

Upon motion duly made by Supervisor Fleck, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Bookkeeper's Report and authorize the payment of the checks and invoices listed therein.

2. TAX REPORT

Ms. Grimes then presented to the Board the Tax Report.

Upon motion duly made by Supervisor Fleck, seconded by Supervisor Casher, the Board voted unanimously to approve the Tax Report, as presented.

3. ENGINEER'S REPORT

The Board recognized Mr. Dybala, who presented the Engineer's Report as follows:

A. Status of Projects

1. Wastewater Service to Fresno Gardens North, Gateway Acres and Fresno Ranchos; F.M. 521 Sanitary Sewer Extension; and Water Plant No. 2

- Fresno Gardens North Subdivision Wastewater Collection System
 - Jacobs is currently advertising the project in the newspaper. Mr. Dybala will conduct a mandatory pre-bid conference on July 23, 2019, and will open bids on August 12, 2019.
 - The project will be funded with the surplus funds from the District's second TWDB CWSRF loan, with the balance paid from the District's future TWDB CWSRF loan.
- Fresno Gardens North Subdivision Wastewater Plumbing Contract
 - Townhall meetings are anticipated to start in August.
- Gateway Acres Subdivision Wastewater Collection System
 - Jacobs is completing the project construction drawings for agency review. The construction project will be on hold until completion of Trammel Fresno Road widening project. A new TWDB CWSRF Loan needs to be secured to complete the project. Jacobs recommends conducting a topographical survey of the Trammel Fresno Road right-of-way once the road project is completed.
- Fresno Ranchos Subdivision Wastewater Lift Station and Force Main
 - Jacobs is completing the construction drawings for agency review. Construction of the new project will be on hold until completion of Trammel Fresno Road widening project. A new TWDB CWSRF Loan needs to be secured to complete project.
- Gateway Acres Subdivision Wastewater Plumbing Contract
 - Townhall meetings will be conducted once the public wastewater lines for this area are under construction
- FM 521 Sanitary Sewer Extension
 - The project is under construction.

- Public Work: The Contractor has complete the majority of the 8” sanitary sewer in front of the community center, and anticipates completing by the end of this week.
 - Private Work: The Contractor has completed all of the private work on the community center and the church property, except for installing the sample well, tie-ins with the public lines, and removal of the septic tanks.
 - Mr. Dybala presented to the Board for approval Invoice No. 1 from Reddico Construction Co., Inc., in the amount of \$37,395.00, and recommended its approval. Upon motion duly made and seconded, the Board voted unanimously to approve Invoice No. 1.
 - Mr. Dybala presented Invoice No. 1 from Geotest Engineering in the amount of \$1,600.00 and recommended its approval. Upon motion duly made and seconded, the Board voted unanimously to approve Invoice No. 1.
 - Mr. Dybala anticipates the project with be complete in August.
- Water Plant #2
 - Jacobs received agency review comments from all review agencies and incorporated all such comments, except for FBC Drainage and City of Pearland.
 - Mr. Dybala discussed options to address the drainage issue. The concept must be approved by FBC Drainage and the City of Pearland.
 - Once the drainage issue is resolved, Jacobs will (a) prepare final mylars of the construction plans; and (b) submit construction documents to the Texas Commission on Environmental Quality for approval.
 - Once all of the above is completed and approved, Jacobs will send the construction documents to the TWDB. Jacobs anticipates TWDB approval to advertise the project in October.
 - District Est. Water Conn. Timeline (FBCFWSD#1 WP#1 Connection Capacity 1,600)
 - o End of 2019=1,600
 - o End of 2020=1,675
 - o End of 2021=1,750
 - o Anticipate completing District’s WP#2 by end of 2021

B. Authorize Engineer to prepare plans and specifications for water and wastewater systems projects as necessary

- The Board noted that no action was necessary.

C. Report on status of project funding and take necessary action related thereto

1. Project One Year Warranty Expiration Dates

- None at this time.

2. 2015 TWDB DFUND Loan

- Jacobs anticipates using remaining funds for Water Plant No. 2 project.

3. 2009 TWDB CWSRF Loan

- Jacobs anticipates using remaining funds for Fresno Gardens North Subdivision Wastewater Collection System project.

4. Fourth TWBD Loan and Third TWDB CWSRF Loan

- 4th TWBD DFUND Loan
 - Mr. Willis informed the Board that the TWDB will meet to approve the application on July 22, 2019.
- 3rd TWDB CWSRF Loan
 - Jacobs is working on the engineering and environmental sections for this application. These funds will be used to cover additional costs to complete the Fresno Gardens North Subdivision Wastewater System, Gateway Acres Subdivision Wastewater System, Fresno Ranchos Subdivision Lift Station and Force Main project, and an Expansion to the CoA Wastewater Treatment Plant (from 0.25MGD to 0.425MGD).

5. Fort Bend County CDBG Funds

- Jacobs recommends applying for community development block grant funds once the Gateway Acres Subdivision Wastewater plumbing project is underway.

D. Projections for District Water and Wastewater Projects

- Need to update information every January and July. Mr. Dybala requested the Board’s approval to update the project exhibits. Upon motion duly made and seconded, the Board voted unanimously to authorize Jacobs to update the exhibits.

E. Discuss Emergency Preparedness Plan

- Jacobs and EDP will review the EPP in April of each year to determine if changes are necessary.

F. Requests for Water and Sanitary Sewer Service

- **Water Service**
 - Mr. Dybala reviewed the status of non-residential applications for water service.
- **Wastewater Service**
 - Mr. Dybala reviewed the status of non-residential applications for wastewater service.

G. Trammel Fresno Road Widening Project

- Mr. Dybala reported that all prior approved adjustments to the waterline along Trammel Fresno Road have been completed.
- EDP will coordinate with Fort Bend County Municipal Utility District No. 23 regarding repairs to the emergency interconnect vault caused by the roadway project.

H. Potential Emergency Water Interconnect with Brazoria County Municipal Utility District No. 21

- Mr. Dybala reported that he had communicated with LJA, District Engineer for Brazoria County Municipal Utility District No. 21 (“BCMUD 21”), regarding a possible emergency water interconnect. BCMUD 21 is interested in pursuing an interconnect once the District completes Water Plant No. 2.

I. COA WWTP Expansion Status

- Per communications last month with the City of Arcola’s Engineer, the project should be completed within the next couple of months.

J. Potential Emergency Water Interconnect with Charleston MUD

- Upon motion duly made by Supervisor Casher, seconded by Supervisor Fleck, the Board voted unanimously to authorize the Engineer to prepare an analysis on the proposed interconnect.

K. Potential Water Service to NalcoChampion

- Mr. Dybala met with representatives of NalcoChampion and EDP on June 25, 2019 to visit the facility and look at the possibility of providing water during a fire event.

L. Status of New Water Plant in City of Arcola

- Mr. Dybala anticipates the City's water plant to be complete by the end of 2021.

M. Potential Wastewater Service to Spanish Congregation of Jehovah's Witnesses Fresno

- Mr. Dybala updated the Board on this matter. No action was necessary.

Upon motion made by Supervisor Casher, and seconded by Supervisor Fleck, and after full discussion, the Board voted unanimously to approve the Engineer's Report.

4. OPERATOR'S REPORT/TERMINATION OF SERVICE

Next, the Board recognized Mr. Downum who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District.

Mr. Downum reported substantial system repairs and maintenance as follows:

- Installed residential taps and meters at seven (7) locations;
- Installed commercial tap for Iglesia de Paz church;
- Repaired control room door;
- Repaired service line leak;
- Repaired a service line damaged by a contractor;

1. Consumer Confidence Report ("CCR")

Mr. Downum stated that the CCR has been filed with the TCEQ, and that it was mailed to customers on June 20, 2019.

2. Write-off List

Mr. Downum presented to the Board a write-off list totaling \$7,902.17. Upon motion duly made by Supervisor Fleck, seconded by Supervisor Casher, the Board voted unanimously to approve the write-off list.

3. Delinquent Water Accounts and Service Terminations

Mr. Downum provided a list of customers that received a delinquent letter by mail and are subject to the disconnection of service.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Fleck, and after full discussion, the Board voted unanimously to approve the Operator's Report and approve the termination list.

5. ATTORNEY'S REPORT

The Board recognized Mr. Willis, who presented the Attorney's report as follows:

A. Approval of Minutes

The proposed minutes of the meeting held on June 20, 2019, were presented for approval.

Upon a motion made by Supervisor Fleck, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the minutes of the meeting held on June 20, 2019, as presented.

B. Regional Plant Committee Report

The Board the considered the Regional Plant Committee Report.

Upon a motion made by Supervisor Fleck, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

C. Regional Facilities Contract

No action was taken in connection with the Regional Facilities Contract.

D. Five Year Financing Plan

No action was taken in connection with the Five-Year Financing Plan.

E. Application to Texas Water Development Board for Project and Issuance of Bonds, Series 2019

Mr. Willis updated the board on the application.

F. Emergency Interconnect with Charleston MUD

Mr. Willis updated the Board on the proposed interconnect.

G. Right-of-Entry Agreement with Fort Bend Subsidence District

No action was taken in connection with this matter.

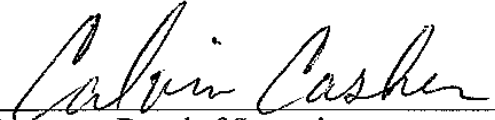
H. Legislative Update

Mr. Willis next reviewed with the Board certain legislation passed by the Texas Legislature during the 2019 Regular Session, including property tax reform (Senate Bill 2) and certain transparency legislation. Mr. Willis noted that, in the future, the District will include two sections for public comment on its agenda. One at the beginning of the meeting to allow discussion of items on the agenda; and a second at the end for general connection questions.

6. HEAR FROM THE PUBLIC

At this time, the Board opened the meeting to comments from the public.

PASSED, ADOPTED, and APPROVED this August 22, 2019.


Secretary, Board of Supervisors

