



## **2. TAX REPORT**

Ms. Grimes then presented to the Board the Tax Report.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Carreon, the Board voted unanimously to approve the Tax Report, as presented.

## **3. ENGINEER'S REPORT**

The Board recognized Mr. Willis, who in the absence of Mr. Dybala, presented the Engineer's Report as follows:

### **A. Status of Projects**

#### **1. Wastewater Service to Fresno Gardens North, Gateway Acres and Fresno Ranchos; F.M. 521 Sanitary Sewer Extension; and Water Plant No. 2**

- Fresno Gardens North Subdivision Wastewater Collection System
  - Jacobs received comments from the Texas Water Development Board ("TWDB") on the construction drawings and contract manual this week that need to be incorporated into the documents to obtain approval to advertise the project. Jacobs will incorporate the comments and resubmit the documents to the TWDB next week. Mr. Dybala anticipates receiving approval to advertise prior to the July Board meeting. In connection therewith, upon a motion made by Supervisor Carreon, seconded by Supervisor Casher, the Board voted unanimously to authorize Jacobs the advertise the project upon receipt of TWDB approval to do so.
  - The project will be funded with the surplus funds from the District's second TWDB CWSRF loan, with the balance paid from the District's future TWDB CWSRF loan.
- Fresno Gardens North Subdivision Wastewater Plumbing Contract
  - Townhall meetings are anticipated to start in August. Jacobs, EDP and SK Law met on May 29, 2019 to discuss ways to improve the plumbing project process. Mr. Willis and Ms. Campbell then discussed the proposed plan with the Board. Supervisor Casher noted that it is more convenient to have special meetings for the applications, instead of conducting such meeting at the same time as the regular District meeting.
- Gateway Acres Subdivision Wastewater Collection System
  - Jacobs is completing the project construction drawings for agency review. The construction project will be on hold until completion of Trammel Fresno Road widening project. A new TWDB CWSRF Loan needs to be secured to complete the project. Jacobs recommends conducting a topographical survey of the Trammel Fresno Road right-of-way once the road project is completed.
- Fresno Ranchos Subdivision Wastewater Lift Station and Force Main
  - Jacobs is completing the construction drawings for agency review. Construction of the new project will be on hold until completion of Trammel Fresno Road widening project. A new TWDB CWSRF Loan needs to be secured to complete project.

- Gateway Acres Subdivision Wastewater Plumbing Contract
  - Townhall meetings will be conducted once the public wastewater lines for this area are under construction
  
- FM 521 Sanitary Sewer Extension
  - Jacobs held a pre-construction meeting with Reddico Construction Company (“Reddico”) on June 4, 2019.
  - Reddico mobilized on the site, has installed de-watering equipment, and has begun the removal of the public sanitary sewer system along the community center property. Further, Reddico has begun removal of the private sanitary sewer system within the Church property.
  - Mr. Dybala anticipates the project with be complete in August.
  
- Water Plant #2
  - Jacobs received agency review comments from FBC Engineering, FBC Road and Bridge, FBC Fire Marshall, Centerpoint and Frontier; and has incorporated the requested changes in the plan set.
  - Jacobs resubmitted the drainage study and plan to the FBC Drainage District, which incorporated its new drainage design criteria with increased rainfall data. Jacobs received comments that some form of on-site detention will be required. Mr. Dybala will request a meeting with the FBC Drainage District to discuss various options. Once approved, the plans will be submitted to the City of Pearland for approval.
  - In August, Mr. Dybala anticipates having all above agency comments addressed; preparing final mylars of the construction plans in September; and submitting construction documents to the Texas Commission on Environmental Quality (“TCEQ”) for approval.
  - Once all of the above is completed and approved, Jacobs will send the construction documents to the TWDB. Jacobs anticipates TWDB approval to advertise the project in October.
  - District Est. Water Conn. Timeline (FBCFWSD#1 WP#1 Connection Capacity 1,600)
    - End of 2019=1,600
    - End of 2020=1,650
    - Mid 2021=1,675
    - Anticipate completing District’s WP#2 by mid-2021

**B. Authorize Engineer to prepare plans and specifications for water and wastewater systems projects as necessary**

- The Board noted that no action was necessary.

**C. Report on status of project funding and take necessary action related thereto**

**1. Project One Year Warranty Expiration Dates**

- None at this time.

**2. 2015 TWDB DFUND Loan**

- Jacobs anticipates using remaining funds for Water Plant No. 2 project.

**3. 2009 TWDB CWSRF Loan**

- Jacobs anticipates using remaining funds for Fresno Gardens North Subdivision Wastewater Collection System project.

#### **4. Fourth TWBD Loan and Third TWDB CWSRF Loan**

- 4<sup>th</sup> TWBD DFUND Loan
  - The District’s financial assistance application is pending with the TWDB. Mr. Willis informed the Board that the TWDB will meet to approve the application on July 22, 2019.
- 3<sup>rd</sup> TWDB CWSRF Loan
  - Jacobs is working on the engineering and environmental sections for this application. These funds will be used to cover additional costs to complete the Fresno Gardens North Subdivision Wastewater System, Gateway Acres Subdivision Wastewater System, Fresno Ranchos Subdivision Lift Station and Force Main project, and an Expansion to the CoA Wastewater Treatment Plant (from 0.25MGD to 0.425MGD).

#### **5. Fort Bend County CDBG Funds**

- Jacobs recommends applying for community development block grant funds once the Gateway Acres Subdivision Wastewater plumbing project is underway.

#### **D. Projections for District Water and Wastewater Projects**

- Need to update information every January and July.

#### **E. Discuss Emergency Preparedness Plan**

- Jacobs reviewed the Emergency Preparedness Plan (“EPP”) and recommended no updates, except for contact information and personnel changes. EDP updated the EPP with revised personnel and contact information, and submitted same to the appropriate governmental agencies.

#### **F. Requests for Water and Sanitary Sewer Service**

- **Water Service**
  - Mr. Willis reviewed the status of non-residential applications for water service.
- **Wastewater Service**
  - Mr. Willis reviewed the status of non-residential applications for wastewater service.

#### **G. Trammel Fresno Road Widening Project**

- Mr. Dybala reported that all prior approved adjustments to the waterline along Trammel Fresno Road have been completed.
- EDP will coordinate with Fort Bend County Municipal Utility District No. 23 regarding repairs to the emergency interconnect vault caused by the roadway project.

#### **H. Potential Emergency Water Interconnect with Brazoria County Municipal Utility District No. 21**

- Mr. Dybala reported that he had communicated with LJA, District Engineer for Brazoria County Municipal Utility District No. 21 (“BCMUD 21”), regarding a possible emergency water interconnect. BCMUD 21 is interested in pursuing an interconnect once the District completes Water Plant No. 2.

**I. COA WWTP Expansion Status**

- Per communications last month with the City of Arcola’s Engineer, the project should be completed within the next couple of months.

**J. Potential Emergency Water Interconnect with Charleston MUD**

- No new updates.

**K. Potential Water Service to NalcoChampion**

- Mr. Dybala has a meeting with representatives of NalcoChampion and EDP next Tuesday to visit the facility and look at the possibility of providing water during a fire event.

**L. Potential Wastewater Service to Spanish Congregation of Jehovah’s Witnesses Fresno**

- Mr. Dybala discussed this issue with the Board. Upon motion duly made by Supervisor Casher, and seconded by Supervisor Fleck, the Board voted unanimously to authorize construction of a small private line, inspected by EDP, to serve the property. Once the public line is accessible to the property, it must be connected.

Upon motion made by Supervisor Medina, and seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Engineer’s Report.

**4. OPERATOR’S REPORT/TERMINATION OF SERVICE**

Next, the Board recognized Ms. Campbell who submitted to and reviewed with the Board the Operator’s Report, a copy of which is on file in the official records of the District.

Ms. Campbell reported substantial system repairs and maintenance as follows:

- Installed residential taps and meters at four (4) locations;
- Performed annual preventative maintenance on the generator at the Water Plant;
- Repaired a service line damaged by a contractor;
- Lowered and repaired a residential service line; and
- Repaired landscape following a tap install.

**1. Consumer Confidence Report (“CCR”)**

Ms. Campbell stated that the CCR was mailed to customers on June 17, 2019.

**2. Water Well Performance Test**

GM Services completed the performance testing. In general, the test results indicate that the well is in good operating condition.

**3. Delinquent Water Accounts and Service Terminations**

Ms. Campbell provided a list of customers that received a delinquent letter by mail and are subject to the disconnection of service.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Medina, and after full discussion, the Board voted unanimously to approve the Operator’s Report and approve the termination list.

## **5. ATTORNEY'S REPORT**

The Board recognized Mr. Willis, who presented the Attorney's report as follows:

### **A. Approval of Minutes**

The proposed minutes of the meeting held on May 16, 2019, were presented for approval.

Upon a motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the minutes of the meeting held on May 16, 2019, as presented.

### **B. Regional Plant Committee Report**

The Board the considered the Regional Plant Committee Report.

Upon a motion made by Supervisor Fleck, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

### **C. Regional Facilities Contract**

No action was taken in connection with the Regional Facilities Contract.

### **D. Five Year Financing Plan**

No action was taken in connection with the Five-Year Financing Plan.

### **E. Application to Texas Water Development Board for Project and Issuance of Bonds, Series 2019**

Mr. Willis updated the board on the application.

### **F. Order Evidencing Review of Water Conservation Plan ("WCP Order")**

Consideration was then given to the WCP Order.

Upon a motion duly made by Supervisor Medina and seconded by Supervisor Fleck, the Board by unanimous vote approved the WCP Order, a copy of which is on file in the official records of the District.

### **G. Right-of-Entry Agreement with Fort Bend Subsidence District**

No action was taken in connection with this matter.

### **H. Legislative Update**

Mr. Willis next reviewed with the Board certain legislation passed by the Texas Legislature during the 2019 Regular Session, including property tax reform (Senate Bill 2) and certain transparency legislation. Mr. Willis noted that, in the future, the District will include two sections for public comment on its agenda. One at the beginning of the meeting to allow discussion of items on the agenda; and a second at the end for general connection questions.

**6. HEAR FROM THE PUBLIC**

At this time, the Board opened the meeting to comments from the public.

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PASSED, ADOPTED, and APPROVED this 7/18/19

Calvin Casher  
Secretary

