

**NOTICE OF MEETING  
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1  
OF  
FORT BEND COUNTY, TEXAS**

Notice is hereby given that the Board of Supervisors of Fort Bend County Fresh Water Supply District No. 1 will meet in **regular** session, open to the public, at **6:00 p.m. on Thursday, July 21, 2022**, at the Mustang Community Center, **4521 F.M. 521 North, Fresno, Fort Bend County, Texas, 77545**, a designated meeting place of the Board inside the boundaries of the District.

Electronic copies of the meeting materials are available at **www.fortbendwater1.com** at such time as the meeting occurs. At the meeting the following items will be considered:

**1. Hear from public solely regarding matters on the agenda (limited to 3 minutes per person).**

**2. Review Bookkeeper's Report and consider taking action thereon, including:**

- A. Approval of bills submitted to the District for payment.
- B. Review Investment Report and authorize necessary action in connection therewith.
- C. Review Collateral Pledge Report and Investment Policy and authorize necessary action in connection therewith including any amendments or changes thereto.
- D. Discuss depository institutions and take any necessary related actions.

**3. Review Tax Assessor/Collector's Report and consider taking action thereon, including:**

- A. Approve write-offs as recommended by the Fort Bend County Tax Assessor/Collector.

**4. Review Engineer's Report and consider taking action thereon, including:**

- A. Report on status of projects including: (i) Water Plant No. 2, (ii) Gateway Acres Subdivision wastewater collection system, (iii) Fresno Ranchos Subdivision lift station and force main, and (iv) Gateway Acres Subdivision wastewater plumbing contract, and take action related thereto, including authorize advertisement of bids, award of contracts, approval of pay estimates and change orders.
- B. Authorize Engineer to prepare plans and specifications for water and wastewater system projects, and authorize solicitation/advertisement of bids for construction of water system and wastewater system projects as necessary.
- C. Report on status of project funding, and take necessary action related thereto.
- D. Report on projections for District Water and Wastewater Projects.
- E. Discuss Emergency Preparedness Plan and take any necessary action related thereto.
- F. Update concerning status of non-residential connections.
- G. Update concerning emergency water interconnect with BC MUD 21.
- H. Update of status of City of Arcola water plant.
- I. Update on status of WWTP expansion.
- J. Update concerning road widening projects within the District.

**5. Review Operator's Report and consider taking action thereon, including:**

- A. Approval of repairs to water and wastewater systems.
- B. Approval of requests for water taps.
- C. Approval of water termination list.

**6. Attorney's Report and consider taking action thereon, including:**

- A. Approval of minutes of meetings held on June 16, 2022 and June 30, 2022.
- B. Discuss and take action on Regional Facilities Contract.
- C. Discuss private easement policy for clean-up phase.

**7. Regional Plant Committee Report and consider taking action thereon.**

**8. Hear from public.**

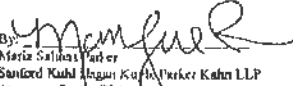
The meeting is also available by **ZOOM**, please use the link:

<https://us02web.zoom.us/j/83448218427?pwd=U0xoTXZXcnRmakxmVkNiZFhLaGJiZz09>

**The Meeting ID is 834 4821 8427 and the password is 408178.**

Pursuant to V.T.C.A. Government Code §551, the Board of Supervisors may convene in closed session in relation to any agenda item included in this Notice with such closed session to be held at the date, hour, and place given in this Notice any and all subjects for any and all purposes permitted by V.T.C.A Government Code Chapter 551, including but not limited to, private consultation with the District's Attorney's on any or all matters or subjects authorized by law, pending or contemplated litigation, personnel matters, real estate transactions, security devices, economic development negotiations and/or gifts and donations.

**FORT BEND COUNTY FRESH WATER  
SUPPLY DISTRICT NO. 1**

By:   
Maria Salinas Parker  
Sanford Kuhl August Kuha Parker Kahn LLP  
Attorneys for the District



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

# Fort Bend County Fresh Water Supply District No. 1

Bookkeeper's Report

July 21, 2022

## Cash Flow Report - Checking Account

As of July 21, 2022

Num	Name	Memo	Amount	Balance
BALANCE AS OF 06/17/2022				\$337,019.09
Receipts				
	City of Arcola Joint Water Payment		15,558.03	
	City of Arcola Capacity Reserve Payment		1,500.00	
	Wire Transfer from Lockbox		151,798.41	
	Interest Earned on Checking		149.67	
Total Receipts				169,006.11
Disbursements				
8197	AT&T Mobility - #0808	Ipad Expense	(181.00)	
8204	Texas State Comptroller	Unclaimed Property 03/01/20 - 02/28/21	(36,607.62)	
8229	AT&T Mobility - #0808	Ipad Expense	(183.39)	
8230	Frontier Communications	Telephone Expense	(334.74)	
8231	North Fort Bend Water Authority	Pumpage Fees	(60,128.25)	
8232	Hudson Energy Services, LLC	Utility Expense	(3,358.39)	
8233	Calvin Casher	Fees of Office - 7/21/2022	(138.52)	
8234	Erasto Vallejo	Fees of Office - 7/21/2022	(138.53)	
8235	Paul Hamilton	Fees of Office - 7/21/2022	(138.52)	
8236	Rosa Linda Medina	Fees of Office - 7/21/2022	(113.52)	
8237	Emiliano Garcia	Deposit Refund	(144.18)	
8238	Melanie Gomez	Deposit Refund	(12.82)	
8239	Perlita Vasquez Tristan.	Deposit Refund	(49.90)	
8240	C & C Water Services, LLC	Water Well #1 Repair	(54,700.00)	
8241	CDC Unlimited, LLC	Mowing	(150.00)	
8242	City of Arcola	WWTP Expenses	(13,780.04)	
8243	DXI Industries, Inc.	Chemicals Expense	(397.62)	
8244	Envirodyne Laboratories, Inc	Laboratory Fees	(88.00)	
8245	Environmental Development Partners	Maintenance & Operations	(63,156.62)	
8248	Jacobs Engineering Group, Inc.	Engineering Fees	(31,463.93)	
8249	Municipal Accounts & Consulting, LP	Bookkeeping Fees	(2,900.74)	
8251	Sanford Kuhl Hagan Kugle Parker Kahn LLP	Legal Fees	(8,620.47)	
8252	United States Treasury	76-0661599	(583.98)	
8253	AT&T Mobility - #0808	Ipad Expense	0.00	
8254	North Fort Bend Water Authority	Pumpage Fees	0.00	
8255	Frontier Communications	Telephone Expense	0.00	
8256	Hudson Energy Services, LLC	Utility Expense	0.00	
8257	Calvin Casher	Fees of Office - AWBD Expense	(1,315.65)	
8258	Paul Hamilton	Fees of Office - AWBD Expense	(1,387.13)	
8259	Paul Hamilton	Fees of Office - WWTP Report	(138.52)	
8260	Calvin Casher	Fees of Office - 6/30/2022	(138.52)	
8261	Paul Hamilton	Fees of Office - 6/30/2022	(138.53)	
8262	Rosa Linda Medina	Fees of Office - 6/30/2022	(113.53)	
Fees	Central Bank	Bank Service Charge	(40.00)	
Total Disbursements				(280,642.66)
BALANCE AS OF 07/21/2022				\$225,382.54

Fort Bend County FWSD No. 1 - GOF  
**Cash Flow Report - Operator Account**  
 As of July 21, 2022

Num	Name	Memo	Amount	Balance
BALANCE AS OF 06/17/2022				\$32,457.51
Receipts				
	Accounts Receivable		108,076.04	
	Accounts Receivable		38,438.21	
Total Receipts				146,514.25
Disbursements				
Fees	Central Bank	Bank Service Charge	(25.00)	
Rtn Chk	Fort Bend County FWSD No 1	Returned Checks (2)	(378.83)	
Wire	Central Bank	Wire Transfer to Checking	(151,798.41)	
Total Disbursements				(152,202.24)
BALANCE AS OF 07/21/2022				\$26,769.52

## Cash Flow Report - Checking Account

As of July 21, 2022

Num	Name	Memo	Amount	Balance
BALANCE AS OF 06/17/2022				\$309.46
Receipts				
	Wire Transfer from Sr 2022 Money Market		8,977.81	
	Wire Transfer from 2019 Dfund Money Market		281,677.26	
Total Receipts				290,655.07
Disbursements				
6028	B-5 Construction Company, Inc.	Water Plant #2 - PE #14	(274,046.67)	
6029	Jacobs Engineering Group, Inc.	Engineering Fees	(14,850.90)	
6030	Terracon Consultants, Inc.	Engineering Fees	(1,757.50)	
Svc Chg	Central Bank	Service Charge	(40.00)	
Total Disbursements				(290,695.07)
BALANCE AS OF 07/21/2022				\$269.46

## Account Balances

As of July 21, 2022

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
UNITY NATIONAL BANK (XXXX4604)	07/22/2021	07/22/2022	0.25%	240,000.00	
TEXAS REGIONAL BANK (XXXX0879)	08/01/2021	08/02/2022	0.13%	240,000.00	
SIMMONS BANK (XXXX6670)	09/30/2021	09/30/2022	0.25%	240,000.00	
BANCORPSOUTH (XXXX7336)	11/02/2021	11/04/2022	0.44%	240,000.00	
PLAINS STATE BANK (XXXX1329)	11/24/2021	11/24/2022	0.25%	240,000.00	
WALLIS BANK (XXXX0319)	11/24/2021	11/24/2022	0.12%	240,000.00	
VERITEX COMMUNITY BANK (XXXX0266)	11/25/2021	11/25/2022	0.30%	240,000.00	
TEXAS FIRST BANK (XXXX7767)	12/22/2021	12/22/2022	0.30%	240,000.00	
INDEPENDENT BANK (XXXX1575)	12/30/2021	12/31/2022	0.10%	240,000.00	
FRONTIER BANK (XXXX2246)	01/23/2022	01/23/2023	0.50%	240,000.00	
LONE STAR BANK (XXXX2413)	02/24/2022	02/24/2023	0.35%	240,000.00	
SOUTH STAR BANK (XXXX0172)	07/09/2022	06/30/2023	2.05%	240,000.00	
Money Market Funds					
TEXAS CLASS (XXXX0002)	03/17/2020		1.61%	5,960,058.03	
Checking Account(s)					
CENTRAL BANK - CHECKING (XXXX0488)			0.00%	225,382.54	Checking Account
CENTRAL BANK - CHECKING (XXXX3849)			0.00%	26,769.52	Operator
Totals for Operating Fund:				\$9,092,210.09	
Fund: Capital Projects					
Money Market Funds					
UMB (XXXX1340)	04/01/2021		0.00%	202,177.10	Series 2019 Dfund
TEXAS CLASS (XXXX0005)	05/14/2021		1.61%	492,298.25	Series 2019 DFund
TEXAS CLASS (XXXX0006)	03/11/2022		1.61%	9,238,351.00	Series 2022
Checking Account(s)					
CENTRAL BANK - CHECKING (XXXX0453)			0.00%	269.46	Checking Account
Totals for Capital Projects Fund:				\$9,933,095.81	
Fund: Debt Service					
Certificates of Deposit					
ALLEGIANCE BANK - DEBT (XXXX4800)	08/02/2021	08/02/2022	0.20%	240,000.00	
SIMMONS BANK-DEBT (XXXX2023)	08/02/2021	08/02/2022	0.25%	240,000.00	
TEXAS REGIONAL BANK-DEBT (XXXX5860)	08/02/2021	08/02/2022	0.13%	240,000.00	
UNITY BANK - DEBT (XXXX4608)	08/02/2021	08/02/2022	0.25%	240,000.00	
FRONTIER BANK - DEBT (XXXX2126)	08/04/2021	08/04/2022	0.50%	240,000.00	
BANCORPSOUTH - DEBT (XXXX0073)	08/05/2021	08/05/2022	0.44%	240,000.00	
INDEPENDENT BANK-DEBT (XXXX0365)	02/26/2022	02/26/2023	0.10%	240,000.00	
SOUTH STAR BANK-DEBT (XXXX0134)	02/27/2022	02/27/2023	0.15%	240,000.00	
Money Market Funds					
TEXAS CLASS (XXXX0004)	04/09/2020		1.61%	2,538,789.10	
Totals for Debt Service Fund:				\$4,458,789.10	
Grand total for Fort Bend County Fresh Water Supply District No. 1:				\$23,484,095.00	

# Capital Projects Fund Breakdown

FB FWSD 1

As of Date 7/21/2022

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## Net Proceeds for All Bond Issues

### Receipts

Bond Proceeds - Series 2019	1,745,000.00
Interest Earnings - Series 2019	2,931.13
Bond Proceeds - Series 2022	10,450,000.00
Interest Earnings - Series 2022	20,696.07

### Disbursements

Disbursements - Series 2019	(1,053,186.32)
Disbursements - Series 2022	(1,232,345.07)

<b>Total Cash Balance</b>	<b><u><u>\$9,933,095.81</u></u></b>
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## Balances by Account

Central Bank - Checking	\$269.46
Texas Class - Series 2019	492,298.25
Texas Class - Series 2022	9,238,351.00
UMB - Series 2019 Escrow	202,177.10

<b>Total Cash Balance</b>	<b><u><u>\$9,933,095.81</u></u></b>
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## Balances by Bond Series

Bond Proceeds - Series 2019	694,744.81
Bond Proceeds - Series 2022	9,238,351.00

<b>Total Cash Balance</b>	<b><u><u>\$9,933,095.81</u></u></b>
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## Remaining Costs/Surplus By Bond Series

Remaining Costs - Series 2019	691,813.68
Remaining Costs - Series 2022	9,217,654.93

<b>Total Amount in Remaining Costs</b>	<b><u><u>\$9,909,468.61</u></u></b>
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Surplus & Interest - Series 2019	2,931.13
Surplus & Interest - Series 2022	20,696.07

<b>Total Surplus &amp; Interest Balance</b>	<b><u><u>\$23,627.20</u></u></b>
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<b>Total Remaining Costs/Surplus</b>	<b><u><u>\$9,933,095.81</u></u></b>
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# Cost Comparison - \$1,745,000 - Series 2019

FB FWSD 1

	USE OF PROCEEDS	ACTUAL COSTS	REMAINING COSTS	VARIANCE (OVER)/UNDER
<b>District Items</b>				
TWDB Issue - WP #2	\$1,200,000.00	\$945,692.63	\$254,307.37	\$0.00
Contingency	475,000.00	37,493.69	437,506.31	0.00
<b>Subtotal District Items</b>	<b>\$1,675,000.00</b>	<b>\$983,186.32</b>	<b>\$691,813.68</b>	<b>\$0.00</b>
<b>TOTAL CONSTRUCTION COSTS</b>	<b>\$1,675,000.00</b>	<b>\$983,186.32</b>	<b>\$691,813.68</b>	<b>\$0.00</b>
<b>NON-CONSTRUCTION COSTS</b>				
Legal Fees	\$35,000.00	\$35,000.00	\$0.00	\$0.00
Fiscal Agent Fees	35,000.00	35,000.00	0.00	0.00
<b>TOTAL NON-CONSTRUCTION COSTS</b>	<b>\$70,000.00</b>	<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL BOND ISSUE REQUIREMENT</b>	<b>\$1,745,000.00</b>	<b>\$1,053,186.32</b>	<b>\$691,813.68</b>	<b>\$0.00</b>
			Interest Earned	\$2,931.13
			Total Surplus & Interest	\$2,931.13
			Total Remaining Funds	<b>\$694,744.81</b>

# Cost Comparison - \$10,450,000 - Series 2022

FB FWSD 1

	USE OF PROCEEDS	ACTUAL COSTS	REMAINING COSTS	VARIANCE (OVER)/UNDER
<b>CONSTRUCTION COSTS</b>				
<b>District Items</b>				
City of Arcola WWTP Expansion(0.5 MGD to 0.675 MGD)	\$84,000.00	\$0.00	\$84,000.00	\$0.00
City of Arcola WWTP Expansion(0.675 MGD to 0.95 MGD)	870,000.00	0.00	870,000.00	0.00
Gateway Acres Subdivision Wastewater Collection System	5,000,000.00	0.00	5,000,000.00	0.00
Fresno Ranches Subdivion Lift Station and Force Main	2,000,000.00	0.00	2,000,000.00	0.00
Contingencies	710,000.00	0.00	710,000.00	0.00
Engineering	787,300.00	423,724.55	363,575.45	0.00
Material Testing	160,000.00	0.00	160,000.00	0.00
Surveying	66,750.00	66,750.00	0.00	0.00
<b>Subtotal District Items</b>	<b>\$9,678,050.00</b>	<b>\$490,474.55</b>	<b>\$9,187,575.45</b>	<b>\$0.00</b>
<b>TOTAL CONSTRUCTION COSTS</b>	<b>\$9,678,050.00</b>	<b>\$490,474.55</b>	<b>\$9,187,575.45</b>	<b>\$0.00</b>
<b>NON-CONSTRUCTION COSTS</b>				
Legal Fees	\$209,000.00	\$209,000.00	\$0.00	\$0.00
Fiscal Agent Fees	144,500.00	144,500.00	0.00	0.00
Bond Discount	265,310.00	265,310.00	0.00	0.00
Bond Issuance Expenses	29,825.00	29,825.00	0.00	0.00
Attorney General Fee	9,500.00	9,500.00	0.00	0.00
TCEQ Bond Issuance Fee	26,125.00	26,125.00	0.00	0.00
Bond Application Report Cost	39,500.00	39,500.00	0.00	0.00
Contingencies	48,190.00	18,110.52	30,079.48	0.00
<b>TOTAL NON-CONSTRUCTION COSTS</b>	<b>\$771,950.00</b>	<b>\$741,870.52</b>	<b>\$30,079.48</b>	<b>\$0.00</b>
<b>TOTAL BOND ISSUE REQUIREMENT</b>	<b>\$10,450,000.00</b>	<b>\$1,232,345.07</b>	<b>\$9,217,654.93</b>	<b>\$0.00</b>
Interest Earned				\$20,696.07
Total Surplus & Interest				\$20,696.07
Total Remaining Funds				<b>\$9,238,351.00</b>

Fort Bend County FWSD No. 1 - GOF  
Actual vs. Budget Comparison

May 2022

		May 2022			January 2022 - May 2022			Annual
		Actual	Budget	Over/(Under)	Actual	Budget	Over/(Under)	Budget
<b>Revenues</b>								
14110	Water - Customer Service Revenu	56,786	47,895	8,891	254,373	239,477	14,896	574,744
14112	Regional Water Authority Fees	46,569	39,532	7,037	196,838	197,662	(824)	474,389
14140	Connection Fees	1,065	893	172	5,831	4,463	1,368	10,711
14150	Tap Connections	17,350	12,500	4,850	86,502	62,500	24,002	150,000
14160	Service Application Fees	0	617	(617)	5,500	3,086	2,414	7,407
14210	Sewer - Customer Service Fee	19,194	18,667	527	90,827	93,336	(2,509)	224,007
14220	Inspection Fees	1,100	1,537	(437)	5,920	7,685	(1,765)	18,443
14310	Penalties & Interest	3,144	2,514	630	16,132	12,572	3,560	30,173
14330	Miscellaneous Income	2,835	4,615	(1,780)	55,202	23,074	32,128	55,378
14350	Maintenance Tax Collections	40,094	40,000	94	1,377,714	1,377,300	414	1,731,496
14351	Penalty & Interest on Tax	8,249	5,812	2,437	32,817	29,058	3,759	69,739
14365	Interest Earned on Checking	99	15	84	151	73	78	176
14370	Interest Earned on Temp. Invest	4,219	568	3,651	10,778	2,840	7,938	6,815
14410	Water Plant Operations COA	15,008	11,857	3,150	69,807	59,285	10,521	142,285
14425	Arcola Capacity Reserve	1,500	0	1,500	7,500	0	7,500	0
<b>Total Revenues</b>		<b>217,212</b>	<b>187,022</b>	<b>30,190</b>	<b>2,215,893</b>	<b>2,112,411</b>	<b>103,482</b>	<b>3,495,763</b>
<b>Expenditures</b>								
16105	Operator Expense	7,820	7,610	211	42,342	38,049	4,293	91,317
16110	Tap Connection Expense	1,607	6,250	(4,643)	40,619	31,250	9,369	75,000
16130	Maintenance & Repairs	21,541	16,173	5,368	87,327	80,866	6,460	194,079
16140	Chemicals	398	291	106	2,003	1,457	547	3,496
16150	Laboratory Expense	588	678	(90)	2,940	3,392	(452)	8,141
16160	Utilities	3,561	3,311	250	17,755	16,556	1,200	39,734
16210	Inspection Expense	0	971	(971)	2,843	4,854	(2,011)	11,649
16234	Water Authority Pumpage-COA	13,377	13,438	(61)	48,439	67,188	(18,749)	161,252
16235	Water Authority Pumpage Fees	46,751	36,744	10,008	182,760	183,718	(958)	440,923
16236	Arcola WWTP Expenses	11,813	8,014	3,799	39,797	40,070	(273)	96,169
16320	Tax Assessor/Collector Fees	8,532	7,528	1,004	17,664	22,583	(4,919)	30,111
16330	Legal Fees	16,908	16,667	241	68,269	83,333	(15,065)	200,000
16340	Auditing Fees	6,000	5,300	700	21,500	20,800	700	20,800
16350	Engineering Fees	34,321	29,167	5,154	174,762	145,833	28,928	350,000
16370	Election Expense	9,620	207	9,413	10,495	1,035	9,460	2,485
16380	Permit Expense	0	0	0	0	0	0	6,121
16390	Telephone Expense	420	322	98	1,722	1,611	112	3,866
16410	Sales Tax Tracking	0	125	(125)	0	625	(625)	1,500
16430	Bookkeeping Fees	6,571	3,833	2,737	24,366	19,167	5,200	46,000
16455	SB 622 Publications	0	36	(36)	0	180	(180)	433
16460	Printing & Office Supplies	601	499	103	5,467	2,493	2,974	5,984
16480	Delivery Expense	133	89	44	514	446	68	1,071
16490	Website Services	0	168	(168)	656	842	(186)	2,020
16520	Postage	90	739	(648)	3,938	3,694	244	8,866
16530	Insurance & Surety Bond	0	0	0	0	0	0	12,120
16540	Travel Expense	16	25	(9)	383	123	261	295
16560	Miscellaneous Expense	453	2,866	(2,413)	2,852	14,331	(11,478)	34,394
16570	AWBD Expense	0	125	(125)	2,930	625	2,305	1,500
16580	Bank Service Charge	169	80	89	876	400	476	960
16590	Seminar Expenses	0	30	(30)	751	149	602	358
16600	Payroll Expenses	1,200	1,030	170	7,211	5,151	2,061	12,362
16620	Payroll Tax Expense	92	88	4	562	440	122	1,057
16650	Arbitrage Expense	0	0	0	0	0	0	9,750
<b>Total Expenditures</b>		<b>192,584</b>	<b>162,404</b>	<b>30,180</b>	<b>811,746</b>	<b>791,263</b>	<b>20,483</b>	<b>1,873,813</b>

Fort Bend County FWSD No. 1 - GOF  
Actual vs. Budget Comparison

May 2022

	May 2022			January 2022 - May 2022			Annual Budget
	Actual	Budget	Over/(Under)	Actual	Budget	Over/(Under)	
Other Revenues							
14390 Transfer From Construction	455,897	0	455,897	455,897	0	455,897	0
15000 Prior Year Reserve	0	0	0	0	0	0	363,050
Total Other Revenues	455,897	0	455,897	455,897	0	455,897	363,050
Other Expenditures							
16750 Capital Outlay	42,570	42,570	0	42,570	42,570	0	50,000
16757 Cap Outlay - Road Reloc Utility	0	0	0	0	0	0	500,000
16758 Cap Outlay - City of Arcola WP	0	0	0	0	0	0	635,000
16759 Cap Outlay - WP 2 Treatmt Unit	0	0	0	0	0	0	500,000
16760 Cap Outlay - WP2	0	0	0	0	0	0	300,000
Total Other Expenditures	42,570	42,570	0	42,570	42,570	0	1,985,000
Excess Revenues (Expenditures)	<u>\$437,956</u>	<u>(\$17,951)</u>	<u>\$455,907</u>	<u>\$1,817,474</u>	<u>\$1,278,578</u>	<u>\$538,896</u>	<u>\$0</u>

## Balance Sheet

As of May 31, 2022

	May 31, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
%&\$ \$' 7UjX j b'6Ub_	485,624
%&\$ \$' C dYfUcf	32,458
Total Checking/Savings	518,082
Other Current Assets	
%&\$ \$' HJa Y8 Ydcgjh	8,691,293
%&\$ \$' 5Wti bhgFWMj UY	309,375
%&\$ \$' 5#F ! 5fVt UK UYf	45,341
%&\$ \$' 5#F 5fVt U! 7LdUJmF YgYfj Y	1,500
%&\$ \$' A UjbHYbWbW HU F YWj UY	357,996
%&\$ \$' 5Wti YX -bHYfgh	4,981
%&\$ \$' 8 i Y: fca '8 G	48,343
%&\$ \$' 8 i YZfca C hYf	297
Total Other Current Assets	9,459,127
Total Current Assets	9,977,208
<b>TOTAL ASSETS</b>	9,977,208
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
%&\$ \$' 5Wti bhgDUhtUY	268,143
Total Accounts Payable	268,143
Other Current Liabilities	
%&\$ \$' DUhtC ``@UJ] jHYg	584
%&\$ \$' 7i ghca YfA YHf 8 Ydcgjh	139,914
%&\$ \$' 8 i YHc 7C 5! GYk Yf 7c ``Wjcbg	7,304
%&\$ \$' l bWUja YX DfcdYfm	38,000
%&\$ \$' 8 YZffYX -bZck gDfcdYfm HU Yg	659,492
Total Other Current Liabilities	845,294
Total Current Liabilities	1,113,437
Total Liabilities	1,113,437
Equity	
%&\$ \$' l bUg j bYX: i bX'6UUbW	7,046,297
Net Income	1,817,474
Total Equity	8,863,771
<b>TOTAL LIABILITIES &amp; EQUITY</b>	9,977,208

## District Debt Service Payments

07/21/2022 - 07/31/2023

Paying Agent	Series	Date Due	Date Paid	Principal	Interest	Total Due
Debt Service Payment Due 08/15/2022						
Computershare Trust Company, NA	2006A - WS&D	08/15/2022		380,000.00	33,862.50	413,862.50
Computershare Trust Company, NA	2010 - WS&D	08/15/2022		150,000.00	2,812.50	152,812.50
Computershare Trust Company, NA	2010A - WS&D	08/15/2022		30,000.00	0.00	30,000.00
Amegy Bank of Texas	2015 - WS&D	08/15/2022		195,000.00	130,410.50	325,410.50
Amegy Bank of Texas	2016 - Refunding	08/15/2022		185,000.00	58,350.00	243,350.00
Amegy Bank of Texas	2017 - Refunding	08/15/2022		10,000.00	105,950.00	115,950.00
Bank of New York	2019 - WS&D	08/15/2022		40,000.00	30,822.50	70,822.50
Amegy Bank of Texas	2020 - Refunding	08/15/2022		280,000.00	68,556.25	348,556.25
Total Due 08/15/2022				1,270,000.00	430,764.25	1,700,764.25
Debt Service Payment Due 02/15/2023						
Computershare Trust Company, NA	2006A - WS&D	02/15/2023		0.00	28,827.50	28,827.50
Amegy Bank of Texas	2015 - WS&D	02/15/2023		0.00	128,441.00	128,441.00
Amegy Bank of Texas	2016 - Refunding	02/15/2023		0.00	56,500.00	56,500.00
Amegy Bank of Texas	2017 - Refunding	02/15/2023		0.00	105,800.00	105,800.00
Bank of New York	2019 - WS&D	02/15/2023		0.00	30,428.50	30,428.50
Amegy Bank of Texas	2020 - Refunding	02/15/2023		0.00	64,356.25	64,356.25
Total Due 02/15/2023				0.00	414,353.25	414,353.25
District Total				\$1,270,000.00	\$845,117.50	\$2,115,117.50

# Cash Flow Forecast

## Fort Bend County Fresh Water Supply District No. 1

	12/22	12/23	12/24	12/25	12/26
Assessed Value	\$412,931,570	\$412,931,570	\$412,931,570	\$412,931,570	\$412,931,570
Maintenance Tax Rate	\$0.410	\$0.410	\$0.410	\$0.410	\$0.410
Maintenance Tax	\$1,659,159	\$1,659,159	\$1,659,159	\$1,659,159	\$1,659,159
% Change in Water Rate		3.00%	3.00%	3.00%	3.00%
% Change in Wastewater Rate		3.00%	3.00%	3.00%	3.00%
% Change in NFBWA		10.00%	10.00%	10.00%	10.00%
% Change in Expenses		5.00%	5.00%	5.00%	5.00%
<b>Beginning Cash Balance 12-31-20</b>	<b>\$7,034,209</b>	<b>\$6,694,785</b>	<b>\$8,179,767</b>	<b>\$9,649,228</b>	<b>\$11,102,244</b>
<b>Revenues</b>					
Maintenance Tax	\$1,731,496	\$1,659,159	\$1,659,159	\$1,659,159	\$1,659,159
Water Revenue	574,744	591,986	609,746	628,038	646,879
Wastewater Revenue	224,007	230,727	237,649	244,778	252,122
NFBWA Revenue	474,389	521,828	574,011	631,412	694,553
Other	491,126	515,682	541,466	568,540	596,967
<b>Total Revenues</b>	<b>\$3,495,762</b>	<b>\$3,519,383</b>	<b>\$3,622,031</b>	<b>\$3,731,927</b>	<b>\$3,849,680</b>
<b>Expenses</b>					
Purchase Water	\$161,252	\$166,090	\$171,072	\$176,204	\$181,491
Purchase Wastewater	96,169	99,054	102,026	105,086	108,239
NFBWA	440,923	485,015	533,517	586,869	645,555
Other Expenses	1,175,469	1,234,242	1,295,955	1,360,752	1,428,790
<b>Total Expenses</b>	<b>\$1,873,813</b>	<b>\$1,984,401</b>	<b>\$2,102,569</b>	<b>\$2,228,912</b>	<b>\$2,364,075</b>
<b>Net Surplus</b>	<b>\$1,621,949</b>	<b>\$1,534,981</b>	<b>\$1,519,462</b>	<b>\$1,503,016</b>	<b>\$1,485,605</b>
<b>Capital Outlay</b>					
Capital Outlay	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Road Widen Utility Relocation	500,000	0	0	0	0
City of Arcola WP	635,000	0	0	0	0
Water Treatment Unit	500,000	0	0	0	0
WP #2	300,000	0	0	0	0
<b>Total Capital Outlay</b>	<b>\$1,985,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
<b>Construction Surplus</b>	<b>\$23,627</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Cash Balance</b>	<b>\$6,694,785</b>	<b>\$8,179,767</b>	<b>\$9,649,228</b>	<b>\$11,102,244</b>	<b>\$12,537,849</b>
<b>Operating Reserve % of Exp</b>					
	357.28%	412.20%	458.93%	498.10%	530.35%

### Bond Authority

Remaining Bonding Capacity - \$69,760,000

Maintenance Tax Rate Cap - \$0.50

## Summary of Money Market Funds

06/17/2022 - 07/21/2022

Fund: Operating

Financial Institution: TEXAS CLASS

Account Number: XXXX0002 Date Opened: 03/17/2020 Current Interest Rate: 1.58%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
06/17/2022		5,920,535.72				
06/30/2022					5,589.87	
07/08/2022	SSTAR CDXXXX0172 INTEREST		362.52			
07/21/2022	From DSF MM - 6/22 Tax Xfer		33,569.92			
Totals for Account XXXX0002:		\$5,920,535.72	\$33,932.44		\$5,589.87	\$5,960,058.03
Totals for Operating Fund:		\$5,920,535.72	\$33,932.44		\$5,589.87	\$5,960,058.03

## Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market



## Summary of Money Market Funds

06/17/2022 - 07/21/2022

Fund: Capital Projects

Financial Institution: TEXAS CLASS

Account Number: XXXX0005 Date Opened: 05/14/2021 Current Interest Rate: 1.58%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
06/17/2022		773,234.94				
06/30/2022					740.57	
07/21/2022	To Checking			(281,677.26)		
Totals for Account XXXX0005:		\$773,234.94		(\$281,677.26)	\$740.57	\$492,298.25

Account Number: XXXX0006 Date Opened: 03/11/2022 Current Interest Rate: 1.58%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
06/17/2022		9,238,508.28				
06/30/2022					8,820.53	
07/21/2022	Transfer to Checking			(8,977.81)		
Totals for Account XXXX0006:		\$9,238,508.28		(\$8,977.81)	\$8,820.53	\$9,238,351.00

Financial Institution: UMB

Account Number: XXXX1340 Date Opened: 04/01/2021 Current Interest Rate: 0.00%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
06/17/2022		202,177.10				
06/30/2022					0.00	
Totals for Account XXXX1340:		\$202,177.10			\$0.00	\$202,177.10
Totals for Capital Projects Fund:		\$10,213,920.32		(\$290,655.07)	\$9,561.10	\$9,932,826.35

## Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

## Summary of Money Market Funds

06/17/2022 - 07/21/2022

Fund: Debt Service

Financial Institution: TEXAS CLASS

Account Number: XXXX0004 Date Opened: 04/09/2020 Current Interest Rate: 1.58%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
06/17/2022		2,497,286.89				
06/17/2022	Tax Collections - 6/22		21,144.56			
06/22/2022	PAF BONY SERIES 2019			(750.00)		
06/24/2022	Tax Collections - 6/22		15,546.89			
06/30/2022					2,410.64	
07/01/2022	Tax Collections - 6/22 DIT		17,322.00			
07/07/2022	Tax Collections - 6/22 DIT		19,798.04			
07/21/2022	Xfer to GOF - 6/22 Tax			(33,569.92)		
Totals for Account XXXX0004:		<u>\$2,497,286.89</u>	<u>\$73,811.49</u>	<u>(\$34,319.92)</u>	<u>\$2,410.64</u>	<u>\$2,539,189.10</u>
Totals for Debt Service Fund:		<u><u>\$2,497,286.89</u></u>	<u><u>\$73,811.49</u></u>	<u><u>(\$34,319.92)</u></u>	<u><u>\$2,410.64</u></u>	<u><u>\$2,539,189.10</u></u>

## Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

**FORT BEND FRESH WATER SUPPLY DISTRICT NO 1**  
**TAX ANALYSIS FISCAL YEAR END 12/31/2022**

PERCENTAGE	TAX YEARS			TAX YEARS			GRAND DSF	TOTAL MAINT	TOTAL
	2022			2021					
	DSF 0.5900	M&O 0.4100	TOTAL 2022	DSF 0.5900	M&O 0.4100	TOTAL 2021			
PRIOR YEAR									191,816.92
TAX LEVY 2021	0.00	0.00		2,133,308.95	1,482,468.93	3,615,777.88			0.00
COLLECTIONS:									
JAN 2021									
TAXES	0.00	0.00	0.00	1,150,240.56	799,319.71	1,949,560.27	1,166,967.97	811,797.01	1,978,764.98
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	5,075.03	3,957.96	9,032.99
							1,172,043.00	815,754.97	1,987,797.97
FEB 2021									
TAXES	0.00	0.00	0.00	576,802.90	400,829.14	977,632.04	588,214.66	409,122.52	997,337.18
PENALTY	0.00	0.00	0.00	5,793.25	4,025.81	9,819.06	10,016.93	6,980.14	16,997.07
							598,231.59	416,102.66	1,014,334.25
MARCH 2021									
TAXES	0.00	0.00	0.00	101,654.33	70,641.15	172,295.48	110,701.90	77,273.99	187,975.89
PENALTY	0.00	0.00	0.00	8,006.38	5,563.75	13,570.13	10,900.45	7,737.96	18,638.41
							121,602.35	85,011.95	206,614.30
APRIL 2021									
TAXES	0.00	0.00	0.00	45,141.29	31,369.25	76,510.54	55,921.89	39,426.47	95,348.36
PENALTY	0.00	0.00	0.00	4,502.07	3,128.41	7,630.48	8,300.24	6,064.55	14,364.79
							64,222.13	45,491.02	109,713.15
MAY 2021									
TAXES	0.00	0.00	0.00	34,607.60	24,049.27	58,656.87	58,471.07	40,094.44	98,565.51
PENALTY	0.00	0.00	0.00	3,426.07	2,380.81	5,806.88	13,766.02	8,249.60	22,015.62
							72,237.09	48,344.04	120,581.13
JUNE 2021									
TAXES	0.00	0.00	0.00	25,144.58	17,473.24	42,617.82	37,855.09	27,702.84	65,557.93
PENALTY	0.00	0.00	0.00	3,149.33	2,188.34	5,337.67	7,600.70	5,867.28	13,467.98
							45,455.79	33,570.12	79,025.91
JULY 2021									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
AUG 2021									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
SEPT 2021									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
OCT 2021									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
NOV 2021									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
DEC 2021									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	1,958,468.36	1,360,968.88	3,319,437.24	115,323.59	83,305.88	198,629.47
TAXES	0.00	0.00	0.00	1,933,591.26	1,343,681.76	3,277,273.02	2,018,132.58	1,405,417.27	3,423,549.85
PENALTY	0.00	0.00	0.00	24,877.10	17,287.12	42,164.22	55,659.37	38,857.49	94,516.86
TOTALS	0.00	0.00	0.00	1,958,468.36	1,360,968.88	3,319,437.24	2,073,791.95	1,444,274.76	3,518,066.71
ADJUSTMENTS						1,099.40			(2,019.35)
TAX									TOTAL TAX
DUE @			0.00%			90.61%			DUE
1/31/2020	0.00	0.00	0.00	200,366.51	139,237.75	339,604.26	463,509.32	328,732.26	792,241.58
TAX RATES	0.5900	0.4100	1.0000	0.5900	0.4100	1.0000			

Deferral Operating 2021	301,496.01
Deferral Debt 2021	433,860.12
Debt Collections CFY (Defer)	0.00
Operating Collections CFY (Defer)	0.00
Total DSF Collections	2,451,992.70
Total Op Collections	1,706,913.28
Total DSF Deferral	897,369.44
Total Op Deferral	630,228.27

# 2023 AWBD Mid Winter Conference

Fort Bend County Fresh Water Supply District No. 1

**Friday, January 27 - Saturday, January 28, 2023**

JW Marriott, Austin TX

Director	Registration			Prior Conference Expenses
Name	Attending	Online	Paid	Paid
Calvin Casher				Yes
Paul Hamilton				Yes
Rosa Linda Medina				
Rodrigo Carreon				
Erasto Vallejo				

## Note

**Register on-line [www.awbd-tx.org](http://www.awbd-tx.org)** (For log in assistance, contact Taylor Cavnar: [tcavnar@awbd-tx.org](mailto:tcavnar@awbd-tx.org))

This page only confirms registration for the conference, not hotel registrations.

All hotel reservations are the sole responsibility of each attendee.

Your conference registration confirmation will contain a housing reservation request web link.

The link will require the registration number from your conference registration before you can reserve a room.

All requests for an advance of funds must be sent via email to the bookkeeper within 30 days of conference.

## Registration Dates

Early Registration:	Begins	7/20/2022	\$380
Regular Registration:	Begins	9/1/2022	\$430
Late Registration	Begins	12/15/2022	\$530

## Cancellation Policy

All cancellations must be made in writing.

A \$50.00 administrative fee is assessed for each conference registration cancelled on or before 12/14/22.

There will be no refunds after 12/14/22.

## Housing Information

Hotel reservations are only available to attendees who are registered with AWBD-TX for the Conference.

If you have questions, please call Taylor Cavnar at (281) 350-7090.

July 20, 2022

Board of Directors  
Fort Bend County Freshwater Supply District #1  
c/o Sanford Kuhl Hagan Kugle Parker Kahn LLP  
1980 Post Oak Boulevard, Suite 1380  
Houston, TX 77056

Re: Fort Bend County Freshwater Supply District #1 – July 2022 Board of Directors Meeting

Dear Board Members:

Following is the status report on Fort Bend County FWSD#1 No. 1 projects:

Agenda Item No. 4 – Engineer's Report:

**(a) Report on status of projects:**

i) Water Plant #2

- Project currently under construction – Contractor is currently working on the booster pump and well header piping.
- Request Board's approval of Pay Estimate No. 14 from B5 Construction Co., Inc. for construction of the project for \$274,046.67.
- Request Board's approval of Invoice No. 16 from Terracon for material testing services for \$1,757.50.
- As of July 1, 2022, Contractor has been informed that they must fully complete the project on or before August 12, 2022 in order to comply with the construction time permitted in the contract...if the completion of the project extends beyond August 2022, then Jacobs most likely will need to request additional funds from the District to continue construction administration and observation services. Discuss proposed plan with District to handle this matter.
- Discuss latest construction schedule with District and the anticipated completion date for the project.
- Once the well pump and motor is installed, additional testing can be performed to determine if an additional water treatment system is necessary.
- District Est. Water Conn. Timeline (FBCFWSD#1 WP#1 Conn. Capacity = 1,875).
  - End of 2022 = 1,825

ii) Gateway Acres Subdivision Wastewater Collection System

- Project is currently being advertised for bids...mandatory pre-bid meeting scheduled for July 28<sup>th</sup>...bid opening scheduled for August 16<sup>th</sup>...anticipate providing bid results and recommendation of award of project at August Board meeting...anticipate construction starting October of this year.

iii) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main

- Currently in process of securing remaining approval signature of the final construction plans from FBC Engineering, which is needed to advertise the project...anticipate advertising in August and having bid results and recommendation of award at September Board meeting
- Discuss with Board additional funds needed to complete project (drainage design and study required by FBCDD)...anticipate presenting ASA at August meeting

iv) Gateway Acres Subdivision Wastewater Plumbing Contract

- Final townhall meeting was conducted on June 30<sup>th</sup> for all Gateway Acres sections... a total of 197 applications have been secured for this project
- Anticipate Gateway Acres Sub WW Collection System project being completed 2023 and the plumbing contract being completed 2023/2024

**(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects**

- no action items

**(c) Report on status of project funding and take necessary action related thereto.**

- Project One-Year Warranty Expiration Dates
- 4<sup>th</sup> TWDB DFUND Loan (\$1.745M)...funds will be used to complete the Water Plant No. 2 project
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion Project
- FBC CDBG Funds...will pursue funding source for future plumbing projects

**(d) Projections for District Water and Wastewater Projects**

- request Board approval to update information every January and July

**(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto**

- review EPP in April each year to determine if any updates are required

**(f) Status of Non-Residential Applications for Water Service –**

<b>Connected:</b>	
<b>4320 Doreen Avenue (Multi-Family Dwelling)</b>	<b>Interconnect with FBCMUD23</b>
<b>293 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>La Fresno Food Mart</b>
<b>297 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>Lou's Back Porch</b>
<b>Church of God of Prophecy</b>	<b>LT No Limits</b>
<b>Crossroad Market</b>	<b>Mustang Community Center</b>
<b>Dollar General</b>	<b>MVP Auto Parts (Domestic &amp; FW)</b>
<b>Enriquez Tire Shop (East Palm)</b>	<b>New Quality Life Ministries (Church)</b>
<b>FBC Water Connection at Water Plant</b>	<b>New Quality Life Ministries (Restaurant)</b>
<b>First Baptist Church of Fresno (Domestic &amp; FW)</b>	<b>Papa Nick's BBQ Kitchen – Mobile Food Truck</b>
<b>Fresno Gym (3941 FM 521)</b>	<b>PMC International Tire Shop</b>
<b>Fresno Market – FM521 (Domestic &amp; Irrigation)</b>	<b>Quality Paint and Body (Pecan Street)</b>
<b>Fresno Motor</b>	<b>Richard Martini-Rental Livestock Pasture</b>
<b>Fresno Mount Corinth Baptist Church</b>	<b>Robbins Nest for Children (Domestic &amp; FW)</b>
<b>Fresno Volunteer Fire Department</b>	<b>St. James Knanaya Church – Fire Tap</b>
<b>F&amp;R Tax</b>	<b>St. Peters &amp; St. Pauls Orthodox Church of Houston</b>
<b>General Office Space (514 Pecan Street)</b>	<b>Swingby#3 Gas Station (Domestic &amp; Irrigation)</b>
<b>Gulf Coast LP Gas Company</b>	<b>Teleview Terrace Subdivision Lift Station</b>
<b>HEFCO Enterprises</b>	<b>Tiny Toes Academy</b>
<b>Iglesia Bautista Del Calvario Church</b>	<b>Tire Shop at 1739A Trammel Fresno</b>
<b>Iglesia Principe De Paz Church</b>	<b>Valero Gas Station</b>
<b>Interconnect with City of Arcola</b>	<b>Welcome Foods</b>

<b>Connections Pending:</b>	
<b>St. James Knanaya Church (Ave C) – District Operator to provide update regarding connection</b>	

<b>Processing Application:</b>	
<b>Fresno Food Mart (Trammel Fresno Rd)</b> - waiting on all required docs from customer to complete application (this is second application from customer as previous application had expired)...application submitted in March 2021...per customer, working on securing plat for development...informed customer that this application is subject to being considered expired and this matter will be discussed with the Board	
<b>Kingdom Hall of Jehovah Witnesses (East Sycamore St.)</b> - waiting on all required docs from customer to complete application	
<b>Nena's Secret Cuts and Styles – Beauty Salon (Trammel Fresno Rd)</b> - waiting on all required docs from customer to complete application	
<b>E&amp;J Auto Sales (Trammel Fresno Rd)</b> - waiting on all required docs from customer to complete application	

#### **Status of Non-Residential Applications for Wastewater Service –**

<b>Connected:</b>	
<b>4320 Doreen Avenue (Multi-Family Dwelling)</b>	<b>General Office Space (514 Pecan Street)</b>
<b>293 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>Mustang Comm Center (<i>minus field bathrooms</i>)</b>
<b>297 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>New Quality Life Ministries (Church)</b>
<b>Church of God of Prophecy</b>	<b>New Quality Life Ministries (Restaurant)</b>
<b>First Baptist Church of Fresno</b>	<b>Quality Paint and Body (Pecan Street)</b>
<b>Fresno Volunteer Fire Department</b>	

<b>Connections Pending:</b>	

<b>Processing Application:</b>	

**Discussions with Nalco Water** – Nalco Water is interested in the possibility of receiving District water service for potable, process, and fire water needs...they are currently reviewing their facility and preparing a proposed plan for a possible connection with the District's system...they were informed that if they want to continue this matter with the District, they will need to submit an application, with fee, so further discussions can continue regarding this matter...District may want to re-evaluate its current water rates for industrial customers

#### **(g) Potential Emergency Water Interconnect with BCMUD21**

- conducted phone conversation with LJA (Bill Ehler), engineer for BCMUD21, on December 2016 regarding potential emergency water interconnect between our districts
- possible location for interconnect would be at east end of Renfro Burford Road
- BCMUD21 would be interested in pursuing interconnect (50/50 cost split) once FBCFWSD#1 completes its 2<sup>nd</sup> Water Plant

**(h) Status of New CoA WP** – CoA anticipates their water plant being completed by 1<sup>st</sup>/2<sup>nd</sup> Q 2023...once completed, interconnect with CoA will become an emergency water interconnect and the District will owe funds to CoA, per the RFC, for taking back 500 connections worth of water service (plus 125 connections, per the temporary water service agreement)...if it is determined later that there will be a significant delay in the completion of the CoA WP, then the District may want to consider conducting an elevated storage tank waiver application with the TCEQ for additional water connections...need to consider all steps once they complete their WP (pay back CoA, take back 625 connections, discontinue water bills to CoA, close vault to make emergency interconnect, rework RFC into a standard emergency interconnect agreement and a waste disposal agreement)

**(i) Status of CoA WWTP Expansion Project (increasing capacity from 0.675 MGD to 0.95 MGD...the District would be receiving an additional 100,000 GPD of capacity through this expansion) –**

- Waiting for results from re-rate study, being performed by CoA, to determine if the RFC's gpd/connection value (currently at 350) can be reduced to 250 or less...if this number changes, the RFC will need to be updated and possibly coordination with the TCEQ will be required...if favorable results are not provided to the District by March 31, 2022, per the agreement, then the District's capacity at the WWTP would be equal to 350,000 gpd and the District would be able to provide wastewater service to 1,000 connections
- Also, CoA is contractually obligated to the District to complete the expansion of the WWTP from 0.675 MGD to 0.95 MGD on or before June 2024...Jacobs provided comments back to the CoA regarding their initial construction drawings and design report provided in April 2022

**(j) Roadway Widening Projects Within District (which will require utility and service line relocations):**

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**
  - o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
  - o **Schedule** –
    - County is currently in process of clearing ROW and acquiring easements
    - Utility Relocations – waiting on FBC for funding agreement
    - Road Construction – FBC to update
  - o **Estimated Cost** -
    - Jacobs and EDP discussed recommended waterline relocations for road widening project...Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **FM521 Roadway Widening Project (North of SH6):**
  - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
  - o **Schedule** –
    - 30% Utility Coordination meeting was conducted in November 2020
    - 60% Utility Coordination meeting was conducted in September 2021
    - 90% Utility Coordination meeting???...waiting for TxDOT to coordinate
    - Anticipate 100% completed construction plans by ???
    - Anticipate coordinating necessary water and wastewater utility relocations by mid-2022
    - Anticipate roadway widening project to start construction in 2023
  - o **Estimated Cost-**
    - Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along
- **FM521 Roadway Widening Project (South of SH6):**
  - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing
  - o **Schedule** –
    - 30% Utility Coordination meeting was conducted in September 2021
    - 60% Utility Coordination meeting was conducted in April 2022
    - Anticipate 100% completed construction plans by September 2022
    - Anticipate roadway widening project to start construction in 2024
  - o **Estimated Cost** –
    - Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along...coordinating with roadway team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially



- **West Sycamore Road Widening Project:**
  - o **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
  - o **Schedule** –
    - Received 30% complete roadway plans
    - Anticipate 100% complete roadway plans - TBD
    - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
    - Anticipate roadway widening project to start construction - TBD
  - o **Estimated Cost** –
    - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (California Rd to Mustang Bayou):**
  - o **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
  - o **Schedule** –
    - Working on 30% complete roadway plans...no overall schedule provided yet
    - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
  - o **Estimated Cost** –
    - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (Mustang Bayou to FM521):**
  - o **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
  - o **Schedule** –
    - Working on 30% complete roadway plans...no overall schedule provided yet
    - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
  - o **Estimated Cost** –
    - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Other Road Widening Projects Within District**
  - o FBC Representative to provide updates at monthly meetings

Please let me know if you have any questions or comments.

Sincerely,

David C. Dybala, Jr., P.E.  
District Engineer  
713-855-1917

Board of Directors  
Fort Bend County F.W.S.D. No. 1

## **Operator's Report for the July 21, 2022 Board Meeting**

### **Substantial System Repairs and Maintenance**

Distribution System	Installed 7 residential taps & meters 655 N Locust, 3631 Kansas St, 706 W Palm St 319 Crescent Dr, 626 A Pecan St, 4013 Emerald St, 3607 Kansas St	\$ 9,432.77
Water Plant	Pulled booster pump #2 for repair	\$ 1,305.50
Water Plant	Replaced faulty chlorine regulator	\$ 3,001.45
Water Plant	Replaced site glass on HPT #1	\$ 1,032.06
Water Plant	Repaired & re-installed #1 & #4 booster pumps	\$11,418.40
Water Plant	Replaced hubs & elements for booster pump #2	\$ 2,839.00
Water Plant	Repaired rental well motor	\$ 2,227.63
Water Plant	Performed annual maintenance on generator	\$ 1,726.48
Lift Station #1	Replaced broken bolts on packing gland	\$ 4,314.30

#### **1. Fuel Surcharge Letter**

See attached letter for the Board's consideration.

#### **2. Write-Off List**

Please see attached a current write-off list for your consideration and approval. These accounts are from October 2021 thru March 2022. There are 10 accounts totaling \$5,459.14. See page 3

#### **3. Water Plant #1 Booster Pump #2 Pump & Motor Replacement**

I was authorized at the April meeting to replace the booster pump & motor for the estimated cost of \$26,666.00. This replacement is in process.

#### **4. Water Plant #1 Booster Pump #3 Pump & Motor Replacement (pre-approval)**

I was authorized at the April meeting to replace the booster pump & motor for and estimated cost of \$25,000.00. This replacement is in process.

#### **5. Water Plant #1 Booster Pump #3 Isolation Valve Replacement**

I was authorized at the April meeting to replace the 16" butterfly isolation valve. This is complete.

#### **6. Water Plant #1 Booster Pump #4 Pump & Motor Replacement**

The booster pump & motor #4 will be removed for an evaluation once booster pump #2 and booster pump #3 are replaced. This is complete.

#### **7. Water Plant #1 Well Insurance Claim**

EDP initiated an insurance claim on behalf of the district on April 19th, 2022. Due to an electrical surge, the well motor failed, and C&C installed a rental motor. The estimated cost of repair is \$43,000.00. This work is in process.

**8. South Post Oak Road Widening Project**

I was authorized at the January town hall meeting to move forward with relocation of identified interferences along S. Post Oak Rd. District reps have met with Commissioner Grady Prestage and his staff and are awaiting written approval of cost sharing.

**9. FM 521 Road Widening Project**

I am working with your engineer to confirm and quantify the potential interference along FM 521 road widening project to be presented at a later date. No new updates this month. The District will have to pay 100% of these cost for relocation.

**10. W Sycamore Road Widening Project**

I am working with your engineer to confirm and quantify the potential interference along W Sycamore Rd road widening project to be presented at a later date. No new updates this month. The County has agreed to cost share on this project.

**11. Evergreen Road Widening Project**

I am working with your engineer to confirm and quantify the potential interference along W Sycamore Rd road widening project to be presented at a later date. No new updates this month. The County has agreed to cost share on this project.

**12. Delinquent Accounts and Service Terminations**

There are 135 account(s) that were mailed delinquent letters prior to the board meeting. We disconnected 11 account(s) following last month's meeting.

**Fort Bend County Freshwater Supply District No. 1**

**WRITE OFF REPORT**

**Through 03/31/2022**

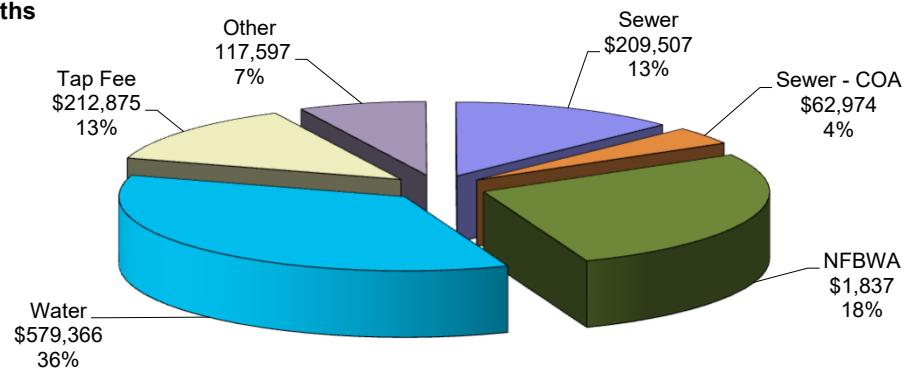
	Resident ID	Account Name	Service Address	Account Balance	Move Out Date	Owner/Tenant
1	81807			\$ 41.00	10/22/2021	Owner
2	81891			\$ 24.51	10/19/2021	Owner
3	81894			\$ 20.00	3/31/2022	Owner
4	164025			\$ 25.67	11/8/2021	Tenant
5	81650			\$ 162.40	2/25/2022	Owner
6	196231			\$ 271.52	11/22/2021	Owner
7	164075			\$ 560.14	12/13/2021	Owner
8	198793			\$ 93.66	1/13/2022	Tenant
9	138679			\$ 246.89	2/28/2022	Owner
10	80598			\$ 43.10	1/5/2022	Owner
11	135902			\$ 191.34	2/3/2022	Tenant
12	156916			\$ 210.98	2/6/2022	Tenant
13	200002			\$ 1,535.76		
14	200003			\$ 2,032.17		

**\$ 5,459.14**

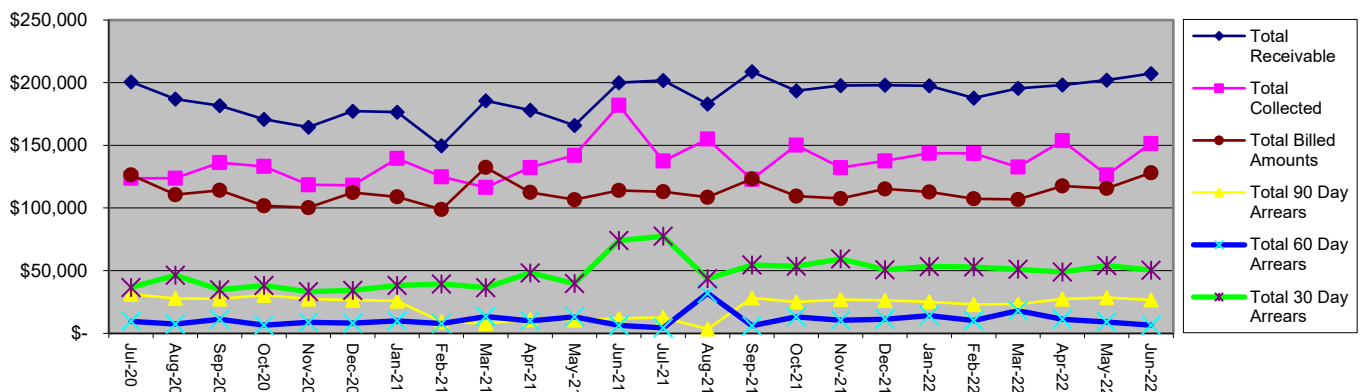
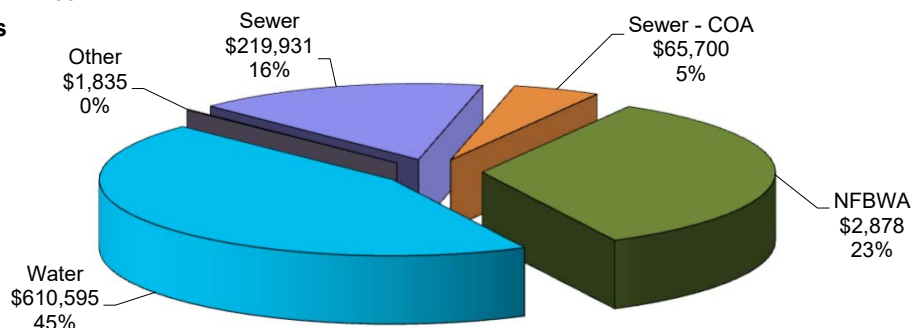
# Fort Bend FWSD No. 1 Utility Billing Summary

	May 13, 2022	April 13, 2022	12 Months
Total Collected	\$ (151,496.44)	\$ (126,384.85)	\$ (1,686,712.32)
Total Billed	\$ 128,146.28	\$ 115,639.81	\$ 1,365,427.61
Tap Fees Received	\$ (21,022.97)	\$ (13,575.62)	\$ (212,875.14)
Total Aged Receivable	\$ 79,164.36	\$ 86,440.75	
Total Receivable	\$ 201,299.16	\$ 196,955.32	
Security Deposit Balance	\$ 139,913.98	\$ 138,165.98	\$ 119,499.43
NFBWA Fee Billed	\$ 46,941.98	\$ 40,512.10	\$ 467,367.00
NFBWA Fee to pay billing cycle	\$ 62,503.35	\$ 37,983.40	\$ 607,097.25
Water Sold (gallons)	9,765,000	8,405,000	100,492,300
Water Produced (gallons)	13,737,000	8,348,000	138,399,000
Residential Connections	1,020	1,020	
Avg per Residential Connection	5,703	4,921	

**Collections, 12 Months**



**Billing, 12 Months**



# Fort Bend FWSD No. 1

## Utility Billing Detail Report

	May 13, 2022	April 13, 2022	June 13, 2021
Beginning Date	05/17/22	04/21/22	05/18/21
Closing Date	06/17/22	05/16/22	06/17/21
No. of Days	31	25	25
<b>Beginning Balance</b>	<b>\$ 196,955.32</b>	<b>\$ 191,804.85</b>	<b>\$ 161,390.93</b>
<b>Adjustments</b>			
Back Charge	\$ -	\$ -	\$ 248.00
Collection Fee Write Off	\$ -	\$ (353.88)	\$ -
Collections	\$ -	\$ 353.88	\$ 340.00
Credit Refund	\$ 357.05	\$ 220.70	\$ 983.79
Deposits	\$ 2,550.00	\$ 2,450.00	\$ 11,692.15
Disconnection	\$ 675.00	\$ 675.00	\$ 850.00
Inspections	\$ 1,025.00	\$ 600.00	\$ 3,700.00
Letter Fee	\$ 1,920.00	\$ 1,755.00	\$ 1,330.00
NFBWA	\$ -	\$ -	\$ 27.06
NSF Fee	\$ 120.00	\$ -	\$ 30.00
Penalty	\$ 3,168.44	\$ 3,159.13	\$ 3,480.90
Return Check	\$ 302.89	\$ -	\$ 34.53
Tap Fee	\$ 17,350.00	\$ 6,950.00	\$ 85,300.00
Transfer	\$ 390.00	\$ 150.00	\$ 750.00
Unapplied	\$ (302.38)	\$ (115.34)	\$ (6,805.10)
Water	\$ -	\$ -	\$ 30.50
Well Permit Fee	\$ 100.00	\$ -	\$ 400.00
Door Hanger Fee	\$ 940.00	\$ 920.00	\$ 670.00
<b>Total Adjustments</b>	<b>\$ 28,596.00</b>	<b>\$ 16,764.49</b>	<b>\$ 103,061.83</b>
<b>Collected Amounts</b>			
Back Charge	\$ (132.92)	\$ (56.54)	\$ (119.66)
Collections	\$ -	\$ -	\$ -
Credit Refund	\$ -	\$ -	\$ (340.00)
Deposits	\$ (2,650.00)	\$ (2,230.85)	\$ (11,242.15)
Disconnection	\$ (857.82)	\$ (642.18)	\$ (700.00)
Door Hanger Fee	\$ (1,153.21)	\$ (1,100.00)	\$ (654.15)
Grease Trap Inspection	\$ (75.00)	\$ (75.00)	\$ (50.01)
Inspections	\$ (1,029.90)	\$ (825.00)	\$ (3,325.00)
NFBWA	\$ (41,203.74)	\$ (35,494.27)	\$ (37,891.27)
NSF Fee	\$ (30.00)	\$ -	\$ (30.00)
Penalty	\$ (3,350.58)	\$ (2,349.87)	\$ (2,548.41)
Sewer	\$ (18,416.23)	\$ (16,762.36)	\$ (17,084.64)
Sewer - COA	\$ (5,408.33)	\$ (4,881.99)	\$ (5,278.49)
Tap Fee	\$ (21,022.97)	\$ (13,575.62)	\$ (48,023.48)
Transfer	\$ (390.00)	\$ (210.00)	\$ (725.00)
Water	\$ (50,649.38)	\$ (44,460.30)	\$ (49,504.85)
Well Permit Fee	\$ -	\$ (1,030.64)	\$ (1,200.00)
Letter Fee	\$ (2,231.31)	\$ (1,653.26)	\$ (1,622.84)
<b>Total Collected</b>	<b>\$ (148,601.39)</b>	<b>\$ (125,347.88)</b>	<b>\$ (180,339.95)</b>
<b>Overpayments</b>	<b>\$ (2,895.05)</b>	<b>\$ (1,036.97)</b>	<b>\$ (1,643.44)</b>
<b>Total Collected</b>	<b>\$ (151,496.44)</b>	<b>\$ (126,384.85)</b>	<b>\$ (181,983.39)</b>
<b>Deposits Applied</b>	<b>\$ (902.00)</b>	<b>\$ (868.98)</b>	<b>\$ (1,469.15)</b>
<b>Billed Amounts</b>			
NFBWA	\$ 46,941.98	\$ 40,512.10	\$ 39,367.79
Sewer	\$ 19,389.00	\$ 18,628.75	\$ 17,880.75
Sewer - COA	\$ 5,472.00	\$ 5,526.00	\$ 5,256.00
Water	\$ 56,268.30	\$ 50,897.96	\$ 51,434.96
Grease Trap Inspection	\$ 75.00	\$ 75.00	\$ 50.01
<b>Total Billed</b>	<b>\$ 128,146.28</b>	<b>\$ 115,639.81</b>	<b>\$ 113,989.51</b>
<b>Aged Receivable</b>			
Total 90 Day Arrears	\$ 26,540.06	\$ 28,494.14	\$ 11,884.39
Total 60 Day Arrears	\$ 6,405.64	\$ 9,008.22	\$ 6,279.38
Total 30 Day Arrears	\$ 50,339.32	\$ 54,045.40	\$ 74,025.01
Unapplied Credits	\$ (4,120.66)	\$ (5,107.01)	\$ (6,185.55)
Total Aged Receivable	\$ 79,164.36	\$ 86,440.75	\$ 86,003.23
Current Receivable	\$ 122,134.80	\$ 110,514.57	\$ 108,986.50
<b>Total Receivable</b>	<b>\$ 201,299.16</b>	<b>\$ 196,955.32</b>	<b>\$ 194,989.73</b>

## Fort Bend FWSD No. 1 Connection/Active Accounts

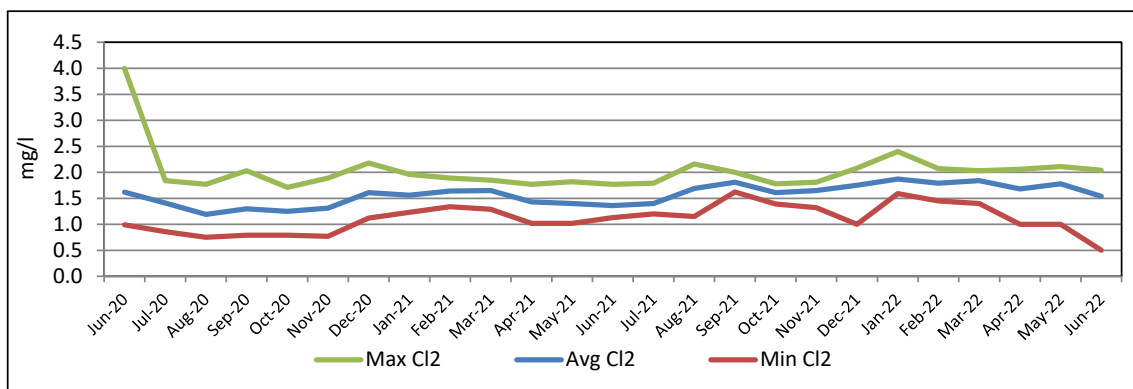
Connection Count	May 13, 2022	April 13, 2022	June 13, 2021
Residential Water Only	1020	1020	982
Vacant Residential Water Only	56	55	60
Residential Full Service	528	528	497
Vacant Residential Full Service	14	14	14
Residential Water Only (Arcola sewer)	100	101	96
Vacant Residential Water Only (Arcola sewer)	8	7	5
Fire Line Non - Profit/Tax	4	4	4
Multi-Family	3	3	3
Builder	0	0	0
Builder Connection	0	0	0
Builder- Full Service	0	0	0
Builder Deposit	13	13	13
Commercial Water Only	18	18	17
Commercial Water Only (Arcola sewer)	1	1	1
Commercial w/GT	2	2	2
Commercial Water Only w/ GT	1	1	1
Commercial- Full Service	0	0	0
3rd Party Backcharge	2	2	2
Com Mfg & Industrial	1	1	1
Com Mfg & Industrial- Full Service	0	0	0
Non-Profit - Fresno VFD	0	0	0
HOA Irrigation	0	0	0
Commerical Irrigation	3	3	3
Ft Bend City. Water Only	1	1	1
Ft Bend Co. Full Service	2	2	2
Ft Bend Co. Water Only	0	0	0
Churches - Water Only	4	4	4
Churches - Full Service	3	3	3
District Meter	1	1	1
Interconnect - No Bill Arcola	1	1	1
<b>Total</b>	<b>1786</b>	<b>1785</b>	<b>1713</b>
Water use per ESFC	307	264	277

### Tap Activity

Month	Month	Month	Month
Jun-22	7	Jun-21	9
May-22	1	May-21	7
Apr-22	8	Apr-21	3
Mar-22	4	Mar-21	6
Feb-22	6	Feb-21	4
Jan-22	11	Jan-21	4
Dec-21	0	Dec-20	6
Nov-21	7	Nov-20	4
Oct-21	5	Oct-20	9
Sep-21	5	Sep-20	3
Aug-21	7	Aug-20	2
Jul-21	16	Jul-20	6
<b>Total</b>	<b>77</b>		<b>63</b>

# Fort Bend FWSD No. 1 Water Quality Monitoring Report

## Disinfection Monitoring



## Maximum Residual Disinfectant Level (MRDL)

Month	Jun-22	May-22	Apr-22
# TCR Samples	4	4	4
# Disinfectant Samples	34	35	34
Average Disinfection Res.	1.54	1.78	1.68
Highest Reading	2.04	2.11	2.06
Lowest Reading	0.50	1.00	1.00
# Below Limit	0	0	0
# With None Detected	0	0	0

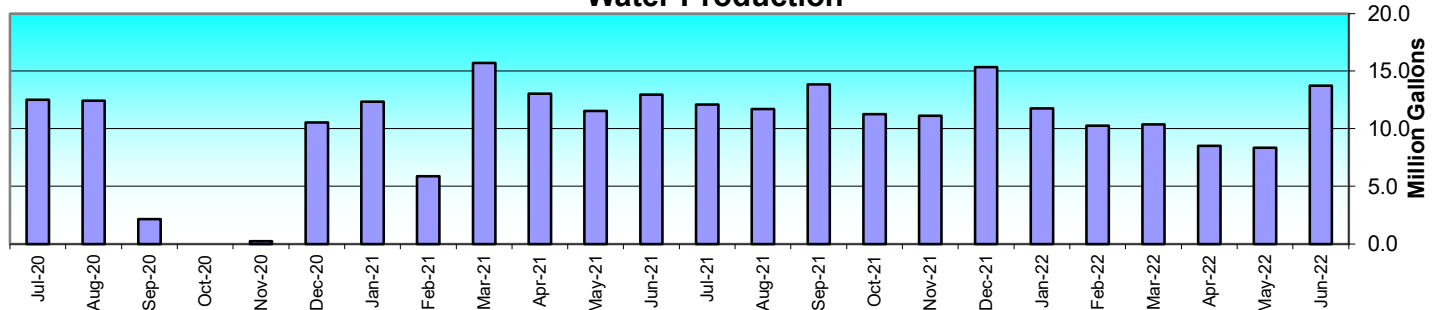


# Fort Bend FWSD No. 1 Water Production Report

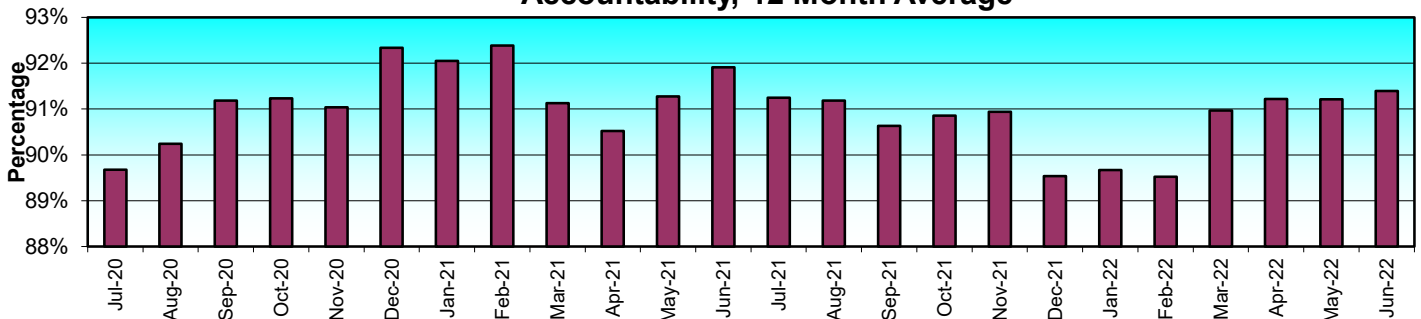
\*Purchased Interconnect usage is estimated.

Period Ending	Production (MG)	Billed (MG)	Water Sold (MG)	Water Purchased	Total Billed (MG)	Water Loss	Accountability (%)	12 Month Avg.
Jun-6-22	13.737	9.765	3.165	0.000	12.930	0.807	94.1%	91.4%
May-5-22	8.348	8.405	2.746	3.800	11.151	0.997	91.8%	91.2%
Apr-5-22	8.517	8.560	3.043	4.100	11.603	1.014	92.0%	91.2%
Mar-4-22	10.382	7.366	2.274	0.000	9.640	0.742	92.9%	91.0%
Feb-4-22	10.259	7.465	2.105	0.000	9.570	0.689	93.3%	89.5%
Jan-6-22	11.762	8.105	2.239	0.000	10.344	1.418	87.9%	89.7%
Dec-6-21	15.337	8.653	2.919	0.000	11.572	3.765	75.5%	89.5%
Nov-4-21	11.130	7.804	2.454	0.000	10.258	0.872	92.2%	90.9%
Oct-6-21	11.267	8.065	2.506	0.000	10.571	0.696	93.8%	90.9%
Sep-7-21	13.844	9.764	3.357	0.000	13.121	0.723	94.8%	90.6%
Aug-5-21	11.711	7.976	2.890	0.000	10.866	0.845	92.8%	91.2%
Jul-7-21	12.105	8.564	3.028	0.000	11.592	0.513	95.8%	91.2%
Jun-7-21	12.965	8.755	3.168	0.000	11.923	1.042	92.0%	91.9%
May-5-21	11.534	7.894	2.700	0.000	10.594	0.940	91.9%	91.3%
Apr-6-21	13.032	8.547	3.045	0.000	11.592	1.440	89.0%	90.5%
Mar-5-21	15.715	10.715	1.154	0.000	11.869	3.846	75.5%	91.1%
Feb-3-21	5.866	7.016	2.552	4.200	9.568	0.498	95.1%	92.4%
Jan-7-21	12.341	8.027	2.626	0.000	10.653	1.688	86.3%	92.0%
Dec-7-20	10.545	8.962	3.074	2.500	12.036	1.009	92.3%	92.3%
Nov-4-20	0.222	7.608	2.670	11.050	10.278	0.994	91.2%	91.0%
Oct-7-20	0.000	7.690	2.704	11.400	10.394	1.006	91.2%	91.2%
Sep-8-20	2.153	9.269	3.250	10.200	12.519	-0.166	101.3%	91.2%
Aug-7-20	12.415	8.834	2.777	0.000	11.611	0.804	93.5%	90.2%
Jul-8-20	12.504	10.431	2.544	0.000	12.975	-0.471	103.8%	89.7%

Water Production



Accountability, 12 Month Average



## FWSD#1 Interconnect w/COA

Day	FWSD#1 IC w/ COA	Daily Flow	Well Reads @ WP	Daily Flow
5/1/2022	193649	89	951877	487
5/2/2022	193738	103	952364	472
5/3/2022	193841	76	952836	294
5/4/2022	193917	109	953130	447
5/5/2022	194026	94	953577	428
5/6/2022	194120	83	954005	269
5/7/2022	194203	87	954274	474
5/8/2022	194290	111	954748	523
5/9/2022	194401	77	955271	315
5/10/2022	194478	104	955586	440
5/11/2022	194582	80	956026	404
5/12/2022	194662	93	956430	442
5/13/2022	194755	88	956872	339
5/14/2022	194843	90	957211	371
5/15/2022	194933	95	957582	488
5/16/2022	195028	80	958070	406
5/17/2022	195108	110	958476	565
5/18/2022	195218	72	959041	290
5/19/2022	195290	102	959331	542
5/20/2022	195392	98	959873	438
5/21/2022	195490	98	960311	330
5/22/2022	195588	98	960641	553
5/23/2022	195686	92	961194	409
5/24/2022	195778	64	961603	317
5/25/2022	195842	74	961920	485
5/26/2022	195916	91	962405	379
5/27/2022	196007	112	962784	342
5/28/2022	196119	112	963126	555
5/29/2022	196231	112	963681	349
5/30/2022	196343	113	964030	614
5/31/2022	196456	133	964644	448
6/1/2022	196589	93	965092	318

## FWSD#1 Interconnect w/COA

Day	FWSD#1 IC w/ COA	Daily Flow	Well Reads @ WP	Daily Flow
6/1/2022	196589	93	965092	318
6/2/2022	196682	165	965410	569
6/3/2022	196847	123	965979	458
6/4/2022	196970	112	966437	432
6/5/2022	197082	109	966869	445
6/6/2022	197191	110	967314	445
6/7/2022	197301	156	967759	506
6/8/2022	197457	146	968265	562
6/9/2022	197603	170	968827	614
6/10/2022	197773	112	969441	453
6/11/2022	197885	119	969894	444
6/12/2022	198004	128	970338	474
6/13/2022	198132	126	970812	515
6/14/2022	198258	125	971327	557
6/15/2022	198383	128	971884	466
6/16/2022	198511	120	972350	470
6/17/2022	198631	135	972820	445
6/18/2022	198766	172	973265	770
6/19/2022	198938	81	974035	306
6/20/2022	199019	127	974341	488
6/21/2022	199146	126	974829	554
6/22/2022	199272	74	975383	361
6/23/2022	199346	129	975744	554
6/24/2022	199475	124	976298	467
6/25/2022	199599	95	976765	460
6/26/2022	199694	126	977225	599
6/27/2022	199820	104	977824	343
6/28/2022	199924	112	978167	555
6/29/2022	200036	98	978722	287
6/30/2022	200134	89	979009	413
7/1/2022	200223	104	979422	419

## 2022 COA Sewer Meter Reads

Day	COA Sewer Reads	Daily Flow (in GPD)
5/1/2022	57619130	92,838
5/2/2022	57711968	85,792
5/3/2022	57797760	85,792
5/4/2022	57883552	85,792
5/5/2022	57969344	91,024
5/6/2022	58060368	100,192
5/7/2022	58160560	100,192
5/8/2022	58260752	100,192
5/9/2022	58360944	73,536
5/10/2022	58434480	81,584
5/11/2022	58516064	93,344
5/12/2022	58609408	93,664
5/13/2022	58703072	91,104
5/14/2022	58794176	91,104
5/15/2022	58885280	91,104
5/16/2022	58976384	93,408
5/17/2022	59069792	98,048
5/18/2022	59167840	77,184
5/19/2022	59245024	96,688
5/20/2022	59341712	91,893
5/21/2022	59433605	91,893
5/22/2022	59525498	91,894
5/23/2022	59617392	94,128
5/24/2022	59711520	203,408
5/25/2022	59914928	102,448
5/26/2022	60017376	108,848
5/27/2022	60126224	92,160
5/28/2022	60218384	92,160
5/29/2022	60310544	92,160
5/30/2022	60402704	92,160
5/31/2022	60494864	92,160
6/1/2022	60587024	94,668
		<b>95,705</b>
		<b>38%</b>
<b>% based on allotted capacity 250,000 gpd</b>		

## 2022 COA Sewer Meter Reads

Day	COA Sewer Reads	Daily Flow (in GPD)
6/1/2022	60587024	94,668
6/2/2022	60681692	74,692
6/3/2022	60756384	90,232
6/4/2022	60846616	90,232
6/5/2022	60936848	90,232
6/6/2022	61027080	90,232
6/7/2022	61117312	88,456
6/8/2022	61205768	88,456
6/9/2022	61294224	96,720
6/10/2022	61390944	83,589
6/11/2022	61474533	83,589
6/12/2022	61558122	83,590
6/13/2022	61641712	82,208
6/14/2022	61723920	96,900
6/15/2022	61820820	66,492
6/16/2022	61887312	85,008
6/17/2022	61972320	83,459
6/18/2022	62055779	83,459
6/19/2022	62139238	83,460
6/20/2022	62222698	83,460
6/21/2022	62306158	76,818
6/22/2022	62382976	97,872
6/23/2022	62480848	84,224
6/24/2022	62565072	83,328
6/25/2022	62648400	83,329
6/26/2022	62731729	83,329
6/27/2022	62815058	83,329
6/28/2022	62898387	83,329
6/29/2022	62981716	87,270
6/30/2022	63068986	87,270
7/1/2022	63156256	83,712
		<b>85,579</b>
		<b>34%</b>
<b>% based on allotted capacity 250,000 gpd</b>		

**MINUTES OF THE MEETING OF  
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

June 16, 2022

**STATE OF TEXAS**

**COUNTY OF FORT BEND**

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in regular session, open to the public, at 6:00 p.m. on Thursday, June 16, 2022, at 4521 F.M. 521 North, Fresno, Fort Bend County, Texas 77545, a designated meeting place inside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were: Cindy Grimes with Municipal Accounts & Consulting, LP, the District’s Bookkeeper (“MAC”); David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Breah Campbell with Environmental Development Partners (“EDP”), the District’s Operator; members of the public, the names of whom are on file in the official public records of the District; and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 6:06 p.m. and the following business was transacted.

**1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)**

At this time, the President opened the meeting to comments from the public.

Ms. Hernandez: Ms. Hernandez addressed the Board concerning her property on Alice Street, and the classification of her connection as commercial.

**2. BOOKKEEPER’S REPORT AND TAX ASSESSOR/COLLECTOR’S REPORT**

The Board then considered the Bookkeeper’s Report presented by Ms. Grimes, a copy of which is on file in the official records of the District, and the invoices and checks presented for payment as follows:

**A. Approval of Bills.**

The Board reviewed the bills presented for payment, including the invoices discussed in more detail under the Engineer’s Report.

### **B. Review Investment Report.**

The Board reviewed the investment report.

### **C. Review Collateral Pledge Report.**

The Board reviewed the Collateral Pledge report.

Ms. Grimes then presented the Tax Report, a copy of which is on file in the official records of the District. Ms. Grimes noted that the District's 2021 taxes are 89.40% collected as of May 31, 2022.

Upon motion duly made by Supervisor Carreon, seconded by Supervisor Casher, the Board voted unanimously (i) to approve the Bookkeeper's Report; (ii) to authorize the payment of the checks and invoices listed therein, including Invoice No. 15 from Terracon for \$1,238.50; and (iii) to approve the Tax Assessor/Collector's Report.

## **3. ENGINEER'S REPORT**

The Board recognized Mr. Dybala, who then presented the Engineer's Report, a copy of which is on file in the official records of the District, and is excerpted below:

### **(a) Report on status of projects:**

#### **i) Water Plant #2**

- Project currently under construction – Contractor is currently working on booster pump piping. It is anticipated that by the end of this month the well pump and motor will be installed.
- B-5 Construction Co. did not submit a pay estimate this month as they are needing additional paperwork from their subs (USI&S certificates) to do so.
- Request Board's approval of Invoice No. 15 from Terracon for material testing services for \$1,238.50.
- As of May 1, 2022, Contractor has been informed that they must fully complete the project on or before August 7, 2022 in order to comply with the construction time permitted in the contract...if the completion of the project extends beyond August 2022, then Jacobs most likely will need to request additional funds from the District to continue construction administration and observation services
- Once the well pump and motor is installed, additional testing will be performed to determine if an additional water treatment system is necessary
- District Est. Water Conn. Timeline (FBCFWSD#1 WP#1 Conn. Capacity = 1,875).

- End of 2022 = 1,825

#### **ii) Gateway Acres Subdivision Wastewater Collection System**

- Final construction plans are at FBC Engineering for their approval...once approval is received, the project will be bid ready...request Board approval to advertise project

once FBCE approves project (anticipate advertising project in July)

iii) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main

- Currently in process of securing remaining approval signatures of the final construction plans from CoH, FBC Drainage, and FBC Engineering, which are needed to advertise the project...anticipate advertising project in July
- Discuss with Board additional funds needed to complete project (drainage design and study required by FBCDD)...anticipate presenting ASA at July/August meeting

iv) Gateway Acres Subdivision Wastewater Plumbing Contract

- Fifth townhall meeting was conducted on May 26<sup>th</sup> for all Gateway Acres sections... a total of 184 applications have been secured so far...the final townhall meeting will be on June 23<sup>rd</sup> for all Gateway Acres sections
- Anticipate Gateway Acres Sub WW Collection System project being completed 2023 and the plumbing contract being completed 2023/2024

**(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects**

- no action items

**(c) Report on status of project funding and take necessary action related thereto.**

- Project One-Year Warranty Expiration Dates
- 4<sup>th</sup> TWDB DFUND Loan (\$1.745M)...funds will be used to complete the Water Plant No. 2 project
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion Project...working with District BK as necessary to assist with reimbursing District's General Fund with funds from TCEQ loan
- FBC CDBG Funds...will pursue funding source for future plumbing projects

**(d) Projections for District Water and Wastewater Projects**

- request Board approval to update information every January and July...updated exhibits and provided to DA to update District website...updated exhibits are attached to this report

**(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto**

- review EPP in April each year to determine if any updates are required

**(f) Status of Non-Residential Applications for Water Service –**

<b>Connected:</b>	
<b>4320 Doreen Avenue (Multi-Family Dwelling)</b>	<b>Interconnect with FBCMUD23</b>
<b>293 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>La Fresno Food Mart</b>



<b>297 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>Lou's Back Porch</b>
<b>Church of God of Prophecy</b>	<b>LT No Limits</b>
<b>Crossroad Market</b>	<b>Mustang Community Center</b>
<b>Dollar General</b>	<b>MVP Auto Parts (Domestic &amp; FW)</b>
<b>Enriquez Tire Shop (East Palm)</b>	<b>New Quality Life Ministries (Church)</b>
<b>FBC Water Connection at Water Plant</b>	<b>New Quality Life Ministries (Restaurant)</b>
<b>First Baptist Church of Fresno (Domestic &amp; FW)</b>	<b>Papa Nick's BBQ Kitchen – Mobile Food Truck</b>
<b>Fresno Gym (3941 FM 521)</b>	<b>PMC International Tire Shop</b>
<b>Fresno Market – FM521 (Domestic &amp; Irrigation)</b>	<b>Quality Paint and Body (Pecan Street)</b>
<b>Fresno Motor</b>	<b>Richard Martini-Rental Livestock Pasture</b>
<b>Fresno Mount Corinth Baptist Church</b>	<b>Robbins Nest for Children (Domestic &amp; FW)</b>
<b>Fresno Volunteer Fire Department</b>	<b>St. James Knanaya Church – Fire Tap</b>
<b>F&amp;R Tax</b>	<b>St. Peters &amp; St. Pauls Orthodox Church of Houston</b>
<b>General Office Space (514 Pecan Street)</b>	<b>Swingby#3 Gas Station (Domestic &amp; Irrigation)</b>
<b>Gulf Coast LP Gas Company</b>	<b>Teleview Terrace Subdivision Lift Station</b>
<b>HEFCO Enterprises</b>	<b>Tiny Toes Academy</b>
<b>Iglesia Bautista Del Calvario Church</b>	<b>Tire Shop at 1739A Trammel Fresno</b>
<b>Iglesia Principe De Paz Church</b>	<b>Valero Gas Station</b>
<b>Interconnect with City of Arcola</b>	<b>Welcome Foods</b>

<b>Connections Pending:</b>	
<b>St. James Knanaya Church (Ave C) – District Operator to provide update regarding connection</b>	

<b>Processing Application:</b>	
<b>Fresno Food Mart (Trammel Fresno Rd)</b> - waiting on all required docs from customer to complete application (this is second application from customer as previous application had expired)...application submitted in April 2021...per customer, working on securing plat for development	
<b>Kingdom Hall of Jehovah Witnesses (East Sycamore St.)</b> - waiting on all required docs from customer to complete application	
<b>Nena's Secret Cuts and Styles – Beauty Salon (Trammel Fresno Rd)</b> - waiting on all required docs from customer to complete application	
<b>E&amp;J Auto Sales (Trammel Fresno Rd)</b> - waiting on all required docs from customer to complete application	

**Status of Non-Residential Applications for Wastewater Service –**

<b>Connected:</b>	
<b>4320 Doreen Avenue (Multi-Family Dwelling)</b>	<b>General Office Space (514 Pecan Street)</b>
<b>293 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>Mustang Comm Center (<i>minus field bathrooms</i>)</b>
<b>297 Teakwood Avenue (Multi-Family Dwelling)</b>	<b>New Quality Life Ministries (Church)</b>
<b>Church of God of Prophecy</b>	<b>New Quality Life Ministries (Restaurant)</b>
<b>First Baptist Church of Fresno</b>	<b>Quality Paint and Body (Pecan Street)</b>
<b>Fresno Volunteer Fire Department</b>	

<b>Connections Pending:</b>	

<b>Processing Application:</b>	

**(g) Potential Emergency Water Interconnect with BCMUD21**

- conducted phone conversation with LJA (Bill Ehler), engineer for BCMUD21, on December 2016 regarding potential emergency water interconnect between our districts
- possible location for interconnect would be at east end of Renfro Burford Road
- BCMUD21 would be interested in pursuing interconnect (50/50 cost split) once FBCFWSD#1 completes its 2<sup>nd</sup> Water Plant

**(h) Status of New CoA WP** – CoA anticipates their water plant being completed by 3<sup>rd</sup> Q 2022 ...once completed, interconnect with CoA will become an emergency water interconnect and the District will owe funds to CoA, per the RFC, for taking back 500 connections worth of water service (plus 125 connections, per the temporary water service agreement)...if it is determined later that there will be a significant delay in the completion of the CoA WP, then the District may want to consider conducting an elevated storage tank waiver application with the TCEQ for additional water connections...need to consider all steps once they complete their WP (pay back CoA, take back 625 connections, discontinue water bills to CoA, close vault to make emergency interconnect, rework RFC into a standard emergency interconnect agreement and a waste disposal agreement)

**(i) Status of CoA WWTP Expansion Project (increasing capacity from 0.675 MGD to 0.95 MGD...the District would be receiving an additional 100,000 GPD of capacity through this expansion) –**

- Waiting for results from re-rate study, being performed by CoA, to determine if the RFC's gpd/connection value (currently at 350) can be reduced to 250 or less...if this number changes, the RFC will need to be updated and possibly coordination with the TCEQ will be required...if favorable results are not provided to the District by March 31, 2022, per the agreement, then the District's capacity at the WWTP would be equal to 350,000 gpd and the District would be able to provide wastewater service to 1,000 connections
- Also, CoA is contractually obligated to the District to complete the expansion of the WWTP from 0.675 MGD to 0.95 MGD on or before June 2024...Jacobs provided comments back to the CoA regarding their initial construction drawings and design report provided in April 2022

**(j) Roadway Widening Projects Within District (which will require utility and service line relocations):**

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**
  - o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
  - o **Schedule** –

- County is currently in process of clearing ROW and acquiring easements
- Utility Relocations – waiting on FBC for funding agreement
- Road Construction – FBC to update

○ **Estimated Cost -**

- Jacobs and EDP discussed recommended waterline relocations for road widening project...Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **FM521 Roadway Widening Project (North of SH6):**

- **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk

○ **Schedule –**

- 30% Utility Coordination meeting was conducted in November 2020
- 60% Utility Coordination meeting was conducted in September 2021
- 90% Utility Coordination meeting???...waiting for TxDOT to coordinate
- Anticipate 100% completed construction plans by ???
- Anticipate coordinating necessary water and wastewater utility relocations by mid-2022
- Anticipate roadway widening project to start construction in 2023

○ **Estimated Cost-**

- Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along

- **FM521 Roadway Widening Project (South of SH6):**

- **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing

○ **Schedule –**

- 30% Utility Coordination meeting was conducted in September 2021
- 60% Utility Coordination meeting was conducted in April 2022

- Anticipate 100% completed construction plans by September 2022
- Anticipate roadway widening project to start construction in 2024

○ **Estimated Cost –**

- Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along...coordinating with roadway team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially

- **West Sycamore Road Widening Project:**

- **Scope –** Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk

○ **Schedule –**

- Received 30% complete roadway plans
- Anticipate 100% complete roadway plans - TBD
- Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
- Anticipate roadway widening project to start construction - TBD

○ **Estimated Cost –**

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (California Rd to Mustang Bayou):**

- **Scope –** Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches

○ **Schedule –**

- Working on 30% complete roadway plans...no overall schedule provided yet
- Coordinating with roadway team to have utility relocations included

within their construction plans so relocations can be done by their contractor

○ **Estimated Cost –**

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (Mustang Bayou to FM521):**

○ **Scope –** Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches

○ **Schedule –**

- Working on 30% complete roadway plans...no overall schedule provided yet
- Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor

○ **Estimated Cost –**

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Other Road Widening Projects Within District**

○ FBC Representative to provide updates at monthly meetings

Upon motion made by Supervisor Medina, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to (i) approve the Engineer's Report, as presented, and (ii) authorized the Engineer to advertise the Gateway Acres Wastewater Collection System project.

**4. OPERATOR'S REPORT/TERMINATION OF SERVICE**

Next the Board recognized Ms. Campbell, who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District.

**A. Repairs to Water and Wastewater systems**

Ms. Campbell reported substantial system repairs and maintenance as follows:

- Installed 1 residential tap and meter;
- Top cleaned the wet well for Lift Station No. 1;
- Replaced leaking service line at 638 Cleo Street.

Ms. Campbell then updated the Board on the following:

1. Booster Pump No. 2: EDP was authorized to replace the booster pump and motor due to mechanical seal failure and end-of-life cycle. The replacement is in process.
2. Booster Pump No.3: EDP was authorized to replace the booster pump and motor due to mechanical seal failure and end-of-life cycle. The replacement is in process.
3. Booster Pump No. 3 Isolation Valve Replacement: EDP was authorized to replace the 16” butterfly isolation valve due to the closing mechanism failing. The replacement is in process.
4. Booster Pump No. 4: The booster pump and motor will be removed for an evaluation once booster pump no. 2 and no. 3 are replaced.
5. Water Plant No. 1 Well Insurance Claim: EDP initiated an insurance claim on behalf of the District on April 19, 2022. Due to an electrical surge, the well motor failed, and C&C installed a rental motor. The estimated cost of repair is \$43,000.00.
6. South Post Oak Road Widening: EDP was authorized at the January meeting to move forward with relocation of identified interferences along S. Post Oak Road. District representatives met with Commissioner Prestage and are awaiting written approval of cost sharing.
7. FM 521 Road Widening: EDP is working with Jacobs to confirm and quantify potential interferences along FM 521. The District will have to pay 100% of the cost of relocation.
8. W Sycamore Road Widening: EDP is working with Jacobs to confirm and quantify potential interferences along FM 521. The County has agreed to cost share on this project.
9. Evergreen Road Widening Project: EDP is working with Jacobs to confirm and quantify the potential interferences along Evergreen Road. The County has agreed to cost share on this project.
10. Consumer Confidence Report: The 2021 Consumer Confidence Report (“CCR”) was mailed to District customers.

**B. Requests for Water Taps**

Ms. Campbell did not report any requests at this time.

**C. Delinquent Water Accounts and Service Terminations**

Ms. Campbell provided a list of customers that received a delinquent letter by mail and are subject to disconnection of service.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Vallejo, and after full discussion, the Board voted unanimously to approve the Operator’s Report, the repairs to the water and wastewater system, the termination list and account write-offs.

**5. ATTORNEY’S REPORT**

The Board recognized Mr. Willis, who presented the Attorney’s report as follows:

**A. Approval of Minutes**

The proposed minutes of the meetings held on May 19, 2022, and May 26, 2022 were presented for approval.

Upon motion duly made by Supervisor Carreon, seconded by Supervisor Medina, the Board voted unanimously to approve the minutes of the May 19, 2022, and May 26, 2022, meetings, as presented.

**B. Regional Facilities Contract**

Mr. Willis noted there was no action in connection with the Regional Facilities Contract.

**6. REGIONAL PLANT COMMITTEE REPORT**

The Board next recognized Supervisor Hamilton, who presented the Regional Plant Committee Report.

Upon a motion made by Supervisor Vallejo, seconded by Supervisor Medina, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

**7. HEAR FROM THE PUBLIC.**

The Board then opened the meeting to comments from the public.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

**[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.]**

PASSED, ADOPTED, and APPROVED this \_\_\_\_\_.

\_\_\_\_\_  
Secretary

[SEAL]



**MINUTES OF THE MEETING OF  
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

June 30, 2022

**STATE OF TEXAS**

**COUNTY OF FORT BEND**

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in special session, open to the public, on June 30, 2022, commencing at 6:00 p.m. at 4521 F.M. 521 North, Fresno, Fort Bend County, Texas, a designated meeting place inside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, except Supervisor Vallejo, thus constituting a quorum.

Also present at the meeting were: David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Breah Campbell, Raquel Garcia and Luisa Conde with Environmental Development Partners (“EDP”), the District’s Operator; members of the public, the names of whom are on file in the official records of the District; and Michael R. Willis (via telephone) and Ryan LaRue of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order and the following business was transacted.

**1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)**

The Board noted that there were no members of the public present who wished to address the Board concerning matters on the Agenda.

**2. TOWN HALL MEETING**

The Board then opened the town hall meeting, and received questions from the public regarding wastewater services to the Gateway Acres subdivision.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

**[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.]**

PASSED, ADOPTED, and APPROVED this \_\_\_\_\_.

\_\_\_\_\_  
Secretary

[SEAL]

**Fort Bend County Freshwater Supply District 1  
Regional Facilities Wastewater Treatment Plant Summary  
July 21, 2022**

The treatment plant operation information was received by Paul Hamilton from Municipal Operations & Consultants.

WWTP Operations Report:

During the period of May 20, 2021 through June 20, 2022 per the attached MOC monthly report, the WWTP was operating at 34% of the 0.675 MGD permit capacity and was operating within permit parameters. Arcola had 20% inflow and Freshwater-1 had 14% inflow. The plant average daily flow was 231,600 gallons of which Freshwater 1 was 95,476 gallons. During the month total plant inflow April 30, 2022 through May 30, 2022 was 6,948,000 gallons.

The total rainfall for the period of April 30, 2022 through May 31, 2022 was 3.25 inches.

WWTP Discharge Monitoring Report:

May 2022 Discharge Monitoring Report (DMR) did not reflect any parameter exceedances. A copy of the DMR is attached.

Operations Expenses

The WWTP total expenses from May 2, 2022 to May 31, 2022 was \$ 6,161.67 \$1000.00 for MOC monthly services plus \$ 5,161.67 for ancillary supplies and activities. See attached expense sheets, last 6 pages of this report.

*Paul Hamilton*

FBFWSD1 Supervisor & Treatment Plant Liaison



## MONTHLY OPERATIONS REPORT FOR THE CITY OF ARCOLA

June, 2022

SEWER ONLY BILLED: 251  
 WATER/SEWER BILLED: 611  
 VACANTS: 112  
 TOTAL CONNECTION COUNT: 974

**Water and Sewer Billed**  
 Residential: 333  
 Commercial: 92  
 96 Units - Apt @ 0.4762: 46  
 Compass Development: 140  
 Total SFE's: 611

BILLING PERIOD: 05/20/22 - 06/20/22

FWSD 1 - Previous Read 195,378,000  
 Read Date: 6/20/22 198,994,000  
 Total Gallons Pumped: 3,616,000  
 Water received from FB 141: 0  
 Water supplied to FB 141: 0  
 Gallons Billed 3,366,000  
 Leaks and Flushing 5,000  
 Pumped vs Billed 93%

FS #1  
 Original contract SFE's: 500  
 Contract amend. 125 SFE's: 125  
 Total SFE's available: 625  
 Total SFE's remaining: 14  
 GPD Per Connection: 197  
 Percentage of Contract: 48%

Notes:

	Penalty	Tap Fee	Sewer	Water	NFBWA	TCEQ	Misc.	Deposit	TOTAL
REVENUE:	\$1,270.76	\$1,025.00	\$25,417.21	\$21,347.78	\$10,610.54	\$0.00	\$2,697.52	\$2,871.32	\$65,240.13

### WASTEWATER TREATMENT PLANT

T.C.E.Q. Permit Number: TX0102385  
 Permit expiration date: January, 2024

May, 2022		Measured by:	
Average daily flow	231,600	Permitted Daily Flow	675,000 gal.per day
Average CBOD	2.66	Permitted CBOD	10 lbs/day
Average Total Suspended Solids	2.26	Permitted T.S.S.	15 mg/l
Average Ammonia Nitrogen	0.0776	Permitted Ammonia Nitrogen	3 mg/l
Average PH	7.62	Permitted PH	6.00 - 9.00 STD UNIT
Average Dissolved Oxygen	7.25	Permitted Dissolved Oxygen	4.0 mg/l
E. coli	1.00	Permitted E. coli	126.0 mpn/100 ml
Total Rainfall	3.25"		
Average daily flow - FS #1	95,476		
FS #1 Flow	14%		
Arcola Flow	20%		

Sewer Treatment plant is currently operating at **34%** of the permitted capacity

### Sewer Treatment Plant/Lift Station - Notes

# City of Arcola Sewage Treatment Plant

Date	Flow Reading	Total Gallons x1000	2hr Peak	CL <sub>2</sub> Res.	Mag. Res.	Final CL <sub>2</sub>	Sample Temp	%Solids SV - 30	Sludge Blanket	Waste Time	Bleach Total Used	Rainfall (Inches)
04/30/2022	53043		35	2.9	0.11		3.1			10	20	0
05/01/2022	53244	201	30	2.8	0.12	2.68	3.1			45	20	0
05/02/2022	53438	194	33	2.4	0.13	2.27	3.1			50	20	0
05/03/2022	53612	174	34	2	0.09	1.91	3.1	35	5	10	20	0
05/04/2022	53834	222	34	2	0.11	1.89	3.1			10	20	0
05/05/2022	53991	157	36	2	0.13	1.87	3.1	32	5	50	20	0
05/06/2022	54190	199	45	2.9	0.1	2.8	3.1			10	20	0.25
05/07/2022	54487	297	43	3.2	0.11	3.09	3.1			10	20	0.25
05/08/2022	54716	229	38	3	0.12	2.88	3.1			45	20	0
05/09/2022	54957	241	40	3.1	0.1	3	3.1			10	20	0
05/10/2022	55124	167	38	3	0.09	2.91	3.1	35	5	25	20	0
05/11/2022	55289	165	35	2.9	0.11	2.79	3.1			45	20	0
05/12/2022	55478	189	38	2.3	0.13	2.17	3.1	32	5	40	20	0
05/13/2022	55655	177	41	2.9	0.1	2.8	3.1			10	20	0
05/14/2022	55827	172	44	2.6	0.11	2.49	3.1			10	20	0
05/15/2022	56042	215	31	2.4	0.13	2.27	3.1			10	20	0
05/16/2022	56203	161	38	2.1	0.09	2.01	3.1			50	20	0
05/17/2022	56379	176	36	2.2	0.1	2.1	3.1	30	5	10	20	0
05/18/2022	56583	204	38	2.6	0.11	2.49	3.1			20	20	0
05/19/2022	56732	149	34	3.1	0.12	2.98	3.1	35	6	45	20	0
05/20/2022	56932	200	39	3	0.09	2.91	3.1			10	20	0
05/21/2022	57083	151	38	3.2	0.1	3.1	3.1			50	20	0
05/22/2022	57401	318	42	3	0.11	2.89	3.1			10	20	1
05/23/2022	57782	381	38	3.1	0.12	2.98	3.1			10	20	0
05/24/2022	58001	219	45	2.9	0.1	2.8	3.1	30	5	40	20	1
05/25/2022	58571	570	44	2.8	0.11	2.69	3.1			45	20	0.75
05/26/2022	58963	392	45	3.5	0.12	3.38	3.1	33	5	10	20	0
05/27/2022	59281	318	48	3.6	0.1	3.5	3.1			10	20	0
05/28/2022	59543	262	40	3	0.12	2.88	3.1			45	20	0
05/29/2022	59834	291	32	2.9	0.1	2.8	3.1			10	20	0
05/30/2022	59991	157	30	2.4	0.09	2.31	3.1			50	20	0
05/31/2022	60203	212	33	2.6	0.11	2.49	3.1	35	5	10	20	0

	Permit	Monthly Data										
Total Flow Gallons		6,948,000		Min. Cl <sub>2</sub>	1.87			Total CL <sub>2</sub> :	620			
Daily Average	675,000	231,600	34%	Max. Cl <sub>2</sub>	3.50			Total Daily Avg	20			
Daily Peak Flow		570,000	5/25/2022					CL <sub>2</sub> :				
2 Hour Peak in GPM	1389	500	36%					Total Rainfall:	3.25			

Supervising Operator: James Durgens Supervisor Signature: \_\_\_\_\_

Supervisor License #: WW0061603 (B) Date: \_\_\_\_\_



Edit DMR

Collapse Header

**Permit**

**Permit ID:** TX0102385

**Permittee:** ARCOLA, CITY OF

**Facility:** CITY OF ARCOLA WWTP

**Permitted Feature:** 001 - External Outfall

**Report Dates & Status**

**Monitoring Period:** From 05/01/22 to 05/31/22

**Status:** NetDMR Validated

**Principal Executive Officer**

**First Name:**

**Title:**

**No Data Indicator (NODI)**

**Form NODI:**

**Major:** ☐

**Permittee Address:** 13222 HWY 6

**Facility Location:** ARCOLA, TX 77583  
5925 FM 521

**Discharge:** ARCOLA, TX 77583  
A - DOMESTIC FACILITY - 001

**DMR Due Date:** 06/20/22

**Last Name:**

**Telephone:**

Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name		Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units			
00300	Oxygen, dissolved [DO]	Smpl.				= 7.25			mg/L	0	01/07	GR
1 - Effluent Gross												
Season: 0		Req.				>= 4.0 Monthly Minimum			Milligrams per Liter		Weekly	GRAB
NODI:		NODI										
00400	pH	Smpl.				= 7.62		= 7.83	SU	0	01/07	GR
1 - Effluent Gross												
Season: 0		Req.				>= 6.0 Minimum		<= 9.0 Maximum	Standard Units		Twice Per Month	GRAB
NODI:		NODI										
00530	Solids, total suspended	Smpl.	= 4.34		lb/d		= 2.26	= 3.58	mg/L	0	01/07	CS
1 - Effluent Gross												
Season: 0		Req.	<= 84.0 Daily Average		Pounds per Day		<= 15.0 Daily Average	<= 40.0 Daily Maximum	Milligrams per Liter		Weekly	COMPOS
NODI:		NODI										
00610	Nitrogen, ammonia total [as N]	Smpl.	< 0.139		lb/d		< 0.0776	= 0.119	mg/L	0	01/07	CS
1 - Effluent Gross												

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Parameter		NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type
Code	Name		Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units			
Season: 0		Req.	<= 17.0 Daily Average		Pounds per Day		<= 3.0 Daily Average	<= 10.0 Daily Maximum	Milligrams per Liter		Weekly	COMPOS
NODI: <div></div>		NODI	<div></div>				<div></div>	<div></div>				
50050	Flow, in conduit or thru treatment plant	Smpl.	= <div></div> 0.2316	= <div></div> 0.57	MGD <div></div>					0	99/99 <div></div>	TM <div></div>
1 - Effluent Gross												
Season: 0		Req.	<= 0.675 Daily Average		Req Mon Daily Maximum	Million Gallons per Day					Continuous	TOTALZ
NODI: <div></div>		NODI	<div></div>		<div></div>							
50060	Chlorine, total residual	Smpl.				= <div></div> 1.87		= <div></div> 3.5	mg/L <div></div>	0	01/01 <div></div>	GR <div></div>
1 - Effluent Gross												
Season: 0		Req.				>= 1.0 Monthly Minimum		<= 4.0 Monthly Maximum	Milligrams per Liter		Daily	GRAB
NODI: <div></div>		NODI				<div></div>		<div></div>				
51040	E. coli	Smpl.					< <div></div> 1.0	< <div></div> 1.0	MPN/100mL <div></div>	0	02/30 <div></div>	GR <div></div>
1 - Effluent Gross												
Season: 0		Req.					<= 126.0 Daily Average	<= 399.0 Daily Maximum	Most Probable Number (MPN) per 100ml		Twice Per Month	GRAB
NODI: <div></div>		NODI					<div></div>	<div></div>				
70295	Solids, total dissolved	Smpl.	= <div></div> 1470.0		lb/d <div></div>		= <div></div> 830.0	= <div></div> 972.0	mg/L <div></div>	0	01/07 <div></div>	CS <div></div>
1 - Effluent Gross												
Season: 0		Req.	Req Mon Daily Average		Pounds per Day		Req Mon Daily Average	Req Mon Daily Maximum	Milligrams per Liter		Weekly	COMPOS
NODI: <div></div>		NODI	<div></div>				<div></div>	<div></div>				
80082	BOD, carbonaceous [5 day, 20 C]	Smpl.	< <div></div> 5.03		lb/d <div></div>		< <div></div> 2.66	= <div></div> 3.37	mg/L <div></div>	0	01/07 <div></div>	CS <div></div>
1 - Effluent Gross												
Season: 0		Req.	<= 56.0 Daily Average		Pounds per Day		<= 10.0 Daily Average	<= 25.0 Daily Maximum	Milligrams per Liter		Weekly	COMPOS
NODI: <div></div>		NODI	<div></div>				<div></div>	<div></div>				

Edit Check Errors

No results.

DMR Comments

INTERIN II PHASE EFFECTIVE NOVEMBER 11, 2019 AND LASTING THROUTH COMPLETION OF EXPANSION TO THE 0.95 MGD FACILITY.

Comments

Attachments

No results.

Report Last Saved By



27316 Spectrum Way  
Oak Ridge, TX 77385  
Phone: (281) 367-5511  
Fax: (281) 367-5517

1825 N Mason Rd  
Katy, TX 77449  
Phone: (281) 347-8686

City of Arcola  
Bookkeeper Invoice Log (SP)

June 2022

Invoice Date	Invoice #	Vendor	Service/Mdse.	Invoice Total
06/06/22	2303273	NWDLS	Lab Fees	\$ 839.00
06/07/22	273651	NAPCO	Chemicals	\$ 2,402.50
07/01/22	IN-10819	Municipal Operations & Consulting, Inc.	Wastewater Operations	\$ 5,161.67





North Water District Laboratory Services, Inc.  
130 South Trade Center Parkway  
Conroe, TX 77385

# INVOICE

Date	Invoice No.
06/06/2022	2203273-Municipal Operations and Consulting

**PO Number:**  
**Terms:** 30.00  
**Remit Due Date:** 07/06/2022  
**Page:** Page 1 of 1

**Invoice To:** Accounts Payable  
Municipal Operations and Consulting  
27316 Spectrum Way  
Oak Ridge, TX 77385

## Samples Received from: 05/02/2022 through 05/27/2022

**Project:** City of Arcola - Non Potable - Bi Monthly 1, City of Arcola - Non Potable - Weekly - Fri, City of Arcola - Non Potable - Bi Monthly 2, City of Arcola - Fees  
**Project Manager:** Deena Higginbotham  
**Project Number:** 387  
**Work Order(s):** 22E1808, 22E2594, 22E3474, 22E4155, 22E4400

Analysis/Description	Matrix	Qty	Unit Cost	Extended Cost
CBOD-5210	Aqueous	4	\$26.00	\$104.00
DMR Flows	Aqueous	4	\$0.00	\$0.00
DO Field	Aqueous	4	\$10.00	\$40.00
MLSS-2540	Aqueous	2	\$25.00	\$50.00
NELAP Admin Fee	Aqueous	1	\$20.00	\$20.00
netDMR EDD Upload and Final Report	Aqueous	1	\$25.00	\$25.00
NH3-N SEAL-350.1	Aqueous	4	\$25.00	\$100.00
pH Field	Aqueous	4	\$10.00	\$40.00
TC EC-9223	Aqueous	2	\$55.00	\$110.00
TDS-160.1	Aqueous	4	\$25.00	\$100.00
TSS-2540	Aqueous	4	\$25.00	\$100.00
VSS-160.4	Aqueous	2	\$25.00	\$50.00
Weekday Collection	Aqueous	4	\$25.00	\$100.00

**Invoice Total: \$839.00**

**Thank you for being our customer! Don't forget, NWDLS is accredited to do bio-monitoring.**

**Remit To:** Accounts Receivable  
North Water District Laboratory Services, Inc.  
130 South Trade Center Parkway  
Conroe, TX 77385  
Tel: 936 321 6060

**Thank you for being our customer! Don't forget, NWDLS is accredited to do bio-monitoring.**

RECEIVED  
By Brittany at 3:41 pm, 6/7/22

# Invoice



**NAPCO**  
CHEMICAL COMPANY  
Customized Water Treatment Solutions

PO Box 1239  
Spring, TX 77383  
Phone: (281) 651-6800

Invoice No.	273651
Customer No.	002788

## Bill To

Municipal Operations & Consulting, Inc  
P.O. Box 1689  
Spring, TX 77383-1689

## Ship To

City of Arcola STP  
5921 FM 521  
MOC  
Arcola, TX 77583

Invoice Date	Order Date	SO Number	Order By	Customer PO Number	Payment Method	
6/7/2022	6/6/2022		Ashley	69117	Net 30	
Ship Via		F.O.B.		Salesperson		
				JPR		
Ship Qty	Item Number - Description				Unit Price	Extend Price
1,550.00	NAP-BLEACH-BULK Hypochlorite solutions (Sodium Hypochlorite) - bulk Remarks: Napco Bleach 12.5% Class 8 UN1791 PKG III, RQ, Corrosive DOT-E 12412 (NAPCO 12.5% Bleach) Certified to NSF ANSI Std. 60 MUL 70 mg/L Lot # 06052622J Del: 05/27/22				1.5500	2,402.50



Print Date 06/07/22  
Print Time 09:58 AM  
Page No. 1  
Printed by: Deborah.Clem

Total Paid 0.00  
Previous Balance 3107.75  
Due Date 07/07/22

Subtotal 2402.50  
Invoice Total 2402.50

05/02	5925 FM 521	<u>Wastewater Plant</u>						
		Swept building and pick up trash.	Plant Operator Level I	1.0	\$ 40.00	\$ 40.00		
			Utility Truck Materials	1.0	\$ 22.00	\$ 22.00		
						\$ 14.82	\$ 76.82	

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Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
05/02	5925 FM 521	Cleaned and pulled rags from air basins.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/03	5925 FM 521	Cleaned contact chamber.	Plant Operator Level I	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/03	5925 FM 521	Generator running test and checked fuel level.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/03	5925 FM 521	Set up 2" pump from digester tank to pump another digester. Checked belt blowers, found 2 blowers need belts, notified proper personnel.	Plant Operator Level I	2.5	\$ 40.00	\$ 100.00	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	\$ 155.00
05/05	5925 FM 521	Maintenance blowers.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/06	5925 FM 521	Checked both clarifiers for water and added small amounts of oil to clarifier #2.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/06	5925 FM 521	Cleaned contact chamber.	Plant Operator Level I	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/06	5925 FM 521	Swept and cleaned facility.	Plant Operator Level III	0.5	\$ 40.00	\$ 20.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 31.00
05/06	5925 FM 521	Set up 2" pump again on top of one digester to pump to another digester. Left running, notified proper personnel.	Plant Operator Level I	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/09	5925 FM 521	Arrived onsite due to pump being off; set up pump in different area to pump and verified pump is running.	Plant Operator Level I	1.5	\$ 40.00	\$ 60.00	
			Skilled Laborer Utility Truck	1.5 3.0	\$ 30.00 \$ 22.00	\$ 45.00 \$ 66.00	\$ 171.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
05/09	5925 FM 521	Cleaned clarifier tank 1.	Plant Operator Level I	1.0	\$ 40.00	\$ 40.00	\$ 114.00
			Skilled Laborer	1.0	\$ 30.00	\$ 30.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
05/10	5925 FM 521	Generator running test and checked fuel level.	Plant Operator Level III	0.5	\$ 40.00	\$ 20.00	\$ 31.00
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
05/11	5925 FM 521	Maintenance blowers and checked oil level and filters.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	\$ 62.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
05/11	5925 FM 521	Checked pump due to being off; attempted to turn it on but pump was not pumping. Notified proper personnel.	Plant Operator Level I	1.0	\$ 40.00	\$ 40.00	\$ 114.00
			Skilled Laborer	1.0	\$ 30.00	\$ 30.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
05/12	5925 FM 521	Maintenance both clarifiers.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	\$ 62.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
05/12	5925 FM 521	Purchased and installed belts on 2 blowers	Plant Operator Level I	1.0	\$ 40.00	\$ 40.00	\$ 426.18
			Skilled Laborer	1.5	\$ 30.00	\$ 45.00	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	
			Materials			\$ 286.18	
05/13	5925 FM 521	Swept and cleaned facility.	Plant Operator Level III	0.5	\$ 40.00	\$ 20.00	\$ 31.00
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
05/16	5925 FM 521	Cleaned and pulled rags from air basins.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	\$ 62.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
05/16	5925 FM 521	Pulled rags from stilling well tank #2.	Plant Operator Level I	1.0	\$ 40.00	\$ 40.00	\$ 62.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
05/16	5925 FM 521	Cleaned clarifier tank #1.	Plant Operator Level I	1.5	\$ 40.00	\$ 60.00	\$ 93.00
			Utility Truck	1.5	\$ 22.00	\$ 33.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
05/17	5925 FM 521	Materials from previously billed task; sludge judge.	Materials			\$ 340.95	\$ 340.95
05/17	5925 FM 521	Generator running test and checked fuel level.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/18	5925 FM 521	Removed pump from digester.	Plant Operator Level I	1.0	\$ 40.00	\$ 40.00	
			Skilled Laborer	1.0	\$ 30.00	\$ 30.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 114.00
05/18	5925 FM 521	Maintenance blowers.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/19	5925 FM 521	Purchased and installed sewage ejector pump.	Plant Operator Level I	3.0	\$ 40.00	\$ 120.00	
			Skilled Laborer	2.5	\$ 30.00	\$ 75.00	
			Utility Truck	5.5	\$ 22.00	\$ 121.00	
			Materials			\$ 544.36	\$ 860.36
05/19	5925 FM 521	Serviced pump used to decant; pump not working properly. Disassembled unit and cleaned it, still not working properly. Returned the following day and installed new pump for digester.	Supervisor	5.0	\$ 50.00	\$ 250.00	
			Utility Truck	5.0	\$ 22.00	\$ 110.00	\$ 360.00
05/19	5925 FM 521	Swept and cleaned facility.	Plant Operator Level III	0.5	\$ 40.00	\$ 20.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 31.00
05/20	5925 FM 521	Checked clarifier and added oil.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/20	5925 FM 521	Blowers were leaking oil; turned blower off. Contacted contractor to check blower.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Supervisor	3.0	\$ 50.00	\$ 150.00	
			Utility Truck	4.0	\$ 22.00	\$ 88.00	\$ 278.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
05/23	5925 FM 521	Purchased materials and repaired pipe for digester decant. Verified proper operations.	Plant Operator Level I	3.0	\$ 40.00	\$ 120.00	
			Skilled Laborer	1.0	\$ 30.00	\$ 30.00	
			Utility Truck	4.0	\$ 22.00	\$ 88.00	
			Materials			\$ 16.36	\$ 254.36
05/23	5925 FM 521	Cleaned and pulled rags from air basins.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/23	5925 FM 521	Made repairs to decant line on digester.	Supervisor	1.5	\$ 50.00	\$ 75.00	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 108.00
05/24	5925 FM 521	Generator running test and checked fuel level.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/25	5925 FM 521	Cleaned clarifier #1.	Plant Operator Level I	1.5	\$ 40.00	\$ 60.00	
			Skilled Laborer	1.0	\$ 30.00	\$ 30.00	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	\$ 145.00
05/25	5925 FM 521	Maintenance blowers and checked oil levels.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/26	5925 FM 521	Maintenance both clarifiers.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
05/27	5925 FM 521	Ordered supplies for facility; skimmer net and brushes.	Plant Operator Level III	0.5	\$ 40.00	\$ 20.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 31.00
05/27	5925 FM 521	Swept and cleaned facility.	Plant Operator Level III	0.5	\$ 40.00	\$ 20.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 31.00
05/31	5925 FM 521	Generator running test and checked fuel level.	Plant Operator Level III	0.5	\$ 40.00	\$ 20.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 31.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
05/31	5925 FM 521	Pulled rags from air basins.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
06/01	5925 FM 521	Monthly auto dialer service.	Rate	1.0	\$ 32.00	\$ 32.00	\$ 32.00
06/01	5925 FM 521	Scheduled chemical delivery for facility use; bleach.	Plant Operator Level III	0.5	\$ 40.00	\$ 20.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 31.00
06/03	5925 FM 521	Maintenance both clarifiers.	Plant Operator Level III	1.0	\$ 40.00	\$ 40.00	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	\$ 62.00
06/03	5925 FM 521	Swept, cleaned all buildings and picked up trash around facility.	Plant Operator Level III	0.5	\$ 40.00	\$ 20.00	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 31.00
		<b>Total Wastewater Plant</b>					<b>\$5,161.67</b>