

NOTICE OF MEETING
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1
OF
FORT BEND COUNTY, TEXAS

Notice is hereby given that the Board of Supervisors of Fort Bend County Fresh Water Supply District No. 1 will meet in regular session, open to the public, at 6:00 p.m. on Thursday, October 21, 2021, at the Mustang Community Center, 4521 F.M. 521 North, Fresno, Fort Bend County, Texas, 77545, a designated meeting place of the Board inside the boundaries of the District.

Electronic copies of the meeting materials are available at www.fortbendwater1.com at such time as the meeting occurs. At the meeting the following items will be considered:

1. Hear from public solely regarding matters on the agenda (limited to 3 minutes per person).

2. Discuss provision of additional water capacity to the City of Arcola and consider taking action therein, including:

- A. Approve Temporary Water Service Agreement; and
- B. Consider authorizing any and all necessary additional actions related to providing additional capacity to the City of Arcola.

3. Review Bookkeeper's Report and consider taking action thereon, including:

- A. Approval of bills submitted to the District for payment.
- B. Review Investment Report and authorize necessary action in connection therewith.
- C. Review Collateral Pledge Report and Investment Policy and authorize necessary action in connection therewith including any amendments or changes thereto.
- D. Discuss depository institutions and take any necessary related actions.

4. Review Tax Assessor/Collector's Report and consider taking action thereon, including:

- A. Approve write-offs as recommended by the Fort Bend County Tax Assessor/Collector.

5. Review Engineer's Report and consider taking action thereon, including:

- A. Report on status of projects including: (i) Water Plant No. 1 recoat work, (iv) Water Plant No. 2, (v) Gateway Acres Subdivision wastewater collection system, (vi) Fresno Ranchos Subdivision lift station and force main, and (vii) Gateway Acres Subdivision wastewater plumbing contract, and take action related thereto, including authorize advertisement of bids, award of contracts, approval of pay estimates and change orders.
- B. Authorize Engineer to prepare plans and specifications for water and wastewater systems projects, and authorize solicitation/advertisement of bids for construction of water system and wastewater system projects as necessary.
- C. Report on status of project funding, and take necessary action related thereto, including update on TCEQ Bond Application.
- D. Report on projections for District Water and Wastewater Projects.
- E. Discuss Emergency Preparedness Plan and take any necessary action related thereto.
- F. Update concerning status of non-residential connections.
- G. Update concerning emergency water interconnect with BC MUD 21.
- H. Update of status of City of Arcola water plant.
- I. Update on status of WWTP expansion.
- J. Update concerning road widening projects within the District.

6. Review Operator's Report and consider taking action thereon, including:

- A. Approval of repairs to water and wastewater systems.
- B. Approval of requests for water taps.
- C. Approval of water termination list.
- D. Approve Addendum to Operations Contract, and Processing Agreement with Central Bank and Resolution Relating thereto.

7. Attorney's Report and consider taking action thereon, including:

- A. Approval of minutes of meeting held on August 19, 2021, and September 16, 2021.
- B. Discuss and take action on Regional Facilities Contract.
- C. Approve proposal to renew insurance.

8. Regional Plant Committee Report and consider taking action thereon.

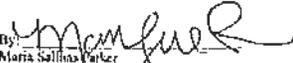
The meeting is also available by ZOOM, please use the link:

<https://us02web.zoom.us/j/88928460270?pwd=S3kzVE13Nm5USER5S3QrcjBhWUpNZz09>

The Meeting ID is 889 2846 0270 and the password is 014305.

Pursuant to V.T.C.A. Government Code §551, the Board of Supervisors may convene in closed session in relation to any agenda item included in this Notice with such closed session to be held at the date, hour, and place given in this Notice any and all subjects for any and all purposes permitted by V.T.C.A Government Code Chapter 551, including but not limited to, private consultation with the District's Attorney's on any or all matters or subjects authorized by law, pending or contemplated litigation, personnel matters, real estate transactions, security devices, economic development negotiations and/or gifts and donations.

**FORT BEND COUNTY FRESH WATER
SUPPLY DISTRICT NO. 1**

By: 
Maria Sallina Parker
Sanford Kubi, Megan Kubi, Parker Kahn LLP
Attorneys for the District



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

Fort Bend County Fresh Water Supply District No. 1

Bookkeeper's Report

October 21, 2021

Cash Flow Report - Checking BBVA Account

As of October 21, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/17/2021				\$129,471.41
Receipts				
	Wire Transfer from Lockbox		120,729.36	
Total Receipts				120,729.36
Disbursements				
5921	AT&T Mobility - #0808	Ipad Expense	(181.00)	
5922	Hudson Energy Services, LLC	Utility Expense	(3,350.40)	
5923	Hudson Energy Services, LLC	Utility Expense	(209.69)	
5924	North Fort Bend Water Authority	Pumpage Fees	(57,630.00)	
5925	City of Arcola	Joint Water Over-billing Credit Refund (Hold)	(128,153.82)	
ACH	Frontier Communications	Telephone Expense	(133.85)	
Wire	Fort Bend County FWSD No 1	Wire Transfer to Central Bank Checking	(60,000.00)	
Total Disbursements				(249,658.76)
BALANCE AS OF 10/21/2021				\$542.01

Cash Flow Report - Checking Account

As of October 21, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/17/2021				\$0.00
Receipts				
	Wire Transfer From Money Market		200,000.00	
	Wire Transfer from BBVA Bank Checking		60,000.00	
Total Receipts				260,000.00
Disbursements				
8000	Calvin Casher	Fees of Office - 10/21/21	(138.52)	
8001	Erasto Vallejo	Fees of Office - 10/21/21	(138.53)	
8002	Paul Hamilton	Fees of Office - 10/21/21	(138.53)	
8003	Rosa Linda Medina	Fees of Office - 10/21/21	(113.52)	
8004	Paul Hamilton	Fees of Office - WWTP Report	(138.52)	
8005	Alicia Johnson	Deposit Refund	(87.46)	
8006	Cindy Rodriguez	Deposit Refund	(69.98)	
8007	Gulf Coast LP Gas Co. Inc.	Deposit Refund	(500.00)	
8008	Jose A Guevara	Deposit Refund	(133.00)	
8009	Manuel & Petra Orozco	Deposit Refund	(79.00)	
8010	CDC Unlimited, LLC	Mowing Expense	(150.00)	
8011	City of Arcola	Sewer Collections	(5,109.83)	
8012	DonDulin.com, LP	Website Expense	(1,367.40)	
8013	DXI Industries, Inc.	Chemical Expense	(279.79)	
8014	Envirodyne Laboratories, Inc	Laboratory Fees	(130.00)	
8015	Environmental Development Partners	Maintenance & Operations	(27,269.93)	
8016	Fort Bend Herald	Publication Expense	(428.40)	
8017	Hudson Energy Services, LLC	Utility Expense	(3,512.99)	
8018	Jacobs Engineering Group, Inc.	Engineering Fees	(55,956.42)	
8019	Municipal Accounts & Consulting, LP	Bookkeeping Fees	(4,669.63)	
8020	North Fort Bend Water Authority	Pumpage Fees	(50,443.25)	
8021	Sanford Kuhl Hagan Kugle Parker Kahn LLP	Legal Fees	(10,060.25)	
8022	United States Treasury	3rd Quarter Payroll Taxes	(465.14)	
8023	AT&T Mobility - #0808	IPad Expense	0.00	
8024	TML IRP	Insurance Expense - 2021-2022	0.00	
8025	Harco Insurance Services	Insurance Expense - 2021-2022	0.00	
Total Disbursements				(161,380.09)
BALANCE AS OF 10/21/2021				\$98,619.91

Fort Bend County FWSD No. 1 - GOF
Cash Flow Report - Lockbox Account
 As of October 21, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/17/2021				\$11,994.39
Receipts				
	Accounts Receivable		92,477.25	
	Accounts Receivable		38,658.64	
Total Receipts			<u>131,135.89</u>	131,135.89
Disbursements				
Rtn Chk	Fort Bend County FWSD No 1	Returned Checks (1)	(38.53)	
Wire	Fort Bend County FWSD No 1	Wire Transfer to Checking	(120,729.36)	
Total Disbursements			<u>(120,767.89)</u>	(120,767.89)
BALANCE AS OF 10/21/2021				<u><u>\$22,362.39</u></u>

Cash Flow Report - Operator Account

As of October 21, 2021

Num	Name	Memo	Amount	Balance
	BALANCE AS OF	09/17/2021		\$0.00
	Receipts			
	No Receipts Activity		0.00	
	Total Receipts			0.00
	Disbursements			
	No Disbursements Activity		0.00	
	Total Disbursements			0.00
	BALANCE AS OF	10/21/2021		\$0.00

Cash Flow Report - Checking BBVA Account

As of October 21, 2021

Num	Name	Memo	Amount	Balance
	BALANCE AS OF 09/17/2021			\$100.00
	Receipts			
	No Receipts Activity		0.00	
	Total Receipts			0.00
	Disbursements			
	Svc Chg BBVA USA	Wire Transfer to Central Bank Checking	(100.00)	
	Total Disbursements			(100.00)
	BALANCE AS OF 10/21/2021			\$0.00

Cash Flow Report - Checking Account

As of October 21, 2021

Num	Name	Memo	Amount	Balance
BALANCE AS OF 09/17/2021				\$0.00
Receipts				
	Wire Transfer from BBVABank Checking		100.00	
	Wire Transfer from 2015 DFund Money Market		75,610.92	
Total Receipts				75,710.92
Disbursements				
6000	B-5 Construction Company, Inc.	Water Plant #2 - PE #6	(66,886.74)	
6001	Jacobs Engineering Group, Inc.	TWDB WP No. 2 Engineering Fees	(6,116.68)	
6002	Terracon Consultants, Inc.	Engineering Fees	(2,607.50)	
Total Disbursements				(75,610.92)
BALANCE AS OF 10/21/2021				\$100.00

Account Balances

As of October 21, 2021

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
BANCORPSOUTH (XXXX5280)	10/30/2020	10/30/2021	0.70 %	240,000.00	
PLAINS STATE BANK (XXXX1329)	11/24/2020	11/24/2021	0.35 %	240,000.00	
WALLIS BANK (XXXX0319)	11/24/2020	11/24/2021	0.40 %	240,000.00	
VERITEX COMMUNITY BANK (XXXX0266)	11/25/2020	11/25/2021	0.40 %	240,000.00	
TEXAS FIRST BANK (XXXX7767)	12/22/2020	12/22/2021	0.35 %	240,000.00	
INDEPENDENT BANK (XXXX1575)	12/29/2020	12/30/2021	0.35 %	240,000.00	
FRONTIER BANK (XXXX2246)	01/23/2021	01/23/2022	0.50 %	240,000.00	
LONE STAR BANK (XXXX2413)	02/24/2021	02/24/2022	0.45 %	240,000.00	
TEXAS CAPITAL BANK (XXXX0586)	04/27/2021	04/27/2022	0.25 %	245,000.00	
ALLEGIANCE BANK (XXXX0783)	04/29/2021	04/29/2022	0.20 %	240,000.00	
PIONEER BANK (XXXX2548)	05/28/2021	05/28/2022	0.29 %	240,000.00	
THIRD COAST BANK, SSB (XXXX6605)	05/30/2021	05/30/2022	0.50 %	240,000.00	
SOUTH STAR BANK (XXXX0172)	06/30/2021	06/30/2022	0.15 %	240,000.00	
UNITY NATIONAL BANK (XXXX4604)	07/22/2021	07/22/2022	0.25 %	240,000.00	
TEXAS REGIONAL BANK (XXXX0879)	08/01/2021	08/02/2022	0.13 %	240,000.00	
SPIRIT OF TEXAS BANK (XXXX6670)	09/30/2021	09/30/2022	0.25 %	240,000.00	
Money Market Funds					
TEXAS CLASS (XXXX0002)	03/17/2020		0.05 %	2,875,554.92	
Checking Account(s)					
CENTRAL BANK - CHECKING (XXXX0488)			0.00 %	98,619.91	Checking Account
CENTRAL BANK - CHECKING (XXXX3849)			0.00 %	0.00	Operator
PNC (XXXX5021)			0.00 %	22,362.39	Lockbox
PNC (XXXX3051)			0.00 %	542.01	Checking BBVA
Totals for Operating Fund:				\$6,842,079.23	
Fund: Capital Projects					
Money Market Funds					
TEXAS CLASS (XXXX0001)	03/17/2020		0.05 %	1,106,299.77	Series 2015 DFund
UMB (XXXX1340)	04/01/2021		0.00 %	202,177.10	Series 2019 Dfund
TEXAS CLASS (XXXX0005)	05/14/2021		0.05 %	1,468,911.12	Series 2019 DFund
Checking Account(s)					
CENTRAL BANK - CHECKING (XXXX0453)			0.00 %	100.00	Checking Account
PNC (XXXX5061)			0.00 %	0.00	Checking BBVA
Totals for Capital Projects Fund:				\$2,777,487.99	
Fund: Debt Service					
Certificates of Deposit					
INDEPENDENT BANK-DEBT (XXXX0365)	02/26/2021	02/26/2022	0.30 %	240,000.00	
SOUTH STAR BANK-DEBT (XXXX0134)	02/27/2021	02/27/2022	0.25 %	240,000.00	
ALLEGIANCE BANK - DEBT (XXXX4800)	08/02/2021	08/02/2022	0.20 %	240,000.00	
SPIRIT OF TX BANK - DEBT (XXXX2023)	08/02/2021	08/02/2022	0.25 %	240,000.00	
TEXAS REGIONAL BANK-DEBT (XXXX5860)	08/02/2021	08/02/2022	0.13 %	240,000.00	
UNITY BANK - DEBT (XXXX4608)	08/02/2021	08/02/2022	0.25 %	240,000.00	
FRONTIER BANK - DEBT (XXXX2126)	08/04/2021	08/04/2022	0.50 %	240,000.00	

Account Balances

As of October 21, 2021

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Debt Service					
Certificates of Deposit					
BANCORPSOUTH - DEBT (XXXX0073)	08/05/2021	08/05/2022	0.44 %	240,000.00	
Money Market Funds					
TEXAS CLASS (XXXX0004)	04/09/2020		0.05 %	407,025.22	
CENTRAL BANK - DEBT (XXXX0461)	08/04/2021		0.05 %	500.00	
Totals for Debt Service Fund:				\$2,327,525.22	
Grand total for Fort Bend County Fresh Water Supply District No. 1:				\$11,947,092.44	

Fort Bend Fresh Water Supply District No. 1

Capital Projects Fund Breakdown

10/21/2021

Net Proceeds for All Bond Issues

Receipts

Series 2015 - Dfund Bond Proceeds	\$2,495,655.26
Series 2015 - Interest Earnings	51,505.23
Series 2019 - Dfund Bond Proceeds	1,745,000.00
Series 2019 - Interest Earnings	309.61

Disbursements

Series 2015 Dfund - Disbursements (Attached)	(1,440,860.72)
Series 2019 Dfund - Disbursements (Attached)	(74,121.39)

Total Cash Balance	<u><u>\$2,777,487.99</u></u>
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Balances by Account

Checking - Compass (Series 2019)	\$100.00
Series 2015 - Dfund - Texas Class	1,106,299.77
Series 2019 - Dfund - Texas Class	1,468,911.12
Series 2019 - Dfund (Held by Escrow Agent - UMB)	202,177.10

Total Cash Balance	<u><u>\$2,777,487.99</u></u>
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Balances by Bond Series

Series 2015 - Dfund	\$1,106,299.77
Series 2019 - Dfund	1,671,188.22

Total Cash Balance	<u><u>\$2,777,487.99</u></u>
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Remaining Costs & Surplus

Series 2015 Dfund - Remaining Costs	\$1,059,965.02
Series 2019 Dfund - Remaining Costs	1,670,878.61

Total Amount in Remaining Costs	<u><u>\$2,730,843.63</u></u>
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Series 2015 Dfund - Surplus & Interest	\$46,334.75
Series 2019 Dfund - Surplus & Interest	309.61

Total Surplus & Interest Balance	<u><u>\$46,644.36</u></u>
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Total Remaining Costs/Surplus	<u><u>\$2,777,487.99</u></u>
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**Fort Bend Fresh Water Supply No. 1
SERIES 2015 Dfund
COST COMPARISON**

<u>CONSTRUCTION COSTS</u>	<u>USE OF PROCEEDS</u>	<u>ACTUAL COSTS</u>	<u>REMAINING COSTS</u>	<u>VARIANCE (OVER)/UNDER</u>
A. Construction Items				
1 Total Balance as of 09/30/2018		-	-	-
2 Water Plant No 2	\$1,979,022.01	993,924.09	\$985,097.92	-
3 Design Phase Engineering	271,500.00	271,500.00	-	-
4 Const Phase Engineering	48,000.00	48,000.00	-	0.00
5 Environmental Assessment	36,000.00	35,357.23	-	642.77
6 Construction Observation	81,500.00	6,632.90	74,867.10	-
7 Subsurface Utility Investigation	5,573.50	5,573.50	-	-
8 Surveying	32,060.00	32,060.00	-	-
9 Material Testing	15,000.00	20,813.25	-	(5,813.25)
10 Geotechnical Investigation	10,500.00	10,500.00	-	-
11 Well Sitting Study	8,999.75	8,999.75	-	-
12 Potential Pollution Hazard Study	7,500.00	7,500.00	-	-
TOTAL CONSTRUCTION COSTS	<u>\$2,495,655.26</u>	<u>\$1,440,860.72</u>	<u>\$1,059,965.02</u>	<u>(\$5,170.48)</u>
TOTAL	<u>\$2,495,655.26</u>	<u>\$1,440,860.72</u>	<u>\$1,059,965.02</u>	<u>(\$5,170.48)</u>
			Interest Earned	\$51,505.23
			Total Surplus & Interest	\$46,334.75
			Total Remaining Costs, Surplus, & Interest	\$1,106,299.77

**Fort Bend Fresh Water Supply No. 1
SERIES 2019 Dfund
COST COMPARISON**

<u>CONSTRUCTION COSTS</u>	<u>USE OF PROCEEDS</u>	<u>ACTUAL COSTS</u>	<u>REMAINING COSTS</u>	<u>VARIANCE (OVER)/UNDER</u>
B. District Items				
1 TWDB Issue - WP #2	\$1,200,000.00	-	\$1,200,000.00	-
2 Contingency	475,000.00	4,121.39	470,878.61	-
Subtotal District Items	<u>\$1,675,000.00</u>	<u>4,121.39</u>	<u>\$1,670,878.61</u>	<u>-</u>
TOTAL CONSTRUCTION COSTS	<u>\$1,675,000.00</u>	<u>4,121.39</u>	<u>\$1,670,878.61</u>	<u>-</u>
<u>NON-CONSTRUCTION COSTS</u>				
A Legal Fees	\$35,000.00	\$35,000.00	-	-
B Fiscal Agent Fees	35,000.00	35,000.00	-	-
TOTAL NON-CONSTRUCTION COSTS	<u>\$70,000.00</u>	<u>\$70,000.00</u>	<u>-</u>	<u>-</u>
TOTAL BOND Remaining Costs & Surplus	<u><u>\$1,745,000.00</u></u>	<u><u>\$74,121.39</u></u>	<u><u>\$1,670,878.61</u></u>	<u><u>-</u></u>
Series 2015 Dfund - Remaining Costs			Interest Earned	\$309.61
			Total Remaining Costs & Interest	\$1,671,188.22
			Total Surplus & Interest	\$309.61

Fort Bend County FWSD No. 1 - GOF
Actual vs. Budget Comparison

August 2021

		August 2021			January 2021 - August 2021			Annual
		Actual	Budget	Over/(Under)	Actual	Budget	Over/(Under)	Budget
Revenues								
14110	Water - Customer Service Revenu	55,154	62,478	(7,324)	353,886	391,909	(38,023)	567,984
14112	Regional Water Authority Fees	43,206	46,875	(3,669)	309,705	294,033	15,672	426,135
14140	Connection Fees	1,495	820	675	6,841	6,559	282	9,839
14150	Tap Connections	10,575	11,083	(508)	194,260	88,667	105,593	133,000
14160	Service Application Fees	0	84	(84)	5,500	673	4,827	1,010
14210	Sewer - Customer Service Fee	19,057	14,696	4,362	145,971	117,566	28,405	176,349
14220	Inspection Fees	725	912	(187)	12,345	7,296	5,049	10,944
14310	Penalties & Interest	3,334	2,167	1,167	18,965	17,333	1,632	26,000
14330	Miscellaneous Income	3,470	2,673	797	37,657	21,384	16,273	32,076
14350	Maintenance Tax Collections	15,570	0	15,570	1,689,099	1,659,159	29,940	1,659,159
14351	Penalty & Interest on Tax	3,199	4,308	(1,109)	47,381	34,461	12,920	51,691
14365	Interest Earned on Checking	0	43	(43)	96	345	(248)	517
14370	Interest Earned on Temp. Invest	1,459	1,993	(535)	19,866	15,947	3,919	23,920
14410	Water Plant Operations COA	17,871	16,621	1,250	(519)	132,968	(133,487)	199,452
14420	Arcola Capital Recovery	5,000	5,000	0	40,000	40,000	0	60,000
Total Revenues		180,114	169,753	10,362	2,881,053	2,828,300	52,754	3,378,076
Expenditures								
16105	Operator Expense	7,660	8,333	(673)	59,795	66,667	(6,871)	100,000
16110	Tap Connection Expense	14,111	6,917	7,194	88,475	55,333	33,141	83,000
16130	Maintenance & Repairs	15,606	16,645	(1,038)	132,808	133,157	(349)	199,735
16140	Chemicals	280	162	118	1,859	1,295	563	1,943
16150	Laboratory Expense	500	436	64	5,507	3,488	2,019	5,232
16160	Utilities	3,298	2,955	342	25,711	23,643	2,068	35,464
16210	Inspection Expense	689	576	113	7,249	4,607	2,641	6,911
16234	Water Authority Pumpage-COA	14,038	11,591	2,447	108,564	72,704	35,860	105,369
16235	Water Authority Pumpage Fees	43,592	38,447	5,145	277,850	241,166	36,684	349,516
16236	Arcola WWTP Expenses	0	9,426	(9,426)	68,439	75,411	(6,972)	113,116
16237	Interconnect Expense	0	0	0	39,350	0	39,350	0
16320	Tax Assessor/Collector Fees	0	2,077	(2,077)	15,712	16,619	(907)	24,929
16330	Legal Fees	12,604	16,667	(4,063)	83,244	133,333	(50,090)	200,000
16340	Auditing Fees	0	0	0	20,000	20,000	0	21,840
16350	Engineering Fees	28,369	29,167	(797)	253,785	233,333	20,451	350,000
16370	Election Expense	0	0	0	2,460	0	2,460	0
16380	Permit Expense	0	0	0	0	0	0	6,060
16390	Telephone Expense	315	205	110	2,679	1,641	1,038	2,462
16410	Sales Tax Tracking	0	0	0	0	0	0	1,500
16430	Bookkeeping Fees	6,049	3,333	2,715	29,764	26,667	3,097	40,000
16440	Mowing Expense	0	183	(183)	0	1,467	(1,467)	2,200
16455	SB 622 Publications	0	0	0	0	0	0	2,000
16460	Printing & Office Supplies	359	1,021	(662)	3,886	8,171	(4,285)	12,257
16480	Delivery Expense	0	59	(59)	746	472	274	708
16490	Website Services	0	0	0	351	350	1	2,000
16520	Postage	738	709	29	5,795	5,671	123	8,507
16530	Insurance & Surety Bond	0	0	0	0	0	0	12,000
16540	Travel Expense	0	0	0	228	200	28	1,000
16560	Miscellaneous Expense	148	612	(464)	22,146	4,893	17,253	7,339
16580	Bank Service Charge	49	60	(11)	438	481	(43)	722
16590	Seminar Expense	0	0	0	729	0	729	0
16600	Payroll Expenses	750	985	(235)	8,550	7,878	672	11,817
16620	Payroll Tax Expense	57	75	(18)	746	603	143	904

Fort Bend County FWSD No. 1 - GOF
Actual vs. Budget Comparison

August 2021

	August 2021			January 2021 - August 2021			Annual Budget
	Actual	Budget	Over/(Under)	Actual	Budget	Over/(Under)	
Expenditures							
16650 Arbitrage Expense	0	0	0	0	0	0	9,750
Total Expenditures	149,212	150,642	(1,430)	1,266,865	1,139,251	127,614	1,718,281
Other Revenues							
15100 Insurance Reimbursement	0	0	0	34,629	0	34,629	0
Total Other Revenues	0	0	0	34,629	0	34,629	0
Other Expenditures							
16750 Capital Outlay	0	0	0	43,776	44,000	(225)	50,000
16752 Cap Out - Fresno Ranchos Proj	7,764	7,800	(36)	33,231	33,200	31	85,000
16753 Cap Out - Fresno Grdn WW Plumb	0	0	0	149,999	149,988	11	220,000
16754 Cap Out - Gateway Acres WWCS	5,123	5,100	23	47,082	47,045	37	80,000
16755 Capital Outlay - WP #1 Rehab	2,500	0	2,500	59,650	49,250	10,400	49,250
16756 Cap Out - LP #3 Addtn @ TT LS	0	0	0	28,891	20,000	8,891	20,000
Total Other Expenditures	15,387	12,900	2,487	362,628	343,483	19,145	504,250
Excess Revenues (Expenditures)	\$15,516	\$6,211	\$9,305	\$1,286,189	\$1,345,566	(\$59,377)	\$1,155,545

Balance Sheet

As of August 31, 2021

Aug 31, 21

ASSETS

Current Assets

Checking/Savings

	77,302
--	--------

	11,994
--	--------

	89,296
--	--------

Other Current Assets

	7,041,297
--	-----------

	295,450
--	---------

	101,956
--	---------

	20,000
--	--------

	296,408
--	---------

	14,235
--	--------

	18,769
--	--------

	7,788,116
--	-----------

	7,877,412
--	-----------

TOTAL ASSETS

	7,877,412
--	-----------

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

	341,066
--	---------

	341,066
--	---------

Other Current Liabilities

	325
--	-----

	125,633
--	---------

	6,752
--	-------

	296,408
--	---------

	429,119
--	---------

	770,185
--	---------

	770,185
--	---------

Equity

	5,821,038
--	-----------

	1,286,189
--	-----------

	7,107,227
--	-----------

TOTAL LIABILITIES & EQUITY

	7,877,412
--	-----------

District Debt Service Payments

10/21/2021 - 10/31/2022

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 02/15/2022						
Wells Fargo Bank, NA	2006A - WS&D	02/15/2022		0.00	33,862.50	33,862.50
Wells Fargo Bank, NA	2010 - WS&D	02/15/2022		0.00	2,812.50	2,812.50
Amegy Bank of Texas	2015 - WS&D	02/15/2022		0.00	130,410.50	130,410.50
Amegy Bank of Texas	2016 - Refunding	02/15/2022		0.00	58,350.00	58,350.00
Amegy Bank of Texas	2017 - Refunding	02/15/2022		0.00	105,950.00	105,950.00
Bank of New York	2019 - WS&D	02/15/2022		0.00	30,822.50	30,822.50
Amegy Bank of Texas	2020 - Refunding	02/15/2022		0.00	68,556.25	68,556.25
			Total Due 02/15/2022	0.00	430,764.25	430,764.25
Debt Service Payment Due 08/15/2022						
Wells Fargo Bank, NA	2006A - WS&D	08/15/2022		380,000.00	33,862.50	413,862.50
Wells Fargo Bank, NA	2010 - WS&D	08/15/2022		150,000.00	2,812.50	152,812.50
Wells Fargo Bank, NA	2010A - WS&D	08/15/2022		30,000.00	0.00	30,000.00
Amegy Bank of Texas	2015 - WS&D	08/15/2022		195,000.00	130,410.50	325,410.50
Amegy Bank of Texas	2016 - Refunding	08/15/2022		185,000.00	58,350.00	243,350.00
Amegy Bank of Texas	2017 - Refunding	08/15/2022		10,000.00	105,950.00	115,950.00
Bank of New York	2019 - WS&D	08/15/2022		40,000.00	30,822.50	70,822.50
Amegy Bank of Texas	2020 - Refunding	08/15/2022		280,000.00	68,556.25	348,556.25
			Total Due 08/15/2022	1,270,000.00	430,764.25	1,700,764.25
			District Total	\$1,270,000.00	\$861,528.50	\$2,131,528.50

Cash Flow Forecast

Fort Bend County Fresh Water Supply District No. 1

	12/21	12/22	12/23	12/24	12/25
Assessed Value	\$412,931,570	\$412,931,570	\$412,931,570	\$412,931,570	\$412,931,570
Maintenance Tax Rate	\$0.410	\$0.410	\$0.410	\$0.410	\$0.410
Maintenance Tax	\$1,659,159	\$1,659,159	\$1,659,159	\$1,659,159	\$1,659,159
% Change in Water Rate		3.00%	3.00%	3.00%	3.00%
% Change in Wastewater Rate		3.00%	3.00%	3.00%	3.00%
% Change in NFBWA		10.00%	10.00%	10.00%	10.00%
% Change in Expenses		5.00%	5.00%	5.00%	5.00%
Beginning Cash Balance 12-31-20	\$5,987,902	\$7,190,091	\$6,308,232	\$7,904,454	\$9,493,506
Revenues					
Maintenance Tax	\$1,659,159	\$1,659,159	\$1,659,159	\$1,659,159	\$1,659,159
Water Revenue	567,984	585,024	602,574	620,651	639,271
Wastewater Revenue	176,349	181,639	187,089	192,701	198,482
NFBWA Revenue	426,135	468,749	515,623	567,186	623,904
Other	548,449	575,871	604,665	634,898	666,643
Total Revenues	\$3,378,076	\$3,470,442	\$3,569,110	\$3,674,596	\$3,787,460
Expenses					
Purchase Water	\$105,369	\$108,530	\$111,786	\$115,140	\$118,594
Purchase Wastewater	113,116	116,509	120,005	123,605	127,313
NFBWA	349,516	384,468	422,914	465,206	511,726
Other Expenses	1,150,280	1,207,794	1,268,184	1,331,593	1,398,173
Total Expenses	\$1,718,281	\$1,817,301	\$1,922,889	\$2,035,543	\$2,155,806
Net Surplus	\$1,659,795	\$1,653,141	\$1,646,222	\$1,639,053	\$1,631,654
Capital Outlay					
Capital Outlay	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Fresno Gardens N. Sub WW Plumbi	220,000	0	0	0	0
Gateway Acres WW Collection Syst	80,000	0	0	0	0
Gateway Acres WW Plumbing	0	1,000,000	0	0	0
Fresno Ranchos Sub WW LS & FM	85,000	0	0	0	0
FN 521 WL Adjustment	0	800,000	0	0	0
COA for 500 ESFC in FW WP#1 - Pi	0	635,000	0	0	0
WP #1 Rehab Work	49,250	0	0	0	0
Addtn 3rd LP @ Telleview Terrace L	20,000	0	0	0	0
Emergency Interconnect - BC MUD :	0	50,000	0	0	0
Total Capital Outlay	\$504,250	\$2,535,000	\$50,000	\$50,000	\$50,000
Construction Surplus	\$46,644	\$0	\$0	\$0	\$0
Ending Cash Balance	\$7,190,091	\$6,308,232	\$7,904,454	\$9,493,506	\$11,075,160
Operating Reserve % of Exp					
	418.45%	347.12%	411.07%	466.39%	513.74%
Bond Authority					
Remaining Bonding Capacity - \$80,210,000					
Maintenance Tax Rate Cap - \$0.50					

2022 AWBD Mid-Winter Conference

Fort Bend County Fresh Water Supply District No. 1

Friday, January 28 - Saturday, January 29, 2022

Moody Gardens, Galveston, TX

Director	Registration			Prior Conference Expenses
Name	Attending	Online	Paid	Paid
Calvin Casher	Yes	Yes		Yes
Paul Hamilton	Yes	Yes		NA
Rosa Linda Medina	Yes	Yes		NA
Rodrigo Carreon				NA
Erasto Vallejo				NA

Note

Register on-line www.awbd-tx.org (For log in assistance, contact Taylor Cavnar: tcavnar@awbd-tx.org)

This page only confirms registration for the conference, not hotel registrations.

All hotel reservations are the sole responsibility of each attendee.

Your conference registration confirmation will contain a housing reservation request web link.

The link will require the registration number from your conference registration before you can reserve a room.

All requests for an advance of funds must be sent via email to the bookkeeper within 30 days of conference.

Registration Dates

Early Registration:	Begins	07/21/21	\$360
Regular Registration:	Begins	09/02/21	\$410
Late Registration	Begins	12/16/21	\$510

Cancellation Policy

All cancellations must be made in writing.

A \$50.00 administrative fee is assessed for each conference registration cancelled on or before 12/15/21.

There will be no refunds after 12/15/21.

Housing Information

Hotel reservations are only available to attendees who are registered with AWBD-TX for the Conference.

If you have questions, please call Taylor Cavnar at (281) 350-7090

**FORT BEND FRESH WATER SUPPLY DISTRICT NO 1
TAX ANALYSIS FISCAL YEAR END 12/31/2021**

PERCENTAGE	TAX YEARS 2021			TAX YEARS 2020			GRAND DSF	TOTAL MAINT	TOTAL
	DSF 0.5900	M&O 0.4100	TOTAL 2019	DSF 0.5900	M&O 0.4100	TOTAL 2019			
PRIOR YEAR									219,942.82
TAX LEVY 2021	0.00	0.00	-	2,519,877.26	1,751,101.15	4,270,978.41			0.00
COLLECTIONS:									
JAN 2021									
TAXES	0.00	0.00	0.00	876,334.62	608,978.30	1,485,312.92	882,474.91	614,036.00	1,496,510.91
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	1,771.27	1,482.72	3,253.99
							884,246.18	615,518.72	1,499,764.90
FEB 2021									
TAXES	0.00	0.00	0.00	613,158.88	426,093.46	1,039,252.34	619,072.23	430,975.76	1,050,047.99
PENALTY	0.00	0.00	0.00	4,683.89	3,254.90	7,938.79	6,620.31	4,859.48	11,479.79
							625,692.54	435,835.24	1,061,527.78
MARCH 2021									
TAXES	0.00	0.00	0.00	134,575.27	93,518.41	228,093.68	146,776.54	103,407.53	250,184.07
PENALTY	0.00	0.00	0.00	10,984.27	7,633.13	18,617.40	14,513.25	10,571.87	25,085.12
							161,289.79	113,979.40	275,269.19
APRIL 2021									
TAXES	0.00	0.00	0.00	87,913.87	61,092.69	149,006.56	106,839.34	76,467.97	183,307.31
PENALTY	0.00	0.00	0.00	9,019.52	6,267.81	15,287.33	15,126.20	11,343.63	26,469.83
							121,965.54	87,811.60	209,777.14
MAY 2021									
TAXES	0.00	0.00	0.00	42,722.56	29,688.56	72,411.12	47,630.99	33,831.10	81,462.09
PENALTY	0.00	0.00	0.00	5,208.87	3,619.72	8,828.59	7,057.36	5,329.18	12,386.54
							54,688.35	39,160.28	93,848.63
JUNE 2021									
TAXES	0.00	0.00	0.00	33,876.97	23,541.62	57,418.59	42,976.58	31,765.93	74,742.51
PENALTY	0.00	0.00	0.00	4,543.53	3,157.36	7,700.89	8,432.77	6,701.80	15,134.57
							51,409.35	38,467.73	89,877.08
JULY 2021									
TAXES	0.00	0.00	0.00	17,316.94	12,033.80	29,350.74	23,390.36	17,218.42	40,608.78
PENALTY	0.00	0.00	0.00	2,561.36	1,779.93	4,341.29	4,988.21	3,893.22	8,881.43
							28,378.57	21,111.64	49,490.21
AUG 2021									
TAXES	0.00	0.00	0.00	17,201.79	11,953.79	29,155.58	21,659.03	15,570.15	37,229.18
PENALTY	0.00	0.00	0.00	2,810.71	1,953.21	4,763.92	4,294.71	3,198.63	7,493.34
							25,953.74	18,768.78	44,722.52
SEPT 2021									
TAXES	0.00	0.00	0.00	14,619.93	10,159.62	24,779.55	21,402.25	15,969.85	37,372.10
PENALTY	0.00	0.00	0.00	2,796.26	1,943.17	4,739.43	5,762.40	4,405.57	10,167.97
							27,164.65	20,375.42	47,540.07
OCT 2021									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
NOV 2021									
TAXES	0.00	0.00	0.00	26,871.27	18,673.26	45,544.53	53,742.54	37,346.52	91,089.06
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							53,742.54	37,346.52	91,089.06
DEC 2021									
TAXES	0.00	0.00	0.00	499,561.17	347,152.68	846,713.85	499,561.17	347,152.68	846,713.85
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							499,561.17	347,152.68	846,713.85
TOTALS	0.00	0.00	0.00	2,406,761.68	1,672,495.42	4,079,257.10	2,507,221.15	1,756,854.75	4,264,075.90
TAXES	0.00	0.00	0.00	2,364,153.27	1,642,886.19	4,007,039.46	2,438,654.67	1,705,068.65	4,143,723.32
PENALTY	0.00	0.00	0.00	42,608.41	29,609.23	72,217.64	68,566.48	51,786.10	120,352.58
TOTALS	0.00	0.00	0.00	2,406,761.68	1,672,495.42	4,079,257.10	2,507,221.15	1,756,854.75	4,264,075.90
ADJUSTMENTS			0.00			(7,470.50)			(2,556.56)
TAX DUE @			0.00%			93.98%			TOTAL TAX DUE
1/31/2020	0.00	0.00	0.00	151,316.39	105,152.06	256,468.45	387,213.51	280,095.88	667,309.39
TAX RATES	0.5900	0.4100	1.0000	0.5900	0.4100	1.0000			

Deferral Operating 2020	365,825.94
Deferral Debt 2020	526,432.44
Debt Collections CFY (Defer)	0.00
Operating Collections CFY (Defer)	0.00
Total DSF Collections	2,965,087.11
Total Op Collections	2,070,894.59
Total DSF Deferral	387,213.51
Total Op Deferral	280,095.88

Summary of Money Market Funds

09/17/2021 - 10/21/2021

Fund: Operating

Financial Institution: TEXAS CLASS

Account Number: XXXX0002 Date Opened: 03/17/2020 Current Interest Rate: 0.05%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
09/17/2021		3,036,297.30				
09/30/2021	Int				113.42	
10/21/2021	From DSF BBVA MM - Tax Xfer		18,768.78			
10/21/2021	From DSF BBVA MM - Tax Xfer		20,375.42			
10/21/2021	To Checking			(200,000.00)		
Totals for Account XXXX0002:		\$3,036,297.30	\$39,144.20	(\$200,000.00)	\$113.42	\$2,875,554.92
Totals for Operating Fund:		\$3,036,297.30	\$39,144.20	(\$200,000.00)	\$113.42	\$2,875,554.92

Method Used For Reporting Market Values

Certificates of Deposits:

Securities/Direct Government Obligations:

Public Fund Investment Pool/MM Accounts:

Face Value Plus Accrued Interest

Market Value Quoted by the Seller of the Security and Confirmed in Writing

Balance = Book Value = Current Market

Summary of Money Market Funds

09/17/2021 - 10/21/2021

Fund: Capital Projects		Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
Financial Institution: TEXAS CLASS						
Account Number: XXXX0001 Date Opened: 03/17/2020 Current Interest Rate: 0.05%						
Date	Description					
09/17/2021		1,181,859.33				
09/30/2021	Int				51.36	
10/21/2021	To Checking			(75,610.92)		
Totals for Account XXXX0001:		\$1,181,859.33		(\$75,610.92)	\$51.36	\$1,106,299.77
Account Number: XXXX0005 Date Opened: 05/14/2021 Current Interest Rate: 0.05%						
Date	Description					
09/17/2021		1,468,857.70				
09/30/2021	Int				53.42	
Totals for Account XXXX0005:		\$1,468,857.70			\$53.42	\$1,468,911.12
Financial Institution: UMB						
Account Number: XXXX1340 Date Opened: 04/01/2021 Current Interest Rate: 0.00%						
Date	Description					
09/17/2021		202,177.10				
09/30/2021	Int				0.00	
Totals for Account XXXX1340:		\$202,177.10			\$0.00	\$202,177.10
Totals for Capital Projects Fund:						
		\$2,852,894.13		(\$75,610.92)	\$104.78	\$2,777,387.99

Summary of Money Market Funds

09/17/2021 - 10/21/2021

Fund: Debt Service		Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
Financial Institution: BBVA USA-DEBT		251,521.07				
Account Number: XXXX5145 Date Opened: 12/31/2017 Current Interest Rate: 0.00%						
Date	Description					
09/17/2021						
09/22/2021	Tax Collections 9/22/21		3,614.66			
10/07/2021	Xfer to Central Bank DSF MM			(200,000.00)		
10/21/2021	Xfer to GOF - 8/21 Tax			(18,768.78)		
10/21/2021	Xfer to GOF - 9/21 Tax			(20,375.42)		
10/21/2021	Close to DSF TX CL MM			(15,991.53)		
Totals for Account XXXX5145:		\$251,521.07	\$3,614.66	(\$255,135.73)		\$0.00
Financial Institution: CENTRAL BANK - DEBT						
Account Number: XXXX0461 Date Opened: 08/04/2021 Current Interest Rate: 0.05%						
Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
09/17/2021		0.00				
10/07/2021	From Close of BBVA DSF MM		200,000.00			
10/21/2021	To TX CL DSF MM			(199,500.00)		
Totals for Account XXXX0461:		\$0.00	\$200,000.00	(\$199,500.00)		\$500.00
Financial Institution: TEXAS CLASS						
Account Number: XXXX0004 Date Opened: 04/09/2020 Current Interest Rate: 0.05%						
Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
09/17/2021		171,693.53				
09/28/2021	Tax Collections 9/28/21		2,262.61			
09/30/2021	Int				6.25	
10/07/2021	Tax Collections 9/30/21		17,571.30			
10/21/2021	From Close of BBVA DSF MM		15,991.53			
10/21/2021	From DSF CB MM		199,500.00			
Totals for Account XXXX0004:		\$171,693.53	\$235,325.44		\$6.25	\$407,025.22
Totals for Debt Service Fund:		\$423,214.60	\$438,940.10	(\$454,635.73)	\$6.25	\$407,525.22

Method Used For Reporting Market Values

Certificates of Deposits:

Securities/Direct Government Obligations:

Public Fund Investment Pool/MM Accounts:

Face Value Plus Accrued Interest

Market Value Quoted by the Seller of the Security and Confirmed in Writing

Balance = Book Value = Current Market

October 20, 2021

Board of Directors
Fort Bend County Freshwater Supply District #1
c/o Sanford Kuhl Hagan Kugle Parker Kahn LLP
1980 Post Oak Boulevard, Suite 1380
Houston, TX 77056

Re: Fort Bend County Freshwater Supply District #1 – October 2021 Board of Directors Meeting

Dear Board Members:

Following is the status report on Fort Bend County FWSD#1 No. 1 projects:

Agenda Item No. 5 – Engineer's Report:

(a) Report on status of projects:

i) Water Plant #2

- Project currently under construction...Contractor has completed the off-site waterline, including tie-ins with District's existing waterlines and has completed the installation of both HPTs...Contractor is currently working on the installation of the foundations for the GST, BPs, and MCC building...Alsay (well driller) has completed the collection of the four water samples and water quality data was provided for evaluation...based on all data provided, it was decided to construct a shallower well (approx. 1,000 feet deep) than initially planned for at the start of the project (approx. 1,200 feet deep)...completed well is anticipated to have a flowrate of approximately 1,200 gpm with the possibility of elevated levels of fluoride
- Request Board's approval of Pay Estimates No. 6 from B-5 Construction Co. for construction of the project for \$66,886.74
- Request Board's approval of Invoice No. 7 from Terracon for material testing services for \$2,607.50
- Request Board's approval of proposal from Terracon for additional material testing services for \$27,548.25
- Anticipate construction being completed by mid-2022
- District Est. Water Conn. Timeline (FBCFWSD#1 WP#1 Conn. Capacity = 1,875 when temporary water service agreement gets signed by CoA)
 - End of 2021 = 1,750
 - Mid 2022 = 1,785

ii) Gateway Acres Subdivision Wastewater Collection System

- Construction plans are at the various review agencies for their review and approval needed for advertising project (TCEQ, CoH, FBC Engineering and Drainage, FBC R&B, Centerpoint, AT&T, and Frontier)...as of today, review comments have been provided by FBC Engineering...it is anticipated that the project will approved by all review agencies and ready for advertisement by the end of this year

iii) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main

- Final design comments are being addressed and construction plans are anticipated to be ready for submission to the review agencies by the end of this month...construction plans will be submitted to the TCEQ, CoH, FBC Engineering and Drainage, FBC R&B, Centerpoint, AT&T and Frontier for comment/approval

iv) Gateway Acres Subdivision Wastewater Plumbing Contract

- Currently working on two exhibit boards and property owner spreadsheet needed for townhall mtgs
- Tentative Schedule (actual schedule dependent on when construction plans are bid ready and TCEQ loan secured, which is anticipated to occur by the end of this year...could be impacted by available WWTP capacity, which temporary water service agreement is needed to resolve):

- o Townhall Meetings – January thru May 2022 (once a month)...breaking GA into three sections, with each section having its own meeting in January thru March...April and May would be a general meeting for all sections...utilizing this plan, all sections would have three opportunities to attend a meeting
- o Anticipate Gateway Acres Sub WW Collection System project being completed in 4Q of 2022, with the plumbing project starting construction immediately afterwards

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - Fresno Gardens N Sub WW Plumbing Project...01/15/2022
- 2015 TWDB DFUND Loan...remaining funds will be used for the Water Plant No. 2 project
- 4th TWDB DFUND Loan (\$1.745M)...funds will be used to complete the Water Plant No. 2 project
- 2021 TCEQ Loan (\$10.45M) – BAR is currently under technical review...a meeting was conducted on August 24th with the TCEQ reviewer and he felt that the technical review of the report could be completed by October of this year...anticipate funds being available at the end of this year / first part of next year...funds from the BAR are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion project
- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required
- will assist EDP with completion of AWIA emergency response plan that needs to be completed by the end of this year

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	Interconnect with FBCMUD23
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Mart
297 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
Church of God of Prophecy	LT No Limits
Crossroad Market	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	New Quality Life Ministries (Church)
FBC Water Connection at Water Plant	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno (Domestic & FW)	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Richard Martini-Rental Livestock Pasture
Fresno Mount Corinth Baptist Church	Robbins Nest for Children (Domestic & FW)
Fresno Volunteer Fire Department	St. James Knanaya Church – Fire Tap
F&R Tax	St. Peters & St. Pauls Orthodox Church of Houston
General Office Space (514 Pecan Street)	Swingby#3 Gas Station (Domestic & Irrigation)
Gulf Coast LP Gas Company	Teleview Terrace Subdivision Lift Station
HEFCO Enterprises	Tiny Toes Academy
Iglesia Bautista Del Calvario Church	Tire Shop at 1739A Trammel Fresno
Iglesia Principe De Paz Church	Valero Gas Station
Interconnect with City of Arcola	Welcome Foods

Connections Pending:	

Processing Application:	
St. James Knanaya Church (Ave C)	
- customer working on coordinating a meeting between Jacobs and EDP and their engineer and fire system designer to discuss their proposed plan...informed customer that application is over a year old (submitted on 12/2019) and subject to being considered expired...recommend giving customer until the end of this year to make significant advancements in project, or application will expire	
Fresno Food Mart (Trammel Fresno Rd)	
- waiting on all required docs to complete application (this is second application from customer as previous application had expired)...application submitted in April 2021	
Mobile Food Truck Business (Jan St)	
- request Board's approval to start processing application once customer provides application fee to District Bookkeeper	

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (minus field bathrooms)
297 Teakwood Avenue (Multi-Family Dwelling)	New Quality Life Ministries (Church)
Church of God of Prophecy	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno	Quality Paint and Body (Pecan Street)
Fresno Volunteer Fire Department	

Connections Pending:	

Processing Application:	

(g) Potential Emergency Water Interconnect with BCMUD21

- conducted phone conversation with LJA (Bill Ehler), engineer for BCMUD21, on December 2016 regarding potential emergency water interconnect between our districts
- possible location for interconnect would be at east end of Renfro Burford Road
- BCMUD21 would be interested in pursuing interconnect (50/50 cost split) once FBCFWSD#1 completes its 2nd Water Plant

(h) Status of New CoA WP – CoA anticipates their water plant being completed by mid-2022...completion date may be extended due to recent water sampling results...once completed, interconnect with CoA will become an emergency water interconnect and the District will owe funds to CoA, per the RFC, for taking back 500 connections worth of water service (plus 125 connections, if temporary water service agreement is finalized)...if it is determined later that there will be a significant delay in the completion of the CoA WP, then the District may want to consider conducting an elevated storage tank waiver application with the TCEQ for additional water connections

(i) Status of CoA WWTP Expansion Project (increasing capacity from 0.675 MGD to 0.95 MGD...the District would be receiving an additional 100,000 GPD of capacity through this expansion) –

DA is coordinating this matter with the CoA by means of the temporary water service agreement, which would require a) a study to be submitted to the TCEQ in an attempt to re-rate the WWTP from 350 gpd/connection to some lesser amount (if the results of the study are not favorable, then the agreement would require CoA to provide interim capacity) and b) require the WWTP expansion project to be completed on or before June 2024...Currently, per the RFC, the District is only capable of providing wastewater service to 714 connections

(j) Roadway Widening Projects Within District (which will require utility and service line relocations):

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**
 - o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
 - o **Schedule** –
 - County is currently in process of clearing ROW and acquiring easements
 - Road Design Phase – current to end of September 2021
 - Utility Relocations – October 2021 to March 2022
 - Road Construction – anticipated start April 2022
 - o **Estimated Cost** -
 - Requested from County if they would assist financially regarding the relocation of utilities...waiting for a response
 - Anticipate providing EDP and LJA (FBC Engineer) my recommendations for relocating waterlines for the southern half of the project...if both parties agree to changes, then EDP will be able to utilize this information to determine an estimated construction cost for this work and present it to the Board for their approval
 - Anticipate completing my review of northern half of project and providing my recommendations for waterline relocations in November
- **FM521 Roadway Widening Project (North of SH6):**
 - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
 - o **Schedule** –
 - 30% Utility Coordination meeting was conducted in November 2020
 - 60% Utility Coordination meeting was conducted in September 2021
 - 90% Utility Coordination meeting???...waiting for TxDOT to coordinate
 - Anticipate 100% completed construction plans by May 2022
 - Anticipate coordinating necessary water and wastewater utility relocations by mid-2022
 - Anticipate roadway widening project to start construction in 2023
 - o **Estimated Cost**-
 - In process of reviewing roadway construction plans to determine extent and cost of utility relocations
- **FM521 Roadway Widening Project (South of SH6):**
 - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway
 - o **Schedule** –
 - 30% Utility Coordination meeting was conducted in September 2021
 - 60% Utility Coordination meeting???...waiting for TxDOT to coordinate
 - Anticipate 100% completed construction plans by March 2022
 - Anticipate coordinating necessary wastewater forcemain relocations by ???
 - Anticipate roadway widening project to start construction in ???
 - o **Estimated Cost** –
 - Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along (possibly include our relocation work in the roadway plans)
- **West Sycamore Road Widening Project:**
 - o **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
 - o **Schedule** –
 - Received 30% complete roadway plans
 - Requested from County overall project schedule and possibility of including utility relocation work within roadway plans...waiting for a response from County
 - o **Estimated Cost** –
 - Requested from County if they would assist financially regarding the relocation of utilities...waiting for a response
 - Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along

- **Other Road Widening Projects Within The Next 5 Years**
 - o Requested this information from County...waiting for a response

Please let me know if you have any questions or comments.

Sincerely,

David C. Dybala, Jr., P.E.
District Engineer
713-855-1917

Board of Directors
Fort Bend County F.W.S.D. No. 1

Operator's Report for the October 21, 2021 Board Meeting

Substantial System Repairs and Maintenance

Distribution System	Installed 5 residential taps & meters 224 Main St 627 A Mimosa St 610 David 1434 Ave A 633 Mimosa St	\$ 6,492.73
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1. Water Plant 1 Booster Pump #1 Repair

I was authorized at the August meeting to repair booster pump #1 at water plant #1. This repair is in process.

2. Water Plant 1 Booster Pump #2 Repair

I was authorized at the August meeting to repair booster pump #1 at water plant #1. This repair is in process.

3. Annual Fire Hydrant Flow Testing & Inspection

Please see attached notice to be included in the October water bills informing customers about the upcoming annual fire hydrant flushing. See page 2

4. South Post Oak Road Widening Project

I am working with your engineer to confirm and quantify the potential interference along S. Post Oak Rd. I was authorized at the August meeting to complete a valve survey not to exceed \$7,500.00. This is in process.

5. FM 521 Road Road Widening Project

I am working with your engineer to confirm and quantify the potential interference along FM 521 road widening project to be presented at a later date.

6. W Sycamore Road Widening Project

I am working with your engineer to confirm and quantify the potential interference along W Sycamore Rd road widening project to be presented at a later date.

7. Delinquent Accounts and Service Terminations

Please see attached the list of customers that received delinquent letter by mail and are subject to disconnection of service.

Fort Bend County Freshwater Supply District No. 1

17495 Village Green Dr.
Jersey Village, Texas 77040
832-467-1599
www.edpwater.com

NOTICE OF WATER SYSTEM FLUSHING

October 13, 2021

Flushing of the District's water lines will be performed beginning on Monday, November 1, 2021. The flushing may continue until Friday, November 5, 2021.

During these days, you may notice discoloring of the water due to mineral sediment that is being flushed out of the system. **The sediment is made of naturally occurring minerals.** This sediment can cause permanent staining of clothing and some porous surfaces.

Please check the water before washing clothes or filling your pool or spa.

This flushing is being conducted to perform routine maintenance of the District's fire hydrants and water mains. We expect to complete the work in the timeframe mentioned above; however, discolored water may persist for a short time after the work is complete.

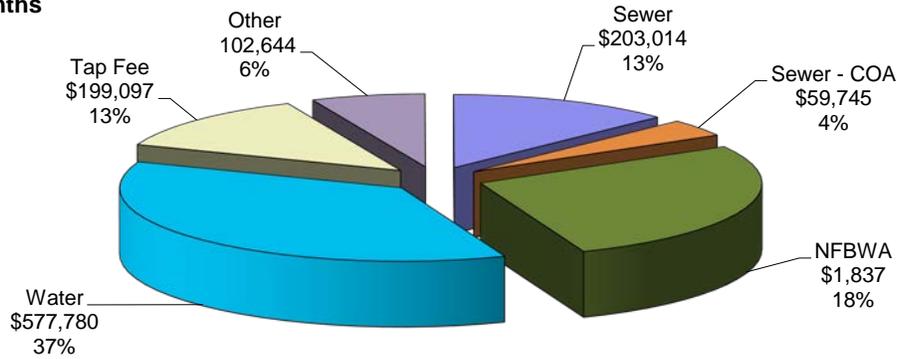
If you have questions about this or other issues related to your water or sewer service please call us at 832-467-1599 or visit our website at www.edpwater.com

Thank you for your patience while this important work is being performed.

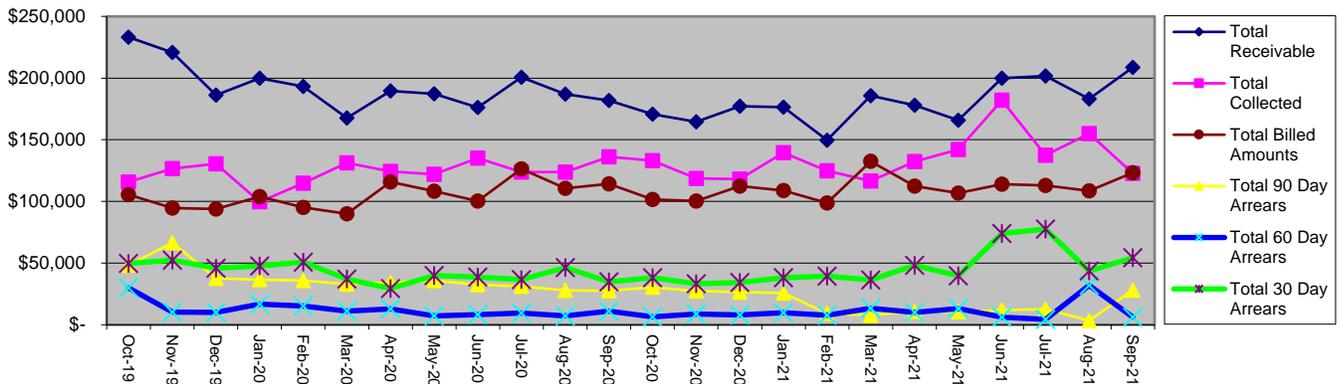
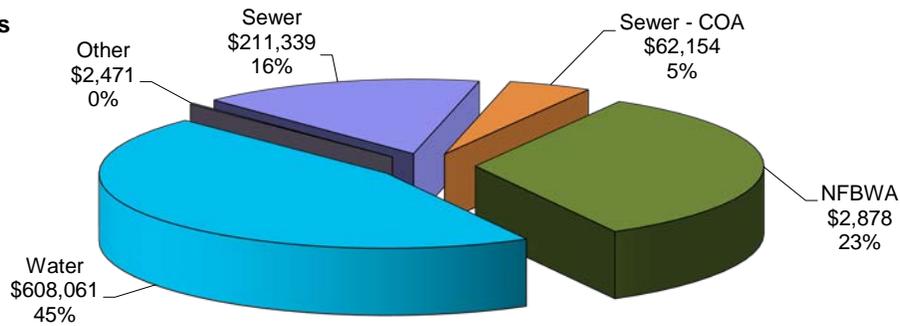
Fort Bend FWSD No. 1 Utility Billing Summary

	September 13, 2021	August 13, 2021	12 Months
Total Collected	\$ (122,801.82)	\$ (154,995.22)	\$ (1,622,309.22)
Total Billed	\$ 123,220.56	\$ 108,582.18	\$ 1,332,464.29
Tap Fees Received	\$ (8,272.84)	\$ (30,885.40)	\$ (199,096.52)
Total Aged Receivable	\$ 85,510.41	\$ 74,458.96	
Total Receivable	\$ 203,034.70	\$ 177,292.90	
Security Deposit Balance	\$ 125,632.96	\$ 124,130.96	\$ 102,246.45
NFBWA Fee Billed	\$ 43,350.12	\$ 35,918.99	\$ 448,439.63
NFBWA Fee to pay billing cycle	\$ 58,837.00	\$ 49,771.75	\$ 506,259.90
Water Sold (gallons)	9,764,000	7,976,300	101,518,300
Water Produced (gallons)	13,844,000	11,711,000	119,880,000
Residential Connections	996	991	
Avg per Residential Connection	5,723	4,811	

Collections, 12 Months



Billing, 12 Months



Fort Bend FWSD No. 1 Utility Billing Detail Report

	September 13, 2021	August 13, 2021	September 13, 2020
Beginning Date	08/19/21	07/17/21	08/19/20
Closing Date	09/17/21	08/18/21	09/18/20
No. of Days	29	32	32

Beginning Balance	\$ 177,292.90	\$ 196,950.80	\$ 180,836.83
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Adjustments			
Back Charge	\$ 3,114.78	\$ -	\$ -
Collection Fee Write Off	\$ -	\$ -	\$ (61.79)
Collections	\$ -	\$ (6,444.44)	\$ 325.20
Credit Refund	\$ 662.98	\$ 685.99	\$ 2,244.35
Deposits	\$ 3,525.00	\$ 3,190.02	\$ 3,086.56
Disconnection	\$ 1,050.00	\$ 200.00	\$ 450.00
Inseptions	\$ 650.00	\$ 1,450.00	\$ 975.00
Letter Fee	\$ 2,010.00	\$ 1,980.00	\$ 1,620.00
NFBWA	\$ 18.04	\$ -	\$ -
NSF Fee	\$ 30.00	\$ -	\$ 60.00
Penalty	\$ 3,379.72	\$ 2,823.55	\$ 3,542.74
Return Check	\$ 34.53	\$ 136.64	\$ 542.95
Sewer	\$ 30.00	\$ -	\$ -
Tap Fee	\$ 10,575.00	\$ 26,710.00	\$ 11,300.00
Transfer	\$ 445.00	\$ 395.00	\$ 275.00
Unapplied	\$ (221.99)	\$ (3,690.60)	\$ (6,549.68)
Voluntary Fire Dept	\$ -	\$ -	\$ (356.87)
Water	\$ 63.00	\$ -	\$ -
Well Permit Fee	\$ -	\$ 300.00	\$ -
Door Hanger Fee	\$ 1,360.00	\$ 310.00	\$ 960.00
Total Adjustments	\$ 26,726.06	\$ 28,046.16	\$ 18,413.46

Collected Amounts			
Credit Refund	\$ (4.30)	\$ (238.33)	\$ -
Deposits	\$ (2,887.32)	\$ (3,390.02)	\$ (3,085.56)
Disconnection	\$ (500.00)	\$ (250.00)	\$ (400.00)
Door Hanger Fee	\$ (704.00)	\$ (323.78)	\$ (480.38)
Grease Trap Inspection	\$ (75.00)	\$ (50.01)	\$ (50.01)
Inspections	\$ (995.00)	\$ (1,290.00)	\$ (700.00)
NFBWA	\$ (34,204.66)	\$ (38,792.03)	\$ (37,494.93)
NSF Fee	\$ (30.00)	\$ (29.55)	\$ (43.48)
Penalty	\$ (2,813.45)	\$ (3,105.06)	\$ (3,362.33)
Sewer	\$ (17,097.01)	\$ (18,023.01)	\$ (14,354.45)
Sewer - COA	\$ (5,109.83)	\$ (5,185.07)	\$ (5,314.25)
Tap Fee	\$ (8,272.84)	\$ (30,885.40)	\$ (13,724.77)
Transfer	\$ (465.00)	\$ (265.00)	\$ (275.00)
Voluntary Fire Dept	\$ -	\$ -	\$ (1,168.19)
Water	\$ (46,472.64)	\$ (49,856.53)	\$ (51,298.98)
Well Permit Fee	\$ -	\$ (300.00)	\$ -
Letter Fee	\$ (1,636.68)	\$ (1,242.00)	\$ (1,373.34)
Meter Rental	\$ (120.00)	\$ -	\$ (120.00)
Total Collected	\$ (121,387.73)	\$ (153,225.79)	\$ (133,509.08)
Overpayments	\$ (1,414.09)	\$ (1,769.43)	\$ (2,692.37)
Total Collected	\$ (122,801.82)	\$ (154,995.22)	\$ (136,201.45)

Deposits Applied	\$ (1,403.00)	\$ (1,291.02)	\$ (2,598.11)
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Billed Amounts			
Meter Rental	\$ 120.00	\$ 120.00	\$ 120.00
NFBWA	\$ 43,350.12	\$ 35,918.99	\$ 38,786.83
Sewer	\$ 18,864.50	\$ 17,946.00	\$ 15,677.75
Sewer - COA	\$ 5,418.00	\$ 5,256.00	\$ 4,878.00
Voluntary Fire Dept	\$ -	\$ -	\$ 1,577.00
Water	\$ 55,392.94	\$ 49,266.19	\$ 53,063.33
Grease Trap Inspection	\$ 75.00	\$ 75.00	\$ 50.01
Total Billed	\$ 123,220.56	\$ 108,582.18	\$ 114,152.92

Aged Receivable			
Total 90 Day Arrears	\$ 28,186.54	\$ 3,454.04	\$ 27,471.48
Total 60 Day Arrears	\$ 6,053.25	\$ 31,987.83	\$ 11,131.60
Total 30 Day Arrears	\$ 54,483.32	\$ 43,526.95	\$ 34,790.69
Unapplied Credits	\$ (3,212.70)	\$ (4,509.86)	\$ (5,842.78)
Total Aged Receivable	\$ 85,510.41	\$ 74,458.96	\$ 67,550.99
Current Receivable	\$ 117,524.29	\$ 102,833.94	\$ 107,052.66
Total Receivable	\$ 203,034.70	\$ 177,292.90	\$ 174,603.65

Electronic Payment Stats - Calendar Month

	Aug-21	Jul-21	Aug-20
Check Consolidation	89	96	75
Credit Card	766	777	690
ACH	247	241	220
Total	1102	1114	985

Fort Bend FWSD No. 1 Connection/Active Accounts

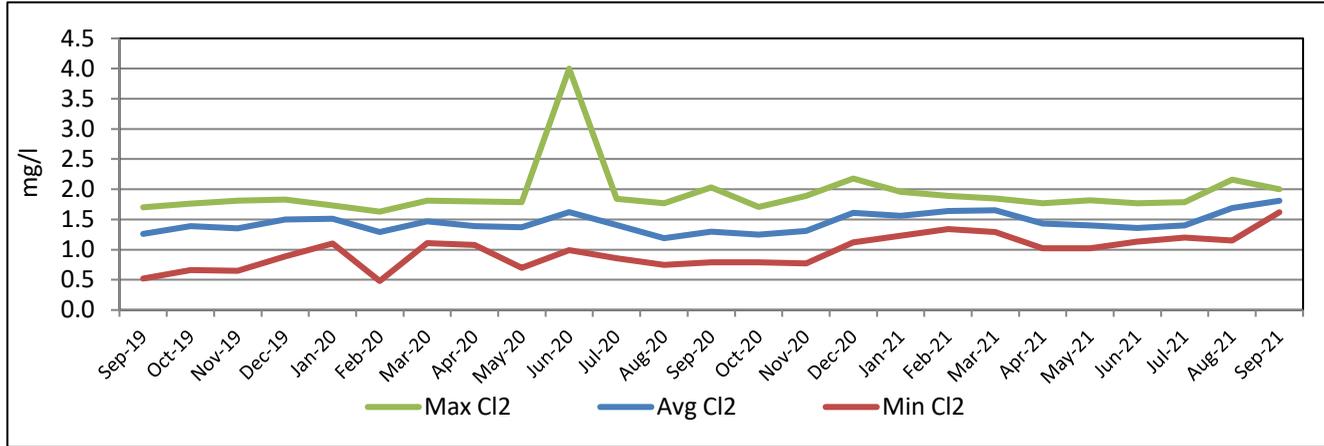
Connection Count	September 13, 2021	August 13, 2021	September 13, 2020
Residential Water Only	996	991	1030
Vacant Residential Water Only	58	60	56
Residential Full Service	510	506	419
Vacant Residential Full Service	14	15	13
Residential Water Only (Arcola sewer)	99	96	89
Vacant Residential Water Only (Arcola sewer)	5	5	2
Fire Line Non - Profit/Tax	4	4	4
Multi-Family	3	3	3
Builder	0	0	1
Builder Connection	0	0	0
Builder- Full Service	0	0	0
Builder Deposit	13	13	10
Commercial Water Only	18	18	17
Commercial Water Only (Arcola sewer)	1	1	1
Commercial w/GT	2	2	2
Commercial Water Only w/ GT	1	1	1
Commercial- Full Service	0	0	0
3rd Party Backcharge	2	1	1
Com Mfg & Industrial	1	1	1
Com Mfg & Industrial- Full Service	0	0	0
Non-Profit - Fresno VFD	0	0	0
HOA Irrigation	0	0	0
Commerical Irrigation	3	3	3
Ft Bend City. Water Only	1	1	1
Ft Bend Co. Full Service	2	2	2
Ft Bend Co. Water Only	0	0	0
Churches - Water Only	4	4	3
Churches - Full Service	3	3	3
District Meter	1	1	1
Interconnect - No Bill Arcola	1	1	1
Total	1742	1732	1664
Water use per ESFC	304	250	288

Tap Activity

Month		Month	
Sep-21	5	Sep-20	3
Aug-21	7	Aug-20	2
Jul-21	16	Jul-20	6
Jun-21	9	Jun-20	7
May-21	7	May-20	6
Apr-21	3	Apr-20	9
Mar-21	6	Mar-20	4
Feb-21	4	Feb-20	2
Jan-21	4	Jan-20	5
Dec-20	6	Dec-19	7
Nov-20	4	Nov-19	12
Oct-20	9	Oct-19	5
Total	80		68

Fort Bend FWSD No. 1 Water Quality Monitoring Report

Disinfection Monitoring



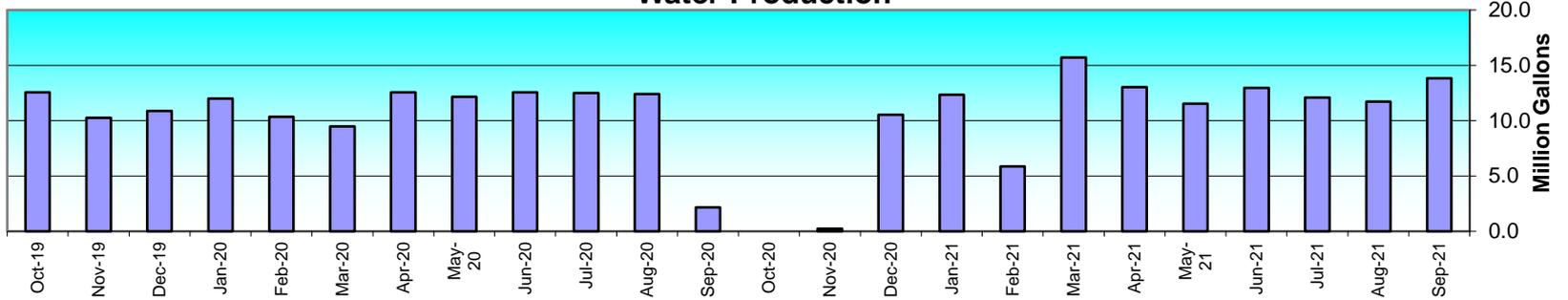
Maximum Residual Disinfectant Level (MRDL)

Month	Sep-21	Aug-21	Jul-21
# TCR Samples	4	4	4
# Disinfectant Samples	34	35	35
Average Disinfection Res.	1.81	1.69	1.40
Highest Reading	2.00	2.16	1.79
Lowest Reading	1.62	1.15	1.20
# Below Limit	0	0	0
# With None Detected	0	0	0

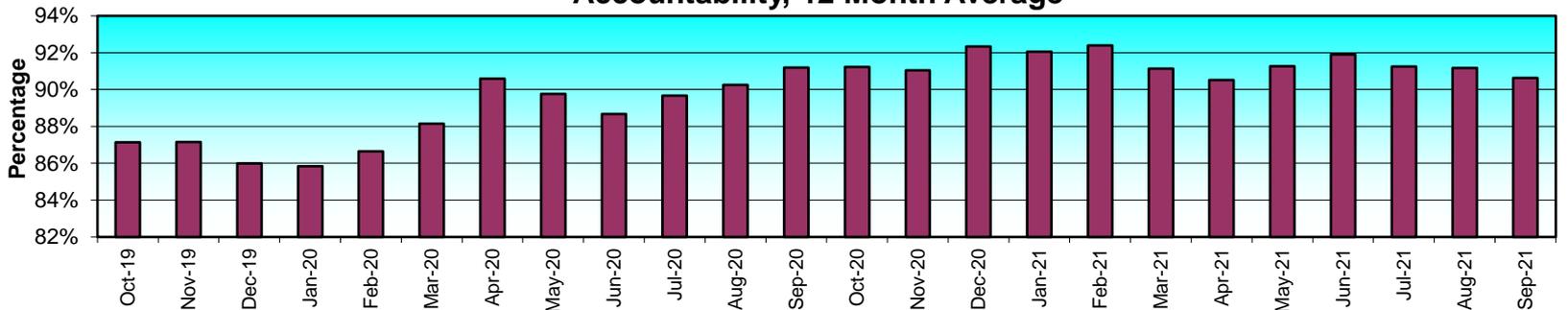
Fort Bend FWSD No. 1 Water Production Report

Period Ending	Production (MG)	Billed (MG)	Water Sold (MG)	Water Purchased	Total Billed (MG)	Construction (MG)	Water Loss	Accountability (%)	12 Month Avg.
Sep-7-21	13.844	9.764	3.357	0.000	13.121	0.000	0.723	94.8%	90.6%
Aug-5-21	11.711	7.976	2.890	0.000	10.866	0.000	0.845	92.8%	91.2%
Jul-7-21	12.105	8.564	3.028	0.000	11.592	0.000	0.513	95.8%	91.2%
Jun-7-21	12.965	8.755	3.168	0.000	11.923	0.000	1.042	92.0%	91.9%
May-5-21	11.534	7.894	2.700	0.000	10.594	0.000	0.940	91.9%	91.3%
Apr-6-21	13.032	8.547	3.045	0.000	11.592	0.000	1.440	89.0%	90.5%
Mar-5-21	15.715	10.715	1.154	0.000	11.869	0.000	3.846	75.5%	91.1%
Feb-3-21	5.866	7.016	2.552	4.200	9.568	0.000	0.498	95.1%	92.4%
Jan-7-21	12.341	8.027	2.626	0.000	10.653	0.000	1.688	86.3%	92.0%
Dec-7-20	10.545	8.962	3.074	2.500	12.036	0.000	1.009	92.3%	92.3%
Nov-4-20	0.222	7.608	2.670	11.050	10.278	0.000	0.994	91.2%	91.0%
Oct-7-20	0.000	7.690	2.704	11.400	10.394	0.000	1.006	91.2%	91.2%
Sep-8-20	2.153	9.269	3.250	10.200	12.519	0.000	-0.166	101.3%	91.2%
Aug-7-20	12.415	8.834	2.777	0.000	11.611	0.000	0.804	93.5%	90.2%
Jul-8-20	12.504	10.431	2.544	0.000	12.975	0.000	-0.471	103.8%	89.7%
Jun-8-20	12.563	7.738	2.853	0.000	10.591	0.000	1.972	84.3%	88.7%
May-7-20	12.141	8.593	1.459	0.000	10.052	0.000	2.089	82.8%	89.8%
Apr-7-20	12.565	9.489	2.609	0.000	12.098	0.000	0.467	96.3%	90.6%
Mar-6-20	9.466	6.487	2.090	0.000	8.577	0.000	0.890	90.6%	88.1%
Feb-7-20	10.339	7.183	2.227	0.000	9.410	0.000	0.929	91.0%	86.6%
Jan-7-20	11.988	8.248	2.514	0.000	10.762	0.000	1.226	89.8%	85.8%
Dec-5-19	10.893	7.264	1.093	0.000	8.357	0.000	2.536	76.7%	86.0%
Nov-5-19	10.253	7.450	2.134	0.000	9.584	0.000	0.669	93.5%	87.2%
Oct-7-19	12.573	8.753	2.644	0.000	11.397	0.000	1.176	90.6%	87.1%

Water Production



Accountability, 12 Month Average



FWSD#1 Interconnect w/COA

Day	FWSD#1 IC w/ COA	Daily Flow	Well Reads @ WP	Daily Flow
8/1/2021	169863	126	850614	680
8/2/2021	169989	122	851294	550
8/3/2021	170111	179	851844	453
8/4/2021	170290	93	852297	434
8/5/2021	170383	90	852731	290
8/6/2021	170473	99	853021	412
8/7/2021	170572	135	853433	581
8/8/2021	170707	103	854014	421
8/9/2021	170810	99	854435	327
8/10/2021	170909	116	854762	545
8/11/2021	171025	77	855307	276
8/12/2021	171102	112	855583	430
8/13/2021	171214	110	856013	467
8/14/2021	171324	94	856480	492
8/15/2021	171418	194	856972	492
8/16/2021	171612	91	857464	429
8/17/2021	171703	97	857893	334
8/18/2021	171800	145	858227	412
8/19/2021	171945	107	858639	528
8/20/2021	172052	97	859167	296
8/21/2021	172149	97	859463	442
8/22/2021	172246	98	859905	469
8/23/2021	172344	94	860374	508
8/24/2021	172438	94	860882	443
8/25/2021	172532	84	861325	287
8/26/2021	172616	93	861612	411
8/27/2021	172709	92	862023	407
8/28/2021	172801	93	862430	426
8/29/2021	172894	95	862856	452
8/30/2021	172989	83	863308	441
8/31/2021	173072	94	863749	425
9/1/2021	173166	85	864174	273

*meter is read M-F during normal business hours, weekend reads are calculated.

FWSD#1 Interconnect w/COA

Day	FWSD#1 IC w/ COA	Daily Flow	Well Reads @ WP	Daily Flow
9/1/2021	173166	85	864174	273
9/2/2021	173251	107	864447	423
9/3/2021	173358	100	864870	423
9/4/2021	173458	97	865293	438
9/5/2021	173555	103	865731	515
9/6/2021	173658	82	866246	329
9/7/2021	173740	97	866575	450
9/8/2021	173837	108	867025	462
9/9/2021	173945	107	867487	433
9/10/2021	174052	70	867920	432
9/11/2021	174122	95	868352	382
9/12/2021	174217	115	868734	480
9/13/2021	174332	92	869214	282
9/14/2021	174424	78	869496	440
9/15/2021	174502	70	869936	267
9/16/2021	174572	75	870203	433
9/17/2021	174647	69	870636	269
9/18/2021	174716	72	870905	416
9/19/2021	174788	87	871321	437
9/20/2021	174875	71	871758	280
9/21/2021	174946	105	872038	488
9/22/2021	175051	56	872526	246
9/23/2021	175107	89	872772	414
9/24/2021	175196	97	873186	415
9/25/2021	175293	97	873601	430
9/26/2021	175390	97	874031	486
9/27/2021	175487	73	874517	295
9/28/2021	175560	72	874812	401
9/29/2021	175632	76	875213	292
9/30/2021	175708	88	875505	538
10/1/2021	175796	59	876043	143

*meter is read M-F during normal business hours, weekend reads are calculated.

2021 COA Sewer Meter Reads

Day	COA Sewer Reads	Daily Flow (in GPD)
8/1/2021	32073829	89,451
8/2/2021	32163280	86,248
8/3/2021	32249528	88,096
8/4/2021	32337624	92,064
8/5/2021	32429688	97,536
8/6/2021	32527224	88,218
8/7/2021	32615442	88,219
8/8/2021	32703661	88,219
8/9/2021	32791880	90,538
8/10/2021	32882418	90,539
8/11/2021	32972957	90,539
8/12/2021	33063496	85,896
8/13/2021	33149392	92,354
8/14/2021	33241746	92,355
8/15/2021	33334101	92,355
8/16/2021	33426456	83,400
8/17/2021	33509856	94,504
8/18/2021	33604360	82,600
8/19/2021	33686960	82,112
8/20/2021	33769072	91,768
8/21/2021	33860840	91,768
8/22/2021	33952608	91,768
8/23/2021	34044376	88,272
8/24/2021	34132648	96,856
8/25/2021	34229504	78,432
8/26/2021	34307936	88,096
8/27/2021	34396032	87,290
8/28/2021	34483322	87,291
8/29/2021	34570613	87,291
8/30/2021	34657904	87,247
8/31/2021	34745151	80,577
9/1/2021	34825728	83,232
		88,598
% based on allotted capacity 250,000 gpd		35%

2021 COA Sewer Meter Reads

Day	COA Sewer Reads	Daily Flow (in GPD)
9/1/2021	34825728	83,232
9/2/2021	34908960	92,160
9/3/2021	35001120	85,776
9/4/2021	35086896	85,776
9/5/2021	35172672	85,776
9/6/2021	35258448	85,776
9/7/2021	35344224	87,632
9/8/2021	35431856	92,064
9/9/2021	35523920	78,480
9/10/2021	35602400	81,488
9/11/2021	35683888	81,488
9/12/2021	35765376	81,488
9/13/2021	35846864	223,312
9/14/2021	36070176	147,248
9/15/2021	36217424	93,488
9/16/2021	36310912	117,024
9/17/2021	36427936	87,901
9/18/2021	36515837	87,901
9/19/2021	36603738	87,902
9/20/2021	36691640	94,392
9/21/2021	36786032	81,584
9/22/2021	36867616	83,984
9/23/2021	36951600	95,329
9/24/2021	37046929	86,905
9/25/2021	37133834	86,906
9/26/2021	37220740	86,906
9/27/2021	37307646	79,874
9/28/2021	37387520	113,968
9/29/2021	37501488	95,168
9/30/2021	37596656	158,928
10/1/2021	37755584	114,629
		98,209
% based on allotted capacity 250,000 gpd		39%

**MINUTES OF THE MEETING OF
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

August 19, 2021

STATE OF TEXAS

COUNTY OF FORT BEND

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in regular session, open to the public, on Thursday, August 19, 2021, at 6:00 p.m., via video and telephonic conference, as permitted by the March 16, 2020, Declaration by the Governor of the State of Texas which suspended certain provisions of Chapter 551, Texas Government Code. The roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were: Cindy Grimes with Municipal Accounts & Consulting, LP, the District’s Bookkeeper (“MAC”); David Smalling with Robert W. Baird & Co., Inc (“Baird”), the District’s Financial Advisor; David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Bart Downum with Environmental Development Partners (“EDP”), the District’s Operator; Dwayne Grigar with Fort Bend County Precinct No. 1; Juanita Torres and Shelly Ballard, members of the public; and Michael R. Willis and Tamara Sharkey of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 6:05 p.m. and the following business was transacted.

1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)

The Board recognized Ms. Torres who requested information regarding the District’s wastewater project schedule. The Board informed Ms. Torres the town hall meeting schedule would be announced closer to the project signup.

2. DISCUSS 2021 TAX LEVY AND CALL PUBLIC HEARING

The Board recognized Mr. Smalling and considered the Tax Rate Analysis prepared by Baird. After discussion with Mr. Smalling, the Board determined that the District is continuing to develop and should be classified under Section 49.23603, Texas Water Code. The Financial Advisor recommended a debt service tax rate of \$0.59 per \$100 of assessed valuation and an operation and maintenance tax rate of \$0.41 per \$100 of assessed valuation for a total tax rate of \$1.00 per \$100 of assessed valuation. Mr. Willis reminded the Board the process of setting the tax rate has two steps. The first step is to establish a proposed tax rate, call a public hearing on the proposed tax rate, and authorize publication of notice of the proposed tax rate and public hearing in a newspaper of general circulation in Fort Bend County. The second step is to conduct the public hearing and officially set the tax rate.

Upon a motion made by Supervisor Casher, seconded by Supervisor Vallejo, and after full discussion, the Board voted unanimously to (1) establish its intent to set and levy for 2021 (i) a debt service tax rate in the amount of \$0.59 per \$100 of assessed valuation, and (ii) an operation and maintenance tax rate of \$0.41 per \$100 of assessed valuation, for a total tax rate of \$1.00 per \$100 of assessed valuation, (2) to call a public hearing on the proposed tax rate for Thursday, September 16, 2021, at 6:00 P.M. at the regular meeting place of the Board, and (3) to authorize publication of the proposed tax rate and public hearing.

At this time, Mr. Smalling left the meeting.

3. DISCUSS PROVISION OF ADDITIONAL WATER CAPACITY TO CITY OF ARCOLA

The Board considered the request of the City of Arcola (“CoA”) for additional water capacity as discussed at previous meetings and recognized Mr. Willis who reported the City had not yet provided comments to the proposed agreement for additional connections.

The Board noted there was no action necessary at this time.

4. BOOKKEEPER’S REPORT

The Board then considered the Bookkeeper’s Report presented by Ms. Grimes, a copy of which is on file in the official records of the District, and the invoices and checks presented for payment as follows:

A. Approval of Bills.

The Board reviewed the bills presented for payment, including the invoices discussed in more detail under the Engineer’s Report.

B. Review Investment Report.

The Board reviewed the investment report.

C. Review Collateral Pledge Report.

The Board reviewed the Collateral Pledge report.

Ms. Grimes also informed the Board she and CoA have discovered a billing discrepancy. Ms. Grimes is reviewing previous bills and will present the final amount at the next meeting. Ms. Grimes reported CoA requested the District reimburse CoA for the amount overbilled, and then CoA would reimburse the District for its overpayment. Mr. Willis noted the reimbursements to CoA and the District should be made concurrently when ready.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Carreon, the Board voted unanimously to (i) approve the Bookkeeper’s Report, as presented, and (ii) authorize the payment of the checks and invoices listed therein, including the invoices discussed under the Engineer’s Report.

5. TAX ASSESSOR/COLLECTOR'S REPORT

The Board next considered the Tax Assessor/Collector's Report, presented by Ms. Grimes. A copy of the Tax Assessor/Collector's Report is attached to the Bookkeeper's Report, and on file in the official records of the District.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Casher, the Board voted unanimously to approve the Tax Assessor/Collector's Report, as presented.

6. ENGINEER'S REPORT

The Board recognized Mr. Dybala, who then presented the Engineer's Report, a copy of which is on file in the official records of the District, and is excerpted below:

(a) Report on status of projects:

i) Water Plant #1 Recoat Work

- Project complete.
- Request Board's approval of PE#2 from A&H Coating Services (construction) and Invoice #2 from Preventive Services (inspections) for \$16,017.50 and \$2,500.00, respectively

ii) Water Plant #2

- Project currently under construction...Contractor has completed the off-site waterline, including tie-ins with District's existing waterlines...Contractor is currently in process of completing foundation work for the HPTs and GST...Alsay (well driller) is currently on site working on drilling pilot hole
- Request Board's approval of Pay Estimates No. 4 from B-5 Construction Co. for construction of the project for \$83,238.75
- Request Board's approval of Invoice No. 5 from Terracon for material testing services for \$3,205.75
- Anticipate construction being completed by mid-2022
- District Est. Water Conn. Timeline (FBCFWSD#1 WP#1 Conn. Capacity = 1,875 when temporary water service agreement gets signed by CoA)
 - End of 2021 = 1,750
 - Mid 2022 = 1,785

iii) Gateway Acres Subdivision Wastewater Collection System

- Final design comments are being addressed and construction plans are anticipated to be ready for submission to the review agencies by the end of this month...construction plans will be submitted to the TCEQ, CoH, FBC Engineering and Drainage, Centerpoint, AT&T and Frontier for comment/approval

- iv) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main
 - Final design comments are being addressed and construction plans are anticipated to be ready for submission to the review agencies by the end of this month...construction plans will be submitted to the TCEQ, CoH, FBC Engineering and Drainage, Centerpoint, AT&T and Frontier for comment/approval
- v) Gateway Acres Subdivision Wastewater Plumbing Contract
 - Tentative Schedule (actual schedule dependent on when construction plans are bid ready and TCEQ loan secured, which is anticipated to occur by the end of this year...could be impacted by available WWTP capacity, which temporary water service agreement is needed to resolve):
 - o Townhall Meetings (potentially with FBC CDBG assistance) – January thru May 2022 (once a month)...breaking GA into three sections, with each section having its own meeting in January thru March...April and May would be a general meeting for all sections...utilizing this plan, all sections would have three opportunities to attend a meeting
 - o Anticipate Gateway Acres Sub WW Collection System project being completed in 4Q of 2022, with the plumbing project starting construction immediately afterwards

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - Fresno Gardens N Sub WW Plumbing Project...01/15/2022
- 2015 TWDB DFUND Loan...remaining funds will be used for the Water Plant No. 2 project
- 4th TWDB DFUND Loan (\$1.745M)...funds will be used to complete the Water Plant No. 2 project
- 2021 TCEQ Loan (\$10.45M) – BAR was submitted to the TCEQ and declared administratively complete on August 2nd...BAR is currently under technical review...DA working on scheduling a meeting with TCEQ reviewer to discuss contents of BAR in an effort to expedite their review...anticipate funds being available at the end of this year...funds from the BAR are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion project
- FBC CDBG Funds...will pursue funding source for future plumbing projects...reapply for funds in Sept after census completed

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July...updated, overall District water and wastewater project exhibits have been completed and are included with this report...updated exhibits have been placed on the District's website by the DA

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required
- will need to coordinate with EDP for completion of AWIA emergency response plan that needs to be completed by the end of this year

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	Interconnect with FBCMUD23
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Mart
297 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
Church of God of Prophecy	LT No Limits
Crossroad Market	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	New Quality Life Ministries (Church)
FBC Water Connection at Water Plant	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno (Domestic & FW)	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Richard Martini-Rental Livestock Pasture
Fresno Mount Corinth Baptist Church	Robbins Nest for Children (Domestic & FW)
Fresno Volunteer Fire Department	St. James Knanaya Church – Fire Tap
F&R Tax	St. Peters & St. Pauls Orthodox Church of Houston
General Office Space (514 Pecan Street)	Swingby#3 Gas Station (Domestic & Irrigation)
Gulf Coast LP Gas Company	Televue Terrace Subdivision Lift Station
HEFCO Enterprises	Tiny Toes Academy
Iglesia Bautista Del Calvario Church	Tire Shop at 1739A Trammel Fresno
Iglesia Principe De Paz Church	Valero Gas Station
Interconnect with City of Arcola	Welcome Foods

Connections Pending:	

Processing Application:	
St. James Knanaya Church (Ave C)	
- customer working on coordinating a meeting between Jacobs and EDP and their engineer and fire system designer to discuss their proposed plan...informed customer that application is over a year old (submitted on 12/2019) and subject to being considered expired...per customer, they have had prior issues with FBC approving drainage plan for site	
Fresno Food Mart (Trammel Fresno Rd)	
- waiting on all required docs to complete application (this is second application from customer as previous application had expired)...application submitted in April 2021	

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (minus field bathrooms)
297 Teakwood Avenue (Multi-Family Dwelling)	New Quality Life Ministries (Church)
Church of God of Prophecy	New Quality Life Ministries (Restaurant)

First Baptist Church of Fresno	Quality Paint and Body (Pecan Street)
Fresno Volunteer Fire Department	

Connections Pending:	

Processing Application:	

(g) Potential Emergency Water Interconnect with BCMUD21

- conducted phone conversation with LJA (Bill Ehler), engineer for BCMUD21, on December 2016 regarding potential emergency water interconnect between our districts
- possible location for interconnect would be at east end of Renfro Burford Road
- BCMUD21 would be interested in pursuing interconnect (50/50 cost split) once FBCFWSD#1 completes its 2nd Water Plant

(h) Status of New CoA WP – CoA anticipates their water plant being completed by mid-2022...completion date may be extended due to recent water sampling results...once completed, interconnect with CoA will become an emergency water interconnect and the District will owe funds to CoA, per the RFC, for taking back 500 connections worth of water service (plus 125 connections, if temporary water service agreement is finalized)...if it is determined later that there will be a significant delay in the completion of the CoA WP, then the District may want to consider conducting an elevated storage tank waiver application with the TCEQ for additional water connections

(i) Status of CoA WWTP Expansion Project (increasing capacity from 0.675 MGD to 0.95 MGD...the District would be receiving an additional 100,000 GPD of capacity through this expansion) –

DA is coordinating this matter with the CoA by means of the temporary water service agreement, which would require a) a study to be submitted to the TCEQ in an attempt to re-rate the WWTP from 350 gpd/connection to some lessor amount and b) require the WWTP expansion project to be completed on or before June 2024...Currently, per the RFC, the District is only capable of providing wastewater service to 714 connections

(j) Roadway Widening Projects Within District (which will require utility and service line relocations):

- **FM521 Roadway Widening Project:**

o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk

o **Schedule** –

- 30% Utility Coordination meeting was conducted in November 2020
- 60% Utility Coordination meeting???...waiting for TxDOT to coordinate

- Anticipate 100% completed construction plans by the end of this year
 - Anticipate coordinating necessary water and wastewater utility relocations by mid-2022
 - Anticipate roadway widening project to start construction in 2023
- **South Post Oak Boulevard Widening Project:**
- **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
 - **Schedule** –
 - Project currently under construction...District assisting roadway contractor, as necessary, with utility relocations...will inquire if County will assist with cost of relocating utilities
- **West Sycamore Road Widening Project:**
- **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
 - **Schedule** –

(k) Received 30% complete roadway plans...requested a) overall project schedule b) County involvement in funding utility relocations and c) possibility of including utility relocation work within roadway plans

Upon motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve (i) Pay Estimate #2 from A&H Coating Services (construction) for \$16,017.50; (ii) Invoice #2 from Preventive Services (inspections) for \$2,500.00; (iii) Pay Estimates No. 4 from B-5 Construction Co. for \$83,238.75; (iv) Invoice No. 5 from Terracon for material testing services for \$3,205.75; and (v) approve the Engineer's Report, as presented.

At this time, Supervisor Medina left the meeting.

7. OPERATOR'S REPORT/TERMINATION OF SERVICE

Next the Board recognized Mr. Downum, who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District.

A. Repairs to Water and Wastewater systems

Mr. Downum reported substantial system repairs and maintenance as follows:

- Installed residential taps and meters at 15 locations;
- Installed a commercial tap for Fresno Gym;
- Repaired hydrotank #1 during rehab project;
- Improvements to driveway of Liftstation #1;
- Repaired service line leak at 3311 Illinois Road;

- Certified AWIA R&R Assessment for regulatory compliance.

Mr. Downum then requested authorization to

- (a) repair the seal and shaft failures on booster pump #1 for Water Plant #1 for an estimated cost of \$8,700 (compared to an estimated \$16,000 if the pump were to be replaced);
- (b) repair the seal and shaft failures on booster pump #2 for Water Plant #1 for an estimated cost of \$9,500 (compared to an estimated \$16,000 if the pump were to be replaced); and
- (c) perform a valve survey of District water lines in connection with utility relocations for the road widening project along South Post Oak Blvd. in an amount not to exceed \$7,500.

Mr. Grigar stated he would provide Jacobs with the project schedules for the various road widening projects impacting the District.

B. Requests for Water Taps

Mr. Downum did not report any requests at this time.

C. Delinquent Water Accounts and Service Terminations

Mr. Downum provided a list of customers that received a delinquent letter by mail and are subject to disconnection of service.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Vallejo, and after full discussion, the Board voted unanimously (i) to authorize the valve survey in connection with the South Post Oak Blvd. widening project; (ii) to authorize the repairs to booster pump #1 and # 2 at Water Plant #1; (iii) to approve the Operator's Report and repairs to the water and wastewater system; and (iv) to approve the termination list and account write-offs.

8. ATTORNEY'S REPORT

The Board recognized Mr. Willis, who presented the Attorney's report as follows:

A. Approval of Minutes

The proposed minutes of the meeting held on July 15, 2021, were presented for approval.

B. Discuss Regional Facilities Contract

Mr. Willis noted that no action was necessary in connection with this item.

C. Approve Resolution Regarding Cybersecurity

Mr. Willis next presented to and reviewed with the Resolution Regarding Cybersecurity Compliance. Mr. Willis informed the Board H.B. 1118, passed in the recent legislative session, no longer requires the Supervisors to take a cybersecurity training course, as the Supervisors do not meet the conditions of Section 2054.5191.

D. Approve Resolution Regarding Annual Review of Investment Policy

Mr. Willis presented to the Board a Resolution Regarding Annual Review of Investment Policy.

At this time, Supervisor Medina rejoined the meeting.

E. Consider Right of Entry Agreement with NFBWA for Automated Meter Reading System

Mr. Willis next presented to and reviewed with the Board a request from the North Fort Bend Water Authority (“NFBWA”) and proposed agreement for a Right of Entry permitting the NFBWA to install an automated meter reader.

The Board deferred any action on this item at this time.

Mr. Willis also discussed the CoA request for additional capacity with the Board, and noted that the CoA attorney is having a meeting with CoA next week regarding the proposed agreement. Mr. Willis stated that progress should be made after this meeting, but requested authorization to prepare a letter to CoA, if necessary, informing CoA that the District may rescind the commitment if the City fails to comment on, execute and return the proposed agreement within a reasonable time.

Mr. Willis then informed the Board the District’s insurance provider for directors’ and officers’ liability coverage would no longer be offering breach of contract coverage, and alternative options would be presented ahead of the policy renewal deadline in November.

Upon motion duly made by Supervisor Carreon, seconded by Supervisor Casher, the Board voted unanimously to (i) approve the minutes of the July 15, 2021 meeting, as presented; (ii) approve the Resolution Regarding Cybersecurity; (iii) approve the Resolution Regarding Annual Review of Investment Policy and approved broker list; (iv) authorized Mr. Willis to prepare a letter regarding the proposed agreement for additional capacity to CoA, if necessary; and (v) approve the Attorney’s Report.

9. REGIONAL PLANT COMMITTEE REPORT

Supervisor Hamilton then presented the Regional Plant Committee Report.

Upon a motion made by Supervisor Medina, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

10. HEAR FROM THE PUBLIC.

The Board discussed the upcoming expiration of the Governor’s Order permitting remote meetings and the return to the regular in-person meeting location for the next meeting.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

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PASSED, ADOPTED, and APPROVED this _____.

Secretary

[SEAL]

**MINUTES OF THE MEETING OF
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

September 16, 2021

STATE OF TEXAS

COUNTY OF FORT BEND

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in regular session, open to the public, on Thursday, September 16, 2021, at 6:00 p.m., at 4521 F.M. 521 North, Fresno, Fort Bend County, Texas 77545, a designated meeting place inside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were: Cindy Grimes with Municipal Accounts & Consulting, LP, the District’s Bookkeeper (“MAC”); David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Brea Campbell with Environmental Development Partners (“EDP”), the District’s Operator; Rosa Tristan, a member of the public; and Michael R. Willis and Tamara Sharkey of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 6:10 p.m. and the following business was transacted.

1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)

The Board noted there were no members of the public present who wished to address the Board concerning matters on the Agenda at this time.

2. BOOKKEEPER’S REPORT AND TAX ASSESSOR/COLLECTOR’S REPORT

The Board then considered the Bookkeeper’s Report presented by Ms. Grimes, a copy of which is on file in the official records of the District, and the invoices and checks presented for payment as follows:

A. Approval of Bills.

The Board reviewed the bills presented for payment, including the invoices discussed in more detail under the Engineer’s Report.

B. Review Investment Report.

The Board reviewed the investment report.

C. Review Collateral Pledge Report.

The Board reviewed the Collateral Pledge report.

Ms. Grimes next updated the Board on the billing discrepancy with CoH and the District, as discussed at the previous meeting. Ms. Grimes reviewed previous bills and determined the amount to reimburse CoA for overbilling. The consensus of the Board was to defer actual reimbursement until CoH has prepared its reimbursement to the District.

Ms. Grimes then presented the Tax Report, a copy of which is on file in the official records of the District.

Upon motion duly made by Supervisor Medina, seconded by Supervisor Casher, the Board voted unanimously to (i) approve the Bookkeeper’s Report, as presented, (ii) authorize the payment of the checks and invoices listed therein, including the invoices discussed under the Engineer’s Report, and (iii) approve the Tax Assessor/Collector’s Report.

3. CONDUCT PUBLIC HEARING ON PROPOSED 2021 TAX LEVY

The Board noted that notice of the public hearing and the tax rate was published pursuant to Chapter 49, Texas Water Code, as required, and the public hearing was opened at 6:21 p.m. The Board noted that no members of the public present wished to discuss the tax rate. The Board closed the public hearing at 6:24 p.m.

4. ADOPT ORDER SETTING TAX RATE AND LEVYING TAX FOR 2021

The Board then considered adoption of the proposed Order Setting Tax Rate and Levying Tax for 2021. Having conducted the public hearing as required by law and publishing notice thereof, the Board deemed it appropriate to proceed with setting the 2021 tax rate.

Upon a motion made by Supervisor Medina, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to (1) set and levy (i) a debt service tax rate for 2021 in the amount of \$0.59 per \$100 of assessed valuation, and (ii) an operation and maintenance tax of \$0.41 per \$100 of assessed valuation for a total tax rate of \$1.00 per \$100 of assessed valuation, and (2) adopt the Order Setting Tax Rate and Levying Tax for 2021, a copy of which is on file in the Official Records of the District.

5. AMENDED NOTICE TO SELLERS AND PURCHASERS

Consideration was then given to the proposed Amended Notice to Sellers and Purchasers, which notice sets forth the 2021 tax rate.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to approve the Amended Notice to Sellers and Purchasers, a copy of which is on file in the Official Records of the District.

6. DISCUSS PROVISION OF ADDITIONAL WATER CAPACITY TO CITY OF ARCOLA

The Board considered the request of the City of Arcola (“CoA”) for additional water capacity as discussed at previous meetings and recognized Mr. Willis who reported the City had provided comments to the proposed agreement for additional connections, and requested the District participate in the rerating

costs based on the District's participation in the plant, which is estimated to be approximately \$7,500 at this time.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to approve cost sharing in the plant rerating.

7. ENGINEER'S REPORT

The Board recognized Mr. Dybala, who then presented the Engineer's Report, a copy of which is on file in the official records of the District, and is excerpted below:

(a) Report on status of projects:

i) Water Plant #2

- Project currently under construction...Contractor has completed the off-site waterline, including tie-ins with District's existing waterlines and has completed the installation of both HPTs...Contractor is currently working on the installation of the foundations for the GST and BPs...Alsay (well driller) is currently working on collecting the four water samples for evaluation, which is anticipated to be completed by the end of September
- Request Board's approval of Pay Estimates No. 5 from B-5 Construction Co. for construction of the project for \$439,009.47
- Request Board's approval of Invoice No. 6 from Terracon for material testing services for \$4,855.50
- Will be presenting at October/November meeting a proposal for addition material testing services
- Anticipate construction being completed by mid-2022
- District Est. Water Conn. Timeline (FBCFWS#1 WP#1 Conn. Capacity = 1,875 when temporary water service agreement gets signed by CoA)
 - End of 2021 = 1,750
 - Mid 2022 = 1,785

ii) Gateway Acres Subdivision Wastewater Collection System

- Construction plans are completed and Jacobs is in the process of coordinating with the various review agencies (TCEQ, CoH, FBC Engineering and Drainage, Centerpoint, AT&T, and Frontier) for their review and approval needed for advertising the project...it is anticipated that the project will be advertised near the end of this year

iii) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main

- Final design comments are being addressed and construction plans are anticipated to be ready for submission to the review agencies by the end of this month...construction plans will be submitted to the TCEQ, CoH, FBC Engineering and Drainage,

Centerpoint, AT&T and Frontier for comment/approval

iv) Gateway Acres Subdivision Wastewater Plumbing Contract

- Tentative Schedule (actual schedule dependent on when construction plans are bid ready and TCEQ loan secured, which is anticipated to occur by the end of this year...could be impacted by available WWTP capacity, which temporary water service agreement is needed to resolve):
 - o Townhall Meetings (potentially with FBC CDBG assistance) – January thru May 2022 (once a month)...breaking GA into three sections, with each section having its own meeting in January thru March...April and May would be a general meeting for all sections...utilizing this plan, all sections would have three opportunities to attend a meeting
 - o Anticipate Gateway Acres Sub WW Collection System project being completed in 4Q of 2022, with the plumbing project starting construction immediately afterwards

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - Fresno Gardens N Sub WW Plumbing Project...01/15/2022
- 2015 TWDB DFUND Loan...remaining funds will be used for the Water Plant No. 2 project
- 4th TWDB DFUND Loan (\$1.745M)...funds will be used to complete the Water Plant No. 2 project
- 2021 TCEQ Loan (\$10.45M) – BAR was submitted to the TCEQ and declared administratively complete on August 2nd...BAR is currently under technical review...a meeting was conducted on August 24th with the TCEQ reviewer and he felt that the technical review of the report could be completed by October of this year...anticipate funds being available at the end of this year...funds from the BAR are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion project
 - FBC CDBG Funds...will pursue funding source for future plumbing projects...a message was left with Carol Borrego (Director of FBC CDBG Dept) on September 14th regarding if the Gateway Acres Sub would qualify for CDBG funds due to updated info from the census...waiting for a response back

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required
- will need to coordinate with EDP for completion of AWIA emergency response plan that needs to be completed by the end of this year

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	Interconnect with FBCMUD23
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Mart
297 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
Church of God of Prophecy	LT No Limits
Crossroad Market	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	New Quality Life Ministries (Church)
FBC Water Connection at Water Plant	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno (Domestic & FW)	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Richard Martini-Rental Livestock Pasture
Fresno Mount Corinth Baptist Church	Robbins Nest for Children (Domestic & FW)
Fresno Volunteer Fire Department	St. James Knanaya Church – Fire Tap
F&R Tax	St. Peters & St. Pauls Orthodox Church of Houston
General Office Space (514 Pecan Street)	Swingby#3 Gas Station (Domestic & Irrigation)
Gulf Coast LP Gas Company	Televue Terrace Subdivision Lift Station
HEFCO Enterprises	Tiny Toes Academy
Iglesia Bautista Del Calvario Church	Tire Shop at 1739A Trammel Fresno
Iglesia Principe De Paz Church	Valero Gas Station
Interconnect with City of Arcola	Welcome Foods

Connections Pending:	

Processing Application:	
St. James Knanaya Church (Ave C)	
- customer working on coordinating a meeting between Jacobs and EDP and their engineer and fire system designer to discuss their proposed plan...informed customer that application is over a year old (submitted on 12/2019) and subject to being considered expired...per customer, they have had prior issues with FBC approving drainage plan for site	
Fresno Food Mart (Trammel Fresno Rd)	
- waiting on all required docs to complete application (this is second application from customer as previous application had expired)...application submitted in April 2021	
Mobile Food Truck Business (Jan St)	
- request Board’s approval to start processing application once customer provides application fee to District Bookkeeper	

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (<i>minus field bathrooms</i>)
297 Teakwood Avenue (Multi-Family Dwelling)	New Quality Life Ministries (Church)
Church of God of Prophecy	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno	Quality Paint and Body (Pecan Street)

Fresno Volunteer Fire Department	
Connections Pending:	
Processing Application:	

(g) Potential Emergency Water Interconnect with BCMUD21

- conducted phone conversation with LJA (Bill Ehler), engineer for BCMUD21, on December 2016 regarding potential emergency water interconnect between our districts
- possible location for interconnect would be at east end of Renfro Burford Road
- BCMUD21 would be interested in pursuing interconnect (50/50 cost split) once FBCFWSD#1 completes its 2nd Water Plant

(h) Status of New CoA WP – CoA anticipates their water plant being completed by mid-2022...completion date may be extended due to recent water sampling results...once completed, interconnect with CoA will become an emergency water interconnect and the District will owe funds to CoA, per the RFC, for taking back 500 connections worth of water service (plus 125 connections, if temporary water service agreement is finalized)...if it is determined later that there will be a significant delay in the completion of the CoA WP, then the District may want to consider conducting an elevated storage tank waiver application with the TCEQ for additional water connections

(i) Status of CoA WWTP Expansion Project (increasing capacity from 0.675 MGD to 0.95 MGD...the District would be receiving an additional 100,000 GPD of capacity through this expansion) –

DA is coordinating this matter with the CoA by means of the temporary water service agreement, which would require a) a study to be submitted to the TCEQ in an attempt to re-rate the WWTP from 350 gpd/connection to some lessor amount and b) require the WWTP expansion project to be completed on or before June 2024...Currently, per the RFC, the District is only capable of providing wastewater service to 714 connections

(j) Roadway Widening Projects Within District (which will require utility and service line relocations):

- **South Post Oak Boulevard Widening Project:**

o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches

o **Schedule** –

- County is currently in process of clearing ROW and acquiring easements
- Road Design Phase – current to end of September 2021
- Utility Relocations – October 2021 to March 2022

- Road Construction – anticipated start April 2022
- **Estimated Cost -**
 - Requested from County if they would assist financially regarding the relocation of utilities...waiting for a response
 - In process of reviewing roadway construction plans to determine extent and cost of utility relocations
- **FM521 Roadway Widening Project (North of SH6):**
 - **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
 - **Schedule** –
 - 30% Utility Coordination meeting was conducted in November 2020
 - 60% Utility Coordination meeting was conducted in September 2021
 - 90% Utility Coordination meeting???...waiting for TxDOT to coordinate
 - Anticipate 100% completed construction plans by May 2022
 - Anticipate coordinating necessary water and wastewater utility relocations by mid-2022
 - Anticipate roadway widening project to start construction in 2023
 - **Estimated Cost-**
 - In process of reviewing roadway construction plans to determine extent and cost of utility relocations
- **FM521 Roadway Widening Project (South of SH6):**
 - **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway
 - **Schedule** –
 - 30% Utility Coordination meeting was conducted in September 2021
 - 60% Utility Coordination meeting???...waiting for TxDOT to coordinate
 - Anticipate 100% completed construction plans by March 2022

- Anticipate coordinating necessary wastewater forcemain relocations by???
- Anticipate roadway widening project to start construction in???

○ **Estimated Cost** –

- Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along

- **West Sycamore Road Widening Project:**

○ **Scope** – Proposed 100’ ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk

○ **Schedule** –

- Received 30% complete roadway plans
- Requested from County overall project schedule and possibility of including utility relocation work within roadway plans...waiting for a response from County

○ **Estimated Cost** –

- Requested from County if they would assist financially regarding the relocation of utilities...waiting for a response
- Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along

- **Other Road Widening Projects Within The Next 5 Years**

(k) Requested this information from County...waiting for a response

Upon motion made by Supervisor Carreon, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve (i) Pay Estimate No. 5 from B-5 Construction Co. for construction for \$439,009.47; (ii) Invoice No. 6 from Terracon for material testing services for \$4,855.50; (iii) authorize processing of application from Mobile Food Truck, pending clearance of customer’s payment; and (iv) approve the Engineer’s Report, as presented.

8. OPERATOR’S REPORT/TERMINATION OF SERVICE

Next the Board recognized Ms. Campbell, who submitted to and reviewed with the Board the Operator’s Report, a copy of which is on file in the official records of the District.

A. Repairs to Water and Wastewater systems

Ms. Campbell reported substantial system repairs and maintenance as follows:

- Installed residential taps and meters at 7 locations;

- Made repairs to HPT hatch at water plant;
- Performed load bank test for generator at water plant;
- Replaced lift pump #1 check valve at Lift Station #1;
- Top clean of wet well at Lift Station #1;
- Excavated and installed 6” sanitary sewer lead.

Ms. Campbell then reported the repairs, as discussed at the previous meeting, were in process for (a) the seal and shaft failures on booster pump #1 for Water Plant #1 and (b) booster pump #2 for Water Plant #1.

Ms. Campbell then reported EDP and Jacobs have been coordinating on performance of the valve survey of District water lines in connection with utility relocations for the road widening project along South Post Oak Blvd. and potential relocations for the FM 521 and W. Sycamore road widening projects.

B. Requests for Water Taps

Ms. Campbell did not report any requests at this time.

C. Delinquent Water Accounts and Service Terminations

Ms. Campbell provided a list of customers that received a delinquent letter by mail and are subject to disconnection of service.

Ms. Campbell informed the Board the North Fort Bend Water Authority sent notice of its intent to raise GRP and Surface Water Fees to \$4.55 and \$4.90 per 1,000 gallons, respectively, to effective January 1, 2022.

D. Approve Addendum to Operations Contract and Processing Agreement with Central Bank

Ms. Campbell informed the Board BBVA Compass will not be able to continue providing payment services, and presented to the Board the lockbox service documents, including the Addendum to Operations Contract and Processing Agreement with Central Bank.

Ms. Campbell then informed the Board Ms. Tristan requested an adjustment to tap fees and reported EDP had estimated approximately \$3,630 for the water and sewer tap fees and inspection fees per the rate order. Ms. Campbell noted this cost is an estimate only, and a payment plan would require an approximately \$480 deposit and up-front fees, which would be payable at \$150 per month, plus the monthly water bill. The Board discussed with Ms. Tristan that no discount to the fees was available per the rate order, but the repayment period could be extended if requested.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Medina, and after full discussion, the Board voted unanimously (i) approve the Addendum to Operations Contract and Processing Agreement with Central Bank for lockbox services; (ii) to approve the Operator’s Report and repairs to the water and wastewater system; and (iii) to approve the termination list and account write-offs.

9. ATTORNEY’S REPORT

The Board recognized Mr. Willis, who presented the Attorney’s report as follows:

A. Approval of Minutes

The proposed minutes of the meeting held on August 19, 2021 were presented for approval. The Board deferred action on this matter.

B. Discuss Regional Facilities Contract

Mr. Willis noted that no action was necessary in connection with this item.

C. Consider Right of Entry Agreement with NFBWA for Automated Meter Reading System

Mr. Willis next presented to and reviewed with the Board a request from the North Fort Bend Water Authority (“NFBWA”) and proposed agreement for a Right of Entry permitting the NFBWA to install an automated meter reader, as discussed at the previous meeting.

No motion was made and the Board directed Mr. Willis to inform the NFBWA the agreement was not approved.

10. REGIONAL PLANT COMMITTEE REPORT

Supervisor Hamilton then presented the Regional Plant Committee Report. The Board deferred action on this matter.

11. HEAR FROM THE PUBLIC.

The Board noted there were no members of the public present who wished to address the Board at this time.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.]

PASSED, ADOPTED, and APPROVED this _____.

Secretary

[SEAL]

**2021 - 2022
INSURANCE PROPOSAL**

PREPARED FOR:

**FORT BEND COUNTY
FRESH WATER SUPPLY DISTRICT NO. 1
TERM: 11/19/2021 to 11/19/2022**

PRESENTED BY:



First Class Service is the Only Kind We Provide!

HARCO Insurance Services
10777 Northwest Freeway, Suite 700
Houston, TX 77092
Tel: (713) 681-2500 Fax: (713) 684-1600

HARCO Insurance Services is proud to be your insurance representative since 2003.
"Thank you" very much for your continued confidence and trusted relationship!

DISCLAIMER: The abbreviated outlines of coverage shown throughout this proposal are to be used only as an overview of each proposed or written policy and should not be used, nor is it intended to be used, as a substitute for the actual original policy terms, conditions and limitations. This overview has been prepared as a guide for quick reference only and not intended to express any legal opinion as to nature of coverage.

Prepared By: Corrie Aday (caday@harco-ins.com)
Date: October 14, 2021



HARCO INSURANCE SERVICES

HARCO Insurance Services was established July 1969 and currently serves the insurance needs for over 25,000 individuals and businesses throughout Houston and surrounding communities. In addition, our Public Entity Consulting Program offers transparent risk management and consulting services for public entities, governmental entities, nonprofit organizations, and their Board of Directors and Legal Representatives.

HARCO is committed to providing excellence in all that we do in order to establish a firm relationship of mutual trust and service with each of our clients.

YOUR HARCO SERVICE TEAM

Josh Hargrave, CIC – HARCO President

Josh Hargrave has over 40 years' experience in the insurance and risk management area. He is a Past-Director for the Independent Insurance Agents of Houston, served on the Legislative Committee for the Independent Insurance Agents of Texas as well as serving on various insurance company advisory committees. Josh attained the Certified Insurance Counselor designation in 1985.

Corrie Aday – HARCO Sr. Account Manager

Corrie Aday graduated in 2003 with an Associate degree in Applied Science from Odessa College where she was a "Who's Who Honoree and was recognized as being one of Odessa College's Outstanding Students. Independently obtaining her Insurance License in 2010 she has worked in both personal and commercial insurance. For 3 years she managed the small business department at Mims and Smith in Midland, TX where she gained extensive knowledge in the Oil/Gas and Trucking industry. Corrie helped launch Cain Insurance Solutions, a division of Insurance One, where she worked in depth with non-profit and public entities until she relocated to Houston in late 2016. Corrie joined the HARCO team in 2017 and is now managing their MUD Districts.

Gerri Rougeau, CIC – HARCO Vice President

Gerri Rougeau has over 50 years' experience in the insurance and risk management area. She is Past President of the Independent Insurance Agents of Houston and currently serves on various insurance company advisory committees. Gerri attained the Certified Insurance Counselor designation in 1974.

Darlene Bugaj, CIC – HARCO Commercial Lines Manager

Darlene has over 34 years in the insurance industry with experience both in the insurance company and independent agency areas. As Account Manager, she has been responsible for servicing the needs of agency's largest accounts including MUD Districts, Educational Institutions, Contractors, Manufacturers, and many other special programs. Designations include the Accredited Customer Service Representative (ACSR) and Certified Insurance Counselor (CIC) designation. Darlene's tenure with Harco is 19.

HARCO has a team concept with over 50 professionals on staff providing the highest standards of service to the clients we serve

ANNUAL COST SUMMARY & COMPARISON

<u>COVERAGE</u>	<u>2021 – 2022 RENEWING</u>	<u>2020 – 2021 EXPIRING</u>
Property:	\$ 7,930	\$ 6,444
Limits:	\$ 3,930,635 / \$1000 Deductible	\$ 3,816,150 / \$1000 Deductible
Equipment Breakdown:	\$ 2,038	\$ 1,705
Limits:	\$ 3,930,635 / \$5000 Deductible	\$ 3,816,150 / \$5000 Deductible
General Liability:	\$ 560	\$ 404
Limits:	\$ 5,000,000 / No Deductible	\$ 5,000,000 / No Deductible
Pollution Liability:	Included – No Additional Premium	Included – No Additional Premium
Limits:	\$ 2,000,000 / No Deductible	\$ 2,000,000 / No Deductible
Cyber Liability/Data Breach:	Included – No Additional Premium	Included – No Additional Premium
(See Pages 14-15) Limits:	Tier1/Core Coverage Form-Limits	See Coverage Form-Limits
Auto Liability:	\$ 68	\$ 67
Limits:	\$ 2,000,000 Liability / No Deductible	\$ 2,000,000 Liability / No Deductible
Workers Compensation:	\$ 216 (New Minimum Premium)	\$ 196
Limits:	Statutory	Statutory
Travel Accident:	No Premium Due – 3 Year Policy	No Premium Due – 3 Year Policy
Limits:	\$ 500,000 Ea. Director (5) Eff: 11/19/2019 to 11/19/2022	\$ 500,000 Ea. Director (5) Eff: 11/19/2019 to 11/19/2022
Directors Bond:	No Premium Due – 3 Year Bond	No Premium Due – 3 Year Bond
Limits:	\$ 10,000 Ea. Director (5) Eff: 11/19/2019 to 11/19/2022	\$ 10,000 Ea. Director (5) Eff: 11/19/2019 to 11/19/2022
Consultant's Fidelity:	No Premium Due – 3 Year Bond	\$ 324 – 3 Year Paid Bond
Limits:	\$ 10,000 Ea. Consultant (5) Eff: 11/19/2020 to 11/19/2023	\$ 10,000 Ea. Consultant (5) Eff: 11/19/2020 to 11/19/2023
Tax Collector's Bond:	No Premium Due – 3 Year Bond	No Premium Due – 3 Year Bond
Limits:	\$100,000 Eff: 11/19/2019 to 11/19/2022	\$100,000 Eff: 11/19/2019 to 11/19/2022
Consulting & Servicing:	\$ 900	\$ 900

Cost Summary & Comparison Continued on Next Page

ANNUAL COST SUMMARY & COMPARISON (Continued)

COVERAGE

2021 – 2022 RENEWING

2020 – 2021 EXPIRING

DIRECTORS LIABILITY:

	(Option #1: CHUBB - Current Carrier)	
**CHUBB (Current Carrier)	\$ 1,494	\$ 1,494
Limits:	\$ 1,000,000	\$ 1,000,000
	Includes Separate Defense Limit Up to \$1,000,000	Includes Separate Defense Limit Up to \$1,000,000
	Chubb Made Changes to their Policy - see Page 17-18	

	(Option #2: TML D&O Quote)	
*TML(Quote Option)	\$ 868	
Limits:	\$ 1,000,000	
	TML's Coverage Details & Optional Limits on Page 19	

****Option #1**
ANNUAL COST: \$ 13,206 (With CHUBB's D&O-Page 17-18) **\$ 11,534**

REVIEWED & ACCEPTED OPTION #1 With CHUBB:

(X) _____ **DATE:** _____
 SIGNATURE

***Option #2**
ANNUAL COST: \$ 12,580 (With TML's D&O – Page 19) **\$ 11,534**

REVIEWED & ACCEPTED OPTION #2 With TML:

(X) _____ **DATE:** _____
 SIGNATURE

****NOTE: CHUBB has made some major changes to their Directors & Officers Liability Policy Coverages. These changes include an "Absolute Breach of Contract EXCLUSION". Please see Page 17-18 for an outlines all of the change that will take effect for the 11/19/2021 -2022 Term.**

****You will also find on Page 19, a quote offer for Directors Liability through TML**

HARCO Insurance Services

10777 Northwest Freeway, Suite #700

Houston, TX 77092-7339

Tel: (713) 681-2500 Fax: (713) 684-1600

Consulting Fee Agreement

The purpose of this Disclosure Statement Agreement is to acknowledge that we may perform the following services in your behalf and you agree to pay the amount indicated as compensation for the additional services provided.

Description of Services:

- Consultants do not act as an appointed agency on behalf of TML IRP
- Consultants do not receive commissions from TML IRP.
- Consultants operate independently of TML.
- Consulting / Review - advice regarding placement of insurance program with TML IRP
- Communicate with TML IRP to obtain insurance proposal or renewal declarations.
- Consultants attend board meetings as requested by the District.
- Communicate with other District consultants as it may pertain to insurance matters
- Delivery fees
- Consultant granted authority to commit the member and approve the limits, deductibles, and indicated changes as reported by the District's consultants/representatives to reflect the updated exposures. The District understands they may not have coverage for unreported operations or exposures.
- Claims, potential claims or lawsuits may be submitted directly to our office. We will initiate the claims process with TML IRP and/or other carriers. Upon request, we will assist the District with claim(s).
- Consultant may be granted authority to sign claim proof of loss form on behalf of the District.
- Consultant may recommend specific loss prevention risk management options.

Consulting Fee: \$ 900

District: Fort Bend County FWSD #1 agrees to pay the fee specified above to HARCO Insurance Services.

REVIEWED & ACCEPTED: _____

DATE: _____

SIGNATURE

DISTRICT: Fort Bend County FWSD #1

REGARDING NEWLY ACQUIRED FACILITIES OR PROPERTIES

In addition to the limit of liability, this coverage covers up to an additional \$1,000,000 or the LIMIT of coverage set forth in the policy declarations, whichever is less, for newly acquired or constructed property and property in the course of construction, alteration or repair, provided, however, that the member reports the value of such property to TML IRP when the property values accumulated during the policy term equal or exceed this additional limit. This coverage does not cover property in the course of construction, alteration, or repair, unless the Member reports such property to TML IRP prior to a loss and pays an appropriate contribution. Mobile equipment that is acquired during the policy term shall only be covered up to its Actual Cash value if it is not reported to TML IRP within 30 days of acquisition. Nothing in this newly acquired property provision shall create coverage for property which is excluded from coverage under the policy terms.

TO PROTECT THE DISTRICT'S INTERESTS

PLEASE IMMEDIATELY REPORT ALL NEW FACILITIES OR PROPERTIES

Please note: There is no Property damage or Equipment breakdown coverage provided by TML IRP for the items listed below unless they are specifically reported & listed on the District's schedule. Please thoroughly review your property schedule for accuracy before signing this acknowledgement page. If the District has any exposures that need to be discussed and/or added to the policy schedule, please contact HARCO immediately.

Swimming Pools	Underground Sprinklers	Outdoor Scoreboards	Dams & Bridges
Tennis Courts	Roadways & Overpasses	Sidewalks	Fire Hydrants
Tunnels	Traffic Lights & Signs	Freestanding Signs	Mobile Equipment
Fine Arts	Detention Ponds	<u>WATER WELLS</u>	Playground/ Recreational Equip.
Antennas	Building or Office Contents	Elec. Or Mech. In Ponds/Lakes	Freestanding Fences**

****Fences that surround locations scheduled on the real & personal property schedule are not considered "freestanding fences" and coverage is provided by the policy.**

If the District owns these types of properties at locations not listed on the property schedule within this proposal, please report them to HARCO immediately so they can be added to the policy.

The following water or wastewater *items* are insured by endorsement if *items* are located within perimeter fencing at each such scheduled premises and they mainly serve the scheduled premises, provided the scheduled value includes the value of such *items*:

(Applicable only to Scheduled Water and/or Wastewater treatment plants)

- **Perimeter Fencing**
- **Water Tanks & Towers**
- **Underground Mains/Piping/Wiring**
- **Sanitary Sewers**
- **Personal Property Owned by the District**

REVIEWED & ACCEPTED: _____ **DATE:** _____

SIGNATURE

REAL & PERSONAL PROPERTY

INSURER: TML IRP - "A" rated by Standard & Poors

PROPERTY COVERED: Per Property Schedule as reported by District's Engineer and/or other District Consultants

COVERAGE: Special Coverage Form Designed for Public Entities – Includes but is not limited to:

- \$ 3,930,635 **Real & Personal; Windstorm; Hail; Theft; Vandalism; Malicious Mischief; Terrorism**
- \$ 1,500,000 **Standard Flood**
- \$ 3,930,635 **Earthquake**
- \$ 1,000,000 Newly Acquired Property
- \$ 1,000,000 Property in Transit
- \$ 20,000 Pollutant Cleanup & Removal (Each Scheduled Premises)
- \$ 10,000 Outdoor Trees & Shrubs (\$250 Max per item)
- \$ 10,000 Valuable Papers, Records & EDP Media
- \$ 10,000 Accounts Receivables
- \$ 5,000 Personal Property of Directors & Employees
- \$ 5,000 Leasehold Interest
- Included Fire Legal Liability
- Included Sewer Backup each Scheduled Premises
- Included Demolition / Rebuild / Increased cost of construction due to Law or Ordinance
- Included Communications Equipment
- Included Computer Equipment
- Included Architectural / Engineering Fees Incurred Due to a Covered Loss
- **\$ 100,000 Loss of Revenue, Extra Expense & Rental Value**

Subject to Policy Terms, Conditions and Exclusions

COINSURANCE: NONE

DEDUCTIBLES: \$ 1,000 - Per Occurrence For Covered Perils Including Wind / Hail

Flood & Earthquake: Per Occurrence Will be the lesser of 1% of Bldg. or 0.1% of TIV Subject to a minimum of \$ 25,000 (Please see attached Flood & Earthquake Deductible Amendment)

ANNUAL COST: \$ 7,930

OPTIONAL DEDUCTIBLES AVAILABLE UPON REQUEST

****IMPORTANT NOTE: Excess Flood Coverage may be available through carriers other than TML - If the flood limit provided through TML is not adequate, Please Contact HARCO Insurance Services to discuss Excess Flood Quote Options****

PROPERTY SCHEDULE

PLEASE NOTE: TMLIRP has implemented a 3% inflation factor. At renewal TMLIRP will apply a 3% increase to ALL Building values listed on the schedule below. This 3% inflation factor is a requirement set by TML IRP unless a full property valuation was completed during the year & is provided to TML for review.

TMLIRP Requires that each member annually provide a statement of 100% values for all buildings; structures; personal property (contents) and mobile equipment to be covered for the following year.

The maximum amount payable at any one scheduled location will be 150% of the scheduled value. It is therefore crucial to review the attached schedule of buildings/facilities and associated values to ensure the values are adequate.

Member Name: Fort Bend County FWSD #1
 Member ID: 6269
 Coverage Period: 11/19/2021 to 11/19/2022 Shown As of 09/10/2021

Your Real & Personal Property Coverage and associated contribution and limit are based on the values shown on the following schedule. Where a "0" or no value is shown, no coverage is provided. The values shown are the estimated Replacement Cost or Actual Cash Value (RC or ACV) unless otherwise noted and endorsed. Any changes or corrections may require adjustment to the contribution. Improvements and betterments to locations you lease from others are included with the contents value. Your elected Coverage Extension limits are shown on a separate schedule.

ID	Hist. ID	Address or Site Secondary ID	Year Built	Occupancy Department	Bldg Value Valuation Basis	Contents Value Valuation Basis
1	1	14415 First St	2008	Water Plant/Gravel Drive/Fence	\$1,697,440	\$0
				Water Plant	Replacement Cost	Replacement Cost
2	2	14415 First St	2010	Generator	\$244,007	\$0
				Water Plant	Replacement Cost	Replacement Cost
4	4	14415 First St	2008	Water Well (Entire Well)	\$1,379,170	\$0
				Water Plant	Replacement Cost	Replacement Cost
3	3	4521 FM 521	2015	Lift Station/Asphalt Driveway/Fence	\$610,018	\$0
				Wastewater	Replacement Cost	Replacement Cost
Coverage: Real & Personal Property			Total Items:	4	\$3,930,635	\$0

Schedule & Values were Reviewed & Approved by the District's Engineer (David C Dybala, Jr.).

ALL OWNED PROPERTY MUST BE REPORTED IN ORDER FOR COVERAGE TO APPLY. IT IS ASSUMED THAT UNREPORTED PROPERTY IS NOT INTENDED TO BE COVERED.

PLEASE REVIEW CAREFULLY & CONTACT HARCO INSURANCE SERVICES IF ANY AMENDMENTS ARE NEEDED.

REVIEWED & APPROVED: _____ **DATE:** _____

SIGNATURE

****IMPORTANT NOTE: Excess Flood Coverage may be available through carriers other than TML - If the flood limit provided through TML is not adequate, Please Contact HARCO Insurance Services to discuss Excess Flood Quote Options****

FLOOD & EARTHQUAKE AMENDMENT

This endorsement forms a part of the **Declarations** to which attached, effective on the inception date of the coverage unless otherwise stated herein, and modifies such coverage as is afforded by the provisions of the coverage shown below:

REAL AND PERSONAL PROPERTY COVERAGE FLOOD COVERAGE OPTION

GENERAL CONDITIONS

Section II. **Deductible** is amended to include the following:

With respect to loss caused by flood or **earthquake**, the deductible for each occurrence shall be the lesser of the following:

1. 1% of the individual scheduled Building Value for each damaged structure at the time of the loss; or
2. 0.1% of the Total Building Value for all buildings scheduled at the time of the loss.

In no event shall the percent deductible be less than the flood and **earthquake** occurrence deductible shown on the **declarations**.

Section III. C of the **FLOOD COVERAGE OPTION** is replaced by the following:

- B. With respect to property located on a barrier island in the Gulf of Mexico, regardless of applicable flood plain zones or within the boundaries of counties directly adjacent to the Gulf of Mexico and within the 100-year flood plain "A" zone at the time of loss, the following additional conditions and sublimits apply.
- C. All conditions and sub-limits under B. above apply to property located within the boundaries of Harris, Orange and Jackson counties.

EP377
03/29/18

COVERED PROPERTY EXCEPTION

COVERED PROPERTY EXCEPTION

This endorsement forms a part of the **Declarations** to which attached, effective on the inception date of the coverage unless otherwise stated herein, and modifies such coverage as is afforded by the provisions of the coverage shown below:

REAL AND PERSONAL PROPERTY COVERAGE

Notwithstanding the exclusion of properties listed under Section III. B. 9. of the Special Form Property Coverage of the Property Coverage Document, the coverage for water or wastewater treatment plants listed on the Real & Personal Property Schedule extends to the following, **provided the scheduled value includes the value of such items:**

1. Perimeter fencing;
2. Water tanks and towers, underground mains, underground piping, underground wiring, and sanitary sewers that are located within perimeter fencing at each such scheduled premises and mainly serve the scheduled premises.
3. Personal Property owned by the **Member**.

Water wells must be separately scheduled in order for coverage to apply.

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EP357
04/17/2015

EARTHQUAKE COVERAGE

EARTHQUAKE COVERAGE

This endorsement forms a part of the **Declarations** to which attached, effective on the inception date of the coverage unless otherwise stated herein, and modifies such coverage as is afforded by the provisions of the coverage shown below:

REAL AND PERSONAL PROPERTY COVERAGE

PERILS COVERED:

Coverage is provided for loss caused by **Earthquake** and **Volcanic Action** as follows:

Earthquake, including any earth sinking, rising or shifting related to such event including damage resulting from fire or explosion;

Volcanic eruption, explosion, or effusion. Volcanic action means direct loss or damage resulting from the eruption of a volcano when the loss or damage is caused by:

- a. airborne volcanic blasts or airborne shock waves;
- b. ash, dust, or particle matter; or
- c. lava flow.

All volcanic eruptions that occur within any 168 hour period will constitute a single occurrence.

Volcanic action does not include the cost to remove ash, dust or particle matter that does not cause direct physical loss or damage to the described property.

LIMIT OF LIABILITY:

For loss other than fire or glass breakage, the **Fund** shall not be liable for more than \$10,000,000 or the Real & Personal Property Limit, whichever is less, inclusive of Coverage Extensions and Additional Coverages provided under Section III.C. and Section V. of the Special Form Property Coverage, for loss or damage in a single occurrence and in the aggregate for the applicable **Fund Year**.

For loss arising from fire or glass breakage, the **Fund** shall not be liable for more than the Real & Personal Property Limit shown on the **Declarations**.

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EP976
05/01/18

MECHANICAL BREAKDOWN (BOILER & MACHINERY)

<u>INSURER:</u>	TML IRP - "A" rated by Standard & Poors
<u>PROPERTY COVERED:</u>	As reported by District's Engineer And/or other District Consultants
<u>COVERAGE:</u>	<p>Special Coverage Form Designed for Public Entities - Includes but is not limited to:</p> <ul style="list-style-type: none">• Boiler;• Fired and Unfired Vessels;• Refrigeration & Air Conditioning systems;• Piping & its Accessory Equipment;• Any Mechanical or Electrical Machine or Apparatus Used for the Generation, Transmission or Utilization of Mechanical or Electrical Power.• Sudden and Accidental Breakdown of Objects including Pumps;• Underground Pumps, Motors and Electrical Equipment;• Mechanical Failure;• Electrical Surges, Injuries or Disturbances;• Production Equipment; <p><u>Subject to Policy Terms, Conditions and Exclusions</u></p> <p><u>\$ 100,000 Loss of Revenue, Extra Expense & Rental Value</u></p>
<u>LIMIT:</u>	\$ 3,930,635 Per Accident
<u>VALUATION:</u>	Replacement or Repair
<u>COINSURANCE:</u>	NONE
<u>DEDUCTIBLE:</u>	<u>\$ 5,000</u> Including Underground units & their associated mechanical and/or electrical Components, As Long As The Value For These Items Are Included in The Total Insurable Value Reported To TML by District's Engineer or Other Consultants
<u>ANNUAL COST:</u>	\$ 2,038

GENERAL LIABILITY

INSURER: TML IRP - "A" rated by Standard & Poors

COVERAGE: TML IRP's Liability coverages are, in many respects, BROADER than coverage available from Standard Insurers, AND is Designed Specifically to protect against the Risks that Local Governments face; **including but not limited to:**

- **Occurrence Form** – Coverage Applies to Events that Occur During the Coverage Period, Regardless of WHEN the Claim Is Reported
- **Defense Costs Outside** - Policy Limit–Defense will not erode Policy limit
- **Gradual or Sudden** - Release of Chlorine or Chloramine used for water or sewage treatment plants, and/or products contained in products sold or distributed by the Authority
- **Cyber Liability** – See Attached
- **Personal Injury; Bodily Injury; Property Damage**
- **Failure to Supply not excluded**
- **Any Wrongful Act** - Actual or alleged error, misstatement, misleading statement, act or omission, neglect or breach of duty including misfeasance, malfeasance, or nonfeasance
- **Contractual, Operations, Premises, Products**
- See Liability Coverage Documents for Additional Coverages & Sublimits

Subject to Policy Terms, Conditions and Exclusions

DEDUCTIBLE: NONE

LIMITS & PREMIUM: **PLEASE INITIAL NEXT TO SELECTED LIMIT:**

\$ 364	\$ 1,000,000 Limits / \$ 2,000,000 Aggregate	_____
\$ 413	\$ 2,000,000 Limits / \$ 4,000,000 Aggregate	_____
\$ 462	\$ 3,000,000 Limits / \$ 6,000,000 Aggregate	_____
<u>CURRENT: \$ 560</u>	<u>\$ 5,000,000 Limits / \$10,000,000 Aggregate</u>	<u>_____</u>
\$ 805	\$10,000,000 Limits / \$10,000,000 Aggregate	_____

OPTION #1 – CURRENT COVERAGE
CYBER LIABILITY – DATA BREACH (TIER 1 / CORE)

Included at No Additional Cost

Cyber Liability and Data Breach Response Declarations of Coverage



New Tier 1 / Core

Retroactive Date: 10/01/2016

	Aggregate Limit	Retention <i>Each claim or loss</i>
Tower I Aggregate Limit of Liability	\$1,000,000	
Information Security and Privacy Liability Aggregate Limit and Website Media Content Liability Aggregate Limit	\$1,000,000	\$0
Tower II Aggregate Limit of Liability & Coverage	\$100,000	
Aggregate Limit: All Damages, Expenses, Loss and Costs		
Regulatory Defense and Penalties Aggregate Sublimit	\$25,000	\$0
PCI Fines, Expenses and Costs Aggregate Sublimit	\$10,000	\$0
Cyber Extortion Aggregate Sublimit	\$25,000	\$0
First Party Data Protection Aggregate Sublimit	\$20,000	\$0
First Party Network Business Interruption Aggregate Sublimit	\$20,000	\$5,000*
*The retention shall be the greater of: the amount of "Business Interruption Loss" during the 12 hour "waiting period" or the retention specified in the Declarations		
eCrime		
Fraudulent Instruction Aggregate Sublimit	\$25,000	\$2,500
Electronic Crime Aggregate Sublimit	\$25,000	\$2,500
Telecommunications Fraud Aggregate Sublimit	\$25,000	\$2,500
Tower III Maximum Notified Individuals Aggregate Limit of Coverage	10,000	
Notified Individuals Aggregate Limit	10,000	0 Notified Individuals
Tower IV Aggregate Limit of Coverage	\$50,000	
Breach Response: Legal Services, Computer Expert Services, Public Relations & Crisis Management Expenses Aggregate Limit	\$50,000	\$0
Billable Contribution:		Included

OPTION #2 CYBER LIABILITY-DATA BREACH (TIER 2/Core+)

NEW INCREASED LIMIT AVAILABLE FOR REVIEW

TML continues to provide the base limits offered with (Tier 1 / Core) shown on the previous pages at no additional cost to the District. Now, Higher limits & Expanded Coverages are available. Please review the coverage comparison & cost shown below for the New (Tier 2 / Core+) that offers higher limits & expanded coverages for a nominal annual cost of \$33 (Not Currently included in Renewal Invoices).

TOWER I			
Information Security and Privacy Liability Aggregate Limit	Tier 1 / Core 1,000,000	VS	Tier 2 / Core + 2,000,000
Website Media and Content Liability Aggregate Sublimit			
Retention	0		0
TOWER II			
	NEW		NEW
AGGREGATE LIMIT OF LIABILITY	100,000	VS	250,000
Regulatory Defense and Penalties Aggregate Sublimit	25,000		75,000
PCI Fines, Expenses and Costs Aggregate Sublimit	10,000		25,000
Cyber Extortion Aggregate Sublimit	25,000		50,000
First Party Data Protection Aggregate Sublimit	20,000		50,000
First Party Network Business Interruption Aggregate Sublimit	20,000		50,000
Retention (other than First Party Network Business Interruption)	0		5,000
Income Loss Retention under First Party Network Business Interruption	5,000		5,000
		PLUS	
eCrime			
Fraudulent Instruction Aggregate Sublimit	25,000		50,000
Electronic Crime Aggregate Sublimit	25,000		50,000
Telephone Fraud Aggregate Sublimit	25,000		50,000
Retention	2,500		5,000
TOWER III			
	NEW		NEW
Privacy Breach Response Services		VS	
Notification, Call Center and Breach Resolution and Mitigation Services:			
Limit: Notified Individuals	10,000		25,000
Retention	0		0
TOWER IV			
	NEW		NEW
Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses		VS	
Aggregate Sublimit	50,000		75,000
Retention	0		0

ANNUAL PREMIUM: \$33 ****(Cost NOT included in renewal Summary or Renewal Invoices, If accepted revised invoices will need to be issued to include the additional cost. Please Sign Below Either Accepting or Declining to Move to the New (Tier 2 / Core +) that offers Increased Limits for an Additional Annual cost of \$33**:**

ACCEPTED:

DECLINED:

POLLUTION LIABILITY

INSURER:

TML IRP - "A" rated by Standard & Poors

COVERAGE:

- Occurrence Form
- Sudden and Accidental
- Blanket Contractual Liability
- Legal Liability to Others
- Pollutants and Results in Environmental Damage
- Punitive/Exemplary Damages Not Excluded
- Subject to COVERAGE Terms, Conditions and Exclusions

EXCLUSIONS:

- Statutory Fines or Penalties Unless Direct Result of Pollution Incident as Defined by the policy

LIMITS OF LIABILITY:

\$ 2,000,000 for:

"Sudden Event" - An accident where the pollution resulting therefrom and the injury resulting from such pollution all occur within 45 days following the accident. A related series of accidents shall be deemed to be a single event.

"Accident" - Means abrupt discharge, dispersal, release, or escape of pollutants neither expected nor intended from the standpoint of the District.

Definition of Pollutants - Means any solid, liquid, gaseous, or thermal irritant or contaminant, including chemicals, and waste, but does not include chlorine or chloramine used for the treatment at water at sewage treatment plants, water treatment plants, or swimming pools. TML IRP does not consider Chlorine or Chloramine to be a pollutant, therefore those items would be considered under the District's General Liability section.

Note: General Liability provides up to Policy Limit with NO Deductible for accidental release of:

- Chlorine or Chloramine in treatment of water at sewage treatment plants, water treatment plants, swimming pools, etc.; And/or;
- Pollutants contained in products (i.e. waste) sold or distributed

DEDUCTIBLE:

NONE

COVERAGE TERM:

One Year

PREMIUM:

INCLUDED - NO ADDITIONAL PREMIUM

DIRECTORS & OFFICERS LIABILITY

Option #1 Chubb Insurance Group (Current Carrier)

CARRIER: Chubb Insurance Group-A.M. Best Rated A++XV
Underwritten in Federal Insurance Group

COVERAGE:

1. Claims-Made - Pay On Behalf
 2. **Defense Costs Outside the Limit up to \$1,000,000**
 3. Judicial or Administrative Proceeding, Including Suits That Seek *Declaratory or Injunctive Relief*
 4. **Employment Practices Liability Not Included** (May Be Added For An Additional Cost)
 5. Duty to Defend
 6. Punitive Damages
 7. Pay on Behalf Contract
 8. Full Prior Acts coverage
 9. Attorney selection from extensive expert panel or if you have a particular attorney you prefer to use, please advise us *prior* to attorney assignment and we will contact Chubb to obtain pre-approval.
 10. Includes Coverage for Director's Spouse Should a Claim Seek to Recover From Marital Party
 11. Claim Trigger – May report known circumstances that may give rise to a claim
 12. **EXCLUSION: Absolute breach of contract Exclusion**
- Subject to All Policy Terms, Conditions & Exclusion**

NEW EXCLUSION HAVE BEEN ADDED – PLEASE SEE NEXT PAGE FOR DETAILS

LIMIT OF LIABILITY: \$ 1,000,000

COVERAGE TERM: One Year

DEDUCTIBLE: None - For Directors
\$1,500 - For Entity

ANNUAL COST: \$ 1,494

PLEASE SIGN TO EITHER ACCEPT OR DECLINE CHUBB'S COVERAGE:

ACCEPTED: _____

DECLINED: _____

CHUBB POLICY CHANGES

Chubb has added the following endorsements to ALL Policies renewing after August 1, 2021:

➤ **Absolute Breach of Contract Exclusion**

- excludes claims based upon, arising from or in consequence of any actual or alleged liability of an organization under any written contract, oral contract or agreement.

“ABSOLUTE” CONFIRMS CHUBB WILL NO LONGER PROVIDE ANY DEFENSE COVERAGE FOR BREACH OF CONTRACT AS THEY HAVE DONE IN THE PAST – THIS IS A MAJOR CHANGE FOR CHUBB AND YOUR OWN POLICY COVERAGE.

NOTE: The defense coverage for Breach of Contract allegations is an area that has very few insurance carriers willing to provide coverage. Chubb was one of the main carriers providing the defense coverage for Breach of Contract allegations which is why this coverage was removed from TML and written with Chubb. We are attempting to find other markets and will advise if we can provide this defense protection with a new carrier. The Chubb renewal proposal will not provide this defense coverage.

➤ **Amended Defense and Settlement Threshold Endorsement**

- maximum per hour rates are as follows:

Partners	\$400
Sr. Associates	\$325
Associates	\$275
Paralegal	\$100

➤ **Defense Cost Sublimit for Governmental Funding Claims Endorsement**

- governmental funding claims Sublimit for all defense cost shall be \$1,000,000 which is part of, and not in addition to the Directors’ & Officers Liability limit show on the declaration page of your policy. The insured shall bear uninsured and at their own risk 50% of such Defense Costs and Chubb’s liability shall apply only to the remaining percentage

➤ **Fee Exclusion**

- based upon, arising from or in consequence of:
 1. the improper administration or collection of taxes;
 2. the improper assessment, administration, or collection of fees, fines, or charges; or
 3. loss that reflects any tax obligations, or fees, fines or charges collected by insured.

➤ **Potable (Drinking)Water Exclusion**

- based upon, arising from, or in consequence of any actual, alleged, or threatened discharge, dispersal, release, escape, seepage, migration, disposal, or presence of or exposure to Contaminants in potable water.

➤ **Capacity Commitment Exclusion**

- based upon, arising from, or in consequence of any guarantee, promise or commitment to provide any level of service capacity with respect to any municipal or private utility, including but not limited to electric, gas, water or sewer capacity

SIGN BELOW TO ACKNOWLEDGE & ACCEPT CHUBB’S CHANGES:

X _____ **DATE:** _____
SIGNATURE

DIRECTORS / OFFICERS

Errors and Omissions Liability

Option #2 - TML Quote

INSURER: TML IRP - "A" rated by Standard & Poors

COVERAGE: **Occurrence Form** – Occurrence basis coverage is considered by virtually all insurance providers to be far superior to "claims made" forms, in that the occurrence form permanently obligates the carrier to respond to claims that occur during a policy period regardless of when the claim is made. Includes but is not limited to:

- **Occurrence Form** – Coverage Applies to Events that Occur During the Coverage Period, Regardless of WHEN the Claim Is Reported
- **Cyber Liability**
- **Duty to Defend**
- **Pay on Behalf**
- **Full Prior Acts**
- **Defense Costs Outside Policy Limit** – Defense will not erode Policy limit
- **Employment related matters** includes Sexual Harassment / Misconduct
- **Criminal Defense Reimbursement**
- **EXCLUSION: Absolute Breach of Contract Exclusion**

Subject to Policy Terms, Conditions and Exclusions

DEDUCTIBLE: \$1,000

LIMITS & PREMIUM: **PLEASE INITIAL NEXT TO SELECTED LIMIT:**

<u>Shown on Comparison:</u> \$ 868	\$ 1,000,000 Limits / \$ 2,000,000 Aggregate	_____
\$ 1,015	\$ 2,000,000 Limits / \$ 4,000,000 Aggregate	_____
\$ 1,162	\$ 3,000,000 Limits / \$ 6,000,000 Aggregate	_____
\$ 1,456	\$ 5,000,000 Limits / \$10,000,000 Aggregate	_____
\$ 2,191	\$10,000,000 Limits / \$10,000,000 Aggregate	_____

PLEASE SIGN TO EITHER ACCEPT OR DECLINE TML's D&O COVERAGE:

ACCEPTED: _____

DECLINED: _____

AUTOMOBILE LIABILITY HIRED & NON-OWNED

INSURER: TML IRP - "A" rated by Standard & Poors

COVERAGE: Bodily Injury and Property Damage;
Hired / Non-Owned
Secondary coverage

Non-Owned - An automobile which is neither a District owned automobile nor a hired automobile of the District.

Hired - An automobile not owned by the District which is used by contract by or on behalf of, or lent to, the District. But does not include automobiles owned by/registered in the name of an Officer, Director, Elected or Appointed Official, or any member of a board or commission of the District; Or An Employee or Agent of the District who is granted an operating allowance of any sort for the use of such automobile

Hired Automobiles – Auto Physical Damage

An endorsement forms a part of the Declarations to which attached, effective on the inception date of the coverage unless otherwise stated herein, and clarifies such coverage as is afforded by the provisions of the coverage shown below:

Hired Automobiles - that are included in the Automobile Liability coverage shall also be covered under the Automobile Physical Damage coverage, subject to a deductible of \$500 per occurrence.

LIMIT: **Liability:**
\$ 2,000,000 Combined Single Limit Bodily Injury / Property Damage
Medical Payments:
\$ 25,000 per person – Included with no additional premium

DEDUCTIBLE: NONE

ANNUAL COST: \$ 68

WORKERS' COMPENSATION

The Texas Municipal League Intergovernmental Risk Pool (the Pool) offers the option to extend workers' compensation coverage to individuals who serve the entity but who are not on a payroll and so do not meet the legal definition of "employee". **Included in this category are ELECTED AND APPOINTED OFFICIALS.**

Your District may choose to extend Workers' Comp coverage to their volunteers in order to avoid a potentially significant liability exposure. If an individual volunteering for the District is injured and unable to work for some time and is not covered by Workers' Comp, he may sue the District in an attempt to recover the financial costs associated with his injury and loss of income.

EXAMPLES

Workers' Comp provides coverage for the District's Board of Directors when they are doing business, at any time, on behalf of the District...for example:

- To/From/At meetings
- To/From/During facilities inspections
- To/From/At the water board conferences like AWBD, etc.

Worker's Compensation has advantages that personal healthcare may not provide, such as:

- Full medical coverage with no out-of-pocket co-payment
- No Coinsurance provisions
- No imposed limits of liability

INSURER: TML IRP - "A" rated by Standard & Poors

COVERAGE: **Coverage For Elected / Appointed Officials / Volunteers**
Statutory limit for Employees / Elected or Appointed Officials /
Volunteers as authorized by the Texas Workers Compensation Act

Coverage For District
Employers' Liability / \$1,000,000 to protect the District against
liability imposed by law for injury to Elected and/or Appointed Officials
and/or Volunteers while working on behalf of the District.

RATING BASIS: Estimated Annual Directors' Per Diems - \$ 7,535

ANNUAL COST: \$ 216 (New Minimum Premium)

CONSULTANTS' FIDELITY BOND

BLANKET CRIME/FIDELITY BOND

INSURER: Liberty Mutual Surety
(Rated A+ IX)

COVERAGE: Loss caused to the District through failure of any employee or designated consultant to perform faithfully their duties or to account properly for all monies and property received by virtue of their position or employment. Limit applies for each occurrence involving one or more employees (consultants). Subject to COVERAGE Terms, conditions and exclusions.

CONSULTANTS COVERED: Attorney, Bookkeeper, Engineer, Operator,
Delinquent Tax Attorney

AMOUNT OF BOND: \$ 10,000

COVERAGE TERM: Continuous - Until Requested Cancelled
Three Year Pre-Paid Bond **Eff: 11/19/2020 to 11/19/2023**

NO ADDITIONAL PREMIUM DUE THIS TERM – PRE-PAID 3 YEAR BOND

NOTE: Accepting the three-year prepaid Consultants Fidelity and/or Directors Bonds not only gives a premium discount but will guarantee there is no premium increase for three years. Cancellation can still be requested at any time and the prorated premium, if any, will be returned.

DIRECTORS' BOND

BLANKET BOND FOR ELECTED/APPOINTED OFFICIALS

INSURER: Liberty Mutual Surety
(A+ IX)

TYPE OF BOND: Directors Schedule Bond

COVERAGE: Faithful performance of Director's duties of her/his office

AMOUNT OF BOND: \$10,000 per Director /5
\$50,000 Annual Aggregate

COVERAGE TERM: Continuous - Until Requested Cancelled
Three Year Pre-Paid Bond **Eff: 11/19/2019 to 11/19/2022**

NO ADDITIONAL PREMIUM DUE THIS TERM – PRE-PAID 3 YEAR BOND

NOTE: Accepting the three-year prepaid Consultants Fidelity and/or Directors Bonds not only gives a premium discount but will guarantee there is no premium increase for three years. Cancellation can still be requested at any time and the prorated premium, if any, will be returned.

TRAVEL ACCIDENT BENEFITS

INSURER: The Hartford A.M. Best Rated (A)

POLICY LIMIT: \$ 500,000 Per Director (5)

COVERAGE TERM: Continuous - Until Requested Cancelled

Three Year Pre-Paid Policy

Eff: 11/19/2019 to 11/19/2022

NO ADDITIONAL PREMIUM DUE THIS TERM – PRE-PAID 3 YEAR BOND

Term:	Option 1: <input checked="" type="checkbox"/>	Option 2: <input type="checkbox"/>
3 Year Rate Guarantee Paid in Annual Installments:	\$500.00 <input type="checkbox"/>	\$600.00 <input type="checkbox"/>
3 Year Prepaid Premium:	\$1,350.00 <input checked="" type="checkbox"/>	\$1,620.00 <input type="checkbox"/>

Hazard	Benefit	Amount	Amount
C-12, C-41, C-46C, C-57	ADD	\$500,000	\$750,000
C-12B, C-55B	ADD	Spouse: \$50,000 Each Child: \$25,000	Spouse: \$50,000 Each Child: \$25,000
	Adaptive Home & Vehicle	10% to Max \$25,000	10% to Max \$25,000
	Bereavement Counseling	\$100 per visit to Max of \$500	\$100 per visit to Max of \$500
	Coma	See ADD Amount above	See ADD Amount above
	Rehabilitation	10% to Max \$25,000	10% to Max \$25,000
	Seatbelt	10% to Max \$25,000	10% to Max \$25,000
	Air Bag	5% to Max \$10,000	5% to Max \$10,000
	Therapeutic Counseling	10% to Max \$25,000	10% to Max \$25,000

Hazard Descriptions:

- C-12 Business Travel Only Coverage
- C12B Business Trip Coverage – Insured Person’s Spouse & Child(ren)
- C-41 Extraordinary Commutation Coverage
- C-46C Hijacking Coverage
- C-55B Relocation Coverage – Insured Person’s Spouse & Child(ren)
- C-57 Sojourn/Personal Deviation Coverage

Aggregate Limitation:

- Option 1:** \$3,000,000 shall be the total limit of the Company’s liability for all benefits under this policy because of injury sustained due to any one accident
- Option 2:** \$3,750,000 shall be the total limit of the Company’s liability for all benefits under this policy because of injury sustained due to any one accident.

Cross Exclusion:

If an Insured Person is covered under more than one Hazard or Class on the date of accident, he or she will be considered to be covered under the one Hazard or Class with the largest Benefit Amount.

The Business Only (Hazard C-12) coverage is applicable if the accident occurs while on a business trip and the benefit will be paid according to the enforce policy and will not be reduced by any other lines of coverage.

NOTE: Accepting the three-year prepaid Travel Accident Policy not only gives a premium discount but will guarantee there is no premium increase for three years. Cancellation can still be requested at any time & the prorated premium, if any, will be returned.

TAX COLLECTORS BOND

PUBLIC OFFICIALS BOND TAX ASSESSOR / COLLECTOR

INSURER: Liberty Mutual Surety
(A+ IX)

CONSULTANT COVERED: Person in the Position of Tax Assessor / Collector

COVERAGE: Loss caused to the District through failure of the tax collector to perform faithfully her/his duties as required by law and distribute funds collected without fraud or delay. Subject to bond terms, conditions and exclusions.

AMOUNT OF BOND: \$ 100,000

COVERAGE TERM: Continuous – Three-year paid bond
Three Year Pre-Paid Bond **Eff: 11/19/2019 to 11/19/2022**

NO ADDITIONAL PREMIUM DUE THIS TERM – PRE-PAID 3 YEAR BOND

LAW ENFORCEMENT LIABILITY

Note: District Does Not Currently Purchase This Coverage

If the District has this exposure that needs to be discussed and/or added to the policy please contact HARCO immediately

Important!! If the District contracts for security patrol within District boundaries, however, chooses to not carry Law Enforcement Liability, there will be no coverage for a defense in the event of a lawsuit involving law enforcement. Law enforcement activities are specifically excluded in the General Liability form.

(Copy of the Law Enforcement/Security Contract is Needed to Provide a Quote)

INSURER: TML IRP - "A" rated by Standard & Poors

Recommended, Optional Coverage for Review

COVERAGE: Includes but is not limited to:

- Occurrence Coverage Form
- Bodily Injury arising from District's law enforcement activities
- Property Damage arising from District's law enforcement activities
- Advertising Injury arising from District's law enforcement activities
- Personal Injury arising from District's law enforcement activities
- Defense Costs Outside the policy limits – Defense will not erode Policy Limit
- Bodily Injury from Rendering or Failure to Render incidental medical services or First Aid at the Scene of an Accident (Including Transportation)
- Alleged Use of Excessive Force
- High Speed Pursuit
- Coverage for Intentional Acts
- Damage to Seized or Impounded Property
- Jails
- Coverage Actual or Alleged Violations of Civil Rights
- Mutual Aid Agreements included
- Per terms and conditions in coverage document

DEDUCTIBLE: \$1,000

LIMITS & PREMIUM: **PLEASE INITIAL NEXT TO SELECTED LIMIT:**

(Copy of the Law Enforcement/Security Contract is Needed to Provide a Quote)

\$ 1,000,000 / \$ 2,000,000 Aggregate _____

\$ 2,000,000 / \$ 4,000,000 Aggregate _____

\$ 3,000,000 / \$ 6,000,000 Aggregate _____

\$ 5,000,000 / \$10,000,000 Aggregate _____

\$10,000,000/ \$10,000,000 Aggregate _____

INITIAL SELECTION ABOVE & SIGN TO REQUEST QUOTE:

(X) _____ **DATE:** _____

Do NOT SIGN OR INITIAL UNLESS REQUESTING TO BE QUOTED

SUPPLEMENTAL SEWAGE BACK UP

Note: District Does Not Currently Purchase This Coverage

If the District has this exposure that needs to be discussed and/or added to the policy please contact HARCO immediately

INSURER:

TML IRP - "A" rated by Standard & Poors



KEY CONSIDERATIONS:

1. In our experience the MUDs we represent have not had a high frequency of this type of claim and many Districts have opted to "self-insure" this risk or exposure. They saved adequate money in **premiums and deductibles** over a period of time with TML IRP, which would resolve a back-up claim in the event of a loss.
2. More homeowners' policies are now including back-up coverage after having that specific coverage excluded on most all policies several years ago.
3. Directors should value the MUD's immunity. A MUD that voluntarily pays claims for which it has Immunity could be setting a precedent that might very well be exploited by a plaintiff's talented attorney.
4. If a MUD chooses not to purchase this coverage, they should recognize that **TML IRP will provide a defense in the event of lawsuit.** Immunity is the best protection afforded public entities and their officials.

COVERAGE:

Property damage to structures or contents of structures caused by backup of sanitary sewage occurring at premises not Owned by, rented to, or occupied by the district, where TML IRP has determined that:

- Such property damage was the result of blockage in the District's line, and;
- The District is not liable for such property damage under the General Liability Coverage.

In the event of loss, the basis of adjustment shall be actual cash value, defined as the least of:

- Cost to Repair; or
- Cost to replace with like kind and quality less proper depreciation; or
- Amount actually expended to replace, if replaced.

LIMIT & PREMIUM:

PLEASE INITIAL NEXT TO SELECTED LIMIT & DEDUCTIBLE:

\$ 50,000/\$100,000 Limits / \$5,000 Deductible _____

\$ 50,000/\$100,000 Limits / \$1,000 Deductible _____

\$ 50,000/\$100,000 Limits / \$ 500 Deductible _____

\$ 50,000/\$100,000 Limits / \$ 250 Deductible _____

INITIAL SELECTION ABOVE & COMPLETE QUESTIONNAIRE TO OBTAIN A QUOTE:

(X) _____ **DATE:** _____

DO NOT SIGN OR COMPLETE APPLICATION UNLESS REQUESTING TO BE QUOTED

SUPPLEMENTAL SEWAGE BACK UP QUESTIONNAIRE

SUPPLEMENTAL SEWAGE BACKUP COVERAGE QUESTIONNAIRE

Member Name: _____ ID: _____

The TML Risk Pool offers optional sewage backup coverage in conjunction with General Liability coverage. The limits available are \$25,000 per structure/\$50,000 per occurrence or \$50,000 per structure/\$100,000 per occurrence. Deductibles of \$250, \$500, \$1,000 and \$5,000 are available.

The following loss prevention measures should be in place:

- A. A policy and practice of inspecting and cleaning sewer lines on a reasonable schedule.
- B. A plan to address existing system problems that have caused backups in the past or are likely to cause backups. This may include mandatory backflow prevention or pop-up valves, installation of commercial grease traps and prohibition of sump pumps or drainage of pools or downspouts into sewage collection systems.
- C. A system to respond to backups and other sewage collection problems at any time of the day or week.
- D. A system to minimize storm water inflow and infiltration.
- E. Records kept of routine sewer cleaning and maintenance, and of any reported problems and responses.

Total Number of Sewage Collection Customers: _____

Sewer Line Inspections

- 1) When was your system constructed? _____
- 2) Was it inspected at the time construction was completed? Yes No
- 3) Is motor-driven equipment used for maintenance of sewer lines?
(Such as rodding machines or vacuum units, etc.) Yes No
- 4) Do you have a policy and practice of inspecting and cleaning sewer lines on a reasonable schedule? Yes No

If yes, attach a copy of your policy, or briefly describe your policy and practice. Please address inspection of areas susceptible to root intrusion, grease and other debris.

Backup Complaints

Do you have a system in place to respond promptly to backups and other sewage collection problems, 24 hours a day, 7 days a week? Yes No

Please provide the typical response time. _____

How many complaints have been received in the last 12 month period? _____

How long do you maintain records of reported problems and responses? _____

Attach a list of locations generating repeat complaints with a brief description of your plans to prevent future backups.

Stormwater Runoff

Attach a brief description of the programs or mechanisms that are in place to limit stormwater runoff from infiltrating the collection system such as illegal connections and backyard drains.

Signature: _____ Date: _____

SUPPLEMENTAL SEWAGE BACK UP COVERAGE

SUPPLEMENTAL SEWAGE BACKUP COVERAGE

This endorsement forms a part of the Liability Coverage Document, effective on the date shown on the Supplemental Sewage Backup Coverage Declarations, and adds coverage as provided below:

Entity Name :
Entity ID :
Effective Date :

Insuring Agreement

In consideration of additional contribution, it is agreed that coverage is extended only to **property damage** to structures or contents of structures caused by backup of sanitary sewage occurring at premises not owned by, rented to, or occupied by the **Member**, where the **Fund** has determined that:

1. such **property damage** was the result of blockage in the **Member's** line, and;
2. the **Member** is not liable for such **property damage** under the General Liability Coverage.

Conditions

The following additional conditions apply to the coverage provided under this endorsement:

1. Limits of Coverage
 - a. The **Fund's** limit of coverage for **property damage** at any single structure shall not exceed the amount stated in the Supplemental Sewage Backup **Declarations** as applicable to "each structure".
 - b. Notwithstanding the above provision applicable to each structure, the total limit of coverage for **property damage** to any number of structures connected to the **Member's** system through one tap and arising out of one **occurrence** shall not exceed the amount stated in the Supplemental Sewage Backup **Declarations** as applicable to "each **occurrence**".
 - c. In the event of loss, the basis of adjustment shall be actual cash value, defined as the least of:
 - i. The cost to repair;
 - ii. The cost to replace with like kind and quality less proper deduction for depreciation; or
 - iii. The amount actually expended to replace, if replaced.

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EL274
01/19/08

SUPPLEMENTAL SEWAGE BACK UP COVERAGE

SUPPLEMENTAL SEWAGE BACKUP COVERAGE

2. Deductible

The **Fund's** obligation under this endorsement shall be subject to the limits of coverage stated herein less the deductible amount stated in the **Agreement Declarations**. The deductible applies separately to each **occurrence**.

3. Other Insurance

Coverage under this endorsement shall be excess over any valid and collectible insurance provided under a claimant property owner's homeowner's or other property insurance. The **Fund** will pay:

- a. any deductible amount applicable under such other insurance, and;
- b. any amount in excess of the limit available under such other insurance, up to the "each structure" and "each occurrence" limits.

4. Release

A full and final release of all related claims is required prior to any payment.

Member's Duties

1. Upon notifying the **Fund** that the **Member** wishes to pursue a claim under this supplemental coverage, the **Member** must make available to the **Fund** copies of any contract provisions setting forth responsibilities of others regarding the sewage backup and the **Member's** in-house procedures regarding responding to such claims.
2. The **Member** may not waive the **Fund's** right to subrogate against any responsible parties.
3. The **Member** shall comply with the recommendations from the **Fund** concerning inspecting and cleaning sewer lines and correcting problems with the **Member's** sewer system.

Exclusions

1. Coverage under this endorsement will not apply to any loss caused in whole or in part by:
 - a. Any weather-related or other event for which Federal or State financial assistance is available; or

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EL274
01/19/08

SUPPLEMENTAL SEWAGE BACK UP COVERAGE

SUPPLEMENTAL SEWAGE BACKUP COVERAGE

- b. Any interruption in the electric power supply to the **Member's** sewer system or to any sewage lift station which continues for more than 24 hours; or
 - c. Rainfall or precipitation that is determined by the National Weather Service to constitute a 25-year storm event.
2. If a lawsuit is filed to recover damages related to the sewage backup giving rise to the claim, this endorsement will no longer apply.
3. Any costs that would be eligible to be reimbursed under an NFIP flood insurance policy, whether or not the property owner actually had NFIP coverage, will not be covered or reimbursed.

SAMPLE

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EL274
01/19/08

MOBILE EQUIPMENT

Note: District Does Not Currently Purchase This Coverage

If the District has this exposure that needs to be discussed and/or added to the policy please contact HARCO immediately.

Recommended, Optional
Coverage for Review

****Please Attach Copy of Equipment Schedule To Obtain Quote****

INSURER: TML IRP - "A" rated by Standard & Poors

EQUIPMENT COVERED: Per the following Equipment Schedules as reported by District's Engineer and/or other District Consultants

COVERAGE: Replacement Cost shall be the smaller of the following

1. The cost of Repair
2. The cost to replace with like kind & quality
3. The amount actually expended to replace
4. Property not actually repaired or replaced shall be valued at actual cash value.

LIMIT: \$

DEDUCTIBLE: \$ Per Occurrence

ANNUAL COST: \$

****Please Attach Copy of Equipment Schedule & Sign Below To Obtain Quote****

SIGN TO REQUEST QUOTE:

(X) _____ **DATE:** _____

DO NOT SIGN UNLESS REQUESTING QUOTED

PROGRAM FEATURES

HARCO is recommending to your District a program that combines *broad coverage, competitive pricing, and additional services*.

These TML IRP coverages and services may include any of the following:

- Property, Equipment Breakdown, Mobile or Handheld Equipment, Flood, Windstorm, Earthquake, Hail. Terrorism coverage automatically provided for property damage exposure. Most insurance programs do not automatically provide this coverage.
- Up to \$10,000,000 General Liability limits – Occurrence basis
- Up to \$10,000,000 Public Officials' Liability – Occurrence basis
- Up to \$10,000,000 Law Enforcement Liability – Occurrence basis
- Up to \$2,000,000 Auto Hired/Non-Owned Liability – Occurrence basis
- Auto Physical Damage for reported and scheduled District owned vehicles
- Up to \$2,000,000 Pollution Liability coverage – Occurrence basis
- Workers' Compensation coverage available for Elected/Appointed Officials, Employees, Volunteers
- Loss Control Inspections done by TML IRP

We believe you should thoroughly understand the most important differences between coverages with TML IRP and insurance policies offered by other companies. We offer additional information to show how these services can improve the coverages for your District and for yourselves as Public Officials.

Please review the next few pages of this summary that will better explain the significant and important coverage and service benefits of the program we recommend.

PROPERTY COVERAGE FEATURES

The Texas Municipal League Intergovernmental Risk Pool's property coverage includes the following features (but is not limited to) at no additional cost:

1. Coinsurance Provision	None
2. Pollution Damage to Scheduled Prop Caused by Covered Peril	Included in the Blanket Limit
3. Pollution Clean-up at Scheduled Premises	\$20,000 each Premises
4. Accounts Receivable	\$10,000 *
5. Valuable Papers/EDP Media	\$10,000 *
6. Loss Of Revenue/Extra Expense/Rental Income	\$50,000 *
7. Personal Effects of Employees/Volunteers	\$5,000 *
8. Outdoor Property - Trees, Plants, Shrubs	\$250 each / \$10,000 per occurrence *
9. Property in the Open	\$10,000 Per Occurrence*
10. Debris Removal	Included in the Blanket Limit
11. Demolition of undamaged portions of covered structures	Included in the Blanket Limit
12. Boiler & Machinery	Included
13. Increased cost of construction due to Building Ordinances	Included in the Blanket Limit
14. Loss to undamaged portion of a covered structure	Included in the Blanket Limit
15. Newly acquired or constructed structures	Automatic \$1,000,000 or the Blanket Limit, whichever is less – Additional Limits Available upon request - No Time Limitation
16. Property in Transit	\$1,000,000 or TIV whichever is lower
17. Property Off Premises	Included in the Blanket Limit
18. Sewer Backup at Scheduled Premises	Included in the Blanket Limit
19. Communications Equipment	Included in the Blanket Limit
20. Computer Equipment	Included in Contents Coverage
21. Electrical Damage - EDP equipment	Included in the Blanket Limit
22. Glass Breakage	Included in the Blanket Limit
23. Glass Display or Trophy Cases	Included in the Blanket Limit
24. Ground Maintenance Equipment	Included in the Blanket Limit
25. Fine Arts	Lessor of repairs or scheduled value / <u>Must Be Reported</u>
26. Fire Department Service Charge	Included
27. Fire Equipment Recharge	Included
28. Commandeered boats	Included in Mobile Equipment
29. Outdoor Property - Detached Signs, Fences, Antennas	Included in the Blanket Limit / <u>Must Be Reported</u>
30. Temporary repairs after a loss to prevent further damage	Included in the Blanket Limit
31. Inventory costs related to a loss	Included
32. Portable equipment	Included / Much Be Reported
33. Property of Others	Included in the Blanket Limit
34. Premises Boundary	None
35. Spoilage	Included in the Blanket Limit
36. Off Premises Utility Failure	Included in the Blanket Limit
37. Lock replacement after a loss	Included in the Blanket Limit
38. Changes in temperature/humidity	Included in the Blanket Limit
39. Architectural/Engineering fees incurred as a result of a loss	Included
40. Underground Sprinkler Systems	Included in the Blanket Limit / <u>Must Be Reported</u>
41. Wind-Driven Rain from a Named Storm	\$25,000 per occurrence W/\$1000 Deductible, or elected deductible whichever is less
42. Protection of Property from Flood	\$25,000 "reimbursement" for protecting prop from flood

*** These are the basic limits provided at no cost to the Member. Additional limits may be available. If the limits provided are not adequate, Please Contact HARCO Insurance Services to discuss Additional Limit Quote Options.**

LIABILITY COVERAGE FEATURES

The Texas Municipal League Intergovernmental Risk Pool's liability coverage includes, but is not limited to, the following features:

All Liability Coverages

- | | |
|---|---|
| 1. "Occurrence" rather than "Claims-Made" | All liability coverages including Public Officials' and Law Enforcement Liability |
| 2. Punitive and Exemplary Damages | Not Excluded (unless assumed by contract) |
| 3. Defense Costs | Included in addition to COVERAGE Limits |
| 4. Pay On Behalf Of | Included |

+++++

General Liability (includes but not limited to)

- | | |
|--|--|
| 1. Pollution Coverage | Broad coverage for damages or injuries that occur within 45 days of a sudden and accidental pollution incident. No time limitation for damage or injury resulting from the Member's products (such as water) or chlorine usage and coverage extends to gradual & sudden events |
| 2. Failure to Supply Gas, Oil, Water, Electricity
(Resulting from Unintentional error or damage to tangible property) | Included |
| 3. Fireworks Displays | Included |
| 4. Watercraft Liability | Included |
| 5. Fire Legal Liability | Included up to full Limits of Liability |
| 6. Incidental Medical Malpractice | Included |
| 7. Emergency Medical Services (EMTs and Paramedics) | Included |
| 8. Special Events | Included |

+++++

Public Officials Liability (includes but not limited to)

Note: District Does Not Currently Purchase This Coverage Through TML

- | | |
|--|---|
| 1. Coverage for Employment-Related Matters including
(Discrimination, Wrongful Termination, Failure to Hire or Promote and Sexual Harassment or Misconduct) | Included |
| 2. Criminal Defense Reimbursement | \$10,000 |
| 3. Back Wages | 50% up to \$25,000 when awarded in connection with other covered damages |
| 4. Claims filed with EEOC and Texas Commission on Human Rights | Included in the definition of "Suit" |
| 5. Five Years Prior Acts Coverage | Included upon request, warrant of incident report required |
| 6. Coverage for Members of Boards or Commissions
Including Airport and Utility Boards | Included while acting as public officials or |
| 7. Coverage for Attorneys, Architects, Engineers & Accountants | Included while acting as public officials or employees of the member |
| 8. Land Use/Zoning | Included Only when damages are sought |
| 9. Mental Anguish | Included when sought in connection with an alleged civil rights violation |
| 10. Coverage for Actual or Alleged Civil Rights Violations | Included when damages sought |
| 11. Whistleblower's and Workers' Compensation Retaliation Claims | Included |

LIABILITY COVERAGE FEATURES

Automobile Liability (includes but not limited to)

- | | |
|--|---|
| 1. Medical Payments | \$25,000 for vehicles with design capacity of 8 passengers or less. |
| 2. Vehicles Added During the Year | Automatic coverage at no additional charge |
| 3. Deductible Reimbursement for Volunteers | Up to \$500 for damage to vehicles owned by volunteer firefighters or emergency medical personnel when damage occurs during emergency response on behalf of the Member. |
| 4. High Speed Pursuit | Included Only if there is physical contact with the Member's vehicle and the Claimant's Vehicle |

Automobile Physical Damage (includes but not limited to)

- | | |
|--------------------------|---|
| 1. Deductible Limitation | \$10,000 maximum deductible for all vehicle damage sustained in one occurrence, except for damage resulting from hail, when deductible elected for each vehicle is \$10,000 or less |
|--------------------------|---|

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Law Enforcement Liability - OPTIONAL COVERAGE AVAILABLE UPON REQUEST

Note: District Does Not Currently Purchase This Coverage

- | | |
|---|---|
| 1. Coverage for Alleged Use of Excessive Force | Included |
| 2. Moonlighting | Included for the Member and Officers acting in their capacity as Law Enforcement Officers |
| 3. High Speed Pursuit | Included if there is no contact between the Member's vehicle and the Claimant's vehicle |
| 4. Coverage of Intentional Acts | Included |
| 5. Damage to Seized or Impounded Property | Included |
| 6. Jails | Included |
| 7. Actual or Alleged Violations of Civil Rights | Included |
| 8. Mutual Aid Agreements | Included |

TML - PROPERTY COVERAGE DOCUMENT CHANGES

The Pool's Board of Trustees, acting on behalf of the members, recently approved several changes to the Property Coverage Document, effective for rerates beginning October 1, 2020.

As is the case each time coverage changes are made, the Board carefully considers the needs of the membership as a whole and the preservation of long-term stability and costs, while continuing to provide broad coverage tailored to meet member needs. Your Member Services Manager can provide additional explanation on these changes as needed.

Below is a brief summary of the substantive changes and clarifications to the Property Coverage Document. *The information below is intended to provide an overview; please consult your coverage document for actual wording.*

Summary of Property Coverage Changes:

Aging Roof Coverage Limitation: Sometimes, the Pool has received claims for roof damage wherein the damage is a result of aging and improper maintenance, as opposed to hail damage. To protect the Pool and the membership from costly claims where the roof damage is not primarily caused by hail but rather the roof's state of disrepair, language is being added to limit the amount payable in such claims. This coverage change provides that after a roof has reached or exceeded 50% of the manufacturers' recommended life expectancy, the Pool will pay actual cash value, rather than replacement cost.

Communicable Disease Exclusion: Property coverage extends coverage for direct physical loss of or damage to property. Although communicable disease, viruses and bacterium do not result in direct physical loss of or damage to property, a clarifying exclusion has been added to align with industry standards.

Addition of Perimeter-Based Value language: This change to the General Conditions of the Property Coverage Document for water/wastewater treatment plants is made for scheduling ease. **PERIMETER-BASED VALUE** is defined as the combined value of all structures or multiple risks and contents of a wastewater/water treatment plant located at a single address/location and a part of functioning treatment operations, except for:

- Underground wiring and piping;
- Property not associated with plant operation;
- Water wells;
- Intake structures;
- Finished or reclaimed water storage tanks;
- Wind turbines.

The current Limits of Liability condition includes a provision whereby loss paid for damage to covered structures will not exceed 150% of the value of the structure reported. When perimeter-

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TML - PROPERTY COVERAGE DOCUMENT CHANGES

based values are utilized for water/wastewater treatment plants, the Pool will pay no more than 150% of the value of each damaged structure reported or the perimeter-based value as shown on the property schedule. If only a portion of a structure is damaged, the Pool will not pay more than 150% of the damaged portion of the structure, not to exceed 150% of the value of the damaged structure or the Perimeter-based value reported.

Competitive Bidding and Access to Documents: It is important that Members follow competitive bidding laws and share bids with the Pool that were received for covered repairs. Such bids greatly assist in establishing the value of the damages sustained. This change requires members to follow competitive bidding laws and to share bid responses and related documents with the Pool.

Cosmetic Hail Damage Exclusion: The Pool currently excludes coverage for roofs that sustain only cosmetic damage from hail, unless the cosmetic damage reduces the building's market value. This exclusion is expanded to include cosmetic damage to the entire exterior of all buildings/structures.

Earthquake Limit: For those members electing this coverage, the earthquake limit of \$10 million previously established by endorsement has been added to the Coverage Document.

Wind-Driven Rain Damage from a Named Storm: The Property Coverage for damages caused by wind-driven rain from a named storm is limited to a maximum of \$25,000. The deductible applicable to such wind-driven rain will not exceed \$1,000 when the wind-driven rain is the sole cause of the loss.

Unintentional Omissions of Property from the Schedule: If a Member unintentionally leaves one of its properties off the property schedule, the Property Coverage allows the Member to add that property for coverage (subject to exclusions) when the mistake is discovered, which often is following a loss. This provision is clarified to establish the Members' responsibility for additional contributions associated with correcting such mistake.

Property in the Open: This change allows for an extension of coverage to real property, such as outdoor art, located outside and apart from covered structures. This new coverage extension is limited to such real property located within 100 feet of scheduled structures and limited to \$10,000 per occurrence. Items exceeding \$10,000 need to be added to the member's schedule.

Ensuing Coverage Limitation from Cyber Losses: The Pool's Cyber coverage covers most exposures of a cyber loss. This, however, does not include physical damage to real or personal property. (An example would be water damage at a location because a cyber attack activated a sprinkler system.) The Property Coverage Document is amended to limit property damage caused by the alteration of electronic data to \$5 million per occurrence and in the aggregate.

Flood Coverage Option Amendment: The flood coverage option is amended to state that for members with a combined building and content value below \$15 million, the Pool will not be

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TML - PROPERTY COVERAGE DOCUMENT CHANGES

liable for more than \$1.5 million of the total building and content limit on the property schedule, for loss or damage in a single occurrence and in the aggregate. For members with a combined building and content value of \$15 million or higher, the Pool shall not be liable for more than \$5 million or 10% of the total building and content limit on the property schedule, whichever is less, for loss or damage in a single occurrence and in the aggregate.

Electronic Data Processing Equipment and Flood Coverage: Language is being added to clarify that members must elect flood coverage in order to cover loss to electronic data processing equipment caused by flood.

Flood Exclusion: This is a coverage clarification. The word "tidal" and the phrase "unless reported prior to a loss and a flood contribution charged" has been removed from the Flood Coverage Option. Any flood coverage for the property listed in this section (Section III, B), shall be added by endorsement.

Transit Limit of Liability: Language is being added to clarify the maximum limit of coverage of shipments in transit is \$1 million, or the real and personal property limit, whichever is less.

Payment of Replacement Cost: If a Member elects replacement cost coverage, the Pool pays actual cash value until the property is replaced or repaired. There are instances, however, when it is impossible to repair or replace. Language is being added that allows the Pool flexibility to pay replacement costs without the property being repaired or replaced. This payment will not exceed the value of the individual damaged structure as reported and shown on the property schedule.

Animal Mortality/Theft and Medical Coverage Option: This is a coverage clarification. Language is amended to clarify that Exclusion 10, under Paragraph B, of Section III of the Special Form Property Coverage, does not apply to the Animal Mortality/Theft and Medical Coverage.

Notice of Loss: This is a coverage clarification, simply reconciling the general notice of loss requirement of two years with any other reporting periods referenced in the property coverage document. When a specific coverage notes a different reporting period, the shortest applicable reporting period shall apply.

TML - LIABILITY COVERAGE DOCUMENT CHANGES

The Pool's Board of Trustees, acting on behalf of the members, recently approved several changes to the Liability Coverage Document, effective for rerates beginning October 1, 2020.

As is the case each time coverage changes are made, the Board carefully considers the needs of the membership as a whole and the preservation of long-term stability and costs, while continuing to provide broad coverage tailored to member needs. Your Member Services Manager can provide additional explanation on these changes as needed.

Below is a brief summary of the substantive changes and clarifications to the Liability Coverage Document. *The information below is intended to provide an overview; please consult your coverage document for actual wording.*

Summary of Liability Coverage Changes:

Exclusion for the Exercise of Zoning or Subdivision Regulatory Powers: The Pool excludes coverage for zoning and subdivision claims and suits unless damages are sought. Such cases are often political and involve large defense attorney fees with small or no damage payments, and with the plaintiff simply asking for equitable relief. The Pool has no leverage to resolve such claims and suits when a change or amendment to the Member's zoning or subdivision regulations is required for resolution.

To continue providing such defense coverage, and to ensure the Pool and Pool Members are working as a partnership towards a resolution, a sub-limit of \$150,000 applies to both defense attorney fees and damages.

Exclusion for Eminent Domain: Nuisance, trespass, and taking claims are often pled together in lawsuits, and often the damages are the same for all three types of claims. Because of this, the addition of "nuisance" and "trespass" is now added to the "Takings" exclusion (exclusion T. of the Exclusions Applicable to All Coverages).

Expansion of Supplementary Payments in Automobile Physical Damage Coverage: This is a coverage enhancement. The Supplementary Payments section in the Automobile Physical Damage Coverage will now cover rental amounts for automobiles up to \$40 per day or \$1,200 total. In addition, for firetrucks and ambulances that qualify as covered automobiles, members may request reimbursement for replacement rentals during repairs for covered losses up to \$250 per day or \$7,500 total.

Suits by the Member: Claims and suits by the Member against its employees, officers, and volunteers are excluded. Language is being added to further exclude claims or suits by a Member against any covered parties or by a Member against an entity with coverage through a covered contract with the Member.

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TML - LIABILITY COVERAGE DOCUMENT CHANGES

Uninsured/Underinsured Motorists Endorsement: The Pool provides uninsured/underinsured motorist coverage by endorsement when requested. For these claims, immunity and the Texas Tort Claims Act is not a defense since the uninsured/underinsured motorist is not a government employee or official. Language has been added that provides a maximum coverage limit that is the same as the limits of liability afforded to the Pool Member under the Texas Tort Claims Act.

Breach of Contract: Coverage is excluded for breach of contract, including contracts implied in law or implied in fact. Language is being added to extend the exclusion to include alternative causes of actions that are similar to breach of contract, including promissory estoppel, detrimental reliance, justifiable reliance, *quantum meruit*, unjust enrichment, and any other claim arising from the existence or alleged existence of a contract.



DEFINITIONS OF TERMS

ADVERTISING INJURY

Injury arising out of an offense occurring in the course of the District's advertising activities, if such injury arises out of libel, slander, defamation, violation of right of privacy, piracy, unfair competition or infringement of copyright, title or slogan.

AGGREGATE

This is the maximum amount that could be paid for all damages arising out of one or more accidents or occurrences that occurred during the policy period.

BODILY INJURY

Bodily injury, sickness or disease sustained by any person, including death at any time resulting there-from.

HIRED / NON-OWNED AUTOMOBILE

Hired - An automobile not owned by the Member but is used on behalf of or lent to the District.

Non-Owned – An automobile which is neither owned nor a hired automobile of the District.

LAW ENFORCEMENT ACTIVITIES

The actions and functions that required or within the defined scope of duties for a District's Law Enforcement Agency which include, but are not limited to, actions towards the prevention and control of crime.

OCCURRENCE

Means each accident or event, including continuous or repeated exposure to conditions, which results in bodily injury, advertising injury, personal injury, or property damage neither expected nor intended from the Standpoint of the insured.

OCCURRENCE FORM

This form pays for the legal liability incurred by the insured for damages that occur during the policy period, no matter when the accident or occurrence becomes evident to the insurer as a "claim" against the insured. This may result in the insurer being responsible for providing coverage for occurrences reported long after the policy period expires.

PERSONAL INJURY

Injury arising out of one or more of the following offenses: False arrest, detention or imprisonment, malicious prosecution, wrongful entry, eviction or other invasion of the right of private occupancy, the publication or Utterance of a libel, slander or other defamatory or disparaging material, or publication or utterance in violation of an individual's right of privacy, false, erroneous or improper service of civil papers or assault and battery.

PROPERTY DAMAGE

Physical injury to or destruction of tangible property which occurs during the policy period, including the loss of use thereof at any time resulting there from; or Loss of use of tangible property which has not been physically injured or destroyed, provided such loss of use is caused by an occurrence.

TERRORISM

The use of violence and threats to intimidate or coerce for political ends and/or purposes. Includes any use of violence or threats for the purpose of putting the public or any section of the public in fear.

CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Harco Insurance Services
Houston, TX United States

Certificate Number:
2021-812870

Date Filed:
10/14/2021

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Fort Bend County Fresh Water Supply District No. 1

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
FBFWS1 11/19/2021 INS
Insurance - Proposal

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Corrie Aday, and my date of birth is 10/29/1973.

My address is 10777 Northwest Freeway, Suite 700, Houston, TX, 77092, USA
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of Texas, on the 14th day of October, 2021.
(month) (year)

Corrie Aday
Signature of authorized agent of contracting business entity
(Declarant)

HARCO Insurance Services
10777 Northwest Freeway, Suite # 700
Houston, TX. 77092-7313
Tel: (713) 681-2500 Fax: (713) 684-1600

October 14, 2021

FOR-FW1

FORT BEND COUNTY FWSD #1
% Municipal Accounts & Consulting, L.P.
1281 Brittmoore Rd.
Houston, TX 77043

With CHUBB's Directors' Liability

I N V O I C E

<u>EFFECTIVE</u>	<u>POLICY NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11/19/2021	TML6269	Property Limit: \$ 3,930,635	\$ 7,930
		Equipment Breakdown Limit: \$ 3,930,635	\$ 2,038
		General Liability Limit: \$ 5,000,000	\$ 560
		Auto Liability Limit: \$ 2,000,000	\$ 68
		Workers Compensation Limit: Statutory	\$ 216
		TOTAL DUE:	\$ 10,812

MAKE CHECK PAYABLE TO: TML IRP

Please return both payments to HARCO for processing

THANK YOU...WE APPRECIATE YOUR BUSINESS!

HARCO Insurance Services
10777 Northwest Freeway, Suite # 700
Houston, TX. 77092-7313
Tel: (713) 681-2500 Fax: (713) 684-1600

October 14, 2021

FOR-FW1

FORT BEND COUNTY FWSD #1
% Municipal Accounts & Consulting, L.P.
1281 Brittmoore Rd.
Houston, TX 77043

With CHUBB's Directors' Liability

I N V O I C E

<u>EFFECTIVE</u>	<u>POLICY NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11/19/2021	TML6269	Consulting / Service Fee	\$ 900
11/19/2021	8258-0826	Directors Liability (Chubb) Limit: \$ 1,000,000	\$ 1,494
<u>TOTAL DUE:</u>			<u>\$ 2,394</u>

MAKE CHECK PAYABLE TO: HARCO Insurance Services

Please return both payments to HARCO for processing

THANK YOU...WE APPRECIATE YOUR BUSINESS!

HARCO Insurance Services
10777 Northwest Freeway, Suite # 700
Houston, TX. 77092-7313
Tel: (713) 681-2500 Fax: (713) 684-1600

October 14, 2021

FOR-FW1

FORT BEND COUNTY FWSD #1
% Municipal Accounts & Consulting, L.P.
1281 Brittmoore Rd.
Houston, TX 77043

With TML's Directors' Liability

I N V O I C E

<u>EFFECTIVE</u>	<u>POLICY NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11/19/2021	TML6269	Property Limit: \$ 3,930,635	\$ 7,930
		Equipment Breakdown Limit: \$ 3,930,635	\$ 2,038
		General Liability Limit: \$ 5,000,000	\$ 560
		Directors Liability-TML Limit: \$ 1,000,000	\$ 868
		Auto Liability Limit: \$ 2,000,000	\$ 68
		Workers Compensation Limit: Statutory	\$ 216
		TOTAL DUE:	\$ 11,680

MAKE CHECK PAYABLE TO: TML IRP

Please return both payments to HARCO for processing

THANK YOU...WE APPRECIATE YOUR BUSINESS!

HARCO Insurance Services
10777 Northwest Freeway, Suite # 700
Houston, TX. 77092-7313
Tel: (713) 681-2500 Fax: (713) 684-1600

October 14, 2021

FOR-FW1

FORT BEND COUNTY FWSD #1
% Municipal Accounts & Consulting, L.P.
1281 Brittmoore Rd.
Houston, TX 77043

With TML's Directors' Liability

I N V O I C E

<u>EFFECTIVE</u>	<u>POLICY NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11/19/2021	TML6269	Consulting / Service Fee	\$ 900
		<u>TOTAL DUE:</u>	<u>\$ 900</u>

MAKE CHECK PAYABLE TO: HARCO Insurance Services

Please return both payments to HARCO for processing

THANK YOU...WE APPRECIATE YOUR BUSINESS!

**Fort Bend County Freshwater Supply District 1
Regional Facilities Wastewater Treatment Plant Summary
October 21 , 2021**

The treatment plant operation information was received by Paul Hamilton from John Montgomery with Municipal Operations & Consultants.

WWTP Operations Report:

During the period of August 20, 2021 through September 20, 2021 per the attached MOC monthly report, the WWTP was operating at 31% of the 0.675 MGD permit capacity and was operating within permit parameters. Arcola had 17% inflow and Freshwater-1 had 13% inflow. The plant average daily flow was 206,190 gallons of which Freshwater 1 was 88,885 gallons. During the month total plant inflow (7/31/2021-8/31/2021) was 6,391,900 gallons. The daily plant peak flow was 271,700 gallons. Freshwater 1 inflow initial reading on 8/20/2021 was 172,066,000 gallons and the ending reading was 174,867,000 on 9/20/2021, gallons, resulting in 2,801,000 gallons for the month

The total rainfall for the period of 7/31/2021 to 8/31/2021 was 0.5 inches.

WWTP Discharge Monitoring Report:

The August 2021 Discharge Monitoring Report (DMR) did not reflect any parameter exceedances. A copy of the DMR is attached.

Operations Expenses

The WWTP total expenses from August 3, 2021 to September 2, 2021 was \$ 3,934.99. \$1000.00 for MOC monthly services plus \$ 2,934.99 for ancillary supplies and activities. See attached expense sheets, last three pages of the report.

Paul Hamilton

FBFWSD1 Supervisor & Treatment Plant Liaison



Municipal Operations & Consulting, Inc.

MONTHLY OPERATIONS REPORT FOR THE CITY OF ARCOLA

September, 2021

SEWER ONLY BILLED: 251
 WATER/SEWER BILLED: 609
 VACANTS: 110
 TOTAL CONNECTION COUNT: 970

Water and Sewer Billed
 Residential: 333
 Commercial: 90
 96 Units - Apt @ 0.4762: 46
 Compass Development: 140
 Total SFE's: 609

BILLING PERIOD: 08/20/21 - 09/20/21

FWSD 1 - Previous Read 172,066,000
 Read Date: 09/20/21 174,867,000
 Total Gallons Pumped: 2,801,000
 Water received from FB 141: 0
 Water supplied to FB 141: 0
 Gallons Billed 2,568,000
 Leaks and Flushing 30,000
 Pumped vs Billed 93%

FS #1
 Original contract SFE's: 500
 Contract amend. 125 SFE's: 125
 Total SFE's available: 625
 Total SFE's remaining: 16
 GPD Per Connection: 153
 Percentage of Contract: 37%

Notes:

	Penalty	Tap Fee	Sewer	Water	NFBWA	TCEQ	Misc.	Deposit	TOTAL
REVENUE:	\$1,561.50	\$4,500.00	\$24,594.48	\$22,213.50	\$11,623.53	\$0.00	\$978.41	\$800.00	\$66,271.42

WASTEWATER TREATMENT PLANT

T.C.E.Q. Permit Number: TX0102385
 Permit expiration date: January, 2024

August, 2021

	August, 2021	Permitted	Measured by:
Average daily flow	206,190	Permitted Daily Flow	675,000 gal.per day
Average CBOD	2.63	Permitted CBOD	10 lbs/day
Average Total Suspended Solids	1.58	Permitted T.S.S.	15 mg/l
Average Ammonia Nitrogen	0.18	Permitted Ammonia Nitrogen	3 mg/l
Average PH	7.46	Permitted PH	6.00 - 9.00 STD UNIT
Average Dissolved Oxygen	6.59	Permitted Dissolved Oxygen	4.0 mg/l
E. coli	2.92	Permitted E. coli	126.0 mpn/100 ml
Total Rainfall	0.50"		
Average daily flow - FS #1	88,885		
FS #1 Flow	13%		
Arcola Flow	17%		

Sewer Treatment plant is currently operating at 31% of the permitted capacity

Sewer Treatment Plant/Lift Station - Notes

City of Arcola Sewage Treatment Plant

	Flow Reading	Total Gallons x100	2hr Peak	CL ₂ Res.	Mag. Res.	Final CL ₂	Sample Temp	%Solids SV - 30	Sludge Blanket	Waste Time	Bleach Total Used	Rainfall (Inches)
7/31/2021	8389350		35	2	0.11		3			0	20	0
8/1/2021	8391755	2405	39	2.1	0.15	1.95	3			0	20	0
8/2/2021	8393854	2099	30	2.3	0.12	2.18	3			0	20	0
8/3/2021	8395692	1838	29	2	0.11	1.89	3	30	5	0	20	0
8/4/2021	8397827	2135	35	2.1	0.14	1.96	3			10	20	0
8/5/2021	8400051	2224	31	2	0.11	1.89	3	29	5	15	20	0
8/6/2021	8402652	2601	28	2	0.12	1.88	3			10	20	0
8/7/2021	8405238	2586	35	2.1	0.09	2.01	3			10	20	0
8/8/2021	8407173	1935	31	2.3	0.11	2.19	3			10	20	0
8/9/2021	8409187	2014	29	2.2	0.12	2.08	3			20	20	0
8/10/2021	8411295	2108	41	2.1	0.1	2	3	40	6	20	20	0
8/11/2021	8413673	2378	40	2	0.11	1.89	3			10	20	0
8/12/2021	8415546	1873	29	2.3	0.09	2.21	3	30	5	10	20	0.25
8/13/2021	8417586	2040	31	2.1	0.1	2	3			10	20	0.25
8/14/2021	8419481	1895	25	2	0.12	1.88	3			10	20	0
8/15/2021	8421650	2169	22	2	0.09	1.91	3			10	20	0
8/16/2021	8424367	2717	20	2.2	0.1	2.1	3			10	20	0
8/17/2021	8426350	1983	21	2.1	0.11	1.99	3	40	8	10	20	0
8/18/2021	8428677	2327	35	2	0.08	1.92	3			25	20	0
8/19/2021	8430539	1862	32	2.3	0.1	2.2	3	35	6	25	20	0
8/20/2021	8432483	1944	30	2	0.11	1.89	3			10	20	0
8/21/2021	8434531	2048	35	2	0.13	1.87	3			10	20	0
8/22/2021	8436755	2224	30	2	0.1	1.9	3			10	20	0
8/23/2021	8438586	1831	21	2.1	0.11	1.99	3			25	20	0
8/24/2021	8440166	1580	25	2.2	0.12	2.08	3	30	6	25	20	0
8/25/2021	8442760	2594	30	2	0.13	1.87	3			10	20	0
8/26/2021	8444291	1531	18	2.1	0.1	2	3	35	6	25	20	0
8/27/2021	8446043	1752	35	2.3	0.11	2.19	3			30	20	0
8/28/2021	8447768	1725	20	2.4	0.13	2.27	3			10	20	0
8/29/2021	8449789	2021	15	2.3	0.1	2.2	3			25	20	0
8/30/2021	8451458	1669	25	2.1	0.11	1.99	3			30	20	0
8/31/2021	8453269	1811	30	2	0.08	1.92	3	30	5	10	20	0

	Permit	Monthly Data					
Total Flow Gallons		6,391,900		Min. Cl ₂	1.87	Total CL ₂ :	640
Daily Average	675,000	206,190	31%	Max. Cl ₂	2.27	Total Daily Avg	20
Daily Peak Flow		271,700	8/16/2021			CL ₂ :	
2 Hour Peak in GPM	1389	427	31%			Total Rainfall:	0.50

Supervising Operator: James Durgens Supervisor Signatur _____

Supervisor License #: WW0061603 (B) Date: _____

Code	Parameter Name	NODI	Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis	Smpl. Type		
			Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units	
Season: 0		Req.	<=17.0 Daily Average		Pounds per Day	<=3.0 Daily Average		<=10.0 Daily Maximum	Milligrams per Liter	Weekly	COMPOS		
NODI:		NODI											
50050	Flow, in conduit or thru treatment plant	Smpl.	=	0.20619	MGD	=	0.2717			0	99/99	TM	
1 - Effluent Gross													
Season: 0		Req.	<=0.675 Daily Average		Req Mon Daily Maximum	Million Gallons per Day				Continuous	TOTALZ		
NODI:		NODI											
50060	Chlorine, total residual	Smpl.	=	1.87		=	2.27		mg/L	0	01/01	GR	
1 - Effluent Gross													
Season: 0		Req.	>=1.0 Monthly Minimum			<=4.0 Monthly Maximum			Milligrams per Liter	Daily	GRAB		
NODI:		NODI											
51040	E. coli	Smpl.				<	2.915	=	8.5	MPN/100mL	0	02/30	GR
1 - Effluent Gross													
Season: 0		Req.	<=126.0 Daily Average			<=399.0 Daily Maximum			Most Probable Number (MPN) per 100ml	Twice Per Month	GRAB		
NODI:		NODI											
70295	Solids, total dissolved	Smpl.	=	1390.0	lb/d	=	895.0	=	940.0	mg/L	0	01/07	CS
1 - Effluent Gross													
Season: 0		Req.	Req Mon Daily Average		Pounds per Day	Req Mon Daily Average		Req Mon Daily Maximum	Milligrams per Liter	Weekly	COMPOS		
NODI:		NODI											
80082	BOD, carbonaceous [5 day, 20 C]	Smpl.	<	4.15	lb/d	<	2.63	=	3.31	mg/L	0	01/07	CS
1 - Effluent Gross													
Season: 0		Req.	<=56.0 Daily Average		Pounds per Day	<=10.0 Daily Average		<=25.0 Daily Maximum	Milligrams per Liter	Weekly	COMPOS		
NODI:		NODI											

Edit Check Errors

No results.

DMR Comments

INTERIN II PHASE EFFECTIVE NOVEMBER 11, 2019 AND LASTING THROUGH COMPLETION OF EXPANSION TO THE 0.95 MGD FACILITY.

Comments

Attachments

No results.

Report Last Saved By



27316 Spectrum Way
 Oak Ridge, TX 77385
 Phone: (281) 367-5511
 Fax: (281) 367-5517

1825 N Mason Rd
 Katy, TX 77449
 Phone: (281) 347-8686

City of Arcola
 Bookkeeper Invoice Log (sp)

September 2021

Invoice Date	Invoice #	Vendor	Service/Mdse.	Used At	Invoice Total
17-Aug	40744	Chlorinator Maint INC.	Repairs/Maintenace	SP	\$ 668.80
30-Aug	254615-A	NAPCO	Chemicals	SP	\$ 3,095.75
2-Sep	28208	STP Services	Repairs/Maintenace	SP	\$ 1,830.00
1-Oct	IN-9373	Municipal Operations & Consulting, Inc.	Distriet Operations	Distriet	\$ 2,934.99



CHLORINATOR MAINT.CO.,INC.

INVOICE

P. O. Box 1313
PASADENA, TEXAS 77501
phone (713) 472-1201
fax (713) 472-7717

DATE INVOICE #
8/17/2021 40744

BILL TO

SHIP TO

Municipal Operations Co.
P. O. Box 1689
Accounts Payable
Spring, Texas 77383

Arcola WWTP 8/16/21
Keith 936-217-0418

	P.O. NO.	TERMS	SHIP VIA	PLUS TAX	TAX EXEMPT	TAXES DIRECT
	57411	Net 30	Our service		yes	
QTY	ITEM	DESCRIPTION			PRICE	AMOUNT
1	QDos 30	Travel, parts and labor to service pump			294.00	294.00
60	MILEAGE	Qdos30 Grundfas Pump head			0.58	34.80
4	LABOR	MILEAGE			85.00	340.00
		LABOR				
		Total Parts, labor and mileage \$668.80				
		Tax Exempt				
		Thanks for the Order				

It's been a pleasure working with you!

Total \$668.80

RECEIVED
By Ben at 11:32 am, 8/31/21

Invoice



NAPCO
CHEMICAL COMPANY
Customized Water Treatment Solutions

PO Box 1239
Spring, TX 77383
Phone: (281) 651-6800

Invoice No.	254615-A
Customer No.	002788

Bill To

Municipal Operations & Consulting, Inc
P.O. Box 1689
Spring, TX 77383-1689

Ship To

City of Arcola STP
5921 FM 521
MOC
Arcola, TX 77583

Invoice Date	Order Date	SO Number	Order By	Customer PO Number	Payment Method	
8/30/2021	8/25/2021		Jud	57720	Net 30	
Ship Via		F.O.B.		Salesperson		
				JPR		
Ship Qty	Item Number - Description				Unit Price	Extend Price
2,135.00 00	NAP-BLEACH-BULK UOM: GAL Hypochlorite Solutions (Sodium Hypochlorite) Remarks: Napco Bleach 12.5% Class 8 UN1791 PKG III, RQ, Corrosive DOT-E 12412 (NAPCO 12.5% Bleach) Certified to NSF ANSI Std. 60 MUL 70 mg/L Lot # 060826211 - Del: 08/26/21				1.4500	3,095.75



Print Date: 08/31/21
Print Time: 09:45 AM
Page No: 1
Printed by: Dclem

Total Paid: 0.00
Previous Balance: 5836.25
Due Date: 09/29/21

Subtotal Invoice Total: 3095.75

		Wastewater Plant						
--	--	-------------------------	--	--	--	--	--	--

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
08/03	5925 FM 521	Exercised generator and checked fuel level.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/04	5925 FM 521	Maintenance all blowers.	Foreman	1.0	\$ 35.00	\$ 35.00	\$ 53.00
			Utility Truck	1.0	\$ 18.00	\$ 18.00	
08/05	5925 FM 521	Replaced missing conduit covers.	Supervisor	1.0	\$ 40.00	\$ 40.00	\$ 58.00
			Utility Truck	1.0	\$ 18.00	\$ 18.00	
08/09	5925 FM 521	Removed all trash from facility.	Foreman	1.0	\$ 35.00	\$ 35.00	\$ 53.00
			Utility Truck	1.0	\$ 18.00	\$ 18.00	
08/09	5925 FM 521	Cleaned and pulled rags from air basins.	Foreman	1.0	\$ 35.00	\$ 35.00	\$ 53.00
			Utility Truck	1.0	\$ 18.00	\$ 18.00	
08/10	5925 FM 521	Exercised generator and checked fuel level.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/10	5925 FM 521	Made repairs to return pump.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/11	5925 FM 521	Pulled sample from the intake of the plant.	Foreman	1.0	\$ 35.00	\$ 35.00	\$ 130.21
			Supervisor	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	2.0	\$ 18.00	\$ 36.00	
			Materials			\$ 19.21	
08/11	5925 FM 521	Installed auto dialer phone box.	Foreman-OT	0.5	\$ 52.50	\$ 26.25	\$ 35.25
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/12	5925 FM 521	Pulled samples from intake of plant.	Foreman	1.5	\$ 35.00	\$ 52.50	\$ 137.50
			Supervisor	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	2.5	\$ 18.00	\$ 45.00	
08/13	5925 FM 521	Swept and cleaned all buildings.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/13	5925 FM 521	Replaced screen fans on control panel.	Foreman	1.5	\$ 35.00	\$ 52.50	\$ 79.50
			Utility Truck	1.5	\$ 18.00	\$ 27.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
08/15	5925 FM 521	Responded to call out for blower failure. Reset blowers and auto dialer.	Foreman-OT	1.0	\$ 52.50	\$ 52.50	\$ 70.50
			Utility Truck	1.0	\$ 18.00	\$ 18.00	
08/16	5925 FM 521	Scheduled contractor for repairs to chlorine line due to not feeding correctly.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/16	5925 FM 521	Cleaned and pulled rags from air basins.	Foreman	1.0	\$ 35.00	\$ 35.00	\$ 53.00
			Utility Truck	1.0	\$ 18.00	\$ 18.00	
08/17	5925 FM 521	Exercised generator.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/18	5925 FM 521	Maintenance all blowers and checked oil levels.	Foreman	1.0	\$ 35.00	\$ 35.00	\$ 53.00
			Utility Truck	1.0	\$ 18.00	\$ 18.00	
08/18	5925 FM 521	Cleaned clarifier tank 1.	Foreman	1.5	\$ 35.00	\$ 52.50	\$ 79.50
			Utility Truck	1.5	\$ 18.00	\$ 27.00	
08/19	5925 FM 521	Cleaned up storage room and disposed of trash.	Foreman	3.0	\$ 35.00	\$ 105.00	\$ 159.00
			Utility Truck	3.0	\$ 18.00	\$ 54.00	
08/19	5925 FM 521	Cleaned clarifier.	Foreman	1.5	\$ 35.00	\$ 52.50	\$ 79.50
			Utility Truck	1.5	\$ 18.00	\$ 27.00	
08/19	5925 FM 521	Pulled samples from the intake of plant.	Foreman	1.5	\$ 35.00	\$ 52.50	\$ 137.50
			Supervisor	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	2.5	\$ 18.00	\$ 45.00	
08/20	5925 FM 521	Swept and cleaned all buildings.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/23	5925 FM 521	Scheduled contractor for repairs on process system pump.	Plant Operator Level III	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/23	5925 FM 521	Cleaned and pulled rags out of air basin.	Foreman	1.0	\$ 35.00	\$ 35.00	\$ 53.00
			Utility Truck	1.0	\$ 18.00	\$ 18.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
08/23	5925 FM 521	Scheduled chemical delivery for facility; bleach.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/24	5925 FM 521	Exercised generator and checked fuel levels.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/26	5925 FM 521	Pulled samples from the intake of plant.	Foreman	2.0	\$ 35.00	\$ 70.00	\$ 222.00
			Supervisor	2.0	\$ 40.00	\$ 80.00	
			Utility Truck	4.0	\$ 18.00	\$ 72.00	
08/27	5925 FM 521	Painted stairs.	Foreman	11.5	\$ 35.00	\$ 402.50	\$ 625.54
			Utility Truck	11.5	\$ 18.00	\$ 207.00	
			Materials			\$ 16.04	
08/27	5925 FM 521	Responded to a call out for generator running; found normal operations, and reset auto dialer.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
08/27	5925 FM 521	Cleaned clarifier tank 1.	Foreman	1.5	\$ 35.00	\$ 52.50	\$ 79.50
			Utility Truck	1.5	\$ 18.00	\$ 27.00	
08/31	5925 FM 521	Exercised generator and checked fuel level.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 26.50
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
09/01	5925 FM 521	Ordered facility address sign.	Foreman	0.5	\$ 35.00	\$ 17.50	\$ 193.49
			Utility Truck	0.5	\$ 18.00	\$ 9.00	
			Materials			\$ 166.99	
09/01	5925 FM 521	Cleaned and pulled rags from air basins.	Foreman	1.0	\$ 35.00	\$ 35.00	\$ 53.00
			Utility Truck	1.0	\$ 18.00	\$ 18.00	
09/02	5925 FM 521	Pulled samples from the intake of plant.	Foreman	3.0	\$ 35.00	\$ 105.00	\$ 159.00
			Utility Truck	3.0	\$ 18.00	\$ 54.00	
		Total Wastewater Plant			\$2,934.99		