

**MINUTES OF THE MEETING OF  
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

February 11, 2025

**STATE OF TEXAS**

**COUNTY OF FORT BEND**

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in special session, open to the public, at 11:30 a.m. on Tuesday, February 11, 2025, at 1330 Post Oak Boulevard, Suite 2650, Houston, Harris County, Texas 77056, a designated meeting place outside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, except Supervisor Carreon, thus constituting a quorum.

Also present at the meeting were: David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Robert Cardenas and Missy Steadman with Inframark, LLC (“Inframark”), the District’s Operator; Patrick Newton with LJA Engineering, representing Brazoria County Municipal Utility District Nos. 21 and 22; and Christopher Cunningham and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 11:30 a.m. and the following business was transacted.

**1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)**

At this time, the Board opened the meeting to comments from the public.

**2. EMERGENCY WATER INTERCONNECT WITH BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NOS. 21 AND 22**

The Board first recognized Mr. Newton, who addressed the Board concerning the proposed interconnect. The Board discussed potentially leaving the interconnect un-metered, allowing for the point of connection to remain at the District’s boundary line. The Board further discussed potential future service to the residents outside the District’s boundaries, and the costs associated with maintaining the interconnect. Mr. Newton advised he would discuss the proposal with the Boards of Brazoria County Municipal Utility District Nos. 21 and 22.

**3. UPDATE ON SANITARY SEWER EASEMENTS AND PROPOSED WWTP SITE**

Mr. Willis then updated the Board on the pending sanitary sewer easements and proposed WWTP site. No action was necessary in connection therewith.

#### **4. OPERATOR'S REPORT**

Next the Board recognized Mr. Cardenas, who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District.

##### **A. Sewer Tap Procedures**

The Board discussed procedures related to sewer taps and when a new tap was necessary, re-affirming the District's policy that a single sewer stack/tap can service two homes on each property. Mr. Cardenas advised that Inframark is working on a list of properties that may have been charged incorrectly.

##### **B. Welcome Market**

The Board next considered the tap letter for Welcome Market. Upon motion duly made by Supervisor Vallejo, seconded by Supervisor Casher, the Board voted unanimously to approve the revised tap letter, and offer a twelve-month payment plan.

##### **C. Taps Removed from Gateway Contract**

The Board then considered addressing three properties removed from the Gateway Acres sanitary sewer plumbing contract.

##### **D. Portable Generator Storage**

The Board next discussed storage containers for the District's proposed portable generator. Mr. Cardenas advised that he is looking into the matter and will have a quote at the regular meeting.

#### **5. WASTEWATER TREATMENT PLANT EXPANSION**

Mr. Willis then addressed the Board concerning the additional expansion of the Arcola wastewater treatment plant proposed by the City of Arcola.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Vallejo, the Board voted unanimously to confirm the Board's request to participate in the amount of 150,000 gallons per day, and authorize SK Law to deliver a response letter to the City of Arcola.

#### **6. HEAR FROM THE PUBLIC**

The Board then opened the meeting to comments from the public.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

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PASSED, ADOPTED, and APPROVED this 3/20/25.

Calvin Cashen  
Secretary

[SEAL]

