YR LEVY ADJ.	2024 TAXES	TOTAL	
12/02/2024	7,253,788.00	(80,014.11)	(802.01)				7,172,971.88	
12/03/2024	7,172,971.88	(52,544.45)	(693.76)		(205.92)		7,119,527.75	
12/04/2024	7,119,527.75	(105,573.51)	(1,584.06)		(1,022.02)		7,011,348.16	
12/05/2024	7,011,348.16	(16,048.87)	(4,264.90)				6,991,034.39	
12/06/2024	6,991,034.39	(11,228.42)	311.34				6,980,117.31	
12/09/2024	6,980,117.31	(46,595.94)	(246.31)				6,933,275.06	
12/10/2024	6,933,275.06	(30,992.23)	0.00				6,902,282.83	
12/11/2024	6,902,282.83	(25,654.74)	268.23		(1,290.35)		6,875,605.97	
12/12/2024	6,875,605.97	(17,120.31)	(222.85)				6,858,262.81	
12/13/2024	6,858,262.81	(16,623.40)	(168.49)				6,841,470.92	
12/16/2024	6,841,470.92	(32,634.84)	(2,291.11)				6,806,544.97	
12/17/2024	6,806,544.97	(67,680.85)	(372.17)				6,738,491.95	
12/18/2024	6,738,491.95	(27,422.07)	(766.68)	(770.19)			6,709,533.01	
12/19/2024	6,709,533.01	(37,894.38)	(418.64)				6,671,219.99	
12/20/2024	6,671,219.99	(44,651.00)	(3,269.76)				6,623,299.23	
12/23/2024	6,623,299.23	(39,251.80)	(3.90)				6,584,043.53	
12/26/2024	6,584,043.53	(104,880.35)	(1,187.98)				6,477,975.20	
12/27/2024	6,477,975.20	(460,481.14)	(2,252.95)				6,015,241.11	
12/30/2024	6,015,241.11	(49,834.17)	(5,726.21)				5,959,680.73	
12/31/2024	5,959,680.73	(55,713.18)	(311.53)				5,903,656.02	
01/00/00	5,903,656.02						5,903,656.02	
01/00/00	5,903,656.02						5,903,656.02	
01/00/00	5,903,656.02						5,903,656.02	
01/00/00	5,903,656.02						5,903,656.02	
01/00/00	5,903,656.02						5,903,656.02	
TOTAL		(1,322,839.76)	(24,003.74)	0.00	0.00	(770.19)	(2,518.29)	0.00

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 TC298-D SELECTION: DEPOSIT
 RECEIPT DATE: ALL
 LOCATION: ALL

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 12/01/2024 THRU 12/31/2024
 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2024	M & O	.500000	661,418.37	.00	.00	.00	661,418.37	.00	.00	.00	661,418.37
	I & S	.500000	661,421.39	.00	.00	.00	661,421.39	.00	.00	.00	661,421.39
	TOTAL	1.000000	1,322,839.76	.00	.00	.00	1,322,839.76	.00	.00	.00	1,322,839.76
2023	M & O	.500000	8,308.91	.00	1,906.84	.00	10,215.75	4,139.95	.00	.00	14,355.70
	I & S	.500000	8,309.09	.00	1,907.62	.00	10,216.71	.00	.00	.00	10,216.71
	TOTAL	1.000000	16,618.00	.00	3,814.46	.00	20,432.46	4,139.95	.00	.00	24,572.41
2022	M & O	.500000	2,769.21	.00	654.38	.00	3,423.59	845.40	.00	.00	4,268.99
	I & S	.500000	2,769.31	.00	654.71	.00	3,424.02	.00	.00	.00	3,424.02
	TOTAL	1.000000	5,538.52	.00	1,309.09	.00	6,847.61	845.40	.00	.00	7,693.01
2021	M & O	.410000	490.26	.00	179.48	.00	669.74	311.64	.00	.00	981.38
	I & S	.590000	705.49	.00	258.26	.00	963.75	.00	.00	.00	963.75
	TOTAL	1.000000	1,195.75	.00	437.74	.00	1,633.49	311.64	.00	.00	1,945.13
2020	M & O	.410000	165.68	.00	97.66	.00	263.34	128.47	.00	.00	391.81
	I & S	.590000	238.43	.00	140.50	.00	378.93	.00	.00	.00	378.93
	TOTAL	1.000000	404.11	.00	238.16	.00	642.27	128.47	.00	.00	770.74
2019	M & O	.430000	151.91	.00	107.33	.00	259.24	120.60	.00	.00	379.84
	I & S	.570000	201.42	.00	142.33	.00	343.75	.00	.00	.00	343.75
	TOTAL	1.000000	353.33	.00	249.66	.00	602.99	120.60	.00	.00	723.59
2018	M & O	.500000	34.85	.00	29.02	.00	63.87	19.16	.00	.00	83.03
	I & S	.500000	34.86	.00	29.01	.00	63.87	.00	.00	.00	63.87
	TOTAL	1.000000	69.71	.00	58.03	.00	127.74	19.16	.00	.00	146.90
2017	M & O	.500000	7.80-	.00	7.30-	.00	15.10-	4.54-	.00	.00	19.64-
	I & S	.500000	7.80-	.00	7.36-	.00	15.16-	.00	.00	.00	15.16-
	TOTAL	1.000000	15.60-	.00	14.66-	.00	30.26-	4.54-	.00	.00	34.80-
2016	M & O	.500000	8.16	.00	8.83	.00	16.99	5.09	.00	.00	22.08
	I & S	.500000	8.16	.00	8.78	.00	16.94	.00	.00	.00	16.94
	TOTAL	1.000000	16.32	.00	17.61	.00	33.93	5.09	.00	.00	39.02
2015	M & O	.500000	7.80-	.00	9.20-	.00	17.00-	5.10-	.00	.00	22.10-
	I & S	.500000	7.80-	.00	9.22-	.00	17.02-	.00	.00	.00	17.02-
	TOTAL	1.000000	15.60-	.00	18.42-	.00	34.02-	5.10-	.00	.00	39.12-
2014	M & O	.500000	7.80-	.00	10.12-	.00	17.92-	5.38-	.00	.00	23.30-
	I & S	.500000	7.80-	.00	10.16-	.00	17.96-	.00	.00	.00	17.96-
	TOTAL	1.000000	15.60-	.00	20.28-	.00	35.88-	5.38-	.00	.00	41.26-
2013	M & O	.250000	3.90-	.00	5.52-	.00	9.42-	5.66-	.00	.00	15.08-
	I & S	.750000	11.70-	.00	16.62-	.00	28.32-	.00	.00	.00	28.32-
	TOTAL	1.000000	15.60-	.00	22.14-	.00	37.74-	5.66-	.00	.00	43.40-

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 TC298-D SELECTION: DEPOSIT
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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
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 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TTF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2012	M & O	.250000	3.90-	.00	6.00-	.00	9.90-	5.94-	.00	.00	15.84-
	I & S	.750000	11.70-	.00	18.02-	.00	29.72-	.00	.00	.00	29.72-
	TOTAL	1.000000	15.60-	.00	24.02-	.00	39.62-	5.94-	.00	.00	45.56-
2011	M & O	.250000	3.90-	.00	6.46-	.00	10.36-	6.22-	.00	.00	16.58-
	I & S	.750000	11.70-	.00	19.44-	.00	31.14-	.00	.00	.00	31.14-
	TOTAL	1.000000	15.60-	.00	25.90-	.00	41.50-	6.22-	.00	.00	47.72-
2010	M & O	.250000	3.90-	.00	6.94-	.00	10.84-	6.50-	.00	.00	17.34-
	I & S	.750000	11.70-	.00	20.84-	.00	32.54-	.00	.00	.00	32.54-
	TOTAL	1.000000	15.60-	.00	27.78-	.00	43.38-	6.50-	.00	.00	49.88-
2009	M & O	.250000	3.90-	.00	7.40-	.00	11.30-	6.78-	.00	.00	18.08-
	I & S	.750000	11.70-	.00	22.24-	.00	33.94-	.00	.00	.00	33.94-
	TOTAL	1.000000	15.60-	.00	29.64-	.00	45.24-	6.78-	.00	.00	52.02-
2008	M & O	.250000	3.90-	.00	7.86-	.00	11.76-	7.08-	.00	.00	18.84-
	I & S	.750000	11.70-	.00	23.64-	.00	35.34-	.00	.00	.00	35.34-
	TOTAL	1.000000	15.60-	.00	31.50-	.00	47.10-	7.08-	.00	.00	54.18-
2007	M & O	.250000	3.90-	.00	8.34-	.00	12.24-	7.34-	.00	.00	19.58-
	I & S	.750000	11.70-	.00	25.04-	.00	36.74-	.00	.00	.00	36.74-
	TOTAL	1.000000	15.60-	.00	33.38-	.00	48.98-	7.34-	.00	.00	56.32-
2006	M & O	.250000	3.60-	.00	8.12-	.00	11.72-	7.04-	.00	.00	18.76-
	I & S	.750000	10.80-	.00	24.42-	.00	35.22-	.00	.00	.00	35.22-
	TOTAL	1.000000	14.40-	.00	32.54-	.00	46.94-	7.04-	.00	.00	53.98-
2005	M & O	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
2004	M & O	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
2003	M & O	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
2002	M & O	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
2001	M & O	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-

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 TC298-D SELECTION: DEPOSIT
 RECEIPT DATE: ALL
 LOCATION: ALL

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 12/01/2024 THRU 12/31/2024
 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY

PAGE: 37
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2000	M & O	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
	I & S	.000000	.00	.00	.00	.00	.00	.00	.00	.00	.00
	TOTAL	.250000	3.60-	.00	.00	.00	3.60-	.00	.00	.00	3.60-
ALL	M & O		673,271.45	.00	2,900.28	.00	676,171.73	5,502.73	.00	.00	681,674.46
ALL	I & S		673,572.05	.00	2,944.21	.00	676,516.26	.00	.00	.00	676,516.26
ALL	TOTAL		1,346,843.50	.00	5,844.49	.00	1,352,687.99	5,502.73	.00	.00	1,358,190.72
DLQ	M & O		11,853.08	.00	2,900.28	.00	14,753.36	5,502.73	.00	.00	20,256.09
DLQ	I & S		12,150.66	.00	2,944.21	.00	15,094.87	.00	.00	.00	15,094.87
DLQ	TOTAL		24,003.74	.00	5,844.49	.00	29,848.23	5,502.73	.00	.00	35,350.96
CURR	M & O		661,418.37	.00	.00	.00	661,418.37	.00	.00	.00	661,418.37
CURR	I & S		661,421.39	.00	.00	.00	661,421.39	.00	.00	.00	661,421.39
CURR	TOTAL		1,322,839.76	.00	.00	.00	1,322,839.76	.00	.00	.00	1,322,839.76

FORT BEND COUNTY

**Rendition Commission Distribution Detail
from 12/01/2024 to 12/31/2024**

Date: 01/03/2025 15:15:31

52

Tax Unit Page: 1 of 1

Tax Unit: 52 FORT BEND FRESH WATER SUPPLY DIST #1

Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
9960062200036907	2024	EK241202A	1,496.00	136.00	0.00	0.00	6.80	1,489.20
9960132170164907	2024	O241203AP5	331.93	30.18	0.00	0.00	1.51	330.42
9960202090100907	2024	L241211	1,071.07	97.37	0.00	0.00	4.87	1,066.20
9960142230081907	2024	L241217	1,974.69	179.52	0.00	0.00	8.98	1,965.71
9960192190027907	2024	L241223	605.00	55.00	0.00	0.00	2.75	602.25
9960032210094907	2024	EK241226D	146.03	13.28	0.00	0.00	0.66	145.37
9960032210095907	2024	EK241226D	424.92	38.63	0.00	0.00	1.93	422.99
9960192210107907	2024	EK241226D	4,829.00	439.00	0.00	0.00	21.95	4,807.05
9960192210108907	2024	EK241226D	1,970.32	179.12	0.00	0.00	8.96	1,961.36
Total for 2024			12,848.96	1,168.10	0.00	0.00	58.41	12,790.55
Account No.	Year	Deposit	Levy Collected	Rendition Penalty	P & I Collected	Rendition P & I	Appraisal Commission	Disbursement Amount
9960032230155907	2023	L241230	27.72	2.52	6.38	0.00	0.13	33.97
Total for 2023			27.72	2.52	6.38	0.00	0.13	33.97
Total for Tax Unit 52 FORT BEND FRESH WATER SUPPLY DIST			12,876.68	1,170.62	6.38	0.00	58.54	12,824.52

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 12/01/2024 TO 12/31/2024

FISCAL START: 10/01/2024 END: 09/30/2025 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY D

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	629,598,358	10,476,496	640,074,854	0 01.000000	6,404,868.23	1,405

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2024	6,300,005.90	770.19-	104,862.33	1,322,839.76	1,372,047.43	5,032,820.80	21.42	0.00
2023	418,639.50	1,290.35-	4,076.29-	16,618.00	71,775.93	342,787.28	17.31	0.00
2022	196,850.07	1,022.02-	15,500.98	5,538.52	21,583.57	190,767.48	10.16	0.00
2021	82,489.61	205.92-	68.32-	1,195.75	3,809.82	78,611.47	4.62	0.00
2020	63,671.95	.00	0.00	404.11	1,329.62	62,342.33	2.09	0.00
2019	39,415.16	.00	0.00	353.33	850.33	38,564.83	2.16	0.00
2018	33,301.03	.00	0.00	69.71	686.32	32,614.71	2.06	0.00
2017	16,182.00	.00	0.00	15.60-	64.80	16,117.20	.40	0.00
2016	13,612.77	.00	0.00	16.32	108.32	13,504.45	.80	0.00
2015	11,434.72	.00	0.00	15.60-	7.00	11,427.72	.06	0.00
2014	10,243.80	.00	0.00	15.60-	7.00	10,236.80	.07	0.00
2013	12,760.42	.00	0.00	15.60-	7.00	12,753.42	.05	0.00
2012	11,887.30	.00	0.00	15.60-	7.00	11,880.30	.06	0.00
2011	10,854.46	.00	0.00	15.60-	0.00	10,854.46		0.00
2010	7,883.65	.00	0.00	15.60-	7.00	7,876.65	.09	0.00
2009	8,483.02	.00	0.00	15.60-	4.12	8,478.90	.05	0.00
2008	7,242.43	.00	0.00	15.60-	0.00	7,242.43		0.00
2007	6,616.66	.00	0.00	15.60-	0.00	6,616.66		0.00
2006	5,378.98	.00	0.00	14.40-	0.00	5,378.98		0.00
2005	1,134.19	.00	0.00	3.60-	0.00	1,134.19		0.00
2004	534.57	.00	0.00	3.60-	0.00	534.57		0.00
2003	1,110.39	.00	0.00	14.40-	0.00	1,110.39		0.00
****	7,259,732.58	3,288.48-	116,218.70	1,346,843.50	1,472,295.26	5,903,656.02		0.00
CURR	6,300,005.90	770.19-	104,862.33	1,322,839.76	1,372,047.43	5,032,820.80		0.00
DELO	959,726.68	2,518.29-	11,356.37	24,003.74	100,247.83	870,835.22		0.00

**FORT BEND COUNTY
PERCENTAGE OF LEVY COLLECTED**

Tax Units : ALL
From 10/01/2013 To 12/31/2024

52 -FORT BEND FRESH WATER SUPPLY DIST #1

Tax Year	Taxes Due	Adjustments	Levy Paid	Balance	% Collected
2013	2,166,237.16	562,724.83	2,716,208.57	12,753.42	99.53%
2014	2,675,145.70	53,718.69	2,718,627.59	10,236.80	99.62%
2015	2,285,060.55	521,208.09	2,794,840.92	11,427.72	99.59%
2016	2,217,167.94	574,616.30	2,778,279.79	13,504.45	99.52%
2017	3,227,766.67	12,813.11	3,224,462.58	16,117.20	99.50%
2018	3,499,287.44	30,736.71	3,497,409.44	32,614.71	99.08%
2019	3,589,725.83	28,416.75	3,579,577.75	38,564.83	98.93%
2020	4,129,315.70	129,637.95	4,196,611.32	62,342.33	98.54%
2021	4,312,089.78	33,799.97	4,267,278.28	78,611.47	98.19%
2022	5,285,319.87	182,537.92	5,277,090.31	190,767.48	96.51%
2023	5,750,402.58	374,241.70	5,781,857.00	342,787.28	94.40%
2024	6,300,005.90	104,862.33	1,372,047.43	5,032,820.80	21.42%



January 13, 2025

Board of Directors
Fort Bend County Freshwater Supply District #1
c/o Sanford Kuhl Hagan Kugle Parker Kahn LLP
1330 Post Oak Boulevard, Suite 2650
Houston, TX 77056

Re: Fort Bend County Freshwater Supply District #1 – January 2025 Board of Directors Meeting

Dear Board Members:

Following is the status report on Fort Bend County FWSD#1 No. 1 projects:

Agenda Item No. 5 – Engineer's Report:

(a) Report on status of projects:

- i) Gateway Acres Subdivision Wastewater Plumbing Contract
 - Project is substantially complete... Contractor working on punchlist items needed to finalize project
 - Request Board's approval of PE No. 2 from AR Turnkey Construction Company Inc. for construction of the project for \$537,297.10
 - Request Board's approval of Invoice No. 6 from Terracon for material testing services for \$1,230.00
- ii) City of Arcola WWTP Expansion Project (0.675 MGD to 0.95 MGD)... District will have 0.35 MGD of WWTP Capacity
 - Project complete... need final invoice from CoA to review and process
- iii) Fresno Ranchos Subdivision Wastewater Collection System
 - Project currently under design
- iv) Expansion of Televue Terrace Subdivision Lift Station
 - Engineering Study Report was approved by the TCEQ
 - Currently finalizing construction drawings and contract manual so project can be advertised
- v) Teal Gardens Development
 - DA working on condemnation efforts to secure remaining utility easements for project... Developer needs approval of project from TCEQ, FBC, and City of Houston... once easements have been secured and applicable governmental agencies have approved plans, District will complete their review and approval of the on-site and off-site utility plans
- vi) City of Arcola WWTP Expansion Project (0.95 MGD to 1.4 MGD)
 - Project is currently under design (supposedly near 100% complete)... once construction is completed, the District will have 0.8 MGD of WWTP capacity
 - Per most recent schedule from CoA, it is anticipated that the construction contract will be awarded at the end of May 2025, construction to start mid-2025, and construction completed by the end of 2026
- vii) Water Plant No. 2 Generator
 - District had requested to investigate the possibility of constructing a natural gas generator
 - Per communications with CenterPoint, there is an existing 8" gas line along Renfrow-Burford Road (south side of street)
 - Provided CenterPoint needed information (generator size in KW, total gas load in CFH, and required delivery pressure) so they can perform a pressure study to determine if they can provide services as is to our facility... CP looking into matter and waiting for their response
- viii) Portable Diesel Generator for LS's and Double Walled Diesel Storage Tank
 - Currently reviewing information with Inframark regarding a) portable generator with metal cargo container on gravel pad and b) double walled diesel storage tank

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - Gateway Acres Subdivision WW Collection System = 01/31/25
 - Fresno Ranchos Subdivision Lift Station and Forcemain = 01/30/25
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of the CoA WWTP Expansion Project (0.675 MGD to 0.95 MGD)...anticipate surplus funds to be used for Fresno Ranchos WW Collection System Project (DA to coordinate with TCEQ)
- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	La Fresno Food Mart
293 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
297 Teakwood Avenue (Multi-Family Dwelling)	LT No Limits
Church of God of Prophecy	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	Nalco Water (FW)
FBC Water Connection at Water Plant	New Quality Life Ministries (Church)
First Baptist Church of Fresno (Domestic & FW)	New Quality Life Ministries (Restaurant)
Fresno Fiesta	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Quality Personal Care
Fresno Mount Corinth Baptist Church	Richard Martini-Rental Livestock Pasture
Fresno Volunteer Fire Department	Robbins Nest for Children (Domestic & FW)
F&R Tax	Sosa Electric (Avenue C)
General Office Space (514 Pecan Street)	St. James Knanaya Church – Fire Tap
Gulf Coast LP Gas Company	St. James Banquet Hall – (Domestic & FW)
HEFCO Enterprises	St. Peters & St. Pauls Orthodox Church of Houston
Iglesia Bautista Del Calvario Church	Swingby#3 Gas Station (Domestic & Irrigation)
Iglesia Principe De Paz Church	Televue Terrace Subdivision Lift Station
Interconnect with City of Arcola	Tiny Toes Academy
Interconnect with FBCMUD23	Tire Shop at 1739A Trammel Fresno
	Valero Gas Station
	Welcome Market

Connections Pending:	
Parks Fresno Food Market (FM521) – District Operator to update regarding service to customer	
Duplex (1615 Avenue C) - District Operator to update regarding service to customer	
Lemark Investments (East Sycamore St) - District Operator to update regarding service to customer	

Processing Application:	
R&SL Construction (Edie St) - waiting for receipt of plumber’s information from customer to review...water service (only) for their masonry work facility	
Concrete Company (Louise St) - waiting for receipt of plumber’s information from customer to review	

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Market (TFR)
297 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (minus field bathrooms)
Church of God of Prophecy	New Quality Life Ministries (Church)
First Baptist Church of Fresno	New Quality Life Ministries (Restaurant)
Fresno Volunteer Fire Department	Sosa Electric (Avenue C)
	Quality Paint and Body (Pecan Street)

Connections Pending:	
Parks Fresno Food Market (FM521) – District Operator to update regarding service to customer	
Duplex (1615 Avenue C) - District Operator to update regarding service to customer	
Welcome Market (TFR) - District Operator to update regarding service to customer	
Fresno Fiesta (TFR) [previously known as Crossroad Market Store] - District Operator to update regarding service to customer	

Processing Application:	
Concrete Company (Louise St) - waiting for receipt of plumber’s information from customer to review	

(g) Potential Emergency Water Interconnect with BCMUD21/22

- BCMUD21/22 agreed to District only having to pay ½ of the construction cost of the interconnect vault, with a NTE value of \$75k...DA is handling completion of agreement between parties for all to review/approve
- Submitted to Patrick Newton, Engineer (LJA) for BCMUD21/22, the District’s thoughts regarding the potential emergency water interconnect between our Districts (location at end of East Sycamore Road)
 - a. Vault to be located at the District’s eastern boundary line.
 - b. Work within the District to upsize the existing 8” waterline to a 12” waterline would consist of predominately trenchless construction (no open cutting driveways).
 - c. BCMUD21/22 to provide District Operator their water quality data and type of disinfection method used.
 - d. BCMUD21/22 to provide District information regarding capacities of their water production facilities.
 - e. BCMUD21/22 would be responsible for all costs associated with this emergency water interconnect project, except for ½ of construction cost of interconnect vault, with a NTE value of \$75k
 - f. BCMUD21/22 would be responsible for completing all efforts associated with this project (design, construction, permitting, agency approvals, etc...).

(h) Status of New CoA WP –

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement...per DA, efforts are currently underway regarding completion of these agreements and are anticipated to be completed by the end of 2024/1stQ 2025

(i) Status of Current and Future WWTP Expansion Projects –

South Wastewater Service Area

- See Item A above for status of current projects...District was notified by CoA in January 2025 of possible interest in taking part in a WWTP expansion project beyond 1.4MGD
- CoA working on securing WWTP Discharge Permit for ultimate capacity of WWTP (4.6 MGD)...permit will also include an interim phase of 1.4 MGD...anticipate permit being secured with TCEQ early 2025
- Ultimate CoA WWTP Expansion Project for District (maximum capacity for District of 1.905 MGD, which is capable of serving 5,442 ESFCs) = District Attorney to document this matter with CoA
- Potentially can increase the District's connection capacity at CoA WWTP by conducting a re-rate study to lower the RFC value of 350 GPD/connection to a lessor value
- **Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):**
Current Connections (Actual and Reserved) as of June 2024...need to update numbers every couple of months:
 - o Active Residential Connections Per Inframark = 552 (**Need Updated #'s from Inframark**)
 - o Vacant Residential Connections Per Inframark = 26 (**Need Updated #'s from Inframark**)
 - o In-Process Residential Connections Per Inframark = 9 (**Need Updated #'s from Inframark**)
 - o Residential Connections in GA WW Plumbing Contract = 175
 - o Residential Connections in Teal Gardens Development = 107
 - o Active Non-Residential Connections, in ESFCs = 23
 - o In-Process Non-Residential Connections, in ESFCs = 9

Total = 901

North Wastewater Service Area

- DA to provide update regarding securing land for District's north WWTP

(j) Roadway Widening Projects Within District (which will require utility and service line relocations):

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**
 - o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
 - o **Schedule** –
 - County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
 - Utility Relocations – propose our relocation work to be included in their updated plan set
 - Road Construction – FBC to update
 - o **Estimated Cost** -
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **FM521 Roadway Widening Project (North of SH6):**
 - o Utility Relocations at Mustang Bayou – Work to be completed at same time that Roadway Contractor is under construction in area of project...work will consist of open cut versus trenchless construction as originally planned...removal of ARV manhole has been completed
 - o Utility Relocations from Pecan St to SH6 – investigation still needs to be conducted
 - o Roadway Project Updates - Final roadway plans provided to District on 05/22/23...project let in April 2023...roadway construction underway with Granite Construction as Contractor
 - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
 - o **Schedule** –
 - Anticipate coordinating necessary water and wastewater utility relocations by 1stQ2025
 - Anticipate roadway widening project to be completed in 2026
 - o **Estimated Cost-**
 - Currently determining extent and cost for utility relocations...later will coordinate with Inframark and Roadway Team so solution and costs can be determined and presented to Board...NORA provided to District
- **FM521 Roadway Widening Project (South of SH6):**
 - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing
 - o **Schedule** –
 - 30% Utility Coordination meeting was conducted in September 2021
 - 60% Utility Coordination meeting was conducted in April 2022
 - 90% Utility Coordination meeting was conducted in October 2023
 - Anticipate 100% completed construction plans TBD
 - Anticipate roadway widening project to start construction in 2026
 - o **Estimated Cost** –
 - NORA provided to District
 - Coordinating with Roadway Team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially
- **West Sycamore Road Widening Project (possibly sanitary sewer work):**
 - o **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
 - o **Schedule** –
 - Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
 - Anticipate 100% complete roadway plans - TBD
 - Coordinating with Roadway Team to have utility relocations (consider new sanitary sewer) included within their construction plans so relocations can be done by their contractor
 - Anticipate roadway widening project to start construction - TBD
 - o **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (California Rd to Mustang Bayou...possibly sanitary sewer work):**
 - o **Scope** – Proposed 80’ ROW, with 2-12’ lanes, 6’ shoulders, asphalt roadway, with roadside ditches
 - o **Schedule** –
 - Working on 30% complete roadway plans...no overall schedule provided yet
 - Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - o **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (Mustang Bayou to FM521...possibly sanitary sewer work):**
 - o **Scope** – Proposed 80’ ROW, with 2-12’ lanes, 6’ shoulders, asphalt roadway, with roadside ditches
 - o **Schedule** –
 - Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
 - Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - o **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **West Sycamore Road and South Post Oak Boulevard Intersection:**
 - o **Scope** – Widening of intersection to accommodate roadway widening projects along West Sycamore Road and South Post Oak Boulevard...Project also includes roadway widening project along West Sycamore Road to the west of this intersection
 - o **Schedule** – TBD, but should occur prior to roadway widening projects to the east and north of this intersection
 - o **Estimated Cost** – This project will involve the relocation of the District’s waterline at this intersection...it has been communicated multiple times to the roadway team that it is the District’s understanding that all costs associated with this relocation will be paid for by FBC...The District should be able to review and approve these relocations and the Roadway Contractor should be coordinating all work with the District Operator
- **Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, Linden Street, Kansas St, 3rd Street...consider water and wastewater utility work)** – FBC to provide update

Please let me know if you have any questions or comments.

Sincerely,

David C. Dybala, Jr., P.E.

District Engineer

713-855-1917



Fort Bend County FWSD No. 1
Operations Report

Board Meeting 01/16/25

Robert Cardenas

Rober Cardenas
Account Manager

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FWSD1 EXECUTIVE SUMMARY

Previous Meeting Action Item Status

Item	Location	Description	Status
Delinquents	District area	Past due accounts	Disconnected (12)
Sanitary Manhole Survey	District area	\$55 per manhole- 175 manholes total; Est cost \$9,625.00. Actual count 249 manholes.	Complete / Under review
Storage Building / Container	Water plant 2	Storage for portable generator	Being quoted.
Portable Generator	Lift Stations	Portable generator with chords and receptacles for lift stations; Est cost - \$90,475.00	In progress
Diesel Reserve Tank	Water Plant 1	1,000- gallon fuel reserve tank; Est cost =- \$7,195.00	In progress
Diesel Tank Pipe Modification	Water Plant 1	Piping in line from portable fuel tank to existing generator at WP1. Est cost- \$6,500.00	In progress
Lift station Modifications	Lift Stations	Installing (2) 200 amp receptacles at lift stations for portable generator use. Est cost – \$4,500.00.	In progress
Key Switch – Diesel Tank	Water Plant 1	Key switch to be installed to prevent any unauthorized usage of diesel tank- Est Costs- \$550.00.	In progress

Current Items Requiring Board Approval

Item	Location	Description	Status
Delinquent Accounts	District area	Past due accounts	Pending approval
Fire Hydrant Survey Repairs	District area	Repairs estimated at \$20,970.00 following recent survey.	Pending approval

Operations Expenses:

Total Amount Invoiced: \$113,097.58

Financial Recap:

Total Receivables: \$ 246,844.26

Compliance Summary:

Water Production Report:

- Water accountability for the month of December is at 87.4% with 12-month average of 92.1%.

Operations Summary:

- **Delinquent Letters**
 - 217 delinquent letters were mailed in advance of today's meeting.
- **Collections**
 - There are no accounts to be sent to collections for December 2024.
- **Write Offs**
 - There is one account to be written off for December 2024.
- **Customer Care**
 - There were 5 calls received for December. 3 problem reported and 2calls for high usage.
 - There is one customer request for regarding an adjustment.

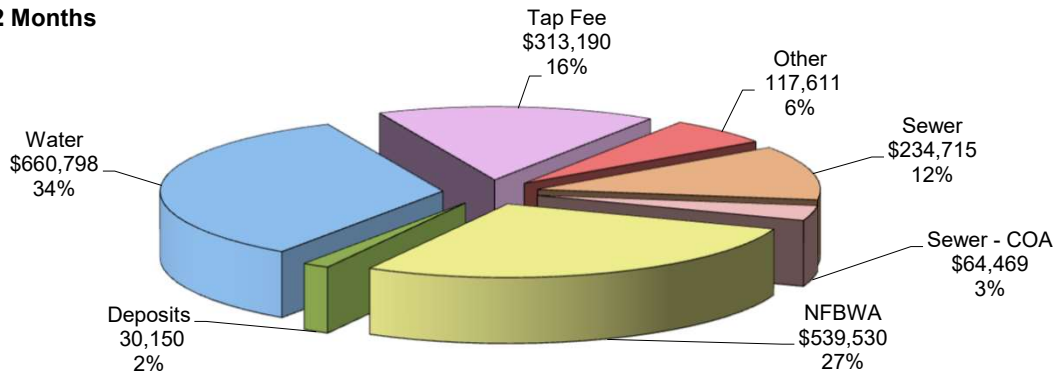
Substantial Repairs & Maintenance

• 1515 Ave A <i>Residential sewer tap install</i>	\$2,773.25
• 1714 Ave D <i>Residential sewer Tap install</i>	\$6,813.62
• 4303 Billy Ln <i>Residential sewer tap install</i>	\$2,743.32
• 514 Dogwood Ave <i>Residential sewer tap Install</i>	\$3,302.28
• 3718 Louise St <i>Residential sewer tap install</i>	\$2,311.31
• 750 N Locust <i>Residential sewer tap install</i>	\$6,243.74
• 4624 N Teague <i>Residential sewer tap install</i>	\$2,107.22
• FB1 District Area <i>Sanitary manhole survey</i>	\$13,695.00
• 1436 Ave A <i>Emergency long tap leak repair</i>	\$2,406.89
• 1619 Trammel Fresno <i>Sidewalk replacement following repairs</i>	\$1,176.43
• FB1 District Area <i>Fire Hydrant Survey</i>	\$17,871.00
• Water Plant #1 <i>Check valve replacement (12")</i>	\$4,359.12
• Water Plant #2 <i>Chlorine changeout – After hours</i>	\$1,082.29
• Water Plant #1 <i>Annual load bank test for generator</i>	\$2,174.00
• Water Plant #1 <i>Replace register for well meter</i>	\$1,359.30
• Water Plant #1 <i>Well testing 4th quarter</i>	\$1,437.50
• 535 Mulberry Ave <i>Installed ¾ X5/8 tap and meter</i>	\$1,023.52
• 1615 Ave C <i>Install 1" commercial tap</i>	\$3,750.00

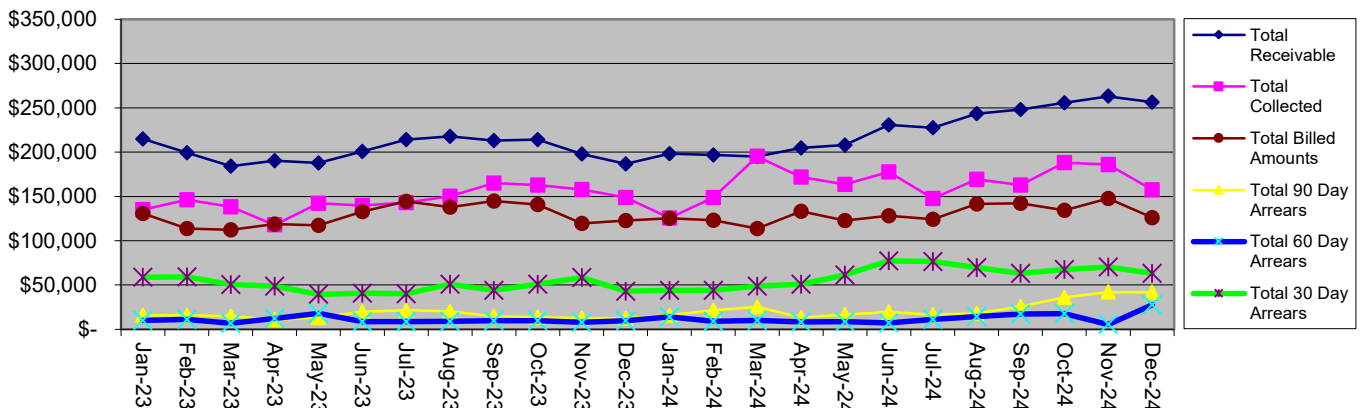
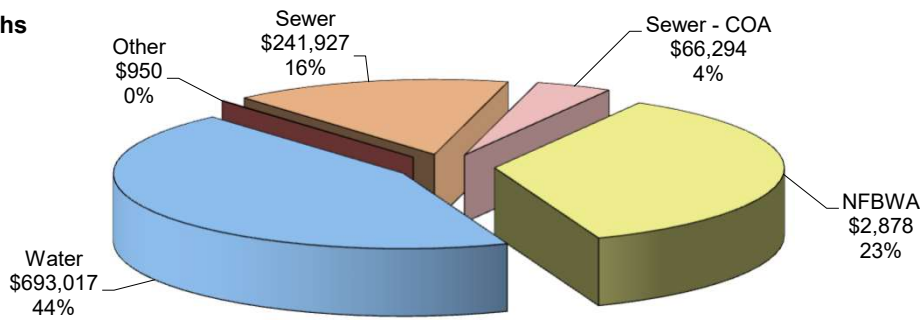
Fort Bend FWSD No. 1 Utility Billing Summary

	November 13, 2024	October 13, 2024	12 Months
Total Collected	\$ (157,389.58)	\$ (186,003.40)	\$ (1,994,192.50)
Total Billed	\$ 126,121.99	\$ 147,681.29	\$ 1,562,079.10
Tap Fees Received	\$ (11,249.80)	\$ (33,694.98)	\$ (313,189.67)
Total Aged Receivable	\$ 130,153.59	\$ 115,364.97	
Total Receivable	\$ 246,844.26	\$ 253,884.95	
Security Deposit Balance	\$ 176,615.98	\$ 177,917.98	\$ 164,297.98
NFBWA Fee Billed	\$ 44,011.42	\$ 55,189.00	\$ 559,891.20
NFBWA Fee to pay billing cycle	\$ 1,678.95	\$ 27.30	\$ -
Water Sold (gallons)	9,142,000	11,454,000	116,304,000
Water Produced (gallons)	11,094,000	13,095,000	131,379,000
Residential Connections	1,084	1,085	
Avg per Residential Connection	4,966	6,223	

Collections, 12 Months



Billing, 12 Months



Fort Bend FWSD No. 1 Utility Billing Detail Report

	November 13, 2024	October 13, 2024	November 13, 2023
Beginning Date	11/23/24	10/19/24	11/17/23
Closing Date	12/18/24	11/22/24	12/19/23
No. of Days	25	34	34

Beginning Balance	\$ 253,884.95	\$ 248,349.98	\$ 190,031.12
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Adjustments			
Back Charge	\$ -	\$ 496.00	\$ 248.00
Collections	\$ 2,691.09	\$ (1,961.33)	\$ (8.88)
Credit Refund	\$ 756.16	\$ 24.90	\$ 183.00
Deposits	\$ 1,450.00	\$ 2,489.00	\$ 2,150.00
Disconnection	\$ 675.00	\$ 525.00	\$ 1,125.00
Inspections	\$ 1,902.00	\$ 1,800.00	\$ 125.00
Letter Fee	\$ 2,625.00	\$ 2,430.00	\$ 3,165.00
NFBWA	\$ (501.28)	\$ (853.14)	\$ (19.28)
NSF Fee	\$ 90.00	\$ 90.00	\$ 120.00
Penalty	\$ 4,681.21	\$ 3,969.85	\$ 3,198.56
Return Check	\$ 1,576.22	\$ 500.83	\$ 661.00
Sewer	\$ (56.00)	\$ -	\$ -
Tap Fee	\$ 9,550.00	\$ 40,075.00	\$ 3,109.21
Transfer	\$ 680.00	\$ 480.00	\$ 210.00
Unapplied	\$ -	\$ (2,925.53)	\$ (473.00)
Water	\$ (460.50)	\$ (1,046.50)	\$ 11.00
Well Permit Fee	\$ 300.00	\$ -	\$ 300.00
Door Hanger Fee	\$ 1,020.00	\$ 140.00	\$ 1,180.00
Total Adjustments	\$ 26,978.90	\$ 46,234.08	\$ 15,284.61

Collected Amounts			
Back Charge	\$ (264.50)	\$ (525.26)	\$ (248.00)
Collections	\$ (23.76)	\$ -	\$ -
Credit Refund	\$ -	\$ -	\$ -
Deposits	\$ (1,450.00)	\$ (2,564.00)	\$ (2,325.00)
Disconnection	\$ (675.00)	\$ (600.00)	\$ (975.00)
Door Hanger Fee	\$ (783.71)	\$ (1,002.81)	\$ (1,382.45)
Grease Trap Inspection	\$ (100.00)	\$ (75.00)	\$ (75.00)
Inspections	\$ (1,702.00)	\$ (1,443.74)	\$ (125.00)
NFBWA	\$ (48,332.47)	\$ (48,182.59)	\$ (45,111.43)
NSF Fee	\$ (60.00)	\$ -	\$ (116.88)
Penalty	\$ (3,473.52)	\$ (5,031.94)	\$ (4,236.21)
Sewer	\$ (20,538.07)	\$ (21,462.11)	\$ (20,478.21)
Sewer - COA	\$ (5,434.94)	\$ (5,847.83)	\$ (5,357.36)
Tap Fee	\$ (11,249.80)	\$ (33,694.98)	\$ (4,554.35)
Transfer	\$ (680.00)	\$ (480.00)	\$ (210.00)
Water	\$ (57,863.61)	\$ (59,953.79)	\$ (56,411.33)
Well Permit Fee	\$ (300.00)	\$ -	\$ (551.00)
Letter Fee	\$ (2,005.01)	\$ (2,283.77)	\$ (3,344.26)
Total Collected	\$ (154,936.39)	\$ (183,147.82)	\$ (145,501.48)
Overpayments	\$ (2,453.19)	\$ (2,855.58)	\$ (3,379.58)
Total Collected	\$ (157,389.58)	\$ (186,003.40)	\$ (148,881.06)

Deposits Applied	\$ (2,752.00)	\$ (2,377.00)	\$ (1,850.00)
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Billed Amounts			
NFBWA	\$ 44,011.42	\$ 55,189.00	\$ 42,883.54
Sewer	\$ 20,646.25	\$ 21,514.25	\$ 19,547.25
Sewer - COA	\$ 5,508.00	\$ 5,688.00	\$ 5,526.00
Water	\$ 55,856.32	\$ 65,190.04	\$ 54,776.31
Grease Trap Inspection	\$ 100.00	\$ 100.00	\$ 75.00
Total Billed	\$ 126,121.99	\$ 147,681.29	\$ 122,808.10

Aged Receivable			
Total 90 Day Arrears	\$ 42,005.89	\$ 42,206.85	\$ 12,602.73
Total 60 Day Arrears	\$ 27,864.60	\$ 5,703.49	\$ 9,565.86
Total 30 Day Arrears	\$ 63,048.32	\$ 70,293.01	\$ 42,795.37
Unapplied Credits	\$ (2,765.22)	\$ (2,838.38)	\$ (1,248.54)
Total Aged Receivable	\$ 130,153.59	\$ 115,364.97	\$ 63,715.42
Current Receivable	\$ 116,690.67	\$ 138,519.98	\$ 113,677.35
Total Receivable	\$ 246,844.26	\$ 253,884.95	\$ 177,392.77

Electronic Payment Stats - Calendar Month

	Nov-24	Oct-24	Nov-23
Check Consolidation	72	111	67
Lockbox/ Remote Deposit	212	215	229
Credit Card	913	975	906
ACH	296	318	291
Total	1493	1619	1493

Fort Bend FWSD No. 1 Connection/Active Accounts

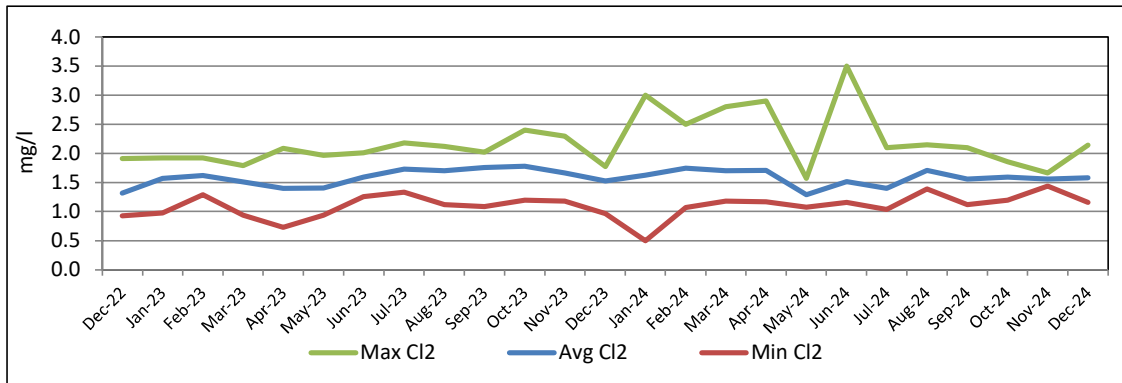
Connection Count	November 13, 2024	October 13, 2024	November 13, 2023
Residential Water Only	1084	1085	1055
Vacant Residential Water Only	75	71	71
Residential Full Service	579	576	547
Vacant Residential Full Service	27	24	23
Residential Water Only (Arcola sewer)	102	102	101
Vacant Residential Water Only (Arcola sewer)	10	9	8
Fire Line Non - Profit/Tax	5	5	4
Multi-Family	3	3	3
Builder-10A	1	1	1
Builder	1	1	1
Commercial Water Only	18	18	18
Commercial Water Only (Arcola sewer)	2	2	2
Commercial	1	1	1
Commercial w/GT	3	3	2
Commercial Water Only w/ GT	1	1	1
Com Mfg & Industrial Full Service	1	1	1
Com Mfg & Industrial Water Only	1	1	0
Commerical Irrigation	3	3	3
Ft Bend Co. Full Service	2	2	2
Ft Bend City. Water Only	1	1	1
Churches - Full Service	3	3	3
Churches - Water Only	5	5	5
District Meter	1	1	1
Interconnect - No Bill Arcola	1	1	1
Temporary Meter - No Bill	0	0	1
Temporary Meter	0	0	0
Total	1930	1920	1856
Water use per ESFC	289	361	289

Tap Activity

Month		Month	
Dec-24	3	Dec-23	4
Nov-24	10	Nov-23	5
Oct-24	16	Oct-23	0
Sep-24	2	Sep-23	5
Aug-24	1	Aug-23	0
Jul-24	12	Jul-23	0
Jun-24	9	Jun-23	4
May-24	9	May-23	7
Apr-24	1	Apr-23	0
Mar-24	1	Mar-23	3
Feb-24	3	Feb-23	16
Jan-24	1	Jan-23	9
Total	68		53

Fort Bend FWSD No. 1 Water Quality Monitoring Report

Disinfection Monitoring



Maximum Residual Disinfectant Level (MRDL)

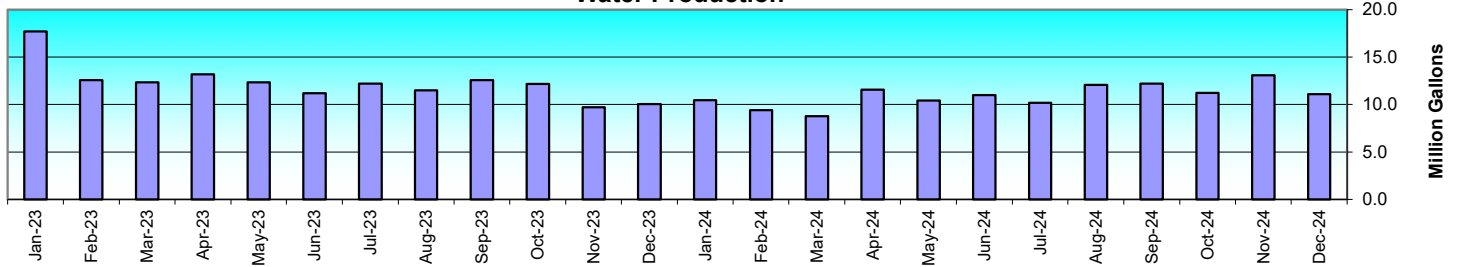
Month	Dec-24	Nov-24	Oct-24
# TCR Samples	5	5	5
# Disinfectant Samples	37	34	36
Average Disinfection Res.	1.58	1.56	1.59
Highest Reading	2.14	1.66	1.86
Lowest Reading	1.16	1.44	1.20
# Below Limit	0	0	0
# With None Detected	0	0	0

Fort Bend FWSD No. 1 Water Production Report

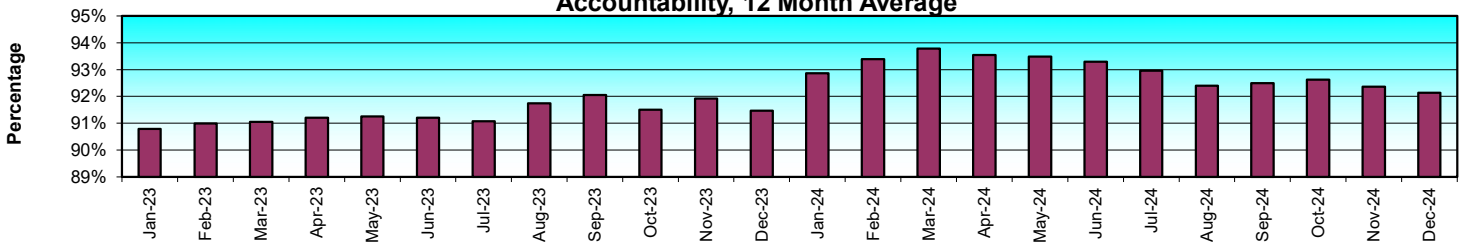
*Purchased Interconnect usage is estimated.

Period Ending	Production (MG)	Billed (MG)	Water Sold (MG)	Water Purchased	Total Billed (MG)	Maintenance (MG)	Water Loss	Accountability		
								Without Maintenance	One Month (%)	12 Month Avg.
Dec-6-24	11.094	9.142	0.000	0.000	9.142	0.550	1.952	82.4%	87.4%	92.1%
Nov-6-24	13.095	11.454	0.000	0.000	11.454	0.608	1.641	87.5%	92.1%	92.4%
Oct-3-24	11.215	9.947	0.000	0.000	9.947	0.239	1.268	88.7%	90.8%	92.6%
Sep-5-24	12.178	10.910	0.000	0.000	10.910	0.345	1.268	89.6%	92.4%	92.5%
Aug-5-24	12.079	10.843	0.000	0.000	10.843	0.023	1.236	89.8%	90.0%	92.4%
Jul-3-24	10.157	9.032	0.000	0.000	9.032	0.025	1.125	88.9%	89.2%	93.0%
Jun-5-24	10.987	9.541	0.000	0.000	9.541	0.510	1.446	86.8%	91.5%	93.3%
May-6-24	10.404	8.878	0.000	0.000	8.878	0.633	1.526	85.3%	91.4%	93.5%
Apr-8-24	11.542	10.176	0.007	0.000	10.183	0.322	1.359	88.2%	91.0%	93.6%
Mar-4-24	8.767	8.039	0.000	0.000	8.039	0.586	0.728	91.7%	98.4%	93.8%
Feb-5-24	9.411	8.992	0.000	0.000	8.992	0.600	0.419	95.5%	101.9%	93.4%
Jan-9-24	10.450	9.350	0.000	0.000	9.350	0.016	1.100	89.5%	89.6%	92.9%
Dec-6-23	10.014	8.897	0.028	0.000	8.925	0.016	1.089	89.1%	90.0%	91.5%
Nov-6-23	9.709	8.759	0.423	0.000	9.182	0.075	0.527	94.6%	95.4%	91.9%
Oct-9-23	12.154	10.844	0.000	0.000	10.844	0.000	1.310	89.2%	89.2%	91.5%
Sep-7-23	12.544	11.395	0.000	0.000	11.395	0.056	1.149	90.8%	91.3%	92.1%
Aug-8-23	11.490	11.100	0.001	0.000	11.101	0.015	0.389	96.6%	96.7%	91.7%
Jul-10-23	12.209	11.329	0.000	0.000	11.329	0.045	0.880	92.8%	93.2%	91.1%
Jun-7-23	11.168	10.094	0.329	0.000	10.423	0.045	0.745	93.3%	93.7%	91.2%
May-5-23	12.341	8.393	2.773	0.000	11.166	0.215	1.175	90.5%	92.2%	91.2%
Apr-6-23	13.167	8.693	3.609	0.000	12.302	0.050	0.865	93.4%	93.8%	91.2%
Mar-7-23	12.320	7.843	3.642	0.000	11.485	0.045	0.835	93.2%	93.6%	91.1%
Feb-7-23	12.545	8.184	3.827	0.000	12.011	0.000	0.534	95.7%	95.7%	91.0%
Jan-9-23	17.697	9.915	2.955	0.000	12.870	0.000	4.827	72.7%	72.7%	90.8%

Water Production



Accountability, 12 Month Average



Fort Bend FWSD No. 1
Customer Service Report

December / 2024 - January / 2025

Customer Name	Call Date	Address	Description of Call
Water Quality Complaints			
None			
Problems Reported			
	19-Dec-24		Customer reported a possible water leak. Blackbagged hydrant and scheduled for repairs.
	30-Dec-24		Customer reported no water. Upon arrival, water services were restored. Left door notice.
	31-Dec-24		Customer reported no water. Upon arrival, water services were restored.
Billing Disputes			
	19-Dec-24		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Confirmed accuracy of meter.
	2-Jan-25		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no movement on leak indicator.
Customer Correspondence			
None			

Fort Bend FWSD No. 1 Delinquent Notice/Service Disconnect Report

Date	Delinquent Letters	Date Mailed	Door Hangers	Date Hung	Disconnects	Date of Disconnect
January-25	217	01/06/25		01/00/00		01/00/00
December-24	176	12/09/24	19	12/30/24	12	01/07/25
November-24	162	11/08/24	10	12/04/24	8	12/10/24
October-24	159	10/07/24	24	10/28/24	7	11/04/24
September-24	156	09/06/24	35	09/23/24	13	10/09/24
August-24	212	08/05/24	65	08/19/24	12	08/26/24
July-24	154	07/09/24	50	07/22/24	15	07/29/24
June-24	159	06/10/24	46	06/24/24	9	07/01/24
May-24	180	05/06/24	54	05/20/24	12	05/29/24
April-24	182	04/05/24	43	04/22/24	15	04/30/24
March-24	163	03/08/24	41	03/22/24	5	04/01/24
February-24	209	02/01/24	55	02/19/24	10	02/26/24
January-24	176	01/08/24	56	01/24/24	15	01/30/24
December-23	212	12/04/23	38	12/28/23	16	01/02/24
November-23	199	11/03/23	44	11/21/23	16	11/29/23
October-23	164	10/06/23	35	10/31/23	23	11/07/23
September-23	145	09/11/23	53	09/25/23	14	10/02/23
August-23	180	08/04/23	44	08/22/23	15	08/28/23
July-23	161	07/10/23	45	07/24/23	10	07/31/23
June-23	170	06/05/23	67	06/19/23	9	06/27/23
May-23	165	05/05/23	61	05/19/23	18	05/25/23
April-23	157	04/10/23	55	04/24/23	11	05/04/23
March-23	188	03/06/23	43	03/23/23	13	03/29/23
February-23	182	02/06/23	61	02/21/23	18	02/27/23

Current Month Terminations

Account	Name	Address	Total Due	Deposit	Turn-Off Date	Turn-On Date
214593			\$2,015.09	\$100.00	7-Jan-25	LOCKED
249819			\$649.42	\$100.00	7-Jan-25	9-Jan-25
80828			\$586.69	\$175.00	7-Jan-25	8-Jan-25
255257			\$532.95	\$150.00	7-Jan-25	8-Jan-25
81705			\$521.73	\$276.00	7-Jan-25	LOCKED
215223			\$475.15	\$100.00	7-Jan-25	LOCKED
234532			\$430.39	\$150.00	7-Jan-25	LOCKED
81594			\$420.21	\$101.00	7-Jan-25	LOCKED
192988			\$371.72	\$100.00	7-Jan-25	LOCKED
81349			\$345.49	\$75.00	7-Jan-25	LOCKED
255756			\$341.40	\$150.00	7-Jan-25	LOCKED
80977			\$320.30	\$1.00	7-Jan-25	LOCKED

Current Payment Arrangements

Account	Name	Address	Balance	Deposit	Most Recent Pymt.	Date Last Paid
251241			\$9,872.00	\$150.00	\$615.00	9-Dec-24
254035			\$5,580.64	\$100.00	\$335.46	27-Dec-24
248504			\$4,548.00	\$100.00	\$351.00	12-Dec-24
249393			\$3,219.20	\$0.00	\$51.00	27-Dec-24
244140			\$3,122.71	\$100.00	\$180.64	11-Dec-24
248022			\$2,700.00	\$100.00	\$374.53	23-Dec-24
245598			\$2,240.62	\$100.00	\$171.00	13-Dec-24
240728			\$1,806.42	\$100.00	\$237.38	14-Dec-24
250707			\$1,387.92	\$100.00	\$205.88	16-Dec-24
80552			\$1,094.72	\$1.00	\$400.00	11-Dec-24
248323			\$1,024.91	\$100.00	\$500.00	13-Dec-24
239717			\$845.00	\$100.00	\$180.82	2-Jan-25
240358			\$476.00	\$100.00	\$175.82	13-Dec-24

Fort Bend FWSD No. 1 30 Day Delinquent Report

January-25

Updated as of January 6, 2025

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
1	080868			351.00	10,191.81	11,072.28	413.00	11/13/24
2	164028			350.00	457.27	1,055.14	107.00	12/02/24
3	081439			375.00	180.58	739.46	77.10	11/21/24
4	081068			1.00	334.14	650.70	216.55	12/04/24
5	120722			1.00	323.10	603.27	262.14	12/18/24
6	081056			1.00	297.93	514.88	345.52	10/24/24
7	174312			150.00	307.11	481.30	252.13	12/19/24
8	081515			326.00	270.83	458.96	160.69	12/19/24
9	081933			250.00	357.41	458.25	189.00	12/10/24
10	081086			476.00	227.51	441.35	185.07	12/18/24
11	254287			100.00	220.86	438.53	161.94	11/09/24
12	120709			401.00	205.74	425.19	137.00	01/04/25
13	081364			175.00	189.90	385.83	206.09	11/13/24
14	080614			1.00	202.16	377.26	177.81	12/15/24
15	204309			100.00	220.16	369.49	352.54	11/18/24
16	080462			100.00	171.72	359.35	181.43	12/23/24
17	153608			100.00	186.66	358.51	114.64	12/19/24
18	134947			75.00	241.50	349.39	254.33	10/22/24
19	080654			101.00	142.88	342.83	237.03	11/08/24
20	137963			75.00	231.18	338.04	344.70	11/12/24
21	081560			526.00	136.73	335.47	130.00	01/02/25
22	081117			1.00	158.40	333.67	140.66	12/18/24
23	081051			0.00	217.60	329.36	1,158.76	10/24/24
24	119875			75.00	157.27	325.12	197.13	11/14/24
25	081004			1.00	176.09	324.01	150.02	11/15/24
26	214230			150.00	135.70	320.65	162.28	12/13/24
27	080744			341.45	105.19	300.36	100.00	01/06/25
28	081286			101.00	139.76	297.88	159.76	12/27/24
29	135063			350.00	139.76	297.88	158.59	12/23/24
30	081495			125.00	119.24	290.52	150.00	12/31/24
31	081567			251.00	132.73	285.66	130.00	11/27/24
32	141434			75.00	91.01	283.82	150.00	12/14/24
33	121888			175.00	135.70	283.37	138.26	12/13/24
34	205565			200.00	142.38	278.73	136.85	12/19/24
35	163575			100.00	138.40	276.52	149.00	12/17/24
36	081721			101.00	96.70	264.67	102.99	11/20/24
37	215751			100.00	128.19	263.43	99.00	12/13/24
38	134675			200.00	85.15	258.18	108.82	01/03/25
39	081926			175.00	96.71	256.81	200.00	01/03/25
40	122845			150.00	129.51	254.56	128.78	12/16/24
41	251706			200.00	116.62	253.92	106.02	12/19/24
42	158621			300.00	114.63	249.26	160.00	12/13/24
43	090936			75.00	116.81	249.23	247.62	11/13/24
44	215220			200.00	116.81	249.23	94.67	11/08/24
45	250878			150.00	116.31	247.62	271.98	11/16/24
46	081902			376.00	110.19	246.99	96.12	01/06/25
47	080652			151.00	90.19	246.02	250.00	12/11/24
48	081394			175.00	96.70	242.39	106.37	12/15/24
49	144258			200.00	138.95	242.38	310.00	11/13/24
50	080640			1.00	133.98	240.44	56.04	11/13/24
51	194610			100.00	82.94	240.32	200.00	12/16/24
52	081101			101.00	115.02	239.19	107.81	12/20/24
53	080528			75.00	110.19	236.31	102.73	12/17/24
54	081225			301.00	106.02	232.50	119.50	12/13/24
55	231959			150.00	118.03	232.03	106.31	12/16/24
56	121592			75.00	106.02	228.32	96.70	11/13/24
57	191188			100.00	103.00	226.07	40.00	12/14/24
58	081096			101.00	94.67	224.88	166.49	10/31/24
59	174151			100.00	114.10	223.27	93.07	11/14/24
60	142302			75.00	83.71	222.28	141.00	12/04/24
61	081407			150.00	127.89	222.23	160.55	11/18/24
62	246973			250.00	103.03	222.17	202.74	11/14/24

Fort Bend FWSD No. 1 30 Day Delinquent Report

January-25

Updated as of January 6, 2025

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
63	080611			1.00	99.04	221.00	100.40	12/19/24
64	206015			200.00	105.74	220.84	100.00	12/23/24
65	164422			100.00	115.34	219.93	106.37	12/04/24
66	080483			75.00	105.74	219.34	105.46	12/12/24
67	214596			100.00	95.98	219.05	120.00	12/14/24
68	080445			200.00	89.68	216.65	120.36	12/29/24
69	122461			75.00	94.67	213.81	116.31	12/04/24
70	081463			150.00	59.77	213.76	218.07	11/15/24
71	081391			425.00	97.47	213.34	100.00	12/19/24
72	164029			100.00	133.98	212.48	152.62	11/12/24
73	081194			1.00	82.51	210.92	89.00	12/20/24
74	081607			176.00	105.70	205.80	92.00	11/24/24
75	106108			101.00	83.60	201.63	91.96	11/18/24
76	132482			175.00	83.60	201.63	341.88	10/24/24
77	188477			500.00	74.82	200.62	147.48	12/13/24
78	256894			150.00	79.82	199.58	180.00	10/22/24
79	081535			101.00	78.06	197.57	171.26	11/05/24
80	202077			500.00	59.17	196.36	60.00	01/06/25
81	251691			150.00	95.60	194.69	134.00	12/21/24
82	081039			76.00	94.67	193.67	83.60	11/12/24
83	155797			400.00	76.88	193.10	82.19	12/20/24
84	080532			100.00	81.89	192.97	100.00	12/16/24
85	204571			100.00	122.21	191.52	159.35	11/14/24
86	202259			500.00	83.60	190.56	166.49	11/06/24
87	081420			275.00	96.70	190.11	182.88	11/18/24
88	081666			1.00	91.96	189.85	83.60	11/15/24
89	081623			1.00	87.38	189.18	78.06	11/11/24
90	081599			1.00	87.81	186.12	80.00	12/05/24
91	216144			150.00	87.38	185.54	132.90	12/17/24
92	080680			351.00	80.36	185.04	82.23	12/16/24
93	080823			101.00	78.06	184.10	100.00	12/19/24
94	148630			100.00	62.66	183.22	60.00	12/26/24
95	136892			75.00	83.60	181.49	190.56	11/13/24
96	144242			75.00	96.70	180.79	187.67	11/08/24
97	248056			300.00	74.53	180.58	469.40	11/04/24
98	081399			100.00	95.44	179.40	70.00	11/08/24
99	081818			276.00	62.06	179.12	101.33	01/03/25
100	081373			284.53	80.36	175.72	80.97	12/18/24
101	080877			717.00	84.40	175.50	100.00	12/03/24
102	081033			76.00	76.40	172.62	76.40	12/18/24
103	155798			200.00	115.34	172.51	35.46	11/13/24
104	080927			1.00	83.60	172.42	178.96	11/20/24
105	081480			525.00	83.83	171.74	57.67	12/13/24
106	081002			1.00	74.53	171.51	74.53	11/10/24
107	125094			675.00	74.53	171.51	263.52	10/31/24
108	081719			76.00	87.38	170.54	154.61	10/28/24
109	191061			100.00	68.74	168.67	85.87	11/21/24
110	081668			1.00	80.59	168.50	66.70	11/14/24
111	242341			250.00	31.78	168.00	100.50	01/06/25
112	212364			200.00	57.13	167.72	170.00	12/17/24
113	244882			350.00	71.52	167.60	147.65	11/15/24
114	081307			100.00	61.64	166.32	58.00	12/18/24
115	236977			100.00	79.42	165.46	62.00	12/18/24
116	249756			100.00	60.64	165.30	51.00	11/05/24
117	080501			101.00	52.13	165.02	150.00	12/20/24
118	080819			1.00	29.13	165.00	104.04	01/01/25
119	080668			1.00	80.86	163.09	43.00	11/14/24
120	159007			150.00	87.38	161.22	71.30	11/21/24
121	080694			1.00	87.38	161.22	59.42	11/13/24
122	119808			100.00	65.00	160.92	66.96	12/12/24
123	242824			150.00	63.17	160.40	70.00	12/19/24
124	080900			1.00	78.06	160.29	50.10	11/13/24

Fort Bend FWSD No. 1 30 Day Delinquent Report

January-25

Updated as of January 6, 2025

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
125	080673			1.00	78.06	160.29	59.42	11/04/24
126	081064			1.00	41.00	159.87	51.00	12/17/24
127	081001			1.00	61.97	157.31	80.00	12/13/24
128	157298			101.00	55.92	156.97	90.00	12/12/24
129	081800			75.00	70.11	155.22	70.11	12/18/24
130	080587			1.00	65.46	152.47	68.09	11/12/24
131	152547			200.00	65.46	152.47	170.70	11/18/24
132	080850			551.00	57.06	152.30	100.00	12/02/24
133	081619			76.00	78.06	150.97	25.82	11/04/24
134	148629			100.00	51.89	150.14	140.00	12/03/24
135	081250			201.00	68.74	150.03	89.47	11/11/24
136	081595			1.00	50.46	149.47	133.53	12/13/24
137	134672			75.00	70.21	148.00	50.00	12/18/24
138	116810			175.00	60.64	147.16	65.46	11/04/24
139	150261			100.00	65.46	142.83	60.64	11/13/24
140	080830			0.00	60.64	142.34	65.46	11/08/24
141	239722			100.00	35.89	141.00	145.79	01/03/25
142	196674			150.00	33.85	140.82	90.00	01/02/25
143	080983			75.00	68.74	140.71	59.42	11/12/24
144	080908			101.00	68.74	140.71	141.41	11/20/24
145	139755			75.00	68.74	140.71	65.36	11/22/24
146	081403			75.00	59.42	139.78	66.29	11/13/24
147	121322			500.00	59.42	139.78	293.18	10/31/24
148	081576			75.00	67.10	138.91	67.00	11/20/24
149	121890			75.00	73.75	138.40	124.49	11/15/24
150	081140			75.00	60.64	137.52	61.88	11/13/24
151	080550			0.00	60.64	137.52	65.46	11/13/24
152	120723			176.00	60.64	137.52	443.90	11/06/24
153	158622			100.00	32.92	134.13	100.00	01/02/25
154	159005			100.00	84.20	134.12	152.00	11/20/24
155	120714			301.00	68.74	133.39	182.90	10/21/24
156	213404			100.00	68.74	133.39	75.61	11/21/24
157	081496			650.00	31.22	133.08	100.00	12/10/24
158	080540			1.00	61.36	132.60	143.00	10/31/24
159	081617			76.00	60.84	130.58	69.19	12/18/24
160	081358			350.00	59.42	130.46	63.85	12/04/24
161	176211			100.00	59.42	130.46	50.10	11/07/24
162	202211			100.00	59.42	130.46	114.53	10/24/24
163	120110			100.00	59.42	130.46	55.89	11/13/24
164	248105			100.00	55.82	127.40	107.10	10/22/24
165	256423			100.00	31.96	126.39	100.00	12/16/24
166	081392			400.00	48.14	125.20	80.00	12/20/24
167	080769			201.00	59.42	123.14	98.70	11/20/24
168	199584			100.00	59.42	123.14	55.11	11/21/24
169	080706			1.00	51.00	122.10	56.10	11/12/24
170	255510			100.00	51.00	122.10	51.00	11/05/24
171	163572			100.00	29.83	121.23	100.00	12/31/24
172	081320			175.00	50.10	120.21	379.14	10/22/24
173	080686			1.00	36.35	117.87	180.00	12/19/24
174	080826			476.00	54.38	117.17	47.79	11/18/24
175	199587			200.00	53.49	116.28	130.00	11/06/24
176	081889			151.00	27.18	116.19	70.00	01/05/25
177	080815			1.00	59.42	115.82	61.05	11/22/24
178	080728			1.00	50.10	112.89	35.46	11/12/24
179	134077			1.00	50.10	112.89	89.47	11/12/24
180	136616			275.00	50.10	112.89	117.17	11/20/24
181	190875			300.00	50.10	112.89	42.78	11/04/24
182	081864			251.00	42.78	112.16	112.16	11/11/24
183	081528			76.00	48.40	111.02	55.00	11/27/24
184	164714			100.00	25.21	110.32	80.00	12/15/24
185	154469			100.00	47.79	109.85	112.16	11/15/24
186	138682			75.00	138.95	109.67	152.85	01/06/25
187	081461			150.00	42.78	104.84	89.84	11/04/24

Fort Bend FWSD No. 1 30 Day Delinquent Report

January-25

Updated as of January 6, 2025

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
188	081853			1.00	42.78	104.84	82.52	10/22/24
189	120609			275.00	42.78	104.84	117.17	11/18/24
190	202376			100.00	35.46	104.11	64.34	10/28/24
191	199217			400.00	54.81	104.00	54.82	11/27/24
192	080803			101.00	44.10	103.98	46.20	10/01/24
193	081285			76.00	46.33	101.07	84.16	11/15/24
194	081583			100.00	34.47	98.66	40.00	12/15/24
195	081582			1,000.00	35.46	96.79	363.59	11/05/24
196	121591			675.00	39.74	93.75	112.89	11/18/24
197	116813			75.00	42.78	92.70	88.93	11/11/24
198	231061			200.00	30.64	91.48	35.46	10/18/24
199	081771			76.00	35.46	89.47	39.01	11/22/24
200	081474			75.00	35.46	89.47	36.28	11/21/24
201	215582			150.00	35.46	89.47	74.52	11/07/24
202	081901			151.00	34.92	88.44	112.89	11/16/24
203	081772			1.00	43.46	87.83	20.40	11/22/24
204	081837			1.00	32.74	86.26	21.00	11/14/24
205	081613			1.00	35.46	84.65	60.82	11/19/24
206	081520			1.00	35.46	84.65	93.02	11/08/24
207	254165			100.00	44.10	82.20	7,580.00	08/16/24
208	080672			101.00	37.99	81.87	106.48	10/01/24
209	081514			1.00	28.40	76.62	92.32	11/15/24
210	081811			1.00	25.82	74.04	74.52	11/13/24
211	210252			100.00	25.82	74.04	44.10	10/22/24
212	081806			1.00	25.82	69.22	48.40	11/20/24
213	081868			1.00	25.82	69.22	28.40	11/20/24
214	254209			100.00	25.82	69.22	48.92	11/13/24
215	164023			350.00	25.82	69.22	28.40	11/21/24
216	213405			100.00	25.82	69.22	1,325.00	11/19/24
217	176951			100.00	25.82	64.40	23.10	11/13/24
				33,598.98	29,770.65	53,775.63	36,199.91	

2024 COA Sewer Meter Reads

Day	COA Sewer Reads	Daily Flow (in GPD)
12/1/2024	48644	123,000
12/2/2024	48767	129,000
12/3/2024	48896	130,000
12/4/2024	49026	120,000
12/5/2024	49146	113,000
12/6/2024	49259	120,000
12/7/2024	49379	143,000
12/8/2024	49522	130,000
12/9/2024	49652	129,000
12/10/2024	49781	146,000
12/11/2024	49927	123,000
12/12/2024	50050	119,000
12/13/2024	50169	123,000
12/14/2024	50292	123,000
12/15/2024	50415	124,000
12/16/2024	50539	129,000
12/17/2024	50668	139,000
12/18/2024	50807	124,000
12/19/2024	50931	119,000
12/20/2024	51050	123,000
12/21/2024	51173	121,000
12/22/2024	51294	119,000
12/23/2024	51413	139,000
12/24/2024	51552	229,000
12/25/2024	51781	187,000
12/26/2024	51968	166,000
12/27/2024	52134	168,000
12/28/2024	52302	149,000
12/29/2024	52451	143,000
12/30/2024	52594	142,000
12/31/2024	52736	126,000
		136,065
% based on allotted capacity 350,000 gpd		39%

FWSD#1 Daily Production Report

Day	Well Reads @ WP 1	Daily Flow	Well Reads @ WP 2	Daily Flow
12/1/2024	375	0	180337	462
12/2/2024	375	0	180799	330
12/3/2024	375	0	181129	251
12/4/2024	375	0	181380	418
12/5/2024	375	0	181798	237
12/6/2024	375	174	182035	0
12/7/2024	549	281	182035	0
12/8/2024	830	363	182035	70
12/9/2024	1193	0	182105	326
12/10/2024	1193	0	182431	402
12/11/2024	1193	0	182833	333
12/12/2024	1193	78	183166	314
12/13/2024	1271	310	183480	721
12/14/2024	1581	0	184201	332
12/15/2024	1581	0	184533	845
12/16/2024	1581	262	185378	44
12/17/2024	1843	275	185422	67
12/18/2024	2118	271	185489	70
12/19/2024	2389	353	185559	0
12/20/2024	2742	180	185559	0
12/21/2024	2922	293	185559	0
12/22/2024	3215	347	185559	69
12/23/2024	3562	374	185628	0
12/24/2024	3936	268	185628	69
12/25/2024	4204	267	185697	0
12/26/2024	4471	270	185697	0
12/27/2024	4741	338	185697	0
12/28/2024	5079	303	185697	0
12/29/2024	5382	370	185697	0
12/30/2024	5752	280	185697	27
12/31/2024	6032	262	185724	117

**MINUTES OF THE MEETING OF
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

December 17, 2024

STATE OF TEXAS

COUNTY OF FORT BEND

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in special session, open to the public, at 11:30 a.m. on Tuesday, December 17, 2024, at 1330 Post Oak Boulevard, Suite 2650, Houston, Harris County, Texas 77056, a designated meeting place outside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, except Supervisor Medina, thus constituting a quorum.

Also present at the meeting were: David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer, via telephone; Robert Cardenas, Bart Downum and Justin Ubernosky with Inframark, LLC (“Inframark”), the District’s Operator; and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 11:46 a.m. and the following business was transacted.

1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)

At this time, the Board opened the meeting to comments from the public.

2. UPDATE ON SANITARY SEWER EASEMENTS AND PROPOSED WWTP SITE

Mr. Willis then updated the Board on the pending sanitary sewer easements and proposed WWTP site. No action was necessary in connection therewith.

3. OPERATOR’S REPORT

Next the Board recognized Ms. Garcia, who submitted to and reviewed with the Board the Operator’s Report, a copy of which is on file in the official records of the District.

A. Sewer Tap Procedures

The Board discussed procedures related to sewer taps and when a new tap was necessary, re-affirming the District’s policy that a single sewer stack/tap can service two homes on each property. In connection therewith, the Board reviewed present costs, and discussed revising certain tap letters according to this policy that had been calculated incorrectly.

Supervisor Carreon discussed whether the sewer taps in Gateway Acres are short taps vs long. Supervisor Carreon also inquired as to the status of the tap for 1615 Avenue C.

4. HEAR FROM THE PUBLIC.

The Board then opened the meeting to comments from the public.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

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PASSED, ADOPTED, and APPROVED this _____.

Secretary

[SEAL]

**MINUTES OF THE MEETING OF
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

December 19, 2024

STATE OF TEXAS

COUNTY OF FORT BEND

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in regular session, open to the public, at 6:00 p.m. on Thursday, December 19, 2024, at 4521 F.M. 521 North, Fresno, Fort Bend County, Texas 77545, a designated meeting place inside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were: Cindy Grimes with Municipal Accounts & Consulting, LP, the District’s Bookkeeper (“MAC”); David Dybala and David Maly with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Robert Cardenas with Inframark, LLC (“Inframark”), the District’s Operator; and Christopher Cunningham and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 6:01 p.m. and the following business was transacted.

1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)

At this time, the Board opened the meeting to comments from the public.

2. UPDATE ON SANITARY SEWER EASEMENTS ALONG TRAMMEL FRESNO ROAD AND PROPOSED WWTP SITE ON NAILL ROAD

Mr. Willis then updated the Board on the pending sanitary sewer easements and proposed WWTP site.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Vallejo, the Board voted unanimously to approve the report on the District’s condemnation matters.

3. BOOKKEEPER’S REPORT AND TAX ASSESSOR/COLLECTOR’S REPORT

The Board then considered the Bookkeeper’s Report presented by Ms. Grimes, a copy of which is on file in the official records of the District, and the invoices and checks presented for payment as follows:

A. Approval of Bills.

The Board reviewed the bills presented for payment, including the invoices discussed in more detail under the Engineer’s Report.

B. Review Investment Report.

The Board reviewed the investment report.

C. Review Collateral Pledge Report.

The Board reviewed the Collateral Pledge report.

D. Budget for Fiscal Year Ending December 31, 2025

Ms. Grimes presented the proposed budget for the fiscal year ending December 31, 2025.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Vallejo, the Board voted unanimously to approve the budget for the fiscal year ending December 31, 2025.

Ms. Grimes then presented the Tax Report from the Fort Bend County Tax Office.

Upon a motion duly made by Supervisor Medina, seconded by Supervisor Carreon, the Board voted unanimously (i) to approve the Bookkeeper’s Report; (ii) to authorize the payment of the checks and invoices listed therein; and (3) to approve the Tax Report.

4. ENGINEER’S REPORT

(a) Report on status of projects:

i) Gateway Acres Subdivision Wastewater Plumbing Contract (199 properties within original contract)

o Connection Update:

- All properties (175) in the project, except those mentioned below, have been connected to the District’s WW system, including having their private water wells plugged and wastewater tanks decommissioned...Project was declared Substantially Complete on 12-16-24...Contractor currently working on completing punchlist items in order to finalize project (grading, trash removal, issuance of final paperwork, etc...)
- 24 properties were removed from project due to a) properties not securing or properly maintaining water service, b) were not a single-family residential property, c) paid for and installed a wastewater connection prior to the plumbing project, d) connected to the District’s wastewater collection system illegally, e) structure not in a condition to connect to, f) well plugging issues (DA to update), and g) unresolved

matters related to illegal water connections (Inframark to update)

- Request Board's approval of Invoice No. 5 from Terracon for material testing services for \$1,135.00
 - Request Board's approval of PE No. 1 from AR Turnkey Construction Company Inc. for construction of the project for \$635,913.00
 - Contractor requesting reduction in retainage from 10% to 5%...discuss with Board
- ii) City of Arcola WWTP Expansion Project (0.675 MGD to 0.95 MGD)...District will have 0.35 MGD of WWTP Capacity
- Per correspondence from CoA, a remaining punchlist item for the project (startup of an aeration blower) needs to be completed in order for the project to be declared complete...afterwards District will need final invoice from CoA to process and make payment and correspondence to TCEQ that project has been completed
- iii) Fresno Ranchos Subdivision Wastewater Collection System
- Project currently under design
- iv) Expansion of Teleview Terrace Subdivision Lift Station
- Engineering Study Report was approved by the TCEQ
 - Currently finalizing construction drawings and contract manual so project can be advertised
- v) Teal Gardens Development
- DA working on condemnation efforts to secure remaining utility easements for project...Developer needs approval of project from TCEQ, FBC, and City of Houston...once easements have been secured and applicable governmental agencies have approved plans, District will complete their review and approval of the on-site and off-site utility plans
- vi) City of Arcola WWTP Expansion Project (0.95 MGD to 1.4 MGD)
- Project is currently under design (supposedly near 100% complete)...once construction is completed, the District will have 0.8 MGD of WWTP capacity
 - Per most recent schedule from CoA, it is anticipated that the construction contract will be awarded at the end of May 2025, construction to start mid-2025, and construction completed by the end of 2026
- vii) Water Plant No. 2 Generator
- District had requested to investigate the possibility of constructing a natural gas generator
 - Per communications with CenterPoint, there is an existing 8" gas line along Renfrow-Burford Road (south side of street)
 - Provided CenterPoint needed information (generator size in KW, total gas load in CFH, and required delivery pressure) so they can perform a pressure study to determine if they can provide services as is to our facility...CP looking into matter and supposedly

will provide an update at the start of next year

- viii) Portable Diesel Generator for LS's and Double Walled Diesel Storage Tank
 - Currently reviewing information with Inframark regarding a) portable generator with metal cargo container on gravel pad and b) double walled diesel storage tank

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - Gateway Acres Subdivision WW Collection System = 01/31/25
 - Fresno Ranchos Subdivision Lift Station and Forcemain = 01/30/25
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of the CoA WWTP Expansion Project (0.675 MGD to 0.95 MGD)
- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	La Fresno Food Mart
293 Teakwood Avenue (Multi-Family Dwelling)	Lou's Back Porch
297 Teakwood Avenue (Multi-Family Dwelling)	LT No Limits
Church of God of Prophecy	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	Nalco Water (FW)
FBC Water Connection at Water Plant	New Quality Life Ministries (Church)
First Baptist Church of Fresno (Domestic & FW)	New Quality Life Ministries (Restaurant)
Fresno Fiesta	Papa Nick's BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Quality Personal Care
Fresno Mount Corinth Baptist Church	Richard Martini-Rental Livestock Pasture
Fresno Volunteer Fire Department	Robbins Nest for Children (Domestic & FW)
F&R Tax	Sosa Electric (Avenue C)
General Office Space (514 Pecan Street)	St. James Knanaya Church – Fire Tap
Gulf Coast LP Gas Company	St. James Banquet Hall – (Domestic & FW)
HEFCO Enterprises	St. Peters & St. Pauls Orthodox Church of Houston
Iglesia Bautista Del Calvario Church	Swingby#3 Gas Station (Domestic & Irrigation)
Iglesia Principe De Paz Church	Televue Terrace Subdivision Lift Station

Interconnect with City of Arcola	Tiny Toes Academy
Interconnect with FBCMUD23	Tire Shop at 1739A Trammel Fresno
	Valero Gas Station
	Welcome Market

Connections Pending:	
Parks Fresno Food Market (FM521) – District Operator to update regarding service to customer	
Duplex (1615 Avenue C) - District Operator to update regarding service to customer	

Processing Application:	
St Peter and Paul Church (Illinois St) - Provided list of remaining items to complete application process to DA so a letter could be sent to customer informing them that all must be successfully provided by or before end of this year or application will be considered expired...customer currently receiving District water, but would like to add an additional building on property	
Lemark Investments (East Sycamore St) - Received Board’s approval of application, contingent upon water meter easement conveyance document being secured and recorded...DA to provide an update	
R&SL Construction (Edie St) - waiting for receipt of plumber’s information from customer to review...water service (only) for their masonry work facility	
Concrete Company (Louise St) - waiting for receipt of plumber’s information from customer to review	

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Market (TFR)
297 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (<i>minus field bathrooms</i>)
Church of God of Prophecy	New Quality Life Ministries (Church)
First Baptist Church of Fresno	New Quality Life Ministries (Restaurant)
Fresno Volunteer Fire Department	Sosa Electric (Avenue C)
	Quality Paint and Body (Pecan Street)

Connections Pending:	
Parks Fresno Food Market (FM521) – District Operator to update regarding service to customer	
Duplex (1615 Avenue C) - District Operator to update regarding service to customer	
Welcome Market (TFR) - District Operator to update regarding service to customer	
Fresno Fiesta (TFR) [previously known as Crossroad Market Store] - District Operator to update regarding service to customer	

Processing Application:	
Concrete Company (Louise St) - waiting for receipt of plumber’s information from customer to review	

(g) Potential Emergency Water Interconnect with BCMUD21/22

- BCMUD21/22 agreed to District only having to pay ½ of the construction cost of the interconnect vault, with a NTE value of \$75k...DA is handling completion of agreement between parties for all to review/approve
- Submitted to Patrick Newton, Engineer (LJA) for BCMUD21/22, the District's thoughts regarding the potential emergency water interconnect between our Districts (location at end of East Sycamore Road)
 - a. Vault to be located at the District's eastern boundary line.
 - b. Work within the District to upsize the existing 8" waterline to a 12" waterline would consist of predominately trenchless construction (no open cutting driveways).
 - c. BCMUD21/22 to provide District Operator their water quality data and type of disinfection method used.
 - d. BCMUD21/22 to provide District information regarding capacities of their water production facilities.
 - e. BCMUD21/22 would be responsible for all costs associated with this emergency water interconnect project, except for ½ of construction cost of interconnect vault, with a NTE value of \$75k
 - f. BCMUD21/22 would be responsible for completing all efforts associated with this project (design, construction, permitting, agency approvals, etc...).

(h) Status of New CoA WP –

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement...per DA, efforts are currently underway regarding completion of these agreements and are anticipated to be completed by the end of this year

(i) Status of Current and Future WWTP Expansion Projects –

South Wastewater Service Area

- See Item A above for status of current projects
- CoA working on securing WWTP Discharge Permit for ultimate capacity of WWTP (4.6 MGD)...permit will also include an interim phase of 1.4 MGD...anticipate permit being secured with TCEQ early 2025
- Ultimate CoA WWTP Expansion Project for District (maximum capacity for District of 1.905 MGD, which is capable of serving 5,442 ESFCs) = District Attorney to document this matter with CoA
- Potentially can increase the District's connection capacity at CoA WWTP by conducting a re-rate study to lower the RFC value of 350 GPD/connection to a lessor value

- Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):

Current Connections (Actual and Reserved) as of June 2024...will update #'s 1st Q of 2025:

- Active Residential Connections Per Inframark = 552
- Vacant Residential Connections Per Inframark = 26
- In-Process Residential Connections Per Inframark = 9
- Residential Connections in GA WW Plumbing Contract = 175
- Residential Connections in Teal Gardens Development = 107
- Active Non-Residential Connections, in ESFCs = 19
- In-Process Non-Residential Connections, in ESFCs = 11

Total = 899

North Wastewater Service Area

- DA to provide update regarding securing land for District's north WWTP

(j) Roadway Widening Projects Within District (which will require utility and service line relocations):

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**

- **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches

- **Schedule** –

- County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
- Utility Relocations – propose our relocation work to be included in their updated plan set
- Road Construction – FBC to update

- **Estimated Cost** -

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **FM521 Roadway Widening Project (North of SH6):**

- Utility Relocations at Mustang Bayou – Work to be completed at same time that Roadway Contractor is under construction in area of project...work will consist

of open cut versus trenchless construction as originally planned...removal of ARV manhole has been completed

- Utility Relocations from Willow St to Trammel Fresno Road – Work completed...recommend District pay Tackle Construction for work performed (Original Scope = \$429,100.00 and \$52,753.08 for additional work [installing additional valves to maintain service, re-install water service line, and extensions of steel casings])

- Utility Relocations from Pecan St to SH6 – investigation still needs to be conducted

- Roadway Project Updates - Final roadway plans provided to District on 05/22/23...project let in April 2023...roadway construction underway with Granite Construction as Contractor

- **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk

- **Schedule** –

- Anticipate coordinating necessary water and wastewater utility relocations by 2024/25
- Anticipate roadway widening project to be completed in 2026

- **Estimated Cost-**

Currently determining extent and cost for utility relocations...later will coordinate with Inframark and Roadway Team so solution and costs can be determined and presented to Board...NORA provided to District

- **FM521 Roadway Widening Project (South of SH6):**

- **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing

- **Schedule** –

- 30% Utility Coordination meeting was conducted in September 2021
- 60% Utility Coordination meeting was conducted in April 2022
- 90% Utility Coordination meeting was conducted in October 2023
- Anticipate 100% completed construction plans TBD
- Anticipate roadway widening project to start construction in 2026

○ **Estimated Cost** –

- NORA provided to District
- Coordinating with Roadway Team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially

- **West Sycamore Road Widening Project (possibly sanitary sewer work):**

○ **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk

○ **Schedule** –

- Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
- Anticipate 100% complete roadway plans - TBD
- Coordinating with Roadway Team to have utility relocations (consider new sanitary sewer) included within their construction plans so relocations can be done by their contractor
- Anticipate roadway widening project to start construction - TBD

○ **Estimated Cost** –

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (California Rd to Mustang Bayou...possibly sanitary sewer work):**

○ **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches

○ **Schedule** –

- Working on 30% complete roadway plans...no overall schedule provided yet
- Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their

contractor

○ **Estimated Cost** –

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (Mustang Bayou to FM521...possibly sanitary sewer work):**

○ **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches

○ **Schedule** –

- Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
- Coordinating with Roadway Team to have utility relocations included within their construction plans so relocations can be done by their contractor

○ **Estimated Cost** –

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **West Sycamore Road and South Post Oak Boulevard Intersection:**

○ **Scope** – Widening of intersection to accommodate roadway widening projects along West Sycamore Road and South Post Oak Boulevard...Project also includes roadway widening project along West Sycamore Road to the west of this intersection

○ **Schedule** – TBD, but should occur prior to roadway widening projects to the east and north of this intersection

○ **Estimated Cost** – This project will involve the relocation of the District's waterline at this intersection...it has been communicated multiple times to the roadway team that it is the District's understanding that all costs associated with this relocation will be paid for by FBC...The District should be able to review and approve these relocations and the Roadway Contractor should be coordinating all work with the District Operator

Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, Linden Street, Kansas St, 3rd Street...consider water and wastewater utility work) – FBC to provide update

Supervisor Carreon addressed the Board concerning secondary structures that he advised should

be treated as extensions of the home, and indicated he would bring information to discuss at the next meeting.

Upon motion made by Supervisor Medina, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve (1) approve Invoice No. f from Terracon for material testing in the amount of \$1,135.0; (2) Pay Estimate No. 1 from AR Turnkey Construction Company, Inc. in the amount of \$635,913.00; (3) reduction in retainage for the project from 10 percent to 5 percent; and (4) the Engineer's Report, as presented.

5. OPERATOR'S REPORT/TERMINATION OF SERVICE

Next the Board recognized Mr. Cardenas, who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District.

A. Repairs to Water and Wastewater systems

Mr. Cardenas reported substantial system repairs and maintenance as follows:

- Inframark repaired a leaking tap line at 3623 Edie.
- Inframark shoring box due to a deep install at 848 W. Sycamore and 1619 Trammel and removed a section of sidewalk.
- Inframark replaced 12" check valve for booster pump no. 1 at water plant 1.
- Inframark installed sewer taps at 5 locations.
- Inframark installed water taps at 5 locations.

Mr. Cardenas then updated the Board on the following:

1. Storage Building for Portable Generator: Inframark is quoting this.
2. Manhole Survey: Inframark is working on the manhole survey for the District at a cost of \$55 per manhole, or a total of \$9,625.00. This is in progress.
3. Diesel Reserve Tank: Mr. Cardenas presented a quote for a diesel reserve tank at Water Plant.
4. Portable Generator: Mr. Cardenas presented a quote for a portable generator for the District's lift stations. Mr. Dybala is reviewing.

B. Requests for Water Taps

Mr. Cardenas did not report any requests at this time.

C. Delinquent Water Accounts and Service Terminations

Mr. Cardenas provided a confidential list of customers that received a delinquent letter by mail and are subject to disconnection of service.

Mr. Cardenas also presented one write-off in the amount of \$601.12.

Upon a motion duly made by Supervisor Medina, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the Operator's Report, the recommended write-offs, the repairs to the water and wastewater system, the leak adjustment requests, and the termination list.

6. ATTORNEY’S REPORT

The Board recognized Mr. Willis, who presented the Attorney’s report as follows:

A. Approval of Minutes

The proposed minutes of the meeting held on September 19, 2024, were presented for approval.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Carreon, the Board voted unanimously to approve the minutes of November 21, 2024, as presented.

B. Regional Facilities Contract

The Board noted there was no action necessary in connection with the Regional Facilities Contract.

C. Resolution Regarding Eminent Domain

Mr. Willis presented to the Board a Resolution Evidencing Annual Review of Eminent Domain Authority (the “Resolution”) and noted that an annual report must be filed with the Texas Comptroller by February 1, 2025, regarding same.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Vallejo, the Board voted unanimously to approve the Resolution, and authorize SK Law to file the annual report with the Comptroller by February 1, 2025.

D. Meter Vault Easement

Mr. Willis then presented to the Board a water meter and vault easement for Lemark Investments (the “Easement”).

Upon motion duly made by Supervisor Medina, seconded by Supervisor Casher, the Board voted unanimously to accept the Easement.

7. REGIONAL PLANT COMMITTEE REPORT

The Board then considered the Regional Plant Committee Report.

Upon a motion made by Supervisor Carreon, seconded by Supervisor Vallejo, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

8. HEAR FROM THE PUBLIC.

The Board then opened the meeting to comments from the public.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.]

PASSED, ADOPTED, and APPROVED this _____.

Secretary

[SEAL]

**Fort Bend County Freshwater Supply District 1
Regional Facilities Wastewater Treatment Plant Summary
January 16, 2025**

The treatment plant operation information was received by Paul Hamilton from Municipal Operations & Consultants.

WWTP Operations Report:

During the period of November 2024, per the attached MOC monthly report, the WWTP was operating at 33% of the 0.675 MGD permit capacity and was operating within permit parameters. Arcola had 19% inflow and Freshwater-1 had 14% inflow. During the same period as above, the plant average daily flow was 228,000 gallons of which Freshwater 1 was 130,393 gallons. Total rainfall for the period was 4.05 inches.

WWTP Discharge Monitoring Report:

The November 2024 Discharge Monitoring Report (DMR) did not reflect any parameter exceedances. A copy of the DMR is attached.

WWTP Operations Expenses

The WWTP total expenses for October 28, 2024 through December 1, 2024 was \$5777.44. \$1,000 for MOC monthly services plus \$ 4777.44 for ancillary supplies and activities. See the various expenses on pages 8 through 11 of the Bookkeepers Invoice Report section.

Paul Hamilton

FBFWS1 Supervisor & Treatment Plant Liaison

MONTHLY OPERATIONS REPORT FOR THE CITY OF ARCOLA

December, 2024

Water Connections			Sewer Connections		
Apts	96		Apts	46	
Builder	52		Builder	52	
Commercial	30		Commercial	30	
District Meter	3		Commercial Vacant	3	
Irrigation	8	N/C	District Meter	3	
No Bill	5		Commercial sewer only	12	
Residential	711		Commercial sewer vacant only	6	
Residential water only	6		Residential	711	
Temp Meter	4	N/C	Residential vacant	21	
Vacant with Consumption	0		Residential sewer only	203	
Vacant	20		Residential sewer only vacant	86	
New Taps paid by COA residents	0		No bill	5	
Not installed as of today 12/20/24			Vacant with consumption	0	
			New taps paid by Dr. Horton	0	
New taps paid by Dr. Horton	0		Not installed as of today 12/20/24		
Not installed as of today 12/20/24			FS #1 & COA AGREEMENT SEWER ONLY	110	
			FS #1 SEWER CONNECTIONS TO WWTP	578	
TOTAL WATER CONNECTIONS	923		TOTAL SEWER CONNECTION COUNT:	1866	

N/C = not counted

BILLING PERIOD: 11/20/24 - 12/20/24

FWSD 1 - Previous Read	233,231,000
Read Date: 10/20/23	233,231,000
Total Gallons Pumped:	0
Arcola Well #1	6,394,000
Water received from FB 141:	0
Water supplied to FB 141:	0
Gallons Billed	5,605,000
Leaks and Flushing	350,000
Pumped vs. Accounted	93%

Notes:

December Delinquent Accounts for Arcola

Water & Sewer Accounts - 82
Sewer Only Accounts - 49
Sewer Plugged Accounts - 0

	Penalty	Tap Fee	Sewer	Water	NFBWA	TCEQ	Misc.	Deposit	TOTAL
REVENUE:	\$2,838.76	\$6,600.00	\$40,143.73	\$42,494.79	\$27,707.49	\$0.00	\$3,497.38	\$7,650.00	\$130,932.15

WASTEWATER TREATMENT PLANT

T.C.E.Q. Permit Number: TX0102385
 Permit expiration date: March, 2029

November, 2024

	November, 2024	Permitted	Measured by:
Average daily flow	228,000	Permitted Daily Flow	675,000 gal.per day
Average CBOD	2.94	Permitted CBOD	10 lbs/day
Average Total Suspended Solids	2.40	Permitted T.S.S.	15 mg/l
Average Ammonia Nitrogen	0.186	Permitted Ammonia Nitrogen	3 mg/l
Average PH	7.1	Permitted PH	6.00 - 9.00 STD UNIT
Average Dissolved Oxygen	4.7	Permitted Dissolved Oxygen	4.0 mg/l
E. coli	1.00	Permitted E. coli	126.0 mpn/100 ml
Total Rainfall	4.05"		
Average daily flow - FS #1	130,393		
FS #1 Flow	19%		
Arcola Flow	14%		

Sewer Treatment plant is currently operating at 34% of the permitted capacity

Sewer Treatment Plant/Lift Station - Notes

City of Arcola Sewage Treatment Plant

November-24

Date	Flow Reading	Total Gallons x1000	2hr Peak	CL ₂ Res.	Mag. Res.	Final CL ₂	Bleach Total Used	%Solids SV - 30	Sludge Blanket	Waste Time	Rainfall (Inches)	Sample Temp	Inflow From FS1	Gallons from FS1
10/31/2024	315777	268	42	3.5	0.08		200	180	4	30	0.25	3	44534.5	
11/1/2024	315976	190	45	3.9	0.06	3.84	200	180	5	35	0.5	3	44635.1	100.6
11/2/2024	316284	226	44	3.2	0.08	3.12	150			0	0.5	3	44731.6	96.5
11/3/2024	316684	211	45	3.3	0.07	3.23	100			0	0.5	3	44863.4	131.8
11/4/2024	317033	224	28	3.9	0.15	3.75	50			20	0	3.1	45008.5	145.1
11/5/2024	317398	206	59	1.9	0.09	1.81	100	400	12	45	0.5	3.1	45161.5	153
11/6/2024	317772	293	58	2.9	0.05	2.85	75	350	10	45	0	3.1	45288.9	127.4
11/7/2024	318074	210	33	3.6	0.04	3.56	75	280	6	45	0	3.1	45428.2	139.3
11/8/2024	318299	141	32	3.6	0.03	3.57	100	240	3	40	0	3.1	45527.7	99.5
11/9/2024	318566	141	28	3.5	0.06	3.44	50			0	0	3.1	45648.8	121.1
11/10/2024	318894	212	28	3	0.06	2.94	40				0.25	3.1	45791	142.2
11/11/2024	319197	212	27	3.6	0.05	3.55	0	185	6	45	0	3.1	45915.3	124.3
11/12/2024	319448	191	26	3.1	0.09	3.01	100			20	0	3	46042.1	126.8
11/13/2024	319729	247	66	2.6	0.07	2.53	200	400	15	60	0	3	46196	153.9
11/14/2024	319953	289	37	3.4	0.1	3.3	120	220	8	60	0	3	46309.4	113.4
11/15/2024	320221	265	36	3.9	0.04	3.86	140	140	1	35	0	3	46455.2	145.8
11/16/2024	320445	223	28	3.7	0.08	3.62	100			45	0	3	46602.6	147.4
11/17/2024	320689	224	38	3.5	0.1	3.4	100			0	1	3.1	46712.7	110.1
11/18/2024	321154	205	40	3.7	0.15	3.55	120			0	0.8	3.1	46920.8	208.1
11/19/2024	321402	245	20	3.9	0.21	3.69	100			30	0	3.1	47046.8	126
11/20/2024	321766	294	24	2.2	0.06	2.14	110	170	10	20	0	3.1	47194.2	147.4
11/21/2024	322017	217	20	3.8	0.15	3.65	110			30	0	3.1	47304	109.8
11/22/2024	322340	276	18	3.4	0.11	3.29	100			0	0	3.1	47455.2	151.2
11/23/2024	322574	215	24	3.7	0.15	3.55	100			30	0	3.1	47560.2	105
11/24/2024	322784	236	22	2.4	0	2.4	100				0	3.1	47663.2	103
11/25/2024	323077	157	26	3.3	0.06	3.24	100	15	10	30	0	3	47803.9	140.7
11/26/2024	323275	241	20	3.6	0.09	3.51	100	15	10	30	0	3	47913.3	109.4
11/27/2024	323579	314	28	3.9	0.18	3.72	100			20	0	3	48077.2	163.9
11/28/2024	323779	258	20	3.7	0.1	3.6	50			20	0	2.4	48184.6	107.4
11/29/2024	323950	246	22	3.6	0.09	3.51	50			30	0	3.1	48331.4	146.8
11/30/2024	324304	231	22	3.4	0.09	3.31	50				0	3.1	48446.3	114.9

Total Flow Gallons	Permit	Monthly Data		Min. Cl ₂	1.81	Total CL ₂ :	2890	Total Flow FS1	3,911,800
Daily Average	675,000	228,000	34%	Max. Cl ₂	3.86	Total Daily Avg CL ₂ :	96	Average Daily FS1	130,393
Daily Peak Flow		314,000	11/27/2024			Total Rainfall:	4.05	Billing Ratio	57.19%
2 Hour Peak in GPM	1389	688	49%						

Supervising Operator: _____ Roland Leal _____ Supervisor Signature: _____

Supervisor License #: _____ WW0061943 (B) _____ Date: _____

EPA may make all the information submitted through this form (including all attachments) available to the public without further notice to you. Do not use this online form to submit personal information (e.g., non-business cell phone number or non-business email address), confidential business information (CBI), or if you intend to assert a CBI claim on any of the submitted information. Pursuant to 40 CFR 2.203(a), EPA is providing you with notice that all CBI claims must be asserted at the time of submission. EPA cannot accommodate a late CBI claim to cover previously submitted information because efforts to protect the information are not administratively practicable since it may already be disclosed to the public. Although we do not foresee a need for persons to assert a claim of CBI based on the types of information requested in this form, if persons wish to assert a CBI claim we direct submitters to contact the [NPDES eReporting Help Desk](#) for further guidance. Please note that EPA may contact you after you submit this report for more information.

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Permit	
Permit #: TX0102385	Permittee: ARCOLA, CITY OF
Major: No	Permittee Address: 13222 HWY 6 ARCOLA, TX 77583
Permitted Feature: 001 External Outfall	Discharge: 001-A DOMESTIC FACILITY - 001
Facility: CITY OF ARCOLA WWTP	Facility Location: 5925 FM 521 ARCOLA, TX 77583
Report Dates & Status	
Monitoring Period: From 11/01/24 to 11/30/24	DMR Due Date: 12/20/24
Status: NetDMR Validated	
Considerations for Form Completion	
INTERIM PHASE EFFECTIVE UPON THE DATE OF ISSUANCE AND LASTING THROUGH THE COMPLETION OF EXPANSION TO THE 0.95 MGD FACILITY.	
Principal Executive Officer	
First Name:	Title:
Last Name:	Telephone:
No Data Indicator (NODI)	
Form NODI: --	

Code	Parameter Name	Monitoring Location	Season #	Param. NODI	Quantity or Loading					Quality or Concentration					# of Ex.	Frequency of Analysis	Sample Type		
					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3				Value 3	Units
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample	=	4.7				=	4.7				19 - mg/L	0	01/07 - Weekly	GR - GRAB
					Permit Req.	>=	4.0 MO MIN								19 - mg/L	01/07 - Weekly		GR - GRAB	
					Value NODI														
00400	pH	1 - Effluent Gross	0	--	Sample	=	7.1				=	7.5			12 - SU	0	02/30 - Twice Per Month	GR - GRAB	
					Permit Req.	>=	6.0 MINIMUM				<=	9.0 MAXIMUM		12 - SU	02/30 - Twice Per Month		GR - GRAB		
					Value NODI														
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	4.62		26 - lb/d		=	2.4		4.0	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	84.0 DAILY AV		26 - lb/d		<=	15.0 DAILY AV		40.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.186		26 - lb/d		=	0.1		0.1	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	17.0 DAILY AV		26 - lb/d		<=	3.0 DAILY AV		10.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.228	=	0.314	03 - MGD						0	99/99 - Continuous	TM - TOTALZ	
					Permit Req.	<=	0.675 DAILY AV		Req Mon DAILY MX	03 - MGD							99/99 - Continuous	TM - TOTALZ	
					Value NODI														
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample	=	1.81				=	3.86			19 - mg/L	0	01/01 - Daily	GR - GRAB	
					Permit Req.	>=	1.0 MO MIN				<=	4.0 MO MAX		19 - mg/L	01/01 - Daily		GR - GRAB		
					Value NODI														
51040	E. coli	1 - Effluent Gross	0	--	Sample						<=	1.0		1.0	30 - MPN/100mL	0	02/30 - Twice Per Month	GR - GRAB	
					Permit Req.						<=	126.0 DAILY AV		399.0 DAILY MX	30 - MPN/100mL		02/30 - Twice Per Month	GR - GRAB	
					Value NODI														
70295	Solids, total dissolved	1 - Effluent Gross	0	--	Sample	=	1830.0		26 - lb/d		=	970.0		1040.0	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.		Req Mon DAILY AV		26 - lb/d			Req Mon DAILY AV		Req Mon DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	5.41		26 - lb/d		=	2.94		4.0	19 - mg/L	0	01/07 - Weekly	CP - COMPOS	
					Permit Req.	<=	56.0 DAILY AV		26 - lb/d		<=	10.0 DAILY AV		25.0 DAILY MX	19 - mg/L		01/07 - Weekly	CP - COMPOS	
					Value NODI														

Submission Note
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.



20141 SCHIEL RD
 CYPRESS, TX 77433
 PH: (281) 367-5511
 FAX: (281) 367-5517
 accountspayable@municipalops.com

**CITY OF ARCOLA
 BOOKKEEPER INVOICE LOG**

DECEMBER 2024

INVOICE DATE	INVOICE #	VENDOR	SERVICE/MDSE	USED AT	INVOICE TOTAL	GL Code
11/18/24	255657	BMI Biosolids Management	Monthly Liquid Haul	SP	\$ 6,347.25	6050
11/30/24	DE05010396-24	PVS DX, INC	Monthly Chemical Rental	WP	\$ 45.00	7030
12/06/24	6931639	Hawkins, Inc	Monthly Chemicals	SP	\$ 3,289.71	6050
01/01/25	IN-16633	Municipal Operations & Consulting, Inc.	Monthly Operations	District	\$ 91,720.51	*



BMI - Biosolids Management
 a division of K-3 Resources, LP
 9458 FM 362 Road
 Brookshire, TX 77423

Invoice

DATE	INVOICE NO.
11/18/2024	255657

(281) 375-5778

BILL TO
Municipal Operations & Consulting City of Arcola 20141 Schiel Road Cypress, TX 77433

SEND PAYMENT TO
K-3BMI 9458 FM 362 Brookshire, TX 77423

P.O. NO.	TERMS	PLANT
	Net 30	City Of Arcola

Date	Manifest	Description	QTY/HRS	Rate	Amount
11/5/2024	351084	Liquid Haul	6,500	0.075	487.50
11/5/2024	351085	Liquid Haul	6,500	0.075	487.50
11/5/2024	351086	Liquid Haul	6,500	0.075	487.50
11/5/2024	351087	Liquid Haul	6,500	0.075	487.50
11/5/2024	351507	Liquid Haul	6,500	0.075	487.50
11/5/2024	351508	Liquid Haul	6,500	0.075	487.50
11/5/2024	351509	Liquid Haul	6,500	0.075	487.50
11/5/2024	351510	Liquid Haul	6,500	0.075	487.50
11/5/2024	352028	Liquid Haul	6,500	0.075	487.50
11/5/2024	352029	Liquid Haul	6,500	0.075	487.50
11/5/2024	352030	Liquid Haul	6,500	0.075	487.50
11/5/2024	352031	Liquid Haul	6,500	0.075	487.50
		Fuel surcharge at 8.50%	5,850	0.085	497.25
		Emailed LGK 11/19/24			

Total			\$6,347.25		
Payments/Credits			\$0.00		
Balance Due			\$6,347.25		

REMIT TO

PVS DX, INC
PO BOX 674938
DALLAS, TX 75267-4938

Rental Invoice

IMPORTANT - INVOICE NUMBER
MUST APPEAR ON YOUR
REMITTANCE

Invoice No.
DE05010396-24

Customer No. 05014300	Salesperson Bakk, Janel	P.O. No.	PAYMENT DUE ON RECEIPT	Date 11/30/2024
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B I L L T O	CITY OF ARCOLA-WP MUNICIPAL OPERATIONS & CONSULTING, INC. 20141 SCHIEL RD CYPRESS, TX 77433		Direct Inquiries to: PVS DX, INC 1919 JACINTOPORT BLVD. HOUSTON, TX 77015 281-457-4848	
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PRODUCT #	TYPE	BALANCES								CHARGE	
		PURCHASE ORDER	PREVIOUS BALANCE	CURRENT SHIPMENTS	CURRENT RETURNED	ENDING BALANCE	LESS SHIPMENTS	LESS CREDITS	DEMURRAGE QTY		RATE
138004	CHLORINE, 150# CYL		6	3	3	6	0	0	6	7.5000	45.00

TAX	
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Where allowable by law, credit card payments will be subject to 3.00% surcharge resulting in a new invoice total	PLEASE PAY THIS AMOUNT PLEASE INCLUDE INVOICE NUMBER ON CHECK	\$45.00
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IMPORTANT NOTICE: THE CYLINDERS AND FITTINGS COVERED BY THIS INVOICE ARE LOANED BY THE VENDOR TO THE VENDEE, NOT SOLD, AND ARE TO BE RETURNED TO THE VENDOR IN GOOD REPAIR. OTHERWISE VENDOR SHALL BE PAID ON DEMAND THE VALUE OF ANY CYLINDER OR FITTING LOST, DESTROYED OR DAMAGED THROUGH ANY CAUSE WHATSOEVER. PLEASE CHECK YOUR CYLINDER BALANCES SHOWN ABOVE TO SEE IF YOUR RECORDS AGREE WITH OURS. IF WE DO NOT HEAR FROM YOU WITHIN 10 DAYS WE ASSUME WE ARE CORRECT.



Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice	\$3,289.71
Invoice Number	6931639
Invoice Date	12/6/24
Sales Order Number/Type	4682023 SO
Branch Plant	88
Shipment Number	5589077

Sold To: 456659
ACCOUNTS PAYABLE
MUNICIPAL OPERATIONS & CONSULTING
INC
PO BOX 1689
Spring TX 77383-1700

Ship To: 457483
MOC CITY OF ARCOLA STP
5921 FM 521
ARCOLA TX 77583

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
2/4/25	Net 60	PPD Origin	HAWKINS TEXAS FLEET	123814	832.585.3278	434

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	41245	Azone 15 - EPA Reg. No. 7870-5	N	1,430.0000	GA	\$2.3005	GA	14,428.7 LB	\$3,289.71
		1 LB BLK (Mini-Bulk)		1430.0000	GA			14,428.7 GW	

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com or call 612-331-6910 to get it setup on your account.

Page 1 of 1	Tax Rate	Sales Tax	Invoice Total	\$3,289.71
	0 %	\$0.00		

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

CHECK REMITTANCE:
Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:
Email: Credit.Dept@Hawkinsinc.com
Phone Number: (612) 331-6910
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:
US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 09100022
Swift Code#: USBKUS44IMT
Type of Account: Corporate Checking

ACH PAYMENTS:
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@Hawkinsinc.com

CASH IN ADVANCE/EFT PAYMENTS:
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

WATER UTILITY OPERATIONS



MUNICIPAL OPERATIONS & CONSULTING, INC.

20141 Schiel Rd
Cypress, TX 77433
Phone: (281) 367-5511
Fax: (281) 367-5517

1825 N Mason Rd
Katy, TX 77449
Phone: (281) 347-8686

Invoice: IN-16633

District: City of Arcola

Billing Period: DECEMBER 2024

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
		<u>Operations</u>					
Dec	7040	Meter Reading		701	\$ 1.48	\$ 1,037.48	\$ 1,037.48
	7040	Water Distribution		770	\$ 2.00	\$ 1,540.00	\$ 1,540.00
	7030	Water Plant Operations		1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	6050	Wastewater Plant Operations		1	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
	6040	Lift Station Operations		1	\$ 500.00	\$ 500.00	\$ 500.00
	6042	Sewage Collection System Operations		1	\$ 200.00	\$ 200.00	\$ 200.00
	6046	Storm System Operations		1	\$ 100.00	\$ 100.00	\$ 100.00
	7040	Transfer of Accounts		27	\$ 10.00	\$ 270.00	\$ 270.00
	7040	Delinquent Letters		46	\$ 10.00	\$ 460.00	\$ 460.00
	7040	Door Tags		13	\$ 10.00	\$ 130.00	\$ 130.00
	7040	Cut offs for Non-payment		13	\$ 10.00	\$ 130.00	\$ 130.00
		Total Operations				\$6,767.48	
		<u>Administration</u>					
Dec		Postage		1	\$ 614.45	\$ 614.45	\$ 614.45
		Facsimiles		100	\$ 2.00	\$ 200.00	\$ 200.00
		Photocopies		724	\$ 0.15	\$ 108.60	\$ 108.60
		One Page Billing Stationary		664	\$ 2.81	\$ 1,865.84	\$ 1,865.84
		Messenger Service		1	\$ 1.90	\$ 1.90	\$ 1.90
		Scanned Bank Processing Fee		1	\$ 33.00	\$ 33.00	\$ 33.00
		Online Access (Customer access to bill view, bill print & bill pay)		1	\$ 220.00	\$ 220.00	\$ 220.00
Nov	1643 Westway Dr 4907 Fm 521-a 5022 W Davis - 1/2 5055 Natchez Trace 5138 Hunters Trl 5142 Sunset Oaks Dr 626 Coen 721 Coen	Additional time spent with customers regarding billing.	Clerical	3.0	\$ 55.00	\$ 165.00	
			Clerical-OT	1.0	\$ 82.50	\$ 82.50	\$ 247.50

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
Nov		Test call to auto dialer.	Plant Operator Level II	5.0	\$ 51.00	\$ 255.00	\$ 255.00
Nov	202 Masterson	Closed account for non-payment.	Clerical	0.5	\$ 55.00	\$ 27.50	\$ 27.50
Nov	4934 Pine Haven Ln 5107 Hunters Trl 5138 Hunters Trl	Responded to after hours call.	Office Administrator-OT	1.5	\$ 40.00	\$ 60.00	\$ 60.00
Dec		Paperless Billing (e-bill)		342	\$ 0.80	\$ 273.60	\$ 273.60
09/01		Prepared monthly pumpage invoice for NFBWA and submitted to bookkeeper.	Clerical	0.5	\$ 55.00	\$ 27.50	\$ 27.50
12/20		Prepared and submitted December DMR on behalf of district.	Clerical	1.0	\$ 55.00	\$ 55.00	
			CO Officer	0.5	\$ 80.00	\$ 40.00	\$ 95.00
	8005	Total Administration				\$4,029.89	
		<u>Conn/Disconnect</u>					
Dec		Finals and Connects		51	\$ 10.00	\$ 510.00	\$ 510.00
	7040	Total Conn/Disconnect				\$510.00	
		<u>Lift Station</u>					
06/07	13222 State Highway 6	Top cleaned lift station.	Chase Truck	4.0	\$ 125.00	\$ 500.00	
			Dump Fee 500	1.0	\$ 500.00	\$ 500.00	
			Vactor Crew	4.0	\$ 200.00	\$ 800.00	
			Materials			\$ 44.00	\$ 1,844.00
09/16	13222 State Highway 6	Top cleaned lift station.	Chase Truck	4.0	\$ 125.00	\$ 500.00	
			Dump Fee 500	1.0	\$ 500.00	\$ 500.00	
			Vactor Crew	4.0	\$ 200.00	\$ 800.00	
			Materials			\$ 44.00	\$ 1,844.00
10/30	402 Masterson	Attended pre-bid conference at Arcola City Hall. Visited lift station #2 with contractors.	Compliance Level II	2.0	\$ 80.00	\$ 160.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 204.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/30	402 Masterson	Worked on pre-inspection survey.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	\$ 102.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/30	22018.5 S Post Oak Dr	Worked on pre-inspection survey.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	\$ 102.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/30	22018.5 S Post Oak Dr	Load tested generator.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	\$ 102.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/30	13222 State Highway 6	Worked on pre-inspection survey.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	\$ 102.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/30	104 N. Pine	Worked on pre-inspection survey.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	\$ 102.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/30	550 1/2 W. Sycamore/Kansas St	Worked on pre-inspection survey.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	\$ 102.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/30	505 Howell St.	Worked on pre-inspection survey.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	\$ 102.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/30	343.5 Howell St	Worked on pre-inspection survey.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	\$ 102.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/04	104 N. Pine	Backed washed lift pumps.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/05	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/05	402 Masterson	Responded to auto dialer call out for high level wet well; found normal operations upon arrival. Reset auto dialer.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/07	22018.5 S Post Oak Dr	Responded to auto dialer call out for power failure; found normal operations upon arrival. Reset auto dialer.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/08	104 N. Pine	Pulled lift pump #1, deragged and reset pump. Pumps left in auto.	CraneTruck Crew	3.0	\$ 125.00	\$ 375.00	\$ 621.00
			Plant Operator Level I	3.0	\$ 47.00	\$ 141.00	
			1-Ton Utility Truck	3.0	\$ 35.00	\$ 105.00	
11/13	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/16	22018.5 S Post Oak Dr	Responded to auto dialer call out for power failure; found normal operations upon arrival. Reset auto dialer.	Plant Operator Level III-OT	1.0	\$ 82.50	\$ 82.50	\$ 104.50
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/18	22018.5 S Post Oak Dr	Exercised generator for proper operations.	Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	\$ 49.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/19	22018.5 S Post Oak Dr	Responded to auto dialer call out for power failure; found normal operations upon arrival. Reset auto dialer.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/19	104 N. Pine	Found lift pumps tripped; reset pumps and verified proper operations.	Supervisor-OT	0.5	\$ 82.50	\$ 41.25	\$ 52.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/21	104 N. Pine	Found pump #1 volute came off motor and it tangled up with all the wires inside wet well. Pulled pump #2 by the chain. The cable was no longer connected to it. Informed operator and supervisor of findings. Unable to pull pump #1 due to not having anything to pull it up by. Delivered pump #2 to contractor for repairs.	CraneTruck Crew	5.0	\$ 125.00	\$ 625.00	\$ 1,006.00
			Plant Operator Level I	1.5	\$ 47.00	\$ 70.50	
			Plant Operator Level I-OT	3.0	\$ 70.50	\$ 211.50	
			Utility Truck	4.5	\$ 22.00	\$ 99.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/22	104 N. Pine	Met with contractor to remove lift pump #1 and install lift pump #2.	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	
			Plant Operator Level III-OT	3.0	\$ 82.50	\$ 247.50	
			Supervisor-OT	4.0	\$ 82.50	\$ 330.00	
			Utility Truck	9.0	\$ 22.00	\$ 198.00	
			Materials			\$ 66.66	\$ 952.16
11/26	22018.5 S Post Oak Dr	Responded to auto dialer call out for generator running; found normal operations upon arrival. Reset auto dialer.	Supervisor	1.0	\$ 55.00	\$ 55.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 77.00
11/27	104 N. Pine	Met with contractor to install lift pump #1.	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 154.00
12/01	402 Masterson	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
12/01	22018.5 S Post Oak Dr	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
12/01	22018.5 S Post Oak Dr	Responded to auto dialer call out for power failure; found normal operations upon arrival. Reset auto dialer.	Plant Operator Level III-OT	1.5	\$ 82.50	\$ 123.75	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 156.75
	6040	Total Lift Station				\$8,252.91	
		<u>Residential Inspections</u>					
Nov		Post Lot Inspections		5	\$ 25.00	\$ 125.00	\$ 125.00
Nov		Customer Service Inspections		5	\$ 50.00	\$ 250.00	\$ 250.00
Nov		Sewer Tap Inspections		2	\$ 25.00	\$ 50.00	\$ 50.00
Nov		Pre Lot Inspections		1	\$ 25.00	\$ 25.00	\$ 25.00
	7040	Total Residential Inspections				\$450.00	
		<u>Sewer Collection</u>					

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
Nov		Conducted grease trap survey.	Supervisor	1.5	\$ 55.00	\$ 82.50	
			1-Ton Utility Truck	1.5	\$ 35.00	\$ 52.50	\$ 135.00
Dec		Grease Trap Inspections		13	\$ 50.00	\$ 650.00	\$ 650.00
11/06	702 Elm	Investigated sewer back up; found line charged due to only one pump working at lift station. Lift station was pumped down to clear blockage.	Plant Operator Level II-OT	1.5	\$ 76.50	\$ 114.75	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 147.75
11/06	646 Elm St	Investigated sewer back up; found line charged due to only one pump working at lift station. Lift station was pumped down to clear blockage.	Plant Operator Level II-OT	2.0	\$ 76.50	\$ 153.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 197.00
11/07	706 Elm	Investigated sewer back up; found line charged due to only one pump working at lift station. Lift station was pumped down to clear blockage.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 109.50
11/07	5329 Fm 521	Investigated a drainage issue involving two trailers, including a bus, previously using an external facility to dispose of wastewater. The owners now prefer an on-site solution. Explored options, including installing a pump and connecting to the main drainage line or manhole. Board representative plans to consult with the Mayor to determine the next steps.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
11/11		13325 Highway 6 Located and marked sewer lines.	Line Locating Crew	2.0	\$ 175.00	\$ 350.00	\$ 350.00
11/12	646 Elm St	Investigated sewer back up. Scheduled contractor to jet line.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/12	207 Manor Ave	Scheduled contractor for sewer line extension.	Supervisor	0.5	\$ 55.00	\$ 27.50	
			1-Ton Utility Truck	0.5	\$ 35.00	\$ 17.50	\$ 45.00
11/14		5401 Ladonia Investigated reported damaged sewer line. Found park has its own sewer plant. Informed customer that the district is not responsible for repairs.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/15	419 Rosen	Picked up check valve for contractor to install. Materials previously billed.	Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
			Supervisor	2.0	\$ 55.00	\$ 110.00	
11/18	5329 Fm 521	Pumped waste water from food truck area to nearby clean out.	Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 154.00
			Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
11/19	207 Manor Ave	Used backhoe to run gravity sewer lines. Several day job.	Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 109.50
			Backhoe Crew	32.0	\$ 233.00	\$ 7,456.00	
			Backhoe Crew-OT	15.0	\$ 294.50	\$ 4,417.50	
			Dump Truck	4.0	\$ 150.00	\$ 600.00	
11/21	13110 Tuscany Creek	Lowered manhole to grade and sealed the cracks inside manhole.	Materials			\$ 2,925.02	\$15,398.52
			Plant Operator Level I	4.5	\$ 47.00	\$ 211.50	
			Utility Truck	4.5	\$ 22.00	\$ 99.00	
			Materials			\$ 77.31	\$ 387.81
11/21	419 Rosen	Ordered check valve to install on customer's clean out	Supervisor	0.5	\$ 55.00	\$ 27.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
			Materials			\$ 226.53	\$ 265.03
11/22	5329 Fm 521	Purchased materials to pump waste water from food truck area to nearby clean out.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	
			Supervisor	3.5	\$ 55.00	\$ 192.50	
			Utility Truck	5.5	\$ 22.00	\$ 121.00	
			Materials			\$ 71.42	\$ 486.92
11/25	5329 Fm 521	Pumped waste water from food truck area to nearby clean out.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 109.50
11/26	407 N Pine	Used backhoe to repair clean out.	Rental	8.0	\$ 14.00	\$ 112.00	
			Backhoe Crew	8.0	\$ 233.00	\$ 1,864.00	
			Materials			\$ 433.94	\$ 2,409.94
11/29	5329 Fm 521	Pumped waste water from food truck area to nearby clean out.	Plant Operator Level II	3.5	\$ 51.00	\$ 178.50	
			Utility Truck	3.5	\$ 22.00	\$ 77.00	\$ 255.50

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
		Total Sewer Collection				\$21,393.47	
		Storm Sewer					
11/06		Met with contractors for final walk through of Section 3 in Arcola.	Supervisor	1.5	\$ 55.00	\$ 82.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 115.50
		Total Storm Sewer				\$115.50	
		Sewer Taps					
11/19	207 Manor Ave	4" Short, single sewer tap.	Bid Job	1.0	\$ 1,925.00	\$ 1,925.00	\$ 1,925.00
		Total Sewer Taps				\$1,925.00	
		Wastewater Plant					
10/28	5925 FM 521	Investigated report of manholes needing to be resealed. Sealed up manhole near the digester and also 3 other manholes between the clarifiers. Materials previously billed.	Plant Operator Level I	2.5	\$ 47.00	\$ 117.50	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	\$ 172.50
11/01	5925 FM 521	Worked on pre-inspection survey.	Compliance Level II	2.0	\$ 80.00	\$ 160.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 204.00
11/01	5925 FM 521	Load tested generator.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 102.00
11/04	5925 FM 521	Additional time for process control. Wasted plant lower solids.	Supervisor	3.5	\$ 55.00	\$ 192.50	
			Utility Truck	3.5	\$ 22.00	\$ 77.00	\$ 269.50
11/05	5925 FM 521	Purchased materials for facility use; locks and ammonia kit.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
			Materials			\$ 308.30	\$ 344.80
11/05	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/06	13246.5 Hwy 6	Additional time for process control. Wasted plant lower solids.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/07	5925 FM 521	Additional time for process control. Wasted plant to lower solids. 11/05 and 11/07	Plant Operator Level II	2.5	\$ 51.00	\$ 127.50	\$ 281.00
			Plant Operator Level II-OT	1.0	\$ 76.50	\$ 76.50	
			Utility Truck	3.5	\$ 22.00	\$ 77.00	
11/08	5925 FM 521	Met with lab to pull samples.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/08	5925 FM 521	Picked up trash around facility.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/08	5925 FM 521	Met with lab to pull samples.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/11	5925 FM 521	Collected information from generator for district records and scheduled maintenance.	Skilled Laborer	2.0	\$ 39.00	\$ 78.00	\$ 122.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
11/12	5925 FM 521	Responded to auto dialer call out for generator running; found normal operations upon arrival. Reset auto dialer.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/12	5925 FM 521	Additional time for process control. Wasted plant lower solids.	Supervisor	2.0	\$ 55.00	\$ 110.00	\$ 154.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
11/13	5925 FM 521	Found return pump tripped; reset pump and verified proper operations.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/13	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/14	5925 FM 521	Met with contractors regarding new blower issues.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/14	5925 FM 521	Found return pump #1 tripped; deragged pump and switched to pump #2.	Supervisor	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/15	5925 FM 521	Additional time for process control. Wasted plant to lower solids. 11/11, 11/14 and 11/15	Plant Operator Level II	5.0	\$ 51.00	\$ 255.00	\$ 365.00
			Utility Truck	5.0	\$ 22.00	\$ 110.00	
11/15	5925 FM 521	Met with lab to pull samples.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/15	5925 FM 521	Cleaned clarifier.	Plant Operator Level I	1.5	\$ 47.00	\$ 70.50	\$ 103.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/15	5925 FM 521	Picked up trash around facility and fence line.	Plant Operator Level I	1.5	\$ 47.00	\$ 70.50	\$ 103.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/16	5925 FM 521	Found return pump #1 tripped; deragged pump and reset. Verified proper operations.	Supervisor-OT	1.5	\$ 82.50	\$ 123.75	\$ 156.75
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/19	5925 FM 521	Changed oil at sewer plant.	Skilled Laborer	3.0	\$ 39.00	\$ 117.00	\$ 673.71
			Supervisor	3.0	\$ 55.00	\$ 165.00	
			Utility Truck	6.0	\$ 22.00	\$ 132.00	
			Materials			\$ 259.71	
11/19	5925 FM 521	Cleaned clarifiers.	Supervisor	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/19	5925 FM 521	Responded to auto dialer call out for generator running; found normal operations upon arrival. Reset auto dialer.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/21	5925 FM 521	Purchased materials for facility use; settlometer jar and plastic sample cells.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 199.68
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00 \$ 161.18	
11/21	5925 FM 521	Met with contractors to discuss new blower on aeration.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/21	5925 FM 521	Cleaned contact chamber.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/22	5925 FM 521	Met with lab to pull samples.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/25	5925 FM 521	Cleaned clarifiers.	Supervisor	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/27	5925 FM 521	Assisted contractor with pulling contact chamber blower for repairs.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/27	5925 FM 521	Assisted contractor with repairing return pump #1 and #2.	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	\$ 154.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
11/27	5925 FM 521	Met with lab to pull samples.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/29	5925 FM 521	Met with lab to pull samples.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
12/01	5925 FM 521	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
		Total Wastewater Plant				\$4,777.44	
		<u>Water Distribution</u>					
Nov		Flushed dead end mains throughout district.	Skilled Laborer	2.0	\$ 39.00	\$ 78.00	
			Skilled Laborer-OT	1.5	\$ 58.50	\$ 87.75	
			Utility Truck	3.5	\$ 22.00	\$ 77.00	

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Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
			Materials			\$ 46.63	\$ 289.38
Nov	5138 Hunters Trl 725 Coen	Replaced meter box.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	
			Utility Truck Materials	2.0	\$ 22.00	\$ 44.00	\$ 240.68
						\$ 94.68	
Nov	306 Masterson	Replaced 5/8" x 3/4" meter.	Rate	1.0	\$ 115.00	\$ 115.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 137.00
Nov	1659 Solana Dr 4990 Edgewood Dr	Verified meter information for billing purposes.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
Nov		Conducted the 6-month testing and flushing of fire hydrants throughout the district. 11/12 - 11/15, 11/18 - 11/21, 11/25 and 11/26	Plant Operator Level I	70.5	\$ 47.00	\$ 3,313.50	
			Plant Operator Level I-OT	7.0	\$ 70.50	\$ 493.50	
			Utility Truck Materials	77.5	\$ 22.00	\$ 1,705.00	\$ 6,315.39
						\$ 803.39	
Nov	410 Howell St-e 4935 Pine Haven Ln	Replaced meter box lid.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck Materials	1.0	\$ 22.00	\$ 22.00	\$ 92.25
						\$ 19.25	
Nov	227 Coen Rd 310 N Pine 402 Manor	Verified proper operation of meter.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 109.50
Nov		Conducted valve survey.	Supervisor	0.5	\$ 55.00	\$ 27.50	
			1-Ton Utility Truck	0.5	\$ 35.00	\$ 17.50	\$ 45.00
09/23		Downloaded and filed dead end flushing reports for the month of September 2024 per TCEQ.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 27.50
11/04	5211 Stone Hill Ct	Repaired shallow service line leak.	Plant Operator Level II	3.0	\$ 51.00	\$ 153.00	
			Skilled Laborer	3.0	\$ 39.00	\$ 117.00	
			Utility Truck Materials	6.0	\$ 22.00	\$ 132.00	\$ 487.80
						\$ 85.80	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/04	5135 Hunters Trl	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/05	514 Pinedale-1	Investigated report of debris filled culvert in ditch under customer's driveway. Informed customer it is not the district's responsibility to maintain the culvert.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/06	1523 Cordelia Ct	Investigated reported leak and re-read meter; leak found on customer's line, left door tag.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/07	4914 Pine Haven Ln	Responded to water quality complaint; flushed line.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/07	5329 Fm 521	Investigated low pressure reported by customer. Customer had water upon arrival.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/08	226 Texas	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/08	13139 Tuscany Creek	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/08		Downloaded and filed dead end flushing reports for the month of November 2024 per TCEQ.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 27.50
11/11	13014 Tuscany Creek	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/12	1102 Vista Pointe Dr	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/12	5055 Natchez Trace	Performed meter accuracy test and checked for leaks per customer request. Meter accurate and no leaks detected. Made customer contact.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 109.50
11/12	6627 Fm 521	Responded to water quality complaint; flushed line.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
11/12		Scheduled lab to pull distribution samples.	Compliance Level	0.5	\$ 60.00	\$ 30.00	\$ 30.00
11/12	211 Sears	Responded to water quality complaint; flushed line.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
11/12	5138 Hunters Trl	Investigated reported leak and re-read meter; no leak found, made customer contact.	Skilled Laborer-OT	2.5	\$ 58.50	\$ 146.25	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	\$ 201.25
11/13	5147 Sunset Oaks Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 122.25
11/13	5138 Hunters Trl	Performed meter accuracy test and checked for leaks per customer request. Meter accurate and no leaks detected. Made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/13	5138 Hunters Trl	Performed meter accuracy test and checked for leaks per customer request. Meter accurate and no leaks detected. Made customer contact.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 146.00
11/13	5055 Natchez Trace	Investigated reported leak and re-read meter; leak found on customer's line, made customer contact. Met with builder and plumber on-site to explain how the meter functions. Testing confirmed the leak, and excavation behind the meter revealed an issue near the house. The builder and plumber will coordinate with the owner to repair the line.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 109.50

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/13	419 Pinedale Ave	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/14	201 Pinedale Ave	Investigated low pressure reported by customer. Restored pressure to normal.	Plant Operator Level I-OT	0.5	\$ 70.50	\$ 35.25	\$ 46.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/15	5330 Ladonia St	Located meter box.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/15	106 Masterson St	Located meter box.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/15	721 Coen	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/15	5131 Sunset Oaks Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 85.75
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/15	4934 Pine Haven Ln	Responded to call out for no water. Restored services.	Skilled Laborer-OT	0.5	\$ 58.50	\$ 29.25	\$ 40.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/18	1618 Solana Dr	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/18	1102 Vista Pointe Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 171.50
			Plant Operator Level II-OT	1.0	\$ 76.50	\$ 76.50	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/18	13018 Tuscany Creek	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/19	5127 Sunset Oaks Dr	Flushed hydrants for water quality during the month.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 85.75
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/19	1607 Mulberry Ct	Turned water off for repairs to houseline, per customer's request.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/20	5138 Hunters Trl	Investigated report of damaged meter box; no issues found.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/20	4906 Edgewood Dr	Investigated reported leak and re-read meter; leak found on customer's line, left door tag.	Plant Operator Level II	2.0	\$ 51.00	\$ 102.00	\$ 146.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
11/20	5123 Hunters Trl	Raised meter box to grade.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	\$ 109.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/21	13114 Tuscany Creek	Lowered meter box to grade.	Plant Operator Level II-OT	1.0	\$ 76.50	\$ 76.50	\$ 98.50
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/21	4946 Arvida Ln	Responded to water quality complaint; flushed line.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 122.25
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
11/25	702 Elm	Used backhoe to repair service line leak.	Rental	7.0	\$ 14.00	\$ 98.00	\$ 2,327.58
			Backhoe Crew	3.0	\$ 233.00	\$ 699.00	
			Backhoe Crew-OT	4.0	\$ 294.50	\$ 1,178.00	
			Materials			\$ 352.58	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/26	1130 Vista Pointe Dr	Lowered meter box to grade.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
11/26	13030 Tuscany Creek	Flushed hydrants for water quality during the month.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
11/26	13119 Tuscany Creek	Raised meter box to grade.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 73.00
11/27	1110 Vista Pointe Dr	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/27	5719 Ladonia	Investigated reported leak and re-read meter; no leak found, made customer contact.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
12/10	5123 Sunset Oaks Dr	Used backhoe to repair service line leak.	Rental	7.0	\$ 14.00	\$ 98.00	
			Backhoe Crew	4.0	\$ 233.00	\$ 932.00	
			Backhoe Crew-OT	3.0	\$ 294.50	\$ 883.50	
			Materials			\$ 356.53	\$ 2,270.03
	7040	Total Water Distribution				\$15,745.86	
		Water Plant					
10/28	13246.5 Hwy 6	Investigated leak on air release valve. Contacted contractor for parts for repair.	Plant Operator Level I	2.5	\$ 47.00	\$ 117.50	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	\$ 172.50
11/01	13246.5 Hwy 6	Worked on pre-inspection survey.	Compliance Level II	1.5	\$ 80.00	\$ 120.00	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 153.00
11/01	13246.5 Hwy 6	Load tested generator.	Compliance Level II	1.0	\$ 80.00	\$ 80.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 102.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/05	13246.5 Hwy 6	Purchased materials for facility use; wind sock, SDS book and gloves.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 216.79
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00	
11/05	13246.5 Hwy 6	Installed wind sock, materials previously billed. Performed plant winterization.	Plant Operator Level II	2.5	\$ 51.00	\$ 127.50	\$ 182.50
			Utility Truck	2.5	\$ 22.00	\$ 55.00	
11/06	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/11	13246.5 Hwy 6	Responded to auto dialer call out for high level GST; found normal operations upon arrival. Reset auto dialer.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/11	13246.5 Hwy 6	Collected information from generator for district records and scheduled maintenance.	Skilled Laborer	5.0	\$ 39.00	\$ 195.00	\$ 305.00
			Utility Truck	5.0	\$ 22.00	\$ 110.00	
11/13	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
11/14	13246.5 Hwy 6	Investigated report of auto dialer calling out for high level GST when not high level. Identified problem as setpoint being too low. Made adjustments to setpoint and tested functionality.	Skilled Laborer	3.5	\$ 39.00	\$ 136.50	\$ 213.50
			Utility Truck	3.5	\$ 22.00	\$ 77.00	
11/15	13246.5 Hwy 6	Responded to auto dialer call out for high level GST; found well not working properly. Informed supervisor of findings. Made adjustments to pressure switch. Turned on well and verified proper operations after pressure switch was replaced. Reset auto dialer.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 308.00
			Supervisor	2.5	\$ 55.00	\$ 137.50	
			Utility Truck	4.0	\$ 22.00	\$ 88.00	
11/15	13246.5 Hwy 6	Checked plant after technician made repairs. Verified proper operation of well and checked well settings.	Supervisor	2.0	\$ 55.00	\$ 110.00	\$ 180.00
			1-Ton Utility Truck	2.0	\$ 35.00	\$ 70.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/16	13246.5 Hwy 6	Responded to auto dialer call out for high level GST; found normal operations upon arrival. Reset auto dialer.	Plant Operator Level III-OT	1.5	\$ 82.50	\$ 123.75	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 156.75
11/18	13246.5 Hwy 6	Exercised generator for proper operations.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/18	13246.5 Hwy 6	Swept and cleaned office.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
11/19	13246.5 Hwy 6	Changed oil at water plant.	Skilled Laborer	2.0	\$ 39.00	\$ 78.00	
			Supervisor	2.5	\$ 55.00	\$ 137.50	
			Utility Truck	4.5	\$ 22.00	\$ 99.00	
			Materials			\$ 151.92	\$ 466.42
12/01	13246.5 Hwy 6	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
	7030	Total Water Plant				\$2,672.96	
		Water Taps					
12/05	5115 FM 521 Dom	Installed 2" Domestic Tap and Electronic Meter* and 2" Irrigation Tap and Electronic Meter*. (Collected \$29,330.00 on behalf of the district.) 2" Domestic Tap and Electronic Meter* - \$3,050.00 2" Irrigation Tap and Electronic Meter* - \$3,050.00 12" x 8" TS&V* - \$7,400.00 Hydro Excavation - \$3,100.00 Pre/Post Lot Inspection - \$50.00 Sewer Tap Inspection - \$50.00 Customer Service Inspection (CSI) - \$50.00 Restoration - \$1,980.00 Traffic Control - \$6,000.00 Plan Review - \$300.00 Quote Fee - \$50.00 TOTAL - \$25,080.00	Bid Job	1.0	\$25,080.00	\$ 25,080.00	\$25,080.00
	7040	Total Water Taps				\$25,080.00	
					Total:	\$91,720.51	