

**NOTICE OF MEETING
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1
OF
FORT BEND COUNTY, TEXAS**

Notice is hereby given that the Board of Supervisors of Fort Bend County Fresh Water Supply District No. 1 will meet in regular session, open to the public, at 6:00 p.m. on Thursday, November 16, 2023, at the Mustang Community Center, 4521 F.M. 521 North, Fresno, Fort Bend County, Texas, 77545, a designated meeting place of the Board inside the boundaries of the District. Electronic copies of the meeting materials are available at www.fortbendwater1.com at such time as the meeting occurs. At the meeting the following items will be considered:

1. Hear from public solely regarding matters on the agenda (limited to 3 minutes per person).

2. Review Bookkeeper's Report and consider taking action thereon, including:

- A. Approval of bills submitted to the District for payment.
- B. Review Investment Report and authorize necessary action in connection therewith.
- C. Review Collateral Pledge Report and Investment Policy and authorize necessary action in connection therewith including any amendments or changes thereto.
- D. Discuss depository institutions and take any necessary related actions.
- E. Approve budget for fiscal year ending December 31, 2024.

3. Review Tax Assessor/Collector's Report and consider taking action thereon, including:

- A. Approve write-offs as recommended by the Fort Bend County Tax Assessor/Collector.

4. Review Engineer's Report and consider taking action thereon, including:

- A. Report on status of projects including: (i) Water Plant No. 2, (ii) Gateway Acres Subdivision wastewater collection system, (iii) Fresno Ranchos Subdivision lift station and force main, and (iv) Gateway Acres Subdivision wastewater plumbing contract, and take action related thereto, including authorize advertisement of bids, award of contracts, approval of pay estimates and change orders.
- B. Authorize Engineer to prepare plans and specifications for water and wastewater system projects and authorize solicitation/advertisement of bids for construction of water system and wastewater system projects as necessary.
- C. Report on status of project funding, and take necessary action related thereto.
- D. Report on projections for District Water and Wastewater Projects.
- E. Discuss Emergency Preparedness Plan and take any necessary action related thereto.
- F. Update concerning status of non-residential connections.
- G. Update concerning emergency water interconnect with BC MUD 21.
- H. Update of status of City of Arcola water plant.
- I. Update on status of WWTP expansion.
- J. Update concerning road widening projects within the District.

5. Review Operator's Report and consider taking action thereon, including:

- A. Approval of repairs to water and wastewater systems.
- B. Approval of requests for water taps.
- C. Approval of water termination list.
- D. Discuss requests under Private Easement Policy.

6. Attorney's Report and consider taking action thereon, including.

- A. Approval of minutes of meetings held on October 19, 2023.
- B. Discuss and take action on Regional Facilities Contract, including WWTP expansions, capacity requirements and related matters.
- C. Consider the use of eminent domain to condemn property for sanitary sewer easements along Trammel Fresno Road, and declaring public necessity for the construction of facilities for the collection and transportation of wastewater.
- D. consider approving Resolution Authorizing Engagement of Appraiser to Appraise Certain Land, Authorizing Attorney to Negotiate for the Purchase of Certain Land and to Make a Final Offer, and Authorizing Condemnation Proceedings.

7. Regional Plant Committee Report and consider taking action thereon.

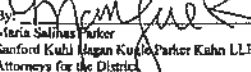
8. Approve engagement of auditor for fiscal year ending December 31, 2023.

9. Discuss addition of residential wastewater connections to Gateway Acres contract for identified property owners.

10. Hear from public.

Pursuant to V.T.C.A. Government Code §551, the Board of Supervisors may convene in closed session in relation to any agenda item included in this Notice with such closed session to be held at the date, hour, and place given in this Notice any and all subjects for any and all purposes permitted by V.T.C.A Government Code Chapter 551, including but not limited to, private consultation with the District's Attorney's on any or all matters or subjects authorized by law, pending or contemplated litigation, personnel matters, real estate transactions, security devices, economic development negotiations and/or gifts and donations.

**FORT BEND COUNTY FRESH WATER
SUPPLY DISTRICT NO. 1**

By: 
Maria Salinas Parker
Sanford Kubi Hagan Kubi Parker Kahn LLP
Attorneys for the District



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

Bookkeeper's Report | November 16, 2023

Fort Bend County Fresh Water Supply District No. 1



WEBSITE

www.municipalaccounts.com



ADDRESS

1281 Brittmoore Road
Houston, Texas 77043



CONTACT

Phone: 713.623.4539
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Fort Bend County Fresh Water Supply District No. 1

BOOKKEEPER'S REPORT | 11/16/2023

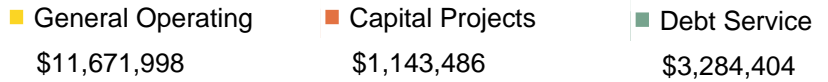


Spotlight On Water Accountability

Why is this number so important? Your District's annual accountability is a snapshot of the overall health of your water system and the facilities that supply water and wastewater to your residents. For Districts who are a Master District and managing facilities on behalf of the partner Districts, anything above 90% is considered normal. But sometimes percentages don't resonate in a meaningful way. Using our formula, we give you a rough estimate of what each 1% of your Water Accountability generates in dollars. When you know a dollar amount, it becomes more valuable, as you understand what each 1% is worth to the potential bottom line of your District.

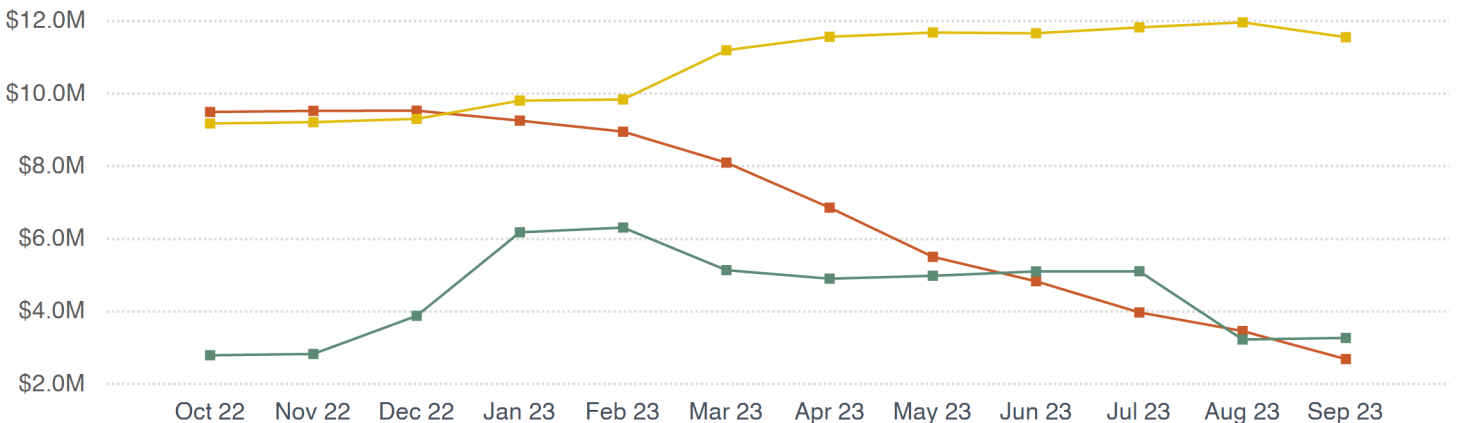
2019	2020	2021	2022	Annually
Gallons Pumped / Purchased 143,147,000	Gallons Pumped / Purchased 142,404,000	Gallons Pumped / Purchased 150,468,000	Gallons Pumped / Purchased 157,432,000	1% of Water Accountability equals approximately:
Billed 122,805,000	Billed 131,194,000	Billed 133,870,000	Billed 143,342,000	
RATIO 85.79%	RATIO 92.13%	RATIO 88.97%	RATIO 91.05%	
			\$13,901	

Account Balance | As of 11/16/2023



Total For All Accounts: \$16,099,887

Account Balance By Month | October 2022 - September 2023



Monthly Financial Summary - General Operating Fund

Fort Bend County FWSD No. 1 - GOF



Account Balance Summary

Balance as of 10/20/2023 **\$11,568,549**

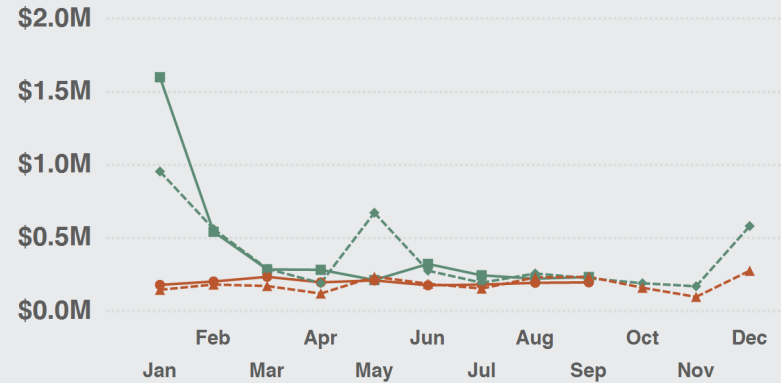
Receipts 412,246

Disbursements (308,798)

Balance as of 11/16/2023 **\$11,671,998**

Overall Revenues & Expenditures By Month (Year to Date)

—■ Current Year Revenues - - -▲ Prior Year Revenues
—● Current Year Expenditures - - -▲ Prior Year Expenditures



September 2023

Revenues

Actual	Budget	Over/(Under)
\$233,156	\$230,645	\$2,510

Expenditures

Actual	Budget	Over/(Under)
\$196,491	\$200,386	(\$3,894)

January 2023 - September 2023 (Year to Date)

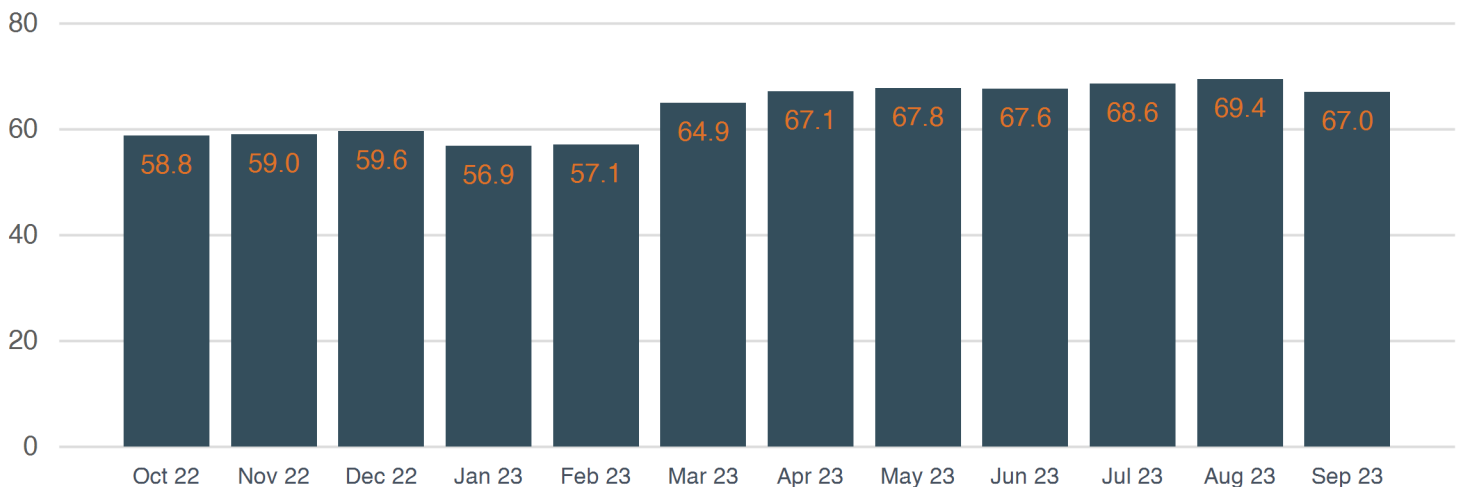
Revenues

Actual	Budget	Over/(Under)
\$3,945,753	\$3,872,113	\$73,640

Expenditures

Actual	Budget	Over/(Under)
\$1,770,290	\$1,669,646	\$100,644

Operating Fund Reserve Coverage Ratio (In Months)



Cash Flow Report - Checking Account

Fort Bend County FWSD No. 1 - GOF



Number	Name	Memo	Amount	Balance
Balance as of 10/20/2023				\$103,935.50
Receipts				
	Service Application Fee - 211 East Sycamore		2,500.00	
	Sweep from Lockbox Account		175,053.31	
	Interest Earned on Checking		95.98	
Total Receipts				\$177,649.29
Disbursements				
8649	AT&T Mobility - #0808	Ipad Expense	(236.00)	
8650	Hudson Energy Services, LLC	Utility Expense	(7,339.05)	
8653	Calvin Casher	Fees of Office - 11/16/2023	(204.09)	
8654	Erasto Vallejo	Fees of Office - 11/16/2023	(204.09)	
8655	Paul Hamilton	Fees of Office - 11/16/2023	(204.10)	
8656	Rosa Linda Medina	Fees of Office - 11/16/2023	(179.09)	
8657	Calvin Casher	Fees of Office - 10/21/2023	(244.00)	
8658	Paul Hamilton	Fees of Office - WWTP Report	(204.09)	
8659	Emily Cruz	Customer Refund	(46.48)	
8660	Jason Zhiguo Hu	Customer Refund	(49.00)	
8661	Neftali Reyes	Customer Refund	(31.16)	
8662	City of Arcola	WWTP Expenses	(16,299.83)	
8663	DXI Industries, Inc.	Chemical Expenses	(124.00)	
8664	Environmental Development Partners	Maintenance & Operations	(29,843.40)	
8665	Jacobs Engineering Group, Inc.	Engineering Fees	(52,361.30)	
8666	M&D Cleaning & Home Improvement Services	Mowing Expense	(500.00)	
8667	Municipal Accounts & Consulting, LP	Bookkeeping Fees	(7,187.31)	
8668	Sanford Kuhl Hagan Kugle Parker Kahn LLP	Legal Fees	(14,666.51)	
8669	Water Utility Services, Inc.	Laboratory Fees	(170.00)	
8670	AT&T Mobility - #0808	Ipad Expense	0.00	
8671	Hudson Energy Services, LLC	Utility Expense	0.00	
8672	North Fort Bend Water Authority	Pumpage Fees	0.00	
8673	Frontier Communications	Telephone Expense	0.00	
Fees	Central Bank	Bank Service Charge	(25.00)	
Total Disbursements				(\$130,118.50)
Balance as of 11/16/2023				\$151,466.29

Cash Flow Report - Operator Account

Fort Bend County FWSD No. 1 - GOF



Number	Name	Memo	Amount	Balance
Balance as of 10/20/2023				\$20,245.23
Receipts				
	Accounts Receivable		133,376.78	
	Accounts Receivable		33,481.03	
Total Receipts				\$166,857.81
Disbursements				
Fees	Central Bank	Bank Service Charge	(5.00)	
Rtn Chk	Fort Bend County FWSD No 1	Returned Checks (4)	(3,620.71)	
Sweep	Central Bank	Transfer to Checking Account	(175,053.31)	
Total Disbursements				(\$178,679.02)
Balance as of 11/16/2023				\$8,424.02

Actual vs. Budget Comparison

Fort Bend County FWSD No. 1 - GOF



	September 2023			January 2023 - September 2023			Annual Budget	
	Actual	Budget	Over/ (Under)	Actual	Budget	Over/ (Under)		
Revenues								
Water Revenue								
14101	Water -Customer Service Revenue	61,011	66,200	(5,189)	508,321	536,220	(27,899)	662,000
14102	Regional Water Authority Fees	51,665	51,950	(285)	415,479	420,795	(5,316)	519,500
14105	Connection Fees	1,277	1,150	127	10,202	10,350	(148)	13,800
14107	Arcola Capacity Reserve	0	1,500	(1,500)	5,250	13,500	(8,250)	18,000
14109	Service Application Fees	0	1,058	(1,058)	5,500	9,525	(4,025)	12,700
14110	Water Plant Operations COA	0	20,308	(20,308)	106,975	182,775	(75,800)	243,700
Total Water Revenue		113,953	142,167	(28,213)	1,051,727	1,173,165	(121,438)	1,469,700
Wastewater Revenue								
14201	Wastewater-Customer Service Rev	19,911	18,917	994	172,342	170,250	2,092	227,000
Total Wastewater Revenue		19,911	18,917	994	172,342	170,250	2,092	227,000
Property Tax Revenue								
14301	Maintenance Tax Collections	16,810	9,831	6,979	2,104,543	1,991,120	113,423	2,023,365
14303	Property Tax Penalty & Interest	3,372	5,783	(2,412)	59,311	52,050	7,261	69,400
Total Property Tax Revenue		20,182	15,614	4,567	2,163,854	2,043,170	120,684	2,092,765
Tap Connection Revenue								
14501	Tap Connections	12,258	17,333	(5,076)	51,034	156,000	(104,966)	208,000
14502	Inspection Fees	650	1,200	(550)	3,656	10,800	(7,144)	14,400
Total Tap Connection Revenue		12,908	18,533	(5,626)	54,690	166,800	(112,111)	222,400
Administrative Revenue								
14702	Penalties & Interest	7,605	3,492	4,113	64,983	31,425	33,559	41,900
Total Administrative Revenue		7,605	3,492	4,113	64,983	31,425	33,559	41,900
Interest Revenue								
14801	Interest Earned on Checking	108	125	(17)	719	1,125	(406)	1,500
14802	Interest Earned on Temp. Invest	57,288	27,505	29,783	400,826	247,548	153,278	330,064
Total Interest Revenue		57,396	27,630	29,766	401,545	248,673	152,872	331,564
Other Revenue								
15801	Miscellaneous Income	1,201	4,292	(3,092)	4,666	38,629	(33,963)	51,506
Total Other Revenue		1,201	4,292	(3,092)	4,666	38,629	(33,963)	51,506
Total Revenues		233,156	230,645	2,510	3,913,809	3,872,113	41,696	4,436,835

Expenditures

Water Service

16102	Operations - Water	4,087	4,017	70	39,282	36,150	3,132	48,200
16105	Maintenance & Repairs - Water	14,767	12,833	1,933	191,126	115,500	75,626	154,000

Actual vs. Budget Comparison

Fort Bend County FWSD No. 1 - GOF



	September 2023			January 2023 - September 2023			Annual Budget	
	Actual	Budget	Over/ (Under)	Actual	Budget	Over/ (Under)		
Expenditures								
Water Service								
16107	Chemicals - Water	124	442	(318)	6,000	3,975	2,025	5,300
16108	Laboratory Expense - Water	727	667	60	6,544	6,000	544	8,000
16109	Mowing - Water	450	25	425	3,000	225	2,775	300
16110	Utilities - Water	6,290	3,333	2,956	54,691	30,000	24,691	40,000
16114	Telephone Expense - Water	128	167	(38)	1,166	1,500	(334)	2,000
16116	Permit Expense - Water	0	517	(517)	0	4,650	(4,650)	6,200
16119	Water Authority Pumpage Fees	53,958	51,050	2,908	465,636	413,505	52,131	510,500
16120	Water Authority Pumpage-COA	0	16,040	(16,040)	45,506	129,924	(84,418)	160,400
Total Water Service		80,531	89,090	(8,559)	812,953	741,429	71,524	934,900
Wastewater Service								
16202	Operations - Wastewater	4,587	4,517	70	43,782	40,650	3,132	54,200
16205	Maint & Repairs - Wastewater	746	5,050	(4,304)	9,474	45,450	(35,976)	60,600
16206	Maint & Repairs - Lift Station	374	1,833	(1,459)	14,035	16,500	(2,465)	22,000
16209	Mowing - Wastewater	50	8	42	500	75	425	100
16211	Utilities - Lift Station	588	358	229	6,572	3,225	3,347	4,300
16214	Telephone Expense - Wastewater	74	58	16	627	525	102	700
16220	Arcola WWTP Expenses	9,071	8,858	212	128,550	79,725	48,825	106,300
Total Wastewater Service		15,489	20,683	(5,194)	203,540	186,150	17,390	248,200
Tap Connection								
16501	Tap Connection Expense	6,258	9,200	(2,942)	68,832	82,800	(13,968)	110,400
16502	Inspection Expense	253	875	(622)	3,203	7,875	(4,672)	10,500
Total Tap Connection		6,511	10,075	(3,564)	72,035	90,675	(18,640)	120,900
Administrative Service								
16703	Legal Fees	14,319	15,000	(681)	114,105	135,000	(20,895)	180,000
16705	Auditing Fees	0	0	0	23,000	22,500	500	22,500
16706	Engineering Fees	40,645	31,250	9,395	303,396	281,250	22,146	375,000
16710	Website Hosting	302	217	86	986	1,950	(964)	2,600
16711	Sales Tax Tracking	0	125	(125)	0	1,125	(1,125)	1,500
16712	Bookkeeping Fees	5,415	4,375	1,040	59,077	49,375	9,702	62,500
16714	Printing & Office Supplies	630	917	(287)	6,328	8,250	(1,922)	11,000
16716	Delivery Expense	0	108	(108)	890	975	(85)	1,300
16717	Postage	870	800	70	7,897	7,200	697	9,600
16718	Insurance & Surety Bond	0	0	0	0	0	0	17,300
16719	AWBD Expense	760	0	760	2,865	3,334	(469)	4,100
16722	Bank Service Charge	140	158	(18)	1,302	1,425	(123)	1,900
16723	Travel Expense	0	0	0	1,859	0	1,859	0
16724	Publication Expense (SB 622)	428	33	395	428	300	128	400

Actual vs. Budget Comparison

Fort Bend County FWSD No. 1 - GOF



	September 2023			January 2023 - September 2023			Annual Budget
	Actual	Budget	Over/ (Under)	Actual	Budget	Over/ (Under)	
Expenditures							
Administrative Service							
16725 Tax Assessor/Appraisal	12,811	10,032	2,779	31,109	30,096	1,013	40,128
16728 Record Storage Fees	49	0	49	500	0	500	0
16731 Arbitrage Analysis	0	0	0	0	0	0	5,100
16736 Seminar Expenses	0	300	(300)	3,395	2,700	695	3,600
16737 Telephone - Ipad Expense	239	167	72	2,083	1,500	583	2,000
Total Administrative Service	76,608	63,482	13,126	559,220	546,980	12,240	740,528
Payroll Expense							
17101 Payroll Expenses	1,326	1,542	(216)	12,038	13,875	(1,837)	18,500
17103 Payroll Tax Expense	101	114	(12)	921	1,022	(101)	1,363
Total Payroll Expense	1,427	1,655	(228)	12,959	14,897	(1,938)	19,863
Other Expense							
17802 Miscellaneous Expense	190	400	(210)	2,900	3,600	(700)	4,800
Total Other Expense	190	400	(210)	2,900	3,600	(700)	4,800
Total Expenditures	180,757	185,386	(4,629)	1,663,606	1,583,731	79,875	2,069,191
Total Revenues (Expenditures)	52,399	45,260	7,139	2,250,203	2,288,381	(38,179)	2,367,644
Other Revenues							
Extra Ordinary Revenue							
15904 Insurance Reimbursement	0	0	0	31,944	0	31,944	0
Total Extra Ordinary Revenue	0	0	0	31,944	0	31,944	0
Total Other Revenues	0	0	0	31,944	0	31,944	0
Other Expenditures							
Capital Outlay							
17901 Capital Outlay	0	0	0	47,273	47,272	1	100,000
17910 Cap Outlay - Road Reloc Utility	0	0	0	17,398	17,398	0	500,000
17911 Cap Outlay - City of Arcola WP	0	0	0	0	0	0	635,000
17912 Cap Outlay - WP 2 Treatmt Unit	0	0	0	0	0	0	500,000
17913 Cap Outlay - WP2	0	0	0	0	0	0	300,000
17914 Cap Outlay - Gateway Acres Plum	0	0	0	0	0	0	250,000
17915 Cap Outlay -Televue Terrace LS	15,000	15,000	0	21,245	21,245	0	50,000
17919 Cap Out - Fresno Ranch WW Coll	734	0	734	20,768	0	20,768	0
Total Capital Outlay	15,734	15,000	734	106,684	85,915	20,769	2,335,000
Total Other Expenditures	15,734	15,000	734	106,684	85,915	20,769	2,335,000

Actual vs. Budget Comparison

Fort Bend County FWSD No. 1 - GOF



	September 2023			January 2023 - September 2023			Annual Budget
	Actual	Budget	Over/ (Under)	Actual	Budget	Over/ (Under)	
Total Other Revenues (Expenditures)	(15,734)	(15,000)	(734)	(74,740)	(85,915)	11,175	(2,335,000)
Excess Revenues (Expenditures)	36,664	30,260	6,405	2,175,462	2,202,466	(27,004)	32,644

Balance Sheet as of 09/30/2023

Fort Bend County FWSD No. 1 - GOF



Assets

Bank

11101 Cash in Bank	\$260,447
11102 Operator	20,245
Total Bank	\$280,693

Investments

11201 Time Deposits	\$11,272,854
Total Investments	\$11,272,854

Receivables

11301 Accounts Receivable	\$339,824
11303 Maintenance Tax Receivable	357,227
11305 Accrued Interest	6,708
11309 A/R - Arcola Water	(3,774)
Total Receivables	\$699,985

Interfund Receivables

11401 Due From Capital Projects	\$537,011
11402 Due From Debt Service	20,181
Total Interfund Receivables	\$557,192

Total Assets

\$12,810,723

Liabilities & Equity

Liabilities

Accounts Payable

12101 Accounts Payable	\$188,207
12102 Payroll Liabilities	997
Total Accounts Payable	\$189,204

Other Current Liabilities

12205 Due To COA - WW Collections	\$12,218
Total Other Current Liabilities	\$12,218

Deferrals

12502 Deferred Inflows Property Taxes	\$853,411
Total Deferrals	\$853,411

Deposits

12601 Customer Meter Deposits	\$161,075
Total Deposits	\$161,075

Total Liabilities

\$1,215,908

Equity

Unassigned Fund Balance

13101 Unassigned Fund Balance	\$9,419,352
Total Unassigned Fund Balance	\$9,419,352

Balance Sheet as of 09/30/2023

Fort Bend County FWSD No. 1 - GOF



Liabilities & Equity

Equity

Net Income

\$2,175,462

Total Equity

\$11,594,815

Total Liabilities & Equity

\$12,810,723

Monthly Financial Summary - Capital Projects Fund

Fort Bend County FWSD No. 1 - CPF

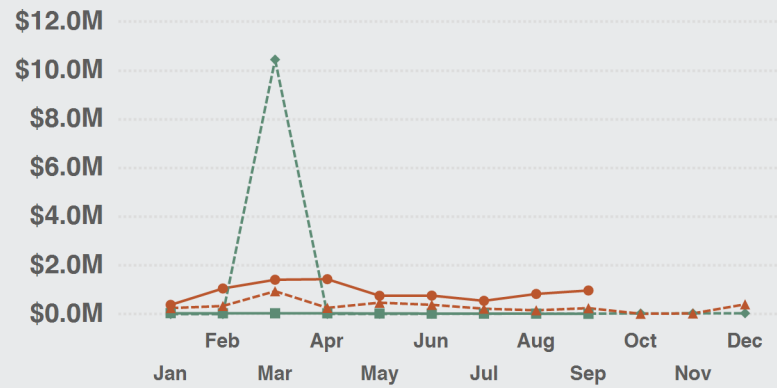


Account Balance Summary

Balance as of 10/20/2023	\$1,558,571
Receipts	436,235
Disbursements	(851,321)
Balance as of 11/16/2023	\$1,143,486

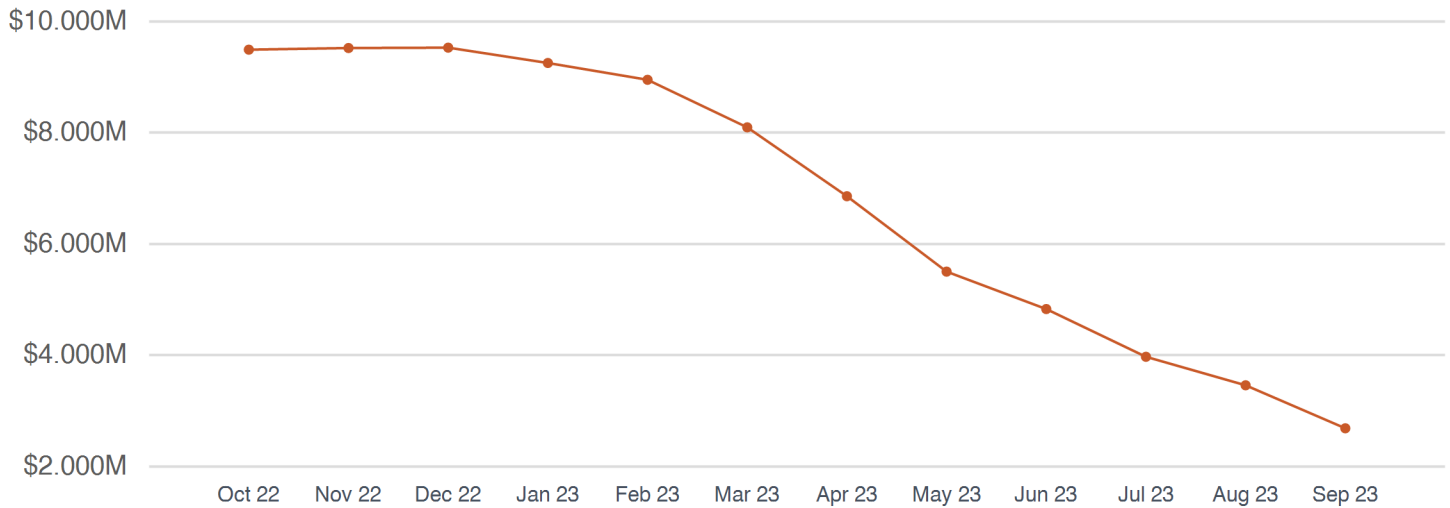
Overall Revenues & Expenditures By Month (Year to Date)

—■ Current Year Revenues - - -▲ Prior Year Revenues
—■ Current Year Expenditures - - -▲ Prior Year Expenditures



Account Balance By Month | October 2022 - September 2023

—● CAPITAL PROJECTS FUND



Cash Flow Report - Checking Account

Fort Bend County FWSD No. 1 - CPF



Number	Name	Memo	Amount	Balance
Balance as of 10/20/2023				\$500.00
Receipts				
	Interest Earned on Checking		174.22	
	Wire Transfer from Sr 2022 Money Market		425,657.89	
Total Receipts				\$425,832.11
Disbursements				
6087	Jacobs Engineering Group, Inc.	Engineering Fees	(16,948.81)	
6088	Reddico Construction Co, Inc	Gateway Acres Wastewater Collection	(392,377.68)	
6089	Terracon Consultants, Inc.	Engineering Fees	(16,331.40)	
Svc Chg	Central Bank	Service Charge	(5.00)	
Total Disbursements				(\$425,662.89)
Balance as of 11/16/2023				\$669.22

District Debt Summary as of 11/16/2023

Fort Bend County FWSD No. 1 - DSF



		WATER, SEWER, DRAINAGE	PARK/ROAD/OTHER	REFUNDING
Total \$ Authorized		Authorized	Authorized	Authorized
\$118.31M		\$118.31M	N/A	\$173.97M
Total \$ Issued		Issued	Issued	Issued
\$46.55M		\$46.55M	N/A	\$620.00K
Yrs to Mat	Rating	\$ Available To Issue	\$ Available To Issue	\$ Available To Issue
25	AA	\$71.76M	N/A	\$173.35M

*Actual 'Outstanding' Refunding Bonds issued below may differ from the 'Issued' total above pursuant to Chapter 1207, Texas Government Code.

Outstanding Debt Breakdown

Series Issued	Original Bonds Issued	Maturity Date	Principal Outstanding
2022 - WS&D	\$10,450,000	2046	\$10,450,000
2020 - Refunding	\$4,850,000	2039	\$4,080,000
2019 - WS&D	\$1,745,000	2049	\$1,595,000
2017 - Refunding	\$5,365,000	2038	\$5,285,000
2016 - Refunding	\$4,430,000	2037	\$3,305,000
2015 - WS&D	\$8,000,000	2045	\$6,520,000
2010A - WS&D	\$600,000	2030	\$210,000
2006A - WS&D	\$6,935,000	2027	\$1,685,000
Total	\$42,375,000		\$33,130,000

District Debt Schedule

Fort Bend County FWSD No. 1 - DSF



Paying Agent	Series	Principal	Interest	Total
Amegy Bank of Texas	2022 - WS&D	\$0.00	\$156,750.00	\$156,750.00
Amegy Bank of Texas	2020 - Refunding	\$0.00	\$57,606.25	\$57,606.25
Bank of New York	2019 - WS&D	\$0.00	\$30,022.50	\$30,022.50
Amegy Bank of Texas	2017 - Refunding	\$0.00	\$105,650.00	\$105,650.00
Amegy Bank of Texas	2016 - Refunding	\$0.00	\$53,650.00	\$53,650.00
Amegy Bank of Texas	2015 - WS&D	\$0.00	\$126,247.25	\$126,247.25
Computershare Trust Company, NA	2006A - WS&D	\$0.00	\$23,495.00	\$23,495.00
Total Due 02/15/2024		\$0.00	\$553,421.00	\$553,421.00

Paying Agent	Series	Principal	Interest	Total
Amegy Bank of Texas	2022 - WS&D	\$0.00	\$156,750.00	\$156,750.00
Amegy Bank of Texas	2020 - Refunding	\$460,000.00	\$57,606.25	\$517,606.25
Bank of New York	2019 - WS&D	\$40,000.00	\$30,022.50	\$70,022.50
Amegy Bank of Texas	2017 - Refunding	\$10,000.00	\$105,650.00	\$115,650.00
Amegy Bank of Texas	2016 - Refunding	\$190,000.00	\$53,650.00	\$243,650.00
Amegy Bank of Texas	2015 - WS&D	\$200,000.00	\$126,247.26	\$326,247.26
Computershare Trust Company, NA	2010A - WS&D	\$30,000.00	\$0.00	\$30,000.00
Computershare Trust Company, NA	2006A - WS&D	\$405,000.00	\$23,495.00	\$428,495.00
Total Due 08/15/2024		\$1,335,000.00	\$553,421.01	\$1,888,421.01

Investment Profile as of 11/16/2023

Fort Bend County FWSD No. 1

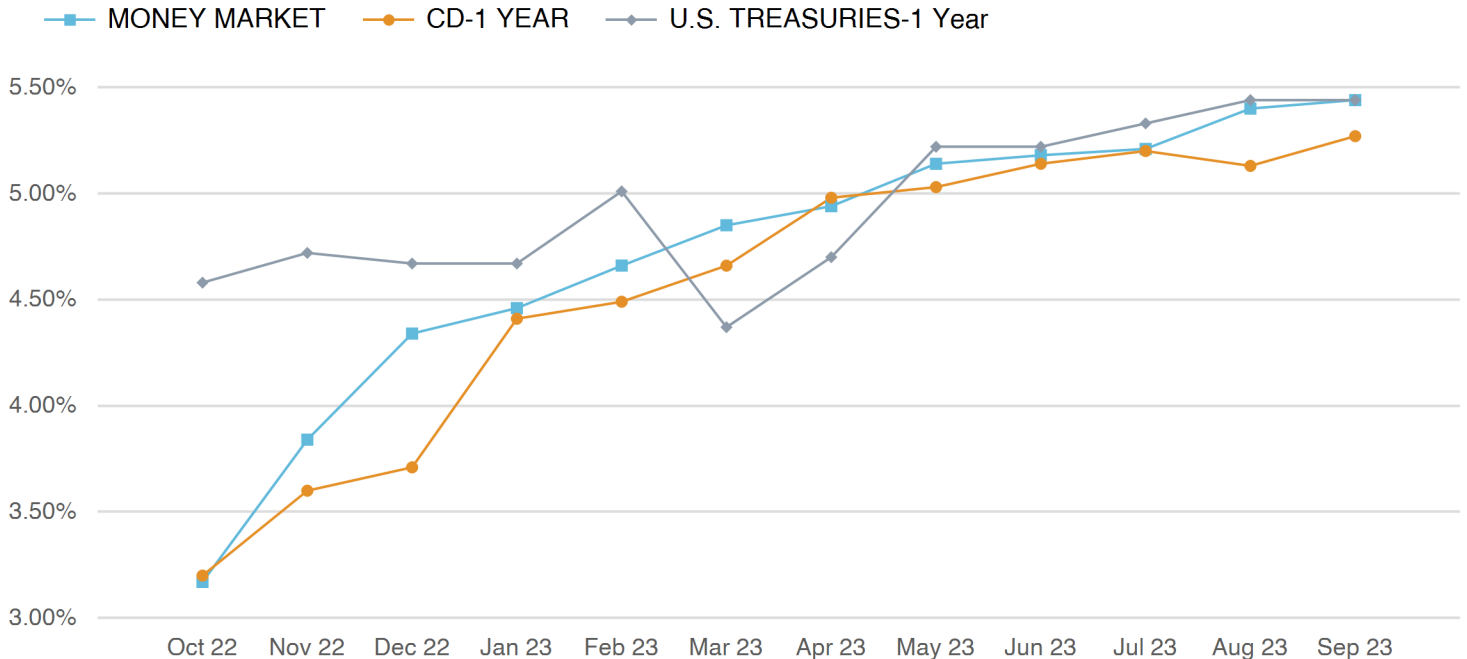


General Operating Fund	Capital Projects Fund	Debt Service Fund	Other Funds
Funds Available to Invest \$11,671,998	Funds Available to Invest \$1,143,486	Funds Available to Invest \$3,284,404	Funds Available to Invest N/A
Funds Invested \$11,512,107	Funds Invested \$1,142,817	Funds Invested \$3,284,404	Funds Invested N/A
Percent Invested 99%	Percent Invested 99%	Percent Invested 100%	Percent Invested N/A

Term	Money Market	Term	Certificate of Deposit	Term	U.S. Treasuries
On Demand	5.48%	180 Days	5.45%	180 Days	5.47%
		270 Days	5.46%	270 Days	5.47%
		1 Yr	5.54%	1 Yr	5.38%
		13 Mo	5.50%	13 Mo	N/A
		18 Mo	4.62%	18 Mo	5.38%
		2 Yr	2.83%	2 Yr	5.07%

*Rates are based on the most current quoted rates and are subject to change daily.

Investment Rates Over Time (By Month) | October 2022 - September 2023



Account Balance as of 11/16/2023

Fort Bend County FWSD No. 1 - Investment Detail



FUND: General Operating

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Certificates of Deposit					
INDEPENDENT BANK (XXXX3388)	09/26/2023	03/24/2024	5.50%	235,000.00	
SOUTH STAR BANK (XXXX0172)	06/30/2023	06/30/2024	5.00%	235,000.00	
Money Market Funds					
TEXAS CLASS (XXXX0002)	03/17/2020		5.58%	11,042,107.36	
Checking Account(s)					
CENTRAL BANK - CHECKING (XXXX0488)			0.00%	151,466.29	Checking Account
CENTRAL BANK - CHECKING (XXXX3849)			0.00%	8,424.02	Operator
Totals for General Operating Fund				\$11,671,997.67	

FUND: Capital Projects

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Money Market Funds					
TEXAS CLASS (XXXX0006)	03/11/2022		5.58%	1,142,816.59	Series 2022
Checking Account(s)					
CENTRAL BANK - CHECKING (XXXX0453)			0.00%	669.22	Checking Account
Totals for Capital Projects Fund				\$1,143,485.81	

FUND: Debt Service

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Certificates of Deposit					
INDEPENDENT BANK-DEBT (XXXX3387)	09/26/2023	03/24/2024	5.50%	235,000.00	
Money Market Funds					
TEXAS CLASS (XXXX0004)	04/09/2020		5.58%	3,049,403.59	
Totals for Debt Service Fund				\$3,284,403.59	

Grand Total for Fort Bend County FWSD No. 1 :

\$16,099,887.07

Capital Projects Fund Breakdown

FB FWSD 1

As of Date 11/16/2023

Net Proceeds for All Bond Issues

Receipts

Bond Proceeds - Series 2022	10,450,000.00
Interest Earnings - Series 2022	403,971.73

Disbursements

Disbursements - Series 2022	(9,710,485.92)
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Total Cash Balance	<u><u>\$1,143,485.81</u></u>
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Balances by Account

Central Bank - Checking	\$669.22
Texas Class - Series 2022	1,142,816.59

Total Cash Balance	<u><u>\$1,143,485.81</u></u>
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Balances by Bond Series

Bond Proceeds - Series 2022	1,143,485.81
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Total Cash Balance	<u><u>\$1,143,485.81</u></u>
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Remaining Costs/Surplus By Bond Series

Remaining Costs - Series 2022	\$754,883.39
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Total Amount in Remaining Costs	<u><u>\$754,883.39</u></u>
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Surplus & Interest - Series 2022	388,602.42
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Total Surplus & Interest Balance	<u><u>\$388,602.42</u></u>
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Total Remaining Costs/Surplus	<u><u>\$1,143,485.81</u></u>
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Cost Comparison - \$10,450,000 - Series 2022

FB FWSD 1

	USE OF PROCEEDS	ACTUAL COSTS	REMAINING COSTS	VARIANCE (OVER)/UNDER
CONSTRUCTION COSTS				
District Items				
City of Arcola WWTP Expansion(0.5 MGD to 0.675 MGD)	\$84,000.00	\$69,720.00	\$0.00	\$14,280.00
City of Arcola WWTP Expansion(0.675 MGD to 0.95 MGD)	870,000.00	299,838.77	570,161.23	0.00
Gateway Acres Subdivision Wastewater Collection System	5,000,000.00	5,000,000.00	0.00	0.00
Fresno Ranches Subdivision Lift Station and Force Main	2,000,000.00	2,000,000.00	0.00	0.00
Contingencies	710,000.00	767,369.10	0.00	(57,369.10)
Engineering	787,300.00	662,548.19	124,751.81	0.00
Material Testing	160,000.00	100,029.65	59,970.35	0.00
Surveying	66,750.00	66,750.00	0.00	0.00
Subtotal District Items	\$9,678,050.00	\$8,966,255.71	\$754,883.39	(\$43,089.10)
TOTAL CONSTRUCTION COSTS	\$9,678,050.00	\$8,966,255.71	\$754,883.39	(\$43,089.10)
NON-CONSTRUCTION COSTS				
Legal Fees	\$209,000.00	\$209,000.00	\$0.00	\$0.00
Fiscal Agent Fees	144,500.00	144,500.00	0.00	0.00
Bond Discount	265,310.00	265,310.00	0.00	0.00
Bond Issuance Expenses	29,825.00	29,825.00	0.00	0.00
Attorney General Fee	9,500.00	9,500.00	0.00	0.00
TCEQ Bond Issuance Fee	26,125.00	26,125.00	0.00	0.00
Bond Application Report Cost	39,500.00	39,500.00	0.00	0.00
Contingencies	48,190.00	20,470.21	0.00	27,719.79
TOTAL NON-CONSTRUCTION COSTS	\$771,950.00	\$744,230.21	\$0.00	\$27,719.79
TOTAL BOND ISSUE REQUIREMENT	\$10,450,000.00	\$9,710,485.92	\$754,883.39	(\$15,369.31)
			Interest Earned	\$403,971.73
			Total Surplus & Interest	\$388,602.42
			Total Remaining Funds	\$1,143,485.81

Cash Flow Forecast

Fort Bend County Fresh Water Supply District No. 1

	12/23	12/24	12/25	12/26	12/27
Assessed Value	\$607,829,175	\$528,159,888	\$528,159,888	\$528,159,888	\$528,159,888
Maintenance Tax Rate	\$0.500	\$0.500	\$0.500	\$0.500	\$0.500
Maintenance Tax	\$2,978,363	\$2,587,983	\$2,587,983	\$2,587,983	\$2,587,983
% Change in Water Rate		0.00%	0.00%	0.00%	0.00%
% Change in Wastewater Rate		0.00%	0.00%	0.00%	0.00%
% Change in NFBWA		10.00%	10.00%	10.00%	10.00%
% Change in Expenses		5.00%	5.00%	5.00%	5.00%
Beginning Cash Balance 12/31/2022	\$9,305,175	\$9,726,421	\$12,545,232	\$15,349,965	\$18,139,965
Revenues					
Maintenance Tax	\$2,023,365	\$2,587,983	\$2,587,983	\$2,587,983	\$2,587,983
Water Revenue	662,000	662,000	662,000	662,000	662,000
Wastewater Revenue	227,000	227,000	227,000	227,000	227,000
NFBWA Revenue	519,500	571,450	628,595	691,455	760,600
Other	1,004,970	1,055,219	1,107,979	1,163,378	1,221,547
Total Revenues	\$4,436,835	\$5,103,652	\$5,213,558	\$5,331,816	\$5,459,131
Expenses					
Purchase Water	\$160,400	\$160,400	\$160,400	\$160,400	\$160,400
Purchase Wastewater	106,300	106,300	106,300	106,300	106,300
NFBWA	510,500	561,550	617,705	679,476	747,423
Other Expenses	1,291,991	1,356,591	1,424,420	1,495,641	1,570,423
Total Expenses	\$2,069,191	\$2,184,841	\$2,308,825	\$2,441,817	\$2,584,546
Net Surplus	\$2,367,644	\$2,918,811	\$2,904,733	\$2,890,000	\$2,874,585
Capital Outlay					
Capital Outlay	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Road Widen Utility Relocation	500,000	0	0	0	0
City of Arcola WP	635,000	0	0	0	0
Water Treatment Unit	500,000	0	0	0	0
WP #2	300,000	0	0	0	0
Gateway Acres WW Plumbing Proj.	250,000	0	0	0	0
Teleview Terrace LS Upgrade	50,000	0	0	0	0
Total Capital Outlay	\$2,335,000	\$100,000	\$100,000	\$100,000	\$100,000
Construction Surplus	\$388,602	\$0	\$0	\$0	\$0
Ending Cash Balance	\$9,726,421	\$12,545,232	\$15,349,965	\$18,139,965	\$20,914,550
Operating Reserve % of Exp					
Percentage	470%	574%	665%	743%	809%
Number of Months	56	69	80	89	97
Bond Authority					
Remaining Bonding Capacity - \$71,760,000					

Maintenance Tax Rate Cap - \$0.50

Summary of Money Market Funds

10/20/2023 - 11/16/2023

Fund: Operating

Financial Institution: TEXAS CLASS

Account Number: XXXX0002 Date Opened: 03/17/2020 Current Interest Rate: 5.59%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
10/20/2023		10,974,368.11				
10/31/2023					51,429.51	
11/16/2023	Xfer from DSF - 10/23		16,309.74			
Totals for Account XXXX0002:		\$10,974,368.11	\$16,309.74		\$51,429.51	\$11,042,107.36
Totals for Operating Fund:		\$10,974,368.11	\$16,309.74		\$51,429.51	\$11,042,107.36

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

Summary of Money Market Funds

10/20/2023 - 11/16/2023

Fund: Capital Projects

Financial Institution: TEXAS CLASS

Account Number: XXXX0006 Date Opened: 03/11/2022 Current Interest Rate: 5.59%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
10/20/2023		1,558,563.46				
10/31/2023					9,911.02	
11/16/2023	Transfer to Checking			(425,657.89)		
Totals for Account XXXX0006:		\$1,558,563.46		(\$425,657.89)	\$9,911.02	\$1,142,816.59
Totals for Capital Projects Fund:		\$1,558,563.46		(\$425,657.89)	\$9,911.02	\$1,142,816.59

Methods Used For Reporting Market Values

Certificates of Deposits: Face Value Plus Accrued Interest

Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed in Writing

Public Fund Investment Pool/MM Accounts: Balance = Book Value = Current Market

Summary of Money Market Funds

10/20/2023 - 11/16/2023

Fund: Debt Service

Financial Institution: TEXAS CLASS

Account Number: XXXX0004 Date Opened: 04/09/2020 Current Interest Rate: 5.59%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
10/20/2023		3,029,575.42				
10/20/2023	Tax Collections - 10/23		8,158.34			
10/27/2023	Tax Collections - 10/23		4,731.86			
10/31/2023					14,365.21	
11/07/2023	Tax Collections - 10/23 DIT		8,882.50			
11/16/2023	Xfer to GOF - 10/23			(16,309.74)		
Totals for Account XXXX0004:		\$3,029,575.42	\$21,772.70	(\$16,309.74)	\$14,365.21	\$3,049,403.59
Totals for Debt Service Fund:		\$3,029,575.42	\$21,772.70	(\$16,309.74)	\$14,365.21	\$3,049,403.59

Methods Used For Reporting Market Values

Certificates of Deposits: Face Value Plus Accrued Interest

Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed in Writing

Public Fund Investment Pool/MM Accounts: Balance = Book Value = Current Market

TAX ANALYSIS FISCAL YEAR END 12/2023
FORT BEND FRESH WATER SUPPLY DISTRICT NO. 1

	TAX YEARS 2023			TAX YEARS 2022			GRAND TOTALS		
	DSF	M&O	TOTAL	DSF	M&O	TOTAL	TOTAL DSF	TOTAL M&O	TOTAL
PERCENTAGE	50.00%	50.00%	100.00%	50.00%	50.00%	100.00%			
TAX LEVY	0.00	0.00	0.00	2,181,345.34	2,181,345.34	4,362,690.68			
JAN 23									
TAXES	0.00	0.00	0.00	1,405,117.51	1,405,117.51	2,810,235.02	1,411,713.18	1,409,853.37	2,821,566.55
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	2,287.39	1,666.37	3,953.76
							1,414,000.58	1,411,519.73	2,825,520.31
FEB 23									
TAXES	0.00	0.00	0.00	322,209.91	322,209.91	644,419.81	331,584.04	329,130.61	660,714.65
PENALTY	0.00	0.00	0.00	6,617.96	6,617.96	13,235.92	10,207.79	9,285.19	19,492.98
							341,791.83	338,415.80	680,207.63
MARCH 23									
TAXES	0.00	0.00	0.00	92,587.50	92,587.50	185,175.00	99,531.70	97,575.42	197,107.12
PENALTY	0.00	0.00	0.00	7,605.48	7,605.48	15,210.95	9,946.02	9,346.62	19,292.64
							109,477.72	106,922.04	216,399.76
APRIL 23									
TAXES	0.00	0.00	0.00	73,548.66	73,548.66	147,097.32	85,676.85	82,526.81	168,203.66
PENALTY	0.00	0.00	0.00	7,479.33	7,479.33	14,958.66	11,959.67	10,936.39	22,896.06
							97,636.52	93,463.20	191,099.72
MAY 23									
TAXES	0.00	0.00	0.00	59,931.08	59,931.08	119,862.16	68,654.15	66,411.70	135,065.85
PENALTY	0.00	0.00	0.00	5,183.50	5,183.50	10,366.99	9,084.80	8,199.45	17,284.25
							77,738.95	74,611.15	152,350.10
JUNE 23									
TAXES	0.00	0.00	0.00	37,318.08	37,318.08	74,636.15	45,292.69	42,988.09	88,280.78
PENALTY	0.00	0.00	0.00	4,034.35	4,034.35	8,068.70	6,763.70	6,017.07	12,780.77
							52,056.39	49,005.16	101,061.55
JULY 23									
TAXES	0.00	0.00	0.00	40,620.95	40,620.95	81,241.90	45,933.80	44,391.75	90,325.55
PENALTY	0.00	0.00	0.00	5,300.13	5,300.13	10,600.25	7,322.94	6,734.99	14,057.93
							53,256.74	51,126.74	104,383.48
AUG 23									
TAXES	0.00	0.00	0.00	11,790.73	11,790.73	23,581.46	15,760.19	14,855.48	30,615.67
PENALTY	0.00	0.00	0.00	2,068.39	2,068.39	4,136.77	3,871.34	3,755.60	7,626.94
							19,631.53	18,611.08	38,242.61
SEPT 23									
TAXES	0.00	0.00	0.00	11,862.92	11,862.92	23,725.84	18,105.19	16,810.16	34,915.35
PENALTY	0.00	0.00	0.00	1,954.70	1,954.70	3,909.40	3,695.24	3,371.54	7,066.78
							21,800.43	20,181.70	41,982.13
OCT 23									
TAXES	0.00	0.00	0.00	11,176.33	11,176.33	22,352.66	13,976.97	13,196.56	27,173.53
PENALTY	0.00	0.00	0.00	2,282.06	2,282.06	4,564.11	3,401.11	3,111.01	6,512.12
							17,378.08	16,307.57	33,685.65
NOV 23									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
DEC 23									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	2,108,689.54	2,108,689.54	4,217,379.07			
TAXES	0.00	0.00	0.00	2,066,163.66	2,066,163.66	4,132,327.32	2,136,228.77	2,117,739.94	4,253,968.71
PENALTY	0.00	0.00	0.00	42,525.88	42,525.88	85,051.75	68,539.99	62,424.24	130,964.23
TOTALS	0.00	0.00	0.00	2,108,689.54	2,108,689.54	4,217,379.07	2,204,768.75	2,180,164.19	4,384,932.94
ADJUSTMENTS	0.00	0.00	0.00	54,578.55	54,578.55	109,157.09	51,551.55	52,945.49	104,497.04
TAX									
DUE @			0.00%			92.41%			
9/30/2023	0.00	0.00	0.00	169,760.23	169,760.23	339,520.45	420,560.92	343,397.83	763,958.75
TAX RATES	0.5000	0.5000	1.0000	0.5000	0.5000	1.0000			

Tax Year Collections 27173.53

Updated 11/2023

Deferral Operating PFY	496,184.27
Deferral Debt PFY	496,184.27
Debt Collections CFY (Defer)	0.00
Operating Collections CFY (Defer)	0.00
Total DSF Collections	2,632,413.04
Total Op Collections	2,613,924.21
Total DSF Deferral	916,745.19
Total Op Deferral	839,582.10

2024 AWBD Mid Winter Conference

Fort Bend County Fresh Water Supply District No. 1

Friday, January 19 - Saturday, January 20, 2024

Hyatt Regency Dallas, Dallas TX

Director	Registration			Prior Conference Expenses
Name	Attending	Online	Paid	Paid
Calvin Casher	Yes	Yes	Yes	Yes
Paul Hamilton				Yes
Rosa Linda Medina				N/A
Rodrigo Carreon				N/A
Erasto Vallejo	Yes	Yes	Yes	Yes

Note

Register on-line www.awbd-tx.org (For log in assistance, contact Taylor Cavnar: tcavnar@awbd-tx.org)

This page only confirms registration for the conference, not hotel registrations.

All hotel reservations are the sole responsibility of each attendee.

Your conference registration confirmation will contain a housing reservation request web link.

The link will require the registration number from your conference registration before you can reserve a room.

All requests for an advance of funds must be sent via email to the bookkeeper within 30 days of conference.

Registration Dates

Regular Registration: Begins 09/01/2023 \$430

Late Registration Begins 12/14/2023 \$530

Cancellation Policy

All cancellations must be made in writing.

A \$50.00 administrative fee is assessed for each conference registration cancelled on or before 12/13/23.

There will be no refunds after 12/13/23.

Housing Information

Hotel reservations are only available to attendees who are registered with AWBD-TX for the Conference.

If you have questions, please call Taylor Cavnar at (281) 350-7090.



**Fort Bend County FWSD 1
Historical Cost & Usage
September 2022 - August 2023**

ESI ID	Service Address		Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Total
1008901001900176320108	14415 FIRST ST	Volume (kWh)	28,992	27,264	30,720	33,024	4,224	3,840	8,448	11,328	11,328	10,944	7,872	14,400	192,384
		Spend \$	\$ 3,643	\$ 3,574	\$ 3,762	\$ 3,815	\$ 1,285	\$ 1,716	\$ 2,123	\$ 2,266	\$ 2,149	\$ 2,247	\$ 2,061	\$ 2,565	\$ 3,140
1008901023900975170115	4521 FM 521 RD	Volume (kWh)	1,632	2,016	4,032	2,112	2,400	1,824	1,536	4,032	2,016	1,920	1,632	1,728	26,880
		Spend \$	\$ 204	\$ 604	\$ 712	\$ 541	\$ 480	\$ 432	\$ 435	\$ 692	\$ 601	\$ 242	\$ 228	\$ 575	\$ 575
		Total Volume	30,624	29,280	34,752	35,136	6,624	5,664	9,984	15,360	13,344	12,864	9,504	16,128	219,264
		Total Spend \$	\$ 3,847	\$ 4,178	\$ 4,474	\$ 4,356	\$ 1,765	\$ 2,148	\$ 2,558	\$ 2,957	\$ 2,749	\$ 2,489	\$ 2,289	\$ 3,140	\$ 36,951

Proposed Budget

Fort Bend FWSD 1 - Fiscal Year Ending December 2024

	Nine Month Actuals 1/23 - 9/23	Twelve Months Annualized FYE 12/23	Approved 2023 Budget	Proposed 2024 Budget
Revenues				
14101 · Water -Customer Service Revenue	\$508,321	\$668,321	\$662,000	\$675,000
14102 · Regional Water Authority Fees	415,479	545,479	519,500	550,900
14105 · Connection Fees	10,202	13,603	13,800	13,700
14107 · Arcola Capacity Reserve	5,250	5,250	0	0
14109 · Service Application Fees	5,500	8,000	12,700	12,700
14110 · Water Plant Operations COA	106,975	106,975	243,700	0
14111 · Arcola Capital Recovery	0	0	18,000	0
14201 · Wastewater-Customer Service Rev	172,342	229,790	227,000	232,100
14301 · Maintenance Tax Collections	2,104,543	2,117,740	2,023,365	2,978,363
14303 · Property Tax Penalty & Interest	59,311	62,424	69,400	63,000
14501 · Tap Connections	51,034	68,045	208,000	200,000
14502 · Inspection Fees	3,656	4,874	14,400	4,900
14702 · Penalties & Interest	64,983	86,645	41,900	87,500
14801 · Interest Earned on Checking	719	959	1,500	1,200
14802 · Interest Earned on Temp. Invest	400,826	518,766	330,064	633,160
15801 · Miscellaneous Income	4,666	6,221	51,506	6,300
15904 · Insurance Reimbursement	31,944	31,944	0	0
Total Revenues	\$3,945,753	\$4,475,037	\$4,436,835	\$5,458,823

Expenditures

16102 · Operations - Water	\$39,282	\$52,377	\$48,200	\$55,000
16105 · Maintenance & Repairs - Water	191,126	254,835	154,000	267,600
16107 · Chemicals - Water	6,000	8,001	5,300	8,400
16108 · Laboratory Expense - Water	6,544	8,726	8,000	9,200
16109 · Mowing - Water	3,000	4,000	300	4,200
16110 · Utilities - Water	54,691	72,922	40,000	76,600
16114 · Telephone Expense - Water	1,166	1,555	2,000	1,600
16116 · Permit Expense - Water	0	4,204	6,200	4,400
16119 · Water Authority Pumpage Fees	465,636	610,636	510,500	641,200
16120 · Water Authority Pumpage-COA	45,506	45,506	160,400	0

Proposed Budget

Fort Bend FWSD 1 - Fiscal Year Ending December 2024

	Nine Month Actuals 1/23 - 9/23	Twelve Months Annualized FYE 12/23	Approved 2023 Budget	Proposed 2024 Budget
16202 · Operations - Wastewater	43,782	58,376	54,200	61,300
16205 · Maint & Repairs - Wastewater	9,474	12,632	60,600	13,300
16206 · Maint & Repairs - Lift Station	14,035	18,713	22,000	19,600
16209 · Mowing - Wastewater	500	667	100	700
16211 · Utilities - Lift Station	6,572	8,763	4,300	9,200
16214 · Telephone Expense - Wastewater	627	836	700	900
16220 · Arcola WWTP Expenses	128,550	171,401	106,300	180,000
16501 · Tap Connection Expense	68,832	69,282	110,400	110,000
16502 · Inspection Expense	3,203	4,271	10,500	4,500
16703 · Legal Fees	114,105	152,140	180,000	180,000
16705 · Auditing Fees	23,000	23,000	22,500	22,500
16706 · Engineering Fees	303,396	404,527	375,000	375,000
16709 · Election Expense	0	0	0	12,000
16710 · Website Hosting	986	1,314	2,600	1,400
16711 · Sales Tax Tracking	0	1,500	1,500	1,500
16712 · Bookkeeping Fees	59,077	78,770	62,500	82,700
16714 · Printing & Office Supplies	6,328	8,437	11,000	8,900
16716 · Delivery Expense	890	1,187	1,300	1,200
16717 · Postage	7,897	10,529	9,600	11,100
16718 · Insurance & Surety Bond	0	26,564	17,300	27,900
16719 · AWBD Expense	2,865	3,615	4,100	3,800
16722 · Bank Service Charge	1,302	1,736	1,900	60
16723 · Travel Expense	1,859	2,479	0	2,600
16724 · Publication Expense (SB 622)	428	428	400	400
16725 · Tax Assessor/Appraisal	31,109	40,128	40,128	42,100
16728 · Record Storage Fees	500	667	0	700
16731 · Arbitrage Analysis	0	0	5,100	500
16736 · Seminar Expenses	3,395	3,395	3,600	3,600
16737 · Telephone - Ipad Expense	2,083	2,778	2,000	2,900

Proposed Budget

Fort Bend FWSD 1 - Fiscal Year Ending December 2024

	Nine Month Actuals 1/23 - 9/23	Twelve Months Annualized FYE 12/23	Approved 2023 Budget	Proposed 2024 Budget
17101 · Payroll Expenses	12,038	16,051	18,500	27,183
17103 · Payroll Tax Expense	921	1,228	1,363	2,080
17802 · Miscellaneous Expense	2,900	3,866	4,800	4,100
Total Expenditures	\$1,663,606	\$2,192,039	\$2,069,191	\$2,281,923
Capital Outlay				
17901 · Capital Outlay	\$47,273	\$47,273	\$100,000	\$100,000
17910 · Cap Outlay - Road Reloc Utility	17,398	17,398	500,000	500,000
17911 · Cap Outlay - City of Arcola WP	0	0	635,000	635,000
17912 · Cap Outlay - WP 2 Treatmt Unit	0	0	500,000	500,000
17913 · Cap Outlay - WP2	0	0	300,000	300,000
17914 · Cap Outlay - Gateway Acres Plum	0	0	250,000	250,000
17915 · Cap Outlay -Teleview Terrace LS	21,245	40,443	50,000	50,000
17919 · Cap Out - Fresno Ranch WW Coll	20,768	20,768	0	50,000
18101 · Transfer to Capital Projects	0	334,188	0	0
Total Capital Outlay	\$106,684	\$460,070	\$2,335,000	\$2,385,000
Net Excess Revenues <Expenditures>	\$2,175,462	\$1,822,928	\$32,644	\$791,900

**FORT BEND COUNTY TAX OFFICE
TOTAL TAXES DUE - RECAP
52 - FT BEND CTY WATER SUPPLY DIST #1**

DATE	BEGINNING BALANCE	CURRENT PAYMENTS	PREVIOUS YR PAYMENTS	CURRENT LEVY ADJ.	PREVIOUS YR LEVY ADJ.	2022 TAXES	TOTAL
10/02/2023	792,397.41		(3,798.23)				788,599.18
10/03/2023	788,599.18		(2,060.96)				786,538.22
10/04/2023	786,538.22		(1,273.41)				785,264.81
10/05/2023	785,264.81		(946.48)				784,318.33
10/06/2023	784,318.33		(1,885.56)				782,432.77
10/09/2023	782,432.77						782,432.77
10/10/2023	782,432.77		(2,843.29)				779,589.48
10/11/2023	779,589.48		(1,228.25)		0.20		778,361.43
10/12/2023	778,361.43		(430.67)		(1,265.30)		776,665.46
10/13/2023	776,665.46		(1,773.48)				774,891.98
10/16/2023	774,891.98		(256.42)				774,635.56
10/17/2023	774,635.56		(91.80)				774,543.76
10/18/2023	774,543.76		(1,974.87)				772,568.89
10/19/2023	772,568.89		(565.16)				772,003.73
10/20/2023	772,003.73		(740.05)				771,263.68
10/23/2023	771,263.68		(1,147.07)				770,116.61
10/24/2023	770,116.61		(51.29)				770,065.32
10/25/2023	770,065.32		(767.36)				769,297.96
10/26/2023	769,297.96		(776.84)				768,521.12
10/27/2023	768,521.12		(1,058.55)				767,462.57
10/28/2023	767,462.57						767,462.57
10/30/2023	767,462.57		(2,038.69)				765,423.88
10/31/2023	765,423.88		(1,465.10)				763,958.78
TOTAL		0.00	(27,173.53)	0.00	0.00	(1,265.10)	0.00

11/01/2023 22:04:09 4393113
 TC298-D SELECTION: DEPOSIT
 RECEIPT DATE: ALL
 LOCATION: ALL

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 10/01/2023 THRU 10/31/2023
 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY

PAGE: 30
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2022	M & O	.500000	11,176.19	.00	2,281.79	.00	13,457.98	5,396.68	.00	.00	18,854.66
	I & S	.500000	11,176.47	.00	2,282.32	.00	13,458.79	.00	.00	.00	13,458.79
	TOTAL	1.000000	22,352.66	.00	4,564.11	.00	26,916.77	5,396.68	.00	.00	32,313.45
2021	M & O	.410000	1,220.11	.00	389.32	.00	1,609.43	784.84	.00	.00	2,394.27
	I & S	.590000	1,755.78	.00	560.26	.00	2,316.04	.00	.00	.00	2,316.04
	TOTAL	1.000000	2,975.89	.00	949.58	.00	3,925.47	784.84	.00	.00	4,710.31
2020	M & O	.410000	342.15	.00	151.61	.00	493.76	240.84	.00	.00	734.60
	I & S	.590000	492.37	.00	218.15	.00	710.52	.00	.00	.00	710.52
	TOTAL	1.000000	834.52	.00	369.76	.00	1,204.28	240.84	.00	.00	1,445.12
2019	M & O	.430000	290.36	.00	161.61	.00	451.97	210.16	.00	.00	662.13
	I & S	.570000	384.91	.00	214.20	.00	599.11	.00	.00	.00	599.11
	TOTAL	1.000000	675.27	.00	375.81	.00	1,051.08	210.16	.00	.00	1,261.24
2018	M & O	.500000	122.36	.00	84.37	.00	206.73	62.03	.00	.00	268.76
	I & S	.500000	122.38	.00	84.39	.00	206.77	.00	.00	.00	206.77
	TOTAL	1.000000	244.74	.00	168.76	.00	413.50	62.03	.00	.00	475.53
2016	M & O	.500000	45.22	.00	42.04	.00	87.26	26.18	.00	.00	113.44
	I & S	.500000	45.23	.00	42.06	.00	87.29	.00	.00	.00	87.29
	TOTAL	1.000000	90.45	.00	84.10	.00	174.55	26.18	.00	.00	200.73
ALL	M & O		13,196.39	.00	3,110.74	.00	16,307.13	6,720.73	.00	.00	23,027.86
ALL	I & S		13,977.14	.00	3,401.38	.00	17,378.52	.00	.00	.00	17,378.52
ALL	TOTAL		27,173.53	.00	6,512.12	.00	33,685.65	6,720.73	.00	.00	40,406.38
DLQ	M & O		13,196.39	.00	3,110.74	.00	16,307.13	6,720.73	.00	.00	23,027.86
DLQ	I & S		13,977.14	.00	3,401.38	.00	17,378.52	.00	.00	.00	17,378.52
DLQ	TOTAL		27,173.53	.00	6,512.12	.00	33,685.65	6,720.73	.00	.00	40,406.38
CURR	M & O		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	I & S		.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	TOTAL		.00	.00	.00	.00	.00	.00	.00	.00	.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 10/01/2023 TO 10/31/2023

FISCAL START: 10/01/2023 END: 09/30/2024 JURISDICTION: 0052 FORT BEND FRESH WATER SUPPLY D

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	528,159,888	17,900,388	546,060,276	0 01.000000	5,464,216.31	5,458

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2022	363,138.41	1,265.30-	1,265.30-	22,352.66	22,352.66	339,520.45	6.18	0.00
2021	122,565.18	.20	0.20	2,975.89	2,975.89	119,589.49	2.43	0.00
2020	81,802.96	.00	0.00	834.52	834.52	80,968.44	1.02	0.00
2019	51,126.26	.00	0.00	675.27	675.27	50,450.99	1.32	0.00
2018	41,923.07	.00	0.00	244.74	244.74	41,678.33	.58	0.00
2017	17,522.82	.00	0.00	0.00	0.00	17,522.82		0.00
2016	14,032.85	.00	0.00	90.45	90.45	13,942.40	.64	0.00
2015	11,991.92	.00	0.00	0.00	0.00	11,991.92		0.00
2014	10,735.80	.00	0.00	0.00	0.00	10,735.80		0.00
2013	13,610.22	.00	0.00	0.00	0.00	13,610.22		0.00
2012	12,339.20	.00	0.00	0.00	0.00	12,339.20		0.00
2011	11,292.66	.00	0.00	0.00	0.00	11,292.66		0.00
2010	8,073.67	.00	0.00	0.00	0.00	8,073.67		0.00
2009	8,600.70	.00	0.00	0.00	0.00	8,600.70		0.00
2008	8,128.69	.00	0.00	0.00	0.00	8,128.69		0.00
2007	6,625.06	.00	0.00	0.00	0.00	6,625.06		0.00
2006	5,701.58	.00	0.00	0.00	0.00	5,701.58		0.00
2005	1,217.68	.00	0.00	0.00	0.00	1,217.68		0.00
2004	610.10	.00	0.00	0.00	0.00	610.10		0.00
2003	595.97	.00	0.00	0.00	0.00	595.97		0.00
2002	353.73	.00	0.00	0.00	0.00	353.73		0.00
2001	408.88	.00	0.00	0.00	0.00	408.88		0.00
****	792,397.41	1,265.10-	1,265.10-	27,173.53	27,173.53	763,958.78		0.00
CURR	363,138.41	1,265.30-	1,265.30-	22,352.66	22,352.66	339,520.45		0.00
DELQ	429,259.00	.20	0.20	4,820.87	4,820.87	424,438.33		0.00

FORT BEND COUNTY
PERCENTAGE OF LEVY COLLECTED

Tax Units : ALL
From 10/01/2013 To 10/31/2023

52 -FORT BEND FRESH WATER SUPPLY DIST #1

Tax Year	Taxes Due	Adjustments	Levy Paid	Balance	% Collected
2013	2,166,237.16	563,094.63	2,715,721.57	13,610.22	99.50%
2014	2,675,145.70	53,718.69	2,718,128.59	10,735.80	99.61%
2015	2,285,060.55	521,208.09	2,794,276.72	11,991.92	99.57%
2016	2,217,167.94	574,616.30	2,777,841.84	13,942.40	99.50%
2017	3,227,766.67	12,813.11	3,223,056.96	17,522.82	99.46%
2018	3,499,287.44	30,736.71	3,488,345.82	41,678.33	98.82%
2019	3,589,725.83	28,364.65	3,567,639.49	50,450.99	98.61%
2020	4,129,315.70	129,519.95	4,177,867.21	80,968.44	98.10%
2021	4,312,089.78	34,031.25	4,226,531.54	119,589.49	97.25%
2022	5,285,319.87	178,896.44	5,124,695.86	339,520.45	93.79%
2023		0.00	0.00		



November 15, 2023

Board of Directors
Fort Bend County Freshwater Supply District #1
c/o Sanford Kuhl Hagan Kugle Parker Kahn LLP
1980 Post Oak Boulevard, Suite 1380
Houston, TX 77056

Re: Fort Bend County Freshwater Supply District #1 – November 2023 Board of Directors Meeting

Dear Board Members:

Following is the status report on Fort Bend County FWSD#1 No. 1 projects:

Agenda Item No. 4 – Engineer’s Report:

(a) Report on status of projects:

i) Gateway Acres Subdivision Wastewater Collection System

- Reddico has installed all of the wastewater collection system...currently working on completion of a) testing of installed system and reviewing sanitary sewer videos and b) overall site restoration...overall project is approximately 95% complete
- Request Board’s approval of PE#11 from Reddico for construction of project in the amount of \$392,377.68
- Request Board’s approval of Invoice #10 and #11 from Terracon for material testing for the project in the amount of \$6,915.00 and \$2,872.50, respectively
- Per the August 2023 Board meeting, updated deadlines for the project are: Project Substantially Completed (system operational) = end of November 2023...Project Fully Completed = end of this year
- Reddico currently working with resident at 1434 Avenue A regarding damaged fence

ii) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main

- Reddico still needs to complete remaining electrical work and overall site restoration...once electrical service is provided to site, testing needs to be performed so system can be considered operational and a final punchlist list provided
- Acclaim (District’s Energy Consultant) working to schedule installation of electrical meter and power to the site...anticipated date of November 20th...after electrical service is provided, efforts will be made to secure phone service
- Overall project is approximately 97.5% complete
- Request Board’s approval of Invoice #9 from Terracon for material testing for the project in the amount of \$6,543.90
- Per the August 2023 Board meeting, updated deadlines for the project are: Project Substantially Completed (system operational) = end of September 2023...Project Fully Completed = end of October 2023...have requested an updated schedule from Reddico as project is still not complete
- Jacobs is tracking costs for performing CA and CO services for efforts in November and beyond

iii) Gateway Acres Subdivision Wastewater Plumbing Contract

- Currently preparing contract for advertisement...will advertise project once certain milestones are met for the Fresno Ranchos Subdivision LS&FM project (system operational) and Gateway Acres Subdivision WW Collection System project (testing completed and sanitary sewer videos reviewed with no issues found)
- Anticipated Schedule: Advertisement = December 2023, January 2024 = Award Contract, February 2024 = Contract Execution, March 2024 thru August 2024 = Construction

- A total of 197 applications were secured during the townhall meetings...Discuss possible additions to contract for properties adjacent to the north ROW line of Trammel Fresno Road (District Attorney and Operator to secure all needed info for customers so they can be included in the contract)...Discuss property at NW corner of Trammel Fresno Road and Pennsylvania St (both water and wastewater service)

iv) Fresno Ranchos Subdivision Wastewater Collection System

- Project currently under design

v) Expansion of Teleview Terrace Subdivision Lift Station

- Project currently under design

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - WP#2 One-Year Warranty Expiration Date Expires on 01-19-24
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion Project
- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	Interconnect with FBCMUD23
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Mart
297 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
Church of God of Prophecy	LT No Limits
Crossroad Market	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	New Quality Life Ministries (Church)
FBC Water Connection at Water Plant	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno (Domestic & FW)	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Richard Martini-Rental Livestock Pasture
Fresno Mount Corinth Baptist Church	Robbins Nest for Children (Domestic & FW)
Fresno Volunteer Fire Department	St. James Knanaya Church – Fire Tap
F&R Tax	St. James Banquet Hall – (Domestic & FW)
General Office Space (514 Pecan Street)	St. Peters & St. Pauls Orthodox Church of Houston
Gulf Coast LP Gas Company	Swingby#3 Gas Station (Domestic & Irrigation)
HEFCO Enterprises	Teleview Terrace Subdivision Lift Station
Iglesia Bautista Del Calvario Church	Tiny Toes Academy
Iglesia Principe De Paz Church	Tire Shop at 1739A Trammel Fresno
Interconnect with City of Arcola	Valero Gas Station
	Welcome Foods

Connections Pending:	
E&J Auto Sales (Trammel Fresno Rd)	
- District Operator to update regarding service to customer	
Nalco Water (FM521)	
- District Operator to update regarding service to customer	

Processing Application:	
St Peter and Paul Church (Illinois St)	
- waiting on all required docs from customer to complete application...customer currently receiving District water, but would like to add an additional building on property	
Sosa Electric (Avenue C)	
- Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521)	
- waiting on all required docs from customer to complete application	
Lemark Investments (East Sycamore St)	
- customer provided application fee...request Board's approval to start processing application...waiting on all required docs from customer to complete application	
Quality Personal Care (703 East Palm)	
- discuss with Board matter	

*** Purolite investigating possibility of needing District water service for a potential new facility that would be constructed to the west of their existing facility

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (minus field bathrooms)
297 Teakwood Avenue (Multi-Family Dwelling)	New Quality Life Ministries (Church)
Church of God of Prophecy	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno	Quality Paint and Body (Pecan Street)
Fresno Volunteer Fire Department	

Connections Pending:	

Processing Application:	
Sosa Electric (Avenue C)	
- Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521)	
- waiting on all required docs from customer to complete application	

(g) Potential Emergency Water Interconnect with BCMUD21

- Discuss with Board information received from Kane Mudd, Engineer (LJA) for BCMUD21 regarding potential emergency water interconnect between our Districts (location at end of East Sycamore Road)

(h) Status of New CoA WP –

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement

(i) Status of CoA Current and Future WWTP Expansion Projects –

- Current WWTP Expansion Project (0.675 MGD to 0.95 MGD): NTP = June 16, 2023...Estimated Completion = 1st/2nd Q 2024
- District's current WWTP capacity (0.35MGD) is capable of providing wastewater service to 1,000 ESFCs (350 GPD/connection)
- DA to discuss a) status of current and future WWTP expansion projects, b) possible options for increasing the connection capacity for the District (revision to RFC based on re-rate study {possibly different re-rate numbers for each entity}), c) purchase/lease capacity from CoA, d) initiate next WWTP expansion, e) CoA's WWTP's ultimate treatment capacity (4.6MGD) and FW's maximum capacity at CoA's WWTP (1.905MGD), which needs to be documented, and f) status of District's WWTP in north wastewater service area
- Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):
 - Current Connections (Actual and Reserved) as of August 2023:
 - o Active Residential Connections Per Inframark = 542
 - o Vacant Residential Connections Per Inframark = 24
 - o In-Process Residential Connections Per Inframark = 2
 - o Residential Connections in GA WW Plumbing Contract = 197
 - o Residential Connections in Teal Gardens Development = 107
 - o Active Non-Residential Connections, in ESFCs = 19
 - o In-Process Non-Residential Connections, in ESFCs = 3
 - Total = 894**
 - ***Per historical information from Inframark, approximately 2 wastewater connections are made each month
- Next WWTP Expansion Options:
 - o Current WWTP Capacity = 350,000 GPD = 1,000 Conn
 - o Next WWTP Expansion = District has notified the CoA that an additional 0.5 MGD of wastewater treatment capacity is needed, which would bring the District's total wastewater treatment capacity to 0.85 MGD and capable of providing wastewater service to 2,428 connections...it is projected that it will take the District at least 15 years to fully utilize this capacity (some assumptions used to make this statement = 350 gpd/conn, next WWTP expansion project gets started ASAP, funding of projects is not an issue, 70% success rate for connections in plumbing projects, annual connection rate is approximately 2 conn/month, no major delays, no additional developers or major developments)
 - o Discuss possibility of District receiving capacity beyond 0.5 MGD additional capacity request to CoA

(j) Roadway Widening Projects Within District (which will require utility and service line relocations):

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**
 - o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
 - o **Schedule** –
 - County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
 - Utility Relocations – waiting on FBC for funding agreement and updated construction plans
 - Road Construction – FBC to update
 - o **Estimated Cost** -
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **FM521 Roadway Widening Project (North of SH6):**
 - o Utility Relocations at Mustang Bayou – working with TxDOT to secure permit for Texas Hot Taps to complete work
 - o Utility Relocations from Willow St to Trammel Fresno Road – design still underway
 - o Utility Relocations from Pecan St to SH6 – investigation still needs to be conducted
 - o Roadway Project Updates - Final roadway plans provided to District on 05/22/23...project let in April 2023...roadway construction should have started on November 1st...anticipated contractor is Granite Construction...per roadway team, work within District to start along south bound lanes at the American Canal and Mustang Bayou, with the installation of the storm sewer first, at outfall first and then working outward, then with the installation of concrete pavement
 - o **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk

- **Schedule –**
 - Anticipate coordinating necessary water and wastewater utility relocations early 2024
 - Anticipate roadway widening project to start construction on November 1st
- **Estimated Cost-**
 - Currently determining extent and cost for utility relocations...later will coordinate with Inframark and roadway team so solution and costs can be determined and presented to Board...NORA provided to District
- **FM521 Roadway Widening Project (South of SH6):**
 - **Scope –** 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing
 - **Schedule –**
 - 30% Utility Coordination meeting was conducted in September 2021
 - 60% Utility Coordination meeting was conducted in April 2022
 - 90% Utility Coordination meeting was conducted in October 2023
 - Anticipate 100% completed construction plans TBD
 - Anticipate roadway widening project to start construction in 2026
 - **Estimated Cost –**
 - NORA provided to District
 - Coordinating with roadway team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially
- **West Sycamore Road Widening Project (possibly sanitary sewer work):**
 - **Scope –** Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
 - **Schedule –**
 - Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
 - Anticipate 100% complete roadway plans - TBD
 - Coordinating with roadway team to have utility relocations (consider new sanitary sewer) included within their construction plans so relocations can be done by their contractor
 - Anticipate roadway widening project to start construction - 2024
 - **Estimated Cost –**
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (California Rd to Mustang Bayou):**
 - **Scope –** Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - **Schedule –**
 - Working on 30% complete roadway plans...no overall schedule provided yet
 - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - **Estimated Cost –**
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (Mustang Bayou to FM521):**
 - o **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - o **Schedule** –
 - Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
 - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - o **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, Linden Street, Kansas St, 3rd Street...consider water and wastewater utility work)** – FBC to provide update

Please let me know if you have any questions or comments.

Sincerely,

David C. Dybala, Jr., P.E.



District Engineer

713-855-1917

Untitled Map

Write a description for your map.

Legend

-  Club
-  Mizpah Building Services



Ohio St

Ohio St

Pennsylvania St

Pennsylvania St

Trammel-Fresno Rd

Trammel-Fresno Rd

Trammel-Fresno Rd

Mizpah Building Services

Google Earth

Image © 2023 Maxar Technologies

Page 42
200 ft



Untitled Map

Write a description for your map.

Legend

 Club


 Mizpah Building Services



Untitled Map

Write a description for your map.

Legend

 Club

 Mizpah Building Services





Engineer's Estimate
 East Sycamore Water Line Ext.
 Water Line Construction
 9/18/2023

Description	Quantity	Unit	Cost	Total	% BCMUD 22	% FBCFWS1	BCMUD 22 Cost	FBCFWS1 Cost
Water Items								
Bonds, Insurance, Mobilization, Permits, Etc.	1	LS	\$ 60,000.00	\$ 60,000.00	50%	50%	\$ 30,000.00	\$ 30,000.00
Topographic Survey	1	LS	\$ 10,000.00	\$ 10,000.00	50%	50%	\$ 5,000.00	\$ 5,000.00
12" Water Line	2,650	LF	\$ 70.00	\$ 185,500.00	75%	25%	\$ 140,000.00	\$ 45,500.00
12" Gate Valve and Box	3	EA	\$ 3,250.00	\$ 9,750.00	67%	33%	\$ 6,500.00	\$ 3,250.00
Trench Safety	2,650	LF	\$ 1.00	\$ 2,650.00	75%	25%	\$ 2,000.00	\$ 650.00
Connect Exist Hydrant to Proposed Water Line	2	EA	\$ 750.00	\$ 1,500.00	0%	100%	-	\$ 1,500.00
Vault, Meter Box, and Double Backflow Water Meter	1	EA	\$ 150,000.00	\$ 150,000.00	50%	50%	\$ 75,000.00	\$ 75,000.00
12" Connect	2	EA	\$ 750.00	\$ 1,500.00	50%	50%	\$ 750.00	\$ 750.00
Connect Water Service to Proposed Water Line	12	EA	\$ 1,000.00	\$ 12,000.00	0%	100%	-	\$ 12,000.00
Bore Water Lead Beneath E Sycamore Lane	6	EA	\$ 1,000.00	\$ 6,000.00	0%	100%	-	\$ 6,000.00
Reestablish Roadside Ditch	1,000	LF	\$ 15.00	\$ 15,000.00	35%	65%	\$ 5,250.00	\$ 9,750.00
Remove and Dispose of Existing Water Line	650	LF	\$ 50.00	\$ 32,500.00	0%	100%	-	\$ 32,500.00
Remove and Replace Concrete Driveway, Includes Culvert	100	LF	\$ 200.00	\$ 20,000.00	25%	75%	\$ 5,000.00	\$ 15,000.00
Remove and Replace Gravel Driveway, Includes Culvert	195	LF	\$ 175.00	\$ 34,125.00	64%	36%	\$ 21,875.00	\$ 12,250.00
Remove and Replace Sidewalk	30	LF	\$ 100.00	\$ 3,000.00	100%	0%	\$ 3,000.00	\$ -
Subtotal FBCFWS1 Water Items				\$ 543,525.00	54%	46%	\$ 294,375.00	\$ 249,150.00
Miscellaneous Items								
Seeding	2	AC	\$ 2,500.00	\$ 5,000.00	50%	50%	\$ 2,500.00	\$ 2,500.00
Surface Water Control	1	LS	\$ 600.00	\$ 600.00	50%	50%	\$ 300.00	\$ 300.00
Storm Water Pollution Prevention Plan	1	LS	\$ 1,300.00	\$ 1,300.00	50%	50%	\$ 650.00	\$ 650.00
Temporary Traffic Control, Including Detour	1	LS	\$ 15,000.00	\$ 15,000.00	50%	50%	\$ 7,500.00	\$ 7,500.00
Utility Spoils	1	LS	\$ 1,500.00	\$ 1,500.00	50%	50%	\$ 750.00	\$ 750.00
Stabilized Construction Exit	1	EA	\$ 800.00	\$ 800.00	50%	50%	\$ 400.00	\$ 400.00
Subtotal Miscellaneous Items				\$ 24,200.00	50%	50%	\$ 12,100.00	\$ 12,100.00
Subtotal Water Items				\$ 543,525.00	54%	46%	\$ 294,375.00	\$ 249,150.00
Subtotal Miscellaneous Items				\$ 24,200.00	50%	50%	\$ 12,100.00	\$ 12,100.00
Total				\$ 567,725.00	54%	46%	\$ 306,475.00	\$ 261,250.00
	Contingency 15%			\$ 85,158.75	54%	46%	\$ 45,971.25	\$ 39,187.50
	Total w/ Contingency			\$ 652,883.75	54%	46%	\$ 352,446.25	\$ 300,437.50
	Engineering and Surveying 15%			\$ 97,932.56	54%	46%	\$ 53,040.61	\$ 44,891.95
	Material Testing 3%			\$ 19,586.51	54%	46%	\$ 10,573.39	\$ 9,013.13
				\$ 770,402.83	54%	46%	\$ 416,060.25	\$ 354,342.58

Notes:

(1) These costs do not include the price for acquisition of additional land or easements



ENVIRONMENTAL DEVELOPMENT PARTNERS

An  INFRAMARK Company

Board of Directors
Fort Bend County F.W.S.D. No. 1

Operator’s Report for the November 16, 2023, Board Meeting

Substantial System Repairs and Maintenance

1318 ½ Trammel Fresno Rd.	Excavated and located leak on service line. Completed necessary repairs.	\$ 11,401.55
------------------------------	---	--------------

1. FM 521 Road Widening Relocation

Board authorized for the relocation plan proposal from Texas Hot Taps at the October meeting, for the estimated amount of \$70,956.36.

2. Water Plant #1

Requested authorization for repair or replacement of Booster Pump #1 in the September meeting. Board approved repair for the estimated amount of \$9,325.00. This is complete, will be invoiced next month.

3. City of Arcola Smart Meter

At the board request we received an estimate of \$12,500.00 for the 8” meter and enclosure with Beacon Endpoint for the sewer accountability readings. The meter is scheduled to be installed next week.

4. Delinquent Accounts and Service Terminations

There are 199 account(s) that were mailed delinquent letters prior to the board meeting. We disconnected 23 account(s) following last month’s meeting.



September 25, 2023

Fort Bend County FWSD #1
C/o EDP
Attn: Operations Manager
17451 Village Green
Houston, Texas 77040

Reference: Water Well #1- Performance Testing

Dear Sir/Ma'am,

As requested, abbreviated testing has been completed on the well and well pumping equipment referenced above. The following information was recorded during the testing on September 22nd.

TEST DATA

Static Level	240'
Pumping Level	282'
Capacity (GPM)	1589
Sand (Start-up)	2
Sand (Run)	1
Time	45 minutes
Pump Submergence	158 feet

Testing was completed in order to monitor water levels and flowrates and sand production.

Attached is a historical graph on the water levels.

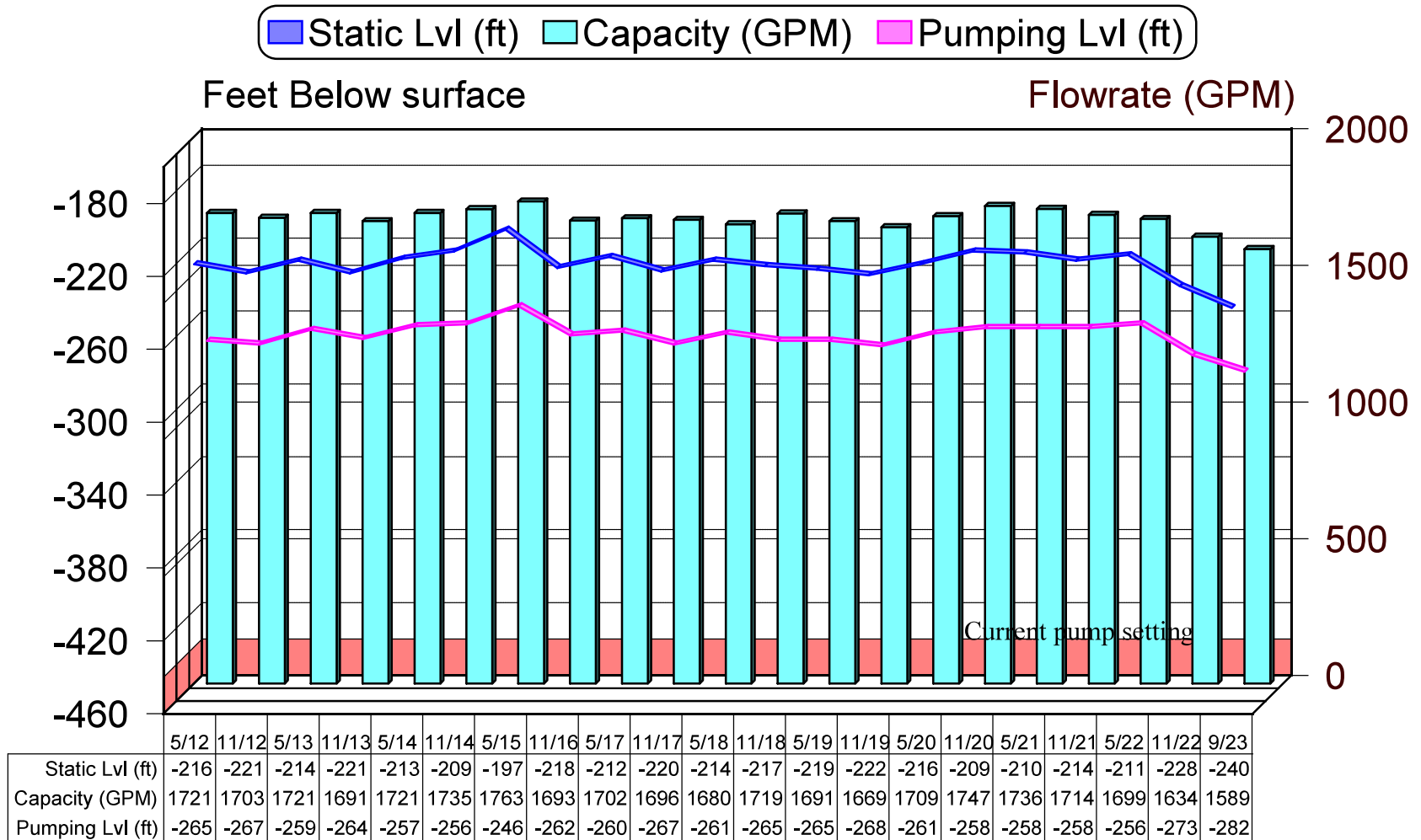
A FBSD meter affidavit was completed during the test and is attached.

We appreciate this opportunity to be of service. If you have any questions or comments, please call.

Sincerely,
Jimmy Graves
G-M Services

Fort Bend County FWSD #1

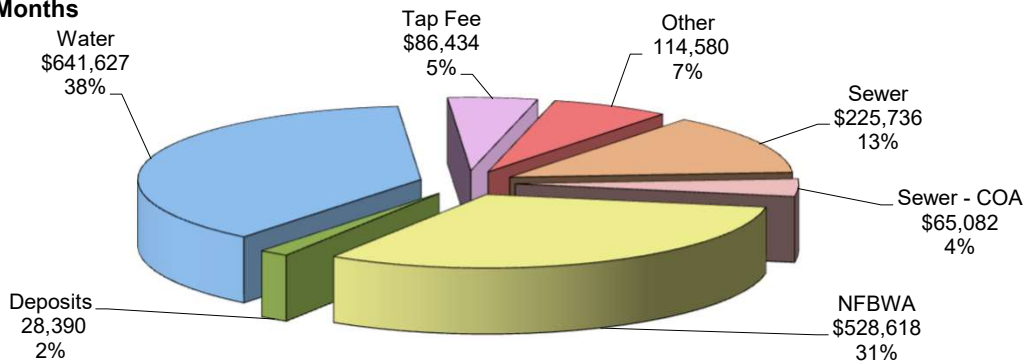
Well #1



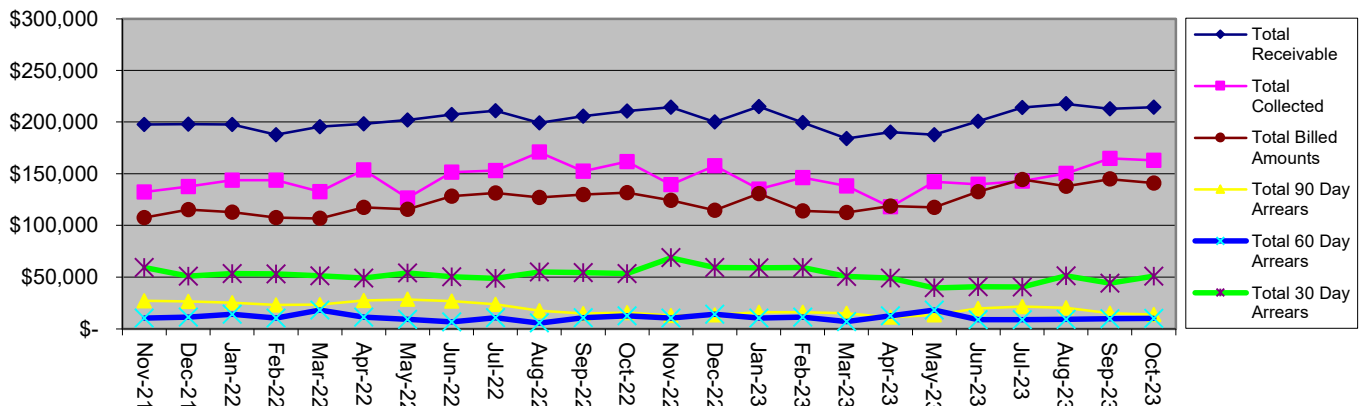
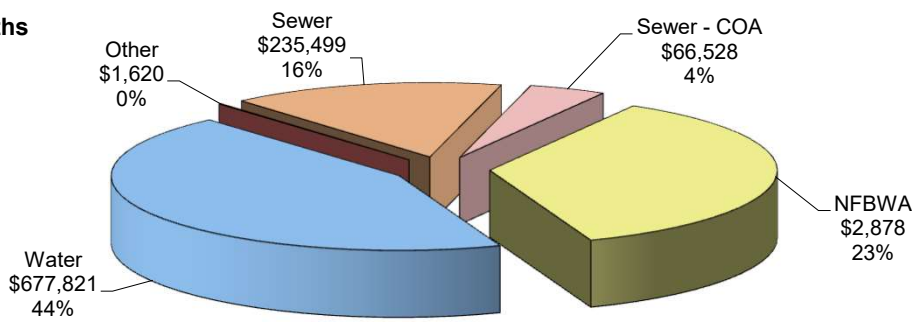
Fort Bend FWSD No. 1 Utility Billing Summary

	September 13, 2023	August 13, 2023	12 Months
Total Collected	\$ (162,800.68)	\$ (164,835.67)	\$ (1,737,175.02)
Total Billed	\$ 140,948.36	\$ 144,839.95	\$ 1,532,815.69
Tap Fees Received	\$ (11,212.00)	\$ (9,186.94)	\$ (86,434.27)
Total Aged Receivable	\$ 73,337.85	\$ 68,076.00	
Total Receivable	\$ 206,447.10	\$ 204,872.10	
Security Deposit Balance	\$ 161,074.98	\$ 159,574.98	\$ 148,492.62
NFBWA Fee Billed	\$ 52,248.80	\$ 54,914.26	\$ 551,348.23
NFBWA Fee to pay billing cycle	\$ 14,186.90	\$ 24,137.75	\$ 313,035.45
Water Sold (gallons)	10,844,000	11,395,000	115,119,000
Water Produced (gallons)	12,154,000	12,544,000	153,204,000
Residential Connections	1,055	1,056	
Avg per Residential Connection	6,085	6,487	

Collections, 12 Months



Billing, 12 Months



Fort Bend FWSD No. 1 Utility Billing Detail Report

	September 13, 2023	August 13, 2023	September 13, 2022
Beginning Date	09/20/23	08/17/23	09/20/22
Closing Date	10/18/23	09/19/23	10/19/22
No. of Days	28	33	33
Beginning Balance	\$ 204,872.10	\$ 210,402.56	\$ 199,604.66
Adjustments			
Back Charge	\$ -	\$ 744.00	\$ 248.00
Collections	\$ -	\$ (6,444.72)	\$ -
Credit Refund	\$ 1,302.11	\$ 412.72	\$ -
Deposits	\$ 2,300.00	\$ 2,250.00	\$ 3,176.00
Disconnection	\$ 1,125.00	\$ 1,125.00	\$ 975.00
Inspections	\$ 575.00	\$ 375.00	\$ 1,175.00
Letter Fee	\$ 2,460.00	\$ 2,175.00	\$ 2,115.00
NFBWA	\$ (482.00)	\$ 19.28	\$ (891.70)
NSF Fee	\$ 60.00	\$ 150.00	\$ 30.00
Penalty	\$ 3,742.09	\$ 3,720.01	\$ 3,490.25
Return Check	\$ 366.02	\$ 487.36	\$ 275.03
Sewer	\$ -	\$ -	\$ (63.00)
Tap Fee	\$ 12,257.71	\$ 9,389.11	\$ 22,795.00
Transfer	\$ 270.00	\$ 210.00	\$ 480.00
Unapplied	\$ (1,759.61)	\$ -	\$ (71.74)
Water	\$ (609.00)	\$ 23.50	\$ (647.75)
Well Permit Fee	\$ 1,300.00	\$ 200.00	\$ 500.00
Door Hanger Fee	\$ 1,420.00	\$ 1,180.00	\$ 1,400.00
Total Adjustments	\$ 24,327.32	\$ 16,016.26	\$ 34,985.09
Collected Amounts			
Back Charge	\$ (149.36)	\$ (546.10)	\$ (496.00)
Deposits	\$ (2,400.00)	\$ (2,081.33)	\$ (3,060.64)
Disconnection	\$ (975.00)	\$ (986.32)	\$ (750.00)
Door Hanger Fee	\$ (900.42)	\$ (1,404.97)	\$ (920.00)
Grease Trap Inspection	\$ (75.00)	\$ (75.00)	\$ (75.00)
Inspections	\$ (592.10)	\$ (460.00)	\$ (855.00)
NFBWA	\$ (52,952.71)	\$ (52,205.55)	\$ (44,737.14)
NSF Fee	\$ (60.00)	\$ (120.00)	\$ (60.00)
Penalty	\$ (3,510.46)	\$ (4,623.43)	\$ (3,411.07)
Sewer	\$ (19,151.25)	\$ (20,523.45)	\$ (18,404.52)
Sewer - COA	\$ (4,964.11)	\$ (5,913.16)	\$ (5,998.92)
Tap Fee	\$ (11,212.00)	\$ (9,186.94)	\$ (23,530.04)
Transfer	\$ (300.00)	\$ (180.00)	\$ (480.00)
Water	\$ (60,618.92)	\$ (61,365.57)	\$ (53,540.88)
Well Permit Fee	\$ (400.00)	\$ -	\$ (300.00)
Letter Fee	\$ (2,184.91)	\$ (2,096.32)	\$ (1,817.96)
Total Collected	\$ (160,446.24)	\$ (161,768.14)	\$ (158,557.17)
Overpayments	\$ (2,354.44)	\$ (3,067.53)	\$ (3,202.59)
Total Collected	\$ (162,800.68)	\$ (164,835.67)	\$ (161,759.76)
Deposits Applied	\$ (900.00)	\$ (1,551.00)	\$ (2,079.00)
Billed Amounts			
NFBWA	\$ 52,248.80	\$ 54,914.26	\$ 47,583.04
Sewer	\$ 20,274.75	\$ 20,472.00	\$ 19,728.50
Sewer - COA	\$ 5,526.00	\$ 5,526.00	\$ 5,526.00
Water	\$ 62,823.81	\$ 63,852.69	\$ 58,769.17
Grease Trap Inspection	\$ 75.00	\$ 75.00	\$ 75.00
Total Billed	\$ 140,948.36	\$ 144,839.95	\$ 131,801.71
Aged Receivable			
Total 90 Day Arrears	\$ 13,816.57	\$ 14,788.62	\$ 15,674.22
Total 60 Day Arrears	\$ 9,824.87	\$ 9,573.80	\$ 12,386.07
Total 30 Day Arrears	\$ 50,787.67	\$ 44,166.36	\$ 53,291.79
Unapplied Credits	\$ (1,091.26)	\$ (452.78)	\$ (2,445.97)
Total Aged Receivable	\$ 73,337.85	\$ 68,076.00	\$ 78,906.11
Current Receivable	\$ 133,109.25	\$ 136,796.10	\$ 123,646.59
Total Receivable	\$ 206,447.10	\$ 204,872.10	\$ 202,552.70

Fort Bend FWSD No. 1 Connection/Active Accounts

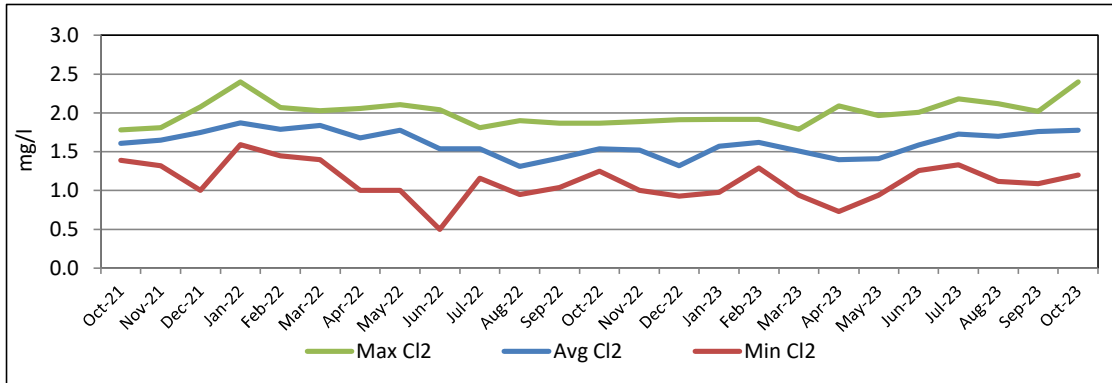
Connection Count	September 13, 2023	August 13, 2023	September 13, 2022
Residential Water Only	1055	1056	1036
Vacant Residential Water Only	68	67	58
Residential Full Service	545	544	535
Vacant Residential Full Service	25	24	17
Residential Water Only (Arcola sewer)	101	101	101
Vacant Residential Water Only (Arcola sewer)	8	8	8
Fire Line Non - Profit/Tax	4	4	4
Multi-Family	3	3	3
Builder	1	1	0
Builder Connection	0	0	0
Builder- Full Service	0	0	0
Builder Deposit	14	14	14
Commercial Water Only	18	18	18
Commercial Water Only (Arcola sewer)	2	2	1
Commercial w/GT	2	2	2
Commercial Water Only w/ GT	1	1	1
Commercial- Full Service	0	0	0
3rd Party Backcharge	1	1	2
Com Mfg & Industrial	1	1	1
Com Mfg & Industrial- Full Service	0	0	0
Non-Profit - Fresno VFD	0	0	0
HOA Irrigation	0	0	0
Commerical Irrigation	3	3	3
Ft Bend City. Water Only	1	1	1
Ft Bend Co. Full Service	2	2	2
Ft Bend Co. Water Only	0	0	0
Churches - Water Only	5	5	5
Churches - Full Service	3	3	3
District Meter	1	1	1
Interconnect - No Bill Arcola	1	1	1
Total	1865	1863	1817
Water use per ESFC	329	346	326
Lockbox / Remote Deposit	237	0	0

Tap Activity

Month		Month	
Oct-23	0	Oct-22	9
Sep-23	5	Sep-22	1
Aug-23	0	Aug-22	9
Jul-23	0	Jul-22	6
Jun-23	4	Jun-22	7
May-23	7	May-22	1
Apr-23	0	Apr-22	8
Mar-23	3	Mar-22	4
Feb-23	16	Feb-22	6
Jan-23	9	Jan-22	11
Dec-22	0	Dec-21	0
Nov-22	0	Nov-21	7
Total	44		69

Fort Bend FWSD No. 1 Water Quality Monitoring Report

Disinfection Monitoring



Maximum Residual Disinfectant Level (MRDL)

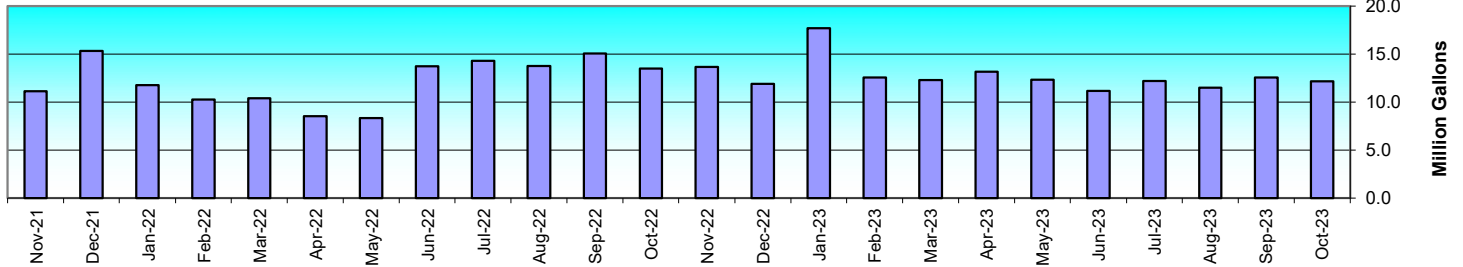
Month	Oct-23	Sep-23	Aug-23
# TCR Samples	5	3	4
# Disinfectant Samples	36	33	35
Average Disinfection Res.	1.78	1.76	1.70
Highest Reading	2.40	2.02	2.12
Lowest Reading	1.20	1.09	1.12
# Below Limit	0	0	0
# With None Detected	0	0	0

Fort Bend FWSD No. 1 Water Production Report

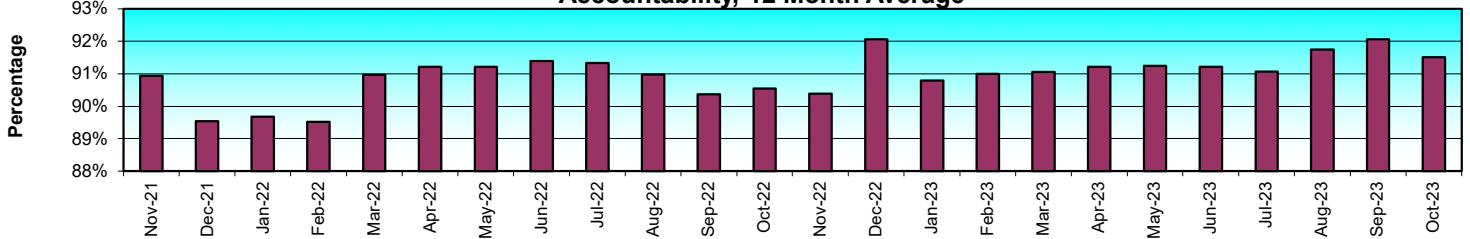
*Purchased Interconnect usage is estimated.

Period Ending	Production (MG)	Billed (MG)	Water Sold (MG)	Water Purchased	Total Billed (MG)	Maintenance (MG)	Water Loss	Accountability		
								Without Maintenance	One Month (%)	12 Month Avg.
Oct-9-23	12.154	10.844	0.000	0.000	10.844	0.000	1.310	89.2%	89.2%	91.5%
Sep-7-23	12.544	11.395	0.000	0.000	11.395	0.056	1.149	90.8%	91.3%	92.1%
Aug-8-23	11.490	11.100	0.001	0.000	11.101	0.015	0.389	96.6%	96.7%	91.7%
Jul-10-23	12.209	11.329	0.000	0.000	11.329	0.045	0.880	92.8%	93.2%	91.1%
Jun-7-23	11.168	10.094	0.329	0.000	10.423	0.045	0.745	93.3%	93.7%	91.2%
May-5-23	12.341	8.393	2.773	0.000	11.166	0.215	1.175	90.5%	92.2%	91.2%
Apr-6-23	13.167	8.693	3.609	0.000	12.302	0.050	0.865	93.4%	93.8%	91.2%
Mar-7-23	12.320	7.843	3.642	0.000	11.485	0.045	0.835	93.2%	93.6%	91.1%
Feb-7-23	12.545	8.184	3.827	0.000	12.011	0.000	0.534	95.7%	95.7%	91.0%
Jan-9-23	17.697	9.915	2.955	0.000	12.870	0.000	4.827	72.7%	72.7%	90.8%
Dec-7-22	11.907	8.164	3.211	0.000	11.375	0.000	0.532	95.5%	95.5%	92.1%
Nov-7-22	13.662	9.166	3.172	0.000	12.338	0.000	1.324	90.3%	90.3%	90.4%
Oct-6-22	13.483	9.872	3.053	0.000	12.925	0.000	0.558	95.9%	95.9%	90.5%
Sep-6-22	15.046	9.878	3.285	0.000	13.163	0.000	1.883	87.5%	87.5%	90.4%
Aug-4-22	13.748	9.579	2.604	0.000	12.183	0.000	1.565	88.6%	88.6%	91.0%
Jul-6-22	14.321	10.037	3.557	0.000	13.594	0.000	0.727	94.9%	94.9%	91.3%
Jun-6-22	13.737	9.765	3.165	0.000	12.930	0.000	0.807	94.1%	94.1%	91.4%
May-5-22	8.348	8.405	2.746	3.800	11.151	0.000	0.997	91.8%	91.8%	91.2%
Apr-5-22	8.517	8.560	3.043	4.100	11.603	0.000	1.014	92.0%	92.0%	91.2%
Mar-4-22	10.382	7.366	2.274	0.000	9.640	0.000	0.742	92.9%	92.9%	91.0%
Feb-4-22	10.259	7.465	2.105	0.000	9.570	0.000	0.689	93.3%	93.3%	89.5%
Jan-6-22	11.762	8.105	2.239	0.000	10.344	0.000	1.418	87.9%	87.9%	89.7%
Dec-6-21	15.337	8.653	2.919	0.000	11.572	0.000	3.765	75.5%	75.5%	89.5%
Nov-4-21	11.130	7.804	2.454	0.000	10.258	0.000	0.872	92.2%	92.2%	90.9%

Water Production



Accountability, 12 Month Average



FWSD#1 Daily Production Report

Day	Well Reads @ WP 1	Daily Flow	Well Reads @ WP 2	Daily Flow
10/1/2023	38799	0	82142	456
10/2/2023	38799	0	82598	520
10/3/2023	38799	0	83118	410
10/4/2023	38799	0	83528	294
10/5/2023	38799	146	83822	25
10/6/2023	38945	397	83847	0
10/7/2023	39342	137	83847	319
10/8/2023	39479	0	84166	239
10/9/2023	39479	0	84405	429
10/10/2023	39479	0	84834	335
10/11/2023	39479	280	85169	144
10/12/2023	39759	99	85313	428
10/13/2023	39858	432	85741	0
10/14/2023	40290	308	85741	0
10/15/2023	40598	535	85741	0
10/16/2023	41133	284	85741	0
10/17/2023	41417	288	85741	0
10/18/2023	41705	141	85741	158
10/19/2023	41846	0	85899	414
10/20/2023	41846	0	86313	315
10/21/2023	41846	0	86628	278
10/22/2023	41846	0	86906	332
10/23/2023	41846	0	87238	402
10/24/2023	41846	120	87640	307
10/25/2023	41966	0	87947	307
10/26/2023	41966	120	88254	146
10/27/2023	42086	114	88400	143
10/28/2023	42200	126	88543	141
10/29/2023	42326	254	88684	77
10/30/2023	42580	253	88761	68
10/31/2023	42833	258	88829	0

2023 COA Sewer Meter Reads

Day	COA Sewer Reads	Daily Flow (in GPD)
10/1/2023	115365536	89,500
10/2/2023	115455036	89,500
10/3/2023	115544536	89,500
10/4/2023	115634036	89,500
10/5/2023	115723536	89,500
10/6/2023	115008112	104,224
10/7/2023	115112336	120,816
10/8/2023	115233152	104,976
10/9/2023	115338128	125,984
10/10/2023	115464112	127,632
10/11/2023	115591744	144,624
10/12/2023	115736368	115,440
10/13/2023	115851808	124,800
10/14/2023	115976608	107,024
10/15/2023	116083632	125,440
10/16/2023	116209072	103,232
10/17/2023	116312304	83,072
10/18/2023	116395376	114,432
10/19/2023	116509808	94,736
10/20/2023	116604544	71,008
10/21/2023	116675552	103,344
10/22/2023	116778896	127,632
10/23/2023	116906528	94,848
10/24/2023	117001376	98,544
10/25/2023	117099920	80,384
10/26/2023	117180304	76,752
10/27/2023	117257056	96,912
10/28/2023	117353968	112,144
10/29/2023	117466112	111,120
10/30/2023	117577232	90,928
10/31/2023	117668160	92,464
		103,226
% based on alloted capacity 350,000 gpd		29%

Customer Name	Call Date	Address	Description of Call
Water Quality Complaints			
None			
Problems Reported			
	12-Oct-23		Customer requested a possible water leak. Determined contractors hit service line. Scheduled for repairs.
	12-Oct-23		Customer reported a possible water leak. Found leak on customer's side.
	13-Oct-23		Customer reported a possible water leak. Found no evidence of a leak.
	20-Oct-23		Customer reported a leak at meter. Found leak on customer's side. Made customer contact.
	24-Oct-23		Customer reported a leak at meter. Found no evidence of a leak.
	27-Oct-23		Customer reported a leak at meter. Meter read was in-line with previous reads. Found no evidence of a leak. Confirmed accuracy of meter. Left door notice.
	27-Oct-23		Customer reported low pressure. Upon arrival, found normal water pressure. Found issue on customer's side. Made customer contact.
Billing Disputes			
	13-Oct-23		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no evidence of a leak. Left door notice.
	16-Oct-23		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no evidence of a leak. Left door notice.
	26-Oct-23		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no evidence of a leak.
	30-Oct-23		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found movement on leak indicator. Made customer contact.
	30-Oct-23		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no evidence of a leak.
	3-Nov-23		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no evidence of a leak. Made customer contact.
	8-Nov-23		Customer requested a meter re-read. Meter read was in-line with previous reads.
Customer Correspondence			
None			

Fort Bend FWSD No. 1 Delinquent Notice/Service Disconnect Report

Date	Delinquent Letters	Date Mailed	Door Hangers	Date Hung	Disconnects	Date of Disconnect
November-23	199	11/03/23		01/00/00		01/00/00
October-23	164	10/06/23	35	10/31/23	23	11/07/23
September-23	145	09/11/23	53	09/25/23	14	10/02/23
August-23	180	08/04/23	44	08/22/23	15	08/28/23
July-23	161	07/10/23	45	07/24/23	10	07/31/23
June-23	170	06/05/23	67	06/19/23	9	06/27/23
May-23	165	05/05/23	61	05/19/23	18	05/25/23
April-23	157	04/10/23	55	04/24/23	11	05/04/23
March-23	188	03/06/23	43	03/23/23	13	03/29/23
February-23	182	02/06/23	61	02/21/23	18	02/27/23
January-23	190	01/09/23	62	01/23/23	16	01/30/23
December-22	228	11/06/22	67	12/22/22	9	01/05/23
November-22	173	11/07/22	41	11/30/22	7	12/06/22
October-22	141	10/11/22	36	10/27/22	7	11/03/22
September-22	173	09/07/22	57	09/21/22	12	10/05/22
August-22	137	08/08/22	38	08/22/22	9	08/30/22
July-22	135	07/11/22	42	07/25/22	12	08/01/22
June-22	128	06/06/22	45	06/20/22	11	06/27/22
May-22	117	05/10/22	38	05/25/22	10	06/02/22
April-22	111	04/11/22	37	04/25/22	9	05/03/22
March-22	158	03/07/22	57	03/21/22	15	03/28/22
February-22	154	02/08/22	51	02/21/22	12	02/28/22
January-22	123	01/11/22	56	01/25/22	13	01/31/22
December-21	158	12/06/21	42	12/28/21	11	01/04/22

Current Month Terminations

Account	Name	Address	Total Due	Deposit	Turn-Off Date	Turn-On Date
215220			\$2,359.68	\$0.00	7-Nov-23	LOCKED
120468			\$851.60	\$375.00	7-Nov-23	7-Nov-23
189410			\$651.66	\$350.00	7-Nov-23	9-Nov-23
80966			\$639.26	\$101.00	7-Nov-23	9-Nov-23
80719			\$623.53	\$101.00	7-Nov-23	7-Nov-23
81120			\$615.73	\$201.00	7-Nov-23	7-Nov-23
81582			\$516.58	\$836.00	7-Nov-23	7-Nov-23
202077			\$506.72	\$300.00	7-Nov-23	LOCKED
80795			\$503.53	\$101.00	7-Nov-23	7-Nov-23
81335			\$486.04	\$275.00	7-Nov-23	8-Nov-23
150974			\$481.66	\$150.00	7-Nov-23	LOCKED
80517			\$458.52	\$301.00	7-Nov-23	9-Nov-23
81366			\$447.17	\$175.00	7-Nov-23	8-Nov-23
80877			\$439.40	\$717.00	7-Nov-23	8-Nov-23
80937			\$422.35	\$101.00	7-Nov-23	7-Nov-23
80615			\$413.78	\$101.00	7-Nov-23	7-Nov-23
231985			\$401.71	\$150.00	7-Nov-23	LOCKED
194995			\$359.84	\$150.00	7-Nov-23	LOCKED
81822			\$349.45	\$201.00	7-Nov-23	LOCKED
123524			\$332.86	\$101.00	7-Nov-23	8-Nov-23
81477			\$320.30	\$75.00	7-Nov-23	LOCKED
81977			\$320.30	\$75.00	7-Nov-23	LOCKED
206573			\$302.50	\$100.00	7-Nov-23	LOCKED

Current Payment Arrangements

Account	Name	Address	Balance	Deposit	Most Recent Pymt.	Date Last Paid
240728			\$3,683.61	\$100.00	\$455.00	13-Oct-23
239717			\$3,327.69	\$100.00	\$250.00	20-Oct-23
219571			\$728.74	\$100.00	\$190.00	1-Nov-23
213776			\$702.24	\$100.00	\$218.74	13-Oct-23
80977			\$346.27	\$1.00	\$220.86	13-Oct-23

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
1	215220			0.00	1,801.85	1,979.66	1,000.00	07/31/23
2	080533			100.00	394.62	733.03	383.76	09/21/23
3	189829			100.00	472.97	663.32	170.00	09/29/23
4	160483			200.00	251.82	512.86	214.34	08/07/23
5	081394			175.00	235.58	500.75	378.66	09/09/23
6	120468			275.00	175.81	472.68	245.00	09/18/23
7	081515			226.00	183.08	447.06	171.00	09/26/23
8	081162			1.00	168.15	439.08	156.04	09/29/23
9	081126			176.00	193.82	430.52	219.09	09/27/23
10	081122			101.00	162.13	404.00	179.84	09/29/23
11	080462			100.00	173.06	398.83	163.31	09/29/23
12	081005			1.00	179.10	386.60	200.00	09/12/23
13	080672			101.00	196.19	370.94	400.00	09/15/23
14	080723			151.00	201.63	368.60	50.00	10/02/23
15	081364			75.00	176.67	365.23	200.00	09/11/23
16	080614			1.00	157.88	361.76	177.81	09/16/23
17	080574			250.00	161.09	353.29	213.73	08/22/23
18	174312			150.00	189.05	348.65	265.55	09/21/23
19	080758			526.00	146.84	346.44	200.00	09/25/23
20	081030			101.00	132.42	343.01	129.60	10/02/23
21	081902			376.00	158.56	340.51	166.02	08/23/23
22	080686			1.00	144.58	321.96	106.02	09/18/23
23	080966			1.00	132.71	319.02	140.00	09/26/23
24	080936			76.00	164.32	317.38	303.42	08/14/23
25	080828			75.00	149.08	304.77	140.69	09/21/23
26	081486			225.00	106.02	302.88	234.26	08/11/23
27	163575			100.00	136.27	300.35	125.00	09/19/23
28	158621			300.00	132.64	299.85	150.00	09/08/23
29	081117			1.00	142.42	297.18	168.00	09/17/23
30	122845			150.00	123.12	296.22	101.02	09/21/23
31	081203			1.00	90.52	294.68	80.00	09/29/23
32	080719			1.00	102.65	290.00	150.35	09/22/23
33	205565			200.00	132.42	289.80	145.71	09/20/23
34	080908			101.00	124.66	276.79	159.35	08/10/23
35	081120			101.00	133.85	273.86	135.00	08/18/23
36	080552			1.00	127.88	272.48	116.81	08/13/23
37	080501			101.00	128.07	272.17	117.12	09/21/23
38	189410			250.00	90.98	263.19	45.00	09/21/23
39	082080			75.00	116.81	260.30	165.64	08/17/23
40	131690			201.00	114.07	257.29	583.00	07/31/23
41	081567			151.00	92.83	257.08	130.00	09/27/23
42	081435			525.00	113.78	255.36	40.00	08/28/23
43	159005			100.00	98.91	252.99	28.47	09/20/23
44	081286			101.00	113.18	252.92	125.00	09/01/23
45	081599			1.00	96.44	250.58	120.00	09/27/23
46	080611			1.00	98.43	250.55	106.00	09/23/23
47	080528			75.00	121.37	248.42	119.51	09/13/23
48	080654			101.00	105.74	248.12	94.67	08/08/23
49	081560			526.00	115.34	247.89	137.13	09/07/23
50	080604			75.00	116.81	247.73	119.14	08/25/23
51	120709			301.00	94.67	247.02	166.94	08/12/23
52	080744			341.45	93.43	245.41	150.00	09/27/23
53	081503			275.00	96.02	243.78	115.77	09/03/23
54	148630			100.00	119.14	242.21	117.12	09/20/23
55	153608			100.00	108.07	241.10	120.84	09/21/23
56	080952			276.00	100.00	240.31	130.74	09/01/23
57	081536			1.00	115.34	238.57	182.31	08/01/23
58	081198			1.00	36.10	238.39	179.84	09/28/23
59	081049			1.00	105.74	237.05	138.95	08/12/23
60	161371			100.00	94.67	234.45	154.76	09/08/23
61	081391			425.00	123.00	234.12	200.00	08/15/23
62	080534			100.00	93.65	226.68	100.00	09/21/23

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
63	080752			75.00	94.67	224.88	150.02	07/27/23
64	142302			75.00	89.95	219.29	100.00	09/26/23
65	081335			175.00	79.64	215.00	91.05	10/02/23
66	155797			400.00	94.67	213.81	641.26	08/01/23
67	214594			100.00	94.67	213.81	91.96	08/16/23
68	081582			736.00	117.38	210.65	62.02	09/18/23
69	197909			200.00	95.27	210.20	120.58	09/20/23
70	080795			1.00	56.55	210.12	98.06	09/30/23
71	202077			300.00	75.74	209.74	100.00	10/02/23
72	148629			100.00	90.53	206.40	128.21	09/14/23
73	154760			100.00	30.00	204.86	150.57	09/15/23
74	159007			150.00	78.06	203.25	106.37	09/12/23
75	081559			1,000.00	62.79	203.09	55.46	09/19/23
76	080483			75.00	94.67	202.74	116.31	09/11/23
77	150974			150.00	87.38	198.50	211.70	08/13/23
78	081818			176.00	76.40	192.73	78.70	10/02/23
79	080680			351.00	87.90	192.58	99.76	09/15/23
80	194789			400.00	116.62	192.32	106.02	08/14/23
81	081414			525.00	76.55	191.48	78.06	09/18/23
82	191238			150.00	88.09	191.00	100.00	09/21/23
83	215751			100.00	83.60	190.56	116.31	08/21/23
84	081524			176.00	87.38	189.18	78.06	08/13/23
85	081373			284.53	72.91	187.34	99.00	10/02/23
86	214598			100.00	72.91	183.99	74.53	09/22/23
87	080638			175.00	74.53	180.58	131.31	08/19/23
88	080621			1.00	78.06	178.93	87.38	07/20/23
89	080532			100.00	81.08	178.06	65.46	08/15/23
90	081800			75.00	82.23	177.59	99.93	09/20/23
91	150311			200.00	93.32	176.48	139.78	08/14/23
92	190794			200.00	91.89	175.50	100.00	08/22/23
93	140701			275.00	43.02	175.00	40.00	10/04/23
94	080524			1.00	76.88	173.10	80.32	09/22/23
95	081064			1.00	49.00	172.07	150.12	09/14/23
96	080877			617.00	62.20	168.30	100.00	09/29/23
97	081480			425.00	59.42	167.74	55.11	08/21/23
98	081652			1.00	65.46	167.47	84.27	09/17/23
99	139755			75.00	70.11	164.54	56.04	09/13/23
100	080517			201.00	74.53	162.44	81.98	08/28/23
101	132482			75.00	65.46	161.54	74.53	08/07/23
102	143078			75.00	87.38	161.22	90.00	08/13/23
103	081269			1.00	59.42	158.42	90.15	08/31/23
104	081224			176.00	59.42	158.42	78.06	08/11/23
105	231933			150.00	59.42	158.42	157.63	08/22/23
106	164201			250.00	76.55	157.13	154.90	08/16/23
107	080887			101.00	91.84	156.49	21.00	07/13/23
108	080445			200.00	50.36	156.40	30.00	10/02/23
109	081001			1.00	62.14	154.02	70.00	09/15/23
110	238000			100.00	74.53	152.80	130.00	08/01/23
111	231985			150.00	69.00	151.79	100.47	08/24/23
112	081689			1.00	88.01	151.73	35.00	09/08/23
113	081097			251.00	35.45	149.45	200.00	09/20/23
114	204897			100.00	59.42	149.10	78.06	08/13/23
115	116810			75.00	66.70	148.40	137.04	08/14/23
116	081617			76.00	54.74	147.71	42.78	09/15/23
117	080937			1.00	78.06	143.65	63.70	07/27/23
118	081508			1.00	59.52	142.56	33.70	07/10/23
119	120706			1.00	54.72	142.43	100.00	09/08/23
120	081351			100.00	68.74	140.71	116.62	08/15/23
121	080664			601.00	69.38	139.85	62.79	09/11/23
122	080674			1.00	59.42	139.78	78.06	08/07/23
123	080769			201.00	55.83	139.48	80.00	09/21/23
124	202259			300.00	36.47	139.38	120.00	09/15/23

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
125	150261			100.00	61.88	138.28	145.65	08/15/23
126	081033			76.00	61.40	137.80	173.10	08/15/23
127	080615			1.00	45.98	137.38	66.56	09/20/23
128	141435			75.00	30.12	136.22	97.00	09/30/23
129	081366			75.00	50.10	129.53	68.74	08/13/23
130	151875			100.00	50.10	129.53	58.53	08/10/23
131	080478			75.00	56.58	127.68	55.82	08/14/23
132	081943			100.00	56.04	126.15	59.42	08/14/23
133	080970			101.00	53.52	122.53	34.92	09/20/23
134	080820			101.00	42.78	121.48	75.61	08/18/23
135	080668			1.00	50.10	120.21	183.95	08/06/23
136	199584			100.00	50.10	120.21	97.16	07/21/23
137	215718			300.00	49.64	119.24	54.46	07/18/23
138	081721			1.00	50.00	118.60	161.21	08/17/23
139	216144			150.00	50.10	118.21	150.99	08/20/23
140	081358			250.00	55.11	117.90	225.25	08/14/23
141	081562			866.00	46.05	116.52	50.00	09/18/23
142	194995			350.00	52.68	114.74	95.00	08/13/23
143	120702			1.00	50.10	112.89	55.11	08/21/23
144	081822			101.00	59.30	106.05	86.93	08/24/23
145	081250			201.00	51.71	105.23	80.00	08/14/23
146	120776			1.00	42.78	104.84	50.10	07/31/23
147	189314			100.00	42.78	104.84	151.17	07/20/23
148	080792			1.00	35.46	104.11	112.89	08/11/23
149	080728			1.00	35.46	96.79	97.16	08/04/23
150	080843			1.00	35.46	84.65	81.79	07/25/23
151	080676			76.00	34.84	83.96	64.40	06/11/23
152	203418			150.00	34.53	83.62	43.00	08/17/23
153	081477			75.00	44.10	82.20	67.20	06/20/23
154	081977			75.00	44.10	82.20	21.00	06/29/23
155	080903			1.00	30.64	79.34	25.82	08/13/23
156	123524			1.00	30.64	79.34	122.92	07/27/23
157	081425			175.00	30.83	79.05	95.74	08/15/23
158	081713			1.00	30.64	74.52	94.28	07/28/23
159	081811			1.00	25.82	74.04	30.64	08/11/23
160	080872			176.00	28.40	71.80	71.80	08/14/23
161	082073			75.00	25.82	69.22	35.46	08/13/23
162	206573			100.00	25.82	64.40	125.30	07/21/23
163	176951			100.00	25.61	64.17	21.00	08/10/23
164	120738			725.00	32.00	58.00	372.00	06/05/23
				25,018.98	16,815.21	36,451.39	21,456.61	

**MINUTES OF THE MEETING OF
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

October 19, 2023

STATE OF TEXAS

COUNTY OF FORT BEND

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in regular session, open to the public, at 6:00 p.m. on Thursday, October 19, 2023, at 4521 F.M. 521 North, Fresno, Fort Bend County, Texas 77545, a designated meeting place inside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, with Supervisor Medina appearing via Zoom, thus constituting a quorum.

Also present at the meeting were: Cindy Grimes with Municipal Accounts & Consulting, LP, the District’s Bookkeeper (“MAC”); David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Robert Cardenas with Environmental Development Partners (“EDP”), the District’s Operator; members of the public, the names of whom are on file in the official public records of the District; and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 6:06 p.m. and the following business was transacted.

1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)

At this time, the Board opened the meeting to comments from the public.

2. BOOKKEEPER’S REPORT AND TAX ASSESSOR/COLLECTOR’S REPORT

The Board then considered the Bookkeeper’s Report presented by Ms. Grimes, a copy of which is on file in the official records of the District, and the invoices and checks presented for payment as follows:

A. Approval of Bills.

The Board reviewed the bills presented for payment, including the invoices discussed in more detail under the Engineer’s Report.

B. Review Investment Report.

The Board reviewed the investment report.

C. Review Collateral Pledge Report.

The Board reviewed the Collateral Pledge report.

Ms. Grimes then presented the Tax Report from the Fort Bend County Tax Office.

Upon motion duly made by Supervisor Carreon, seconded by Supervisor Medina, the Board voted unanimously (i) to approve the Bookkeeper's Report; (ii) to authorize the payment of the checks and invoices listed therein; and (iii) to approve the Tax Assessor/Collector's Report.

3. ENGINEER'S REPORT

The Board recognized Mr. Dybala, who then presented the Engineer's Report, a copy of which is on file in the official records of the District, and is excerpted below:

(a) Report on status of projects:

i) Water Plant #2 (last project update)

- Project is complete...B5 accepted their final payment, which included the District conditions...District Bookkeeper to fully utilize the TWDB DFUND loan first and then pay remainder with District's General Fund...any further close out documents with the TWDB would be handled by the District Bookkeeper

ii) Gateway Acres Subdivision Wastewater Collection System

- Reddico currently working on completion of a) last segment of gravity sanitary sewer along Avenue A, b) testing of installed system, and c) overall site restoration...overall project is approximately 92.5% complete
- Request Board's approval of PE#10 from Reddico for construction of project in the amount of \$489,273.49
- Per the August Board meeting, updated deadlines for the project are: Project Substantially Completed (system operational) = end of November 2023...Project Fully Completed = end of this year

iii) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main

- Reddico currently working on final site work at lift station site (electrical and miscellaneous tasks) so system can be operational and to allow testing to be conducted
- Continuing to work with Reddico and District Bookkeeper regarding the matter of establishing electrical service (installation of meter) and phone service
- Overall project is approximately 97.5% complete
- Request Board's approval of PE#9 from Reddico for construction of project in the amount of \$50,794.60
- Per the August Board meeting, updated deadlines for the project are: Project Substantially Completed (system operational) = end of September 2023...Project Fully Completed = end of October 2023
- Once project extends into November 2023, Jacobs will track costs for performing CA and CO services

iv) Gateway Acres Subdivision Wastewater Plumbing Contract

- Currently preparing contract for advertisement...will advertise project once certain milestones are met for the Fresno Ranchos Subdivision LS&FM project (system operational) and Gateway Acres Subdivision WW Collection System project (all sanitary sewer lines installed, testing completed, and majority of sanitary sewer videos reviewed with no issues found)
- Anticipated Schedule: Advertisement = December 2023, January 2024 = Award Contract, February 2024 = Contract Execution, March 2024 thru August 2024 =

- Construction
 - A total of 197 applications were secured during the townhall meetings...Discuss possible additions to contract for properties adjacent to the north ROW line of Trammel Fresno Road (District Attorney and Operator to secure all needed info for customers so they can be included in the contract)
- v) Fresno Ranchos Subdivision Wastewater Collection System
 - Project currently under design
- vi) Expansion of Teleview Terrace Subdivision Lift Station
 - Project currently under design
 - Discuss possible routing of future 2nd forcemain, which will be installed in a future project with the District

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - WP#2 One-Year Warranty Expiration Date Expires on 01-19-24
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion Project
- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	Interconnect with FBCMUD23
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Mart
297 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
Church of God of Prophecy	LT No Limits
Crossroad Market	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	New Quality Life Ministries (Church)
FBC Water Connection at Water Plant	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno (Domestic & FW)	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Richard Martini-Rental Livestock Pasture
Fresno Mount Corinth Baptist Church	Robbins Nest for Children (Domestic & FW)
Fresno Volunteer Fire Department	St. James Knanaya Church – Fire Tap
F&R Tax	St. James Banquet Hall – (Domestic & FW)
General Office Space (514 Pecan Street)	St. Peters & St. Pauls Orthodox Church of Houston
Gulf Coast LP Gas Company	Swingby#3 Gas Station (Domestic & Irrigation)

HEFCO Enterprises	Teleview Terrace Subdivision Lift Station
Iglesia Bautista Del Calvario Church	Tiny Toes Academy
Iglesia Principe De Paz Church	Tire Shop at 1739A Trammel Fresno
Interconnect with City of Arcola	Valero Gas Station
	Welcome Foods

Connections Pending:	
E&J Auto Sales (Trammel Fresno Rd)	
- District Operator to update regarding service to customer	
Nalco Water (FM521)	
- District Operator to update regarding service to customer	

Processing Application:	
St Peter and Paul Church (Illinois St)	
- waiting on all required docs from customer to complete application...customer currently receiving District water, but would like to add an additional building on property	
Sosa Electric (Avenue C)	
- Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521)	
- waiting on all required docs from customer to complete application	
Lemark Investments (East Sycamore St)	
- provided application for commercial water service (including water for a fire suppression system), for a new auto parts warehouse...waiting for confirmation from District Bookkeeper that they have received the \$2,500 application fee...afterwards this application will be presented to the Board for approval to work with customer regarding the completion of the application process	

*** **Purolite investigating possibility of needing District water service for a potential new facility that would be constructed to the west of their existing facility**

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (minus field bathrooms)
297 Teakwood Avenue (Multi-Family Dwelling)	New Quality Life Ministries (Church)
Church of God of Prophecy	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno	Quality Paint and Body (Pecan Street)
Fresno Volunteer Fire Department	

Connections Pending:	

Processing Application:	
Sosa Electric (Avenue C)	
- Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521)	
- waiting on all required docs from customer to complete application	

(g) Potential Emergency Water Interconnect with BCMUD21

- Conducted phone conversation with LJA (Kane Mudd), Engineer for BCMUD21, in August

2023 regarding potential emergency water interconnect between our Districts...BCMUD21 is considering interconnect location at end of East Sycamore Road...requested that Kane provide a) an overall exhibit showing the proposed work, b) overall cost for project, including a breakdown of efforts, and c) BCMUD21's thoughts on how the project would be completed, including proposed cost sharing, so this information could be shared with the Board for further discussion

(h) Status of New CoA WP –

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement

(i) Status of CoA Current and Future WWTP Expansion Projects –

- Current WWTP Expansion Project (0.675 MGD to 0.95 MGD): NTP = June 16, 2023...Estimated Completion = 1st/2nd Q 2024
- District's current WWTP capacity (0.35MGD) is capable of providing wastewater service to 1,000 ESFCs (350 GPD/connection)
- DA to discuss a) status of current and future WWTP expansion projects, b) possible options for increasing the connection capacity for the District (revision to RFC based on re-rate study {possibly different re-rate numbers for each entity}), c) purchase/lease capacity from CoA, d) initiate next WWTP expansion, e) CoA's WWTP's ultimate treatment capacity (4.6MGD) and FW's maximum capacity at CoA's WWTP (1.905MGD), which needs to be documented, and f) status of District's WWTP in north wastewater service area
- Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):
 Current Connections (Actual and Reserved) as of August 2023:
 - o Active Residential Connections Per Inframark = 542
 - o Vacant Residential Connections Per Inframark = 24
 - o In-Process Residential Connections Per Inframark = 2
 - o Residential Connections in GA WW Plumbing Contract = 197
 - o Residential Connections in Teal Gardens Development = 107
 - o Active Non-Residential Connections, in ESFCs = 19
 - o In-Process Non-Residential Connections, in ESFCs = 3

Total = 894
- ***Per historical information from Inframark, approximately 2 wastewater connections are made each month
- Next WWTP Expansion Options:
 - o Current WWTP Capacity = 350,000 GPD = 1,000 Conn
 - o Next WWTP Expansion = District has notified the CoA that an additional 0.5 MGD of wastewater treatment capacity is needed, which would bring the District's total wastewater treatment capacity to 0.85 MGD and capable of providing wastewater service to 2,428 connections...it is projected that it will take the District at least 15 years to fully utilize this capacity (some assumptions used to make this statement = 350 gpd/conn, next WWTP expansion project gets started ASAP, funding of projects is not an issue, 70% success rate for connections in plumbing projects, annual connection rate is approximately 2 conn/month, no major delays, no additional developers or major developments)
 - o Discuss possibility of District receiving capacity beyond 0.5 MGD additional capacity request to CoA

(j) Roadway Widening Projects Within District (which will require utility and service line

relocations):

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**
 - **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
 - **Schedule** –
 - County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
 - Utility Relocations – waiting on FBC for funding agreement and updated construction plans
 - Road Construction – FBC to update
 - **Estimated Cost** -
 - Jacobs and Inframark discussed recommended waterline relocations for road widening project...Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **FM521 Roadway Widening Project (North of SH6):**
 - **Discuss plan to resolve conflicts at Mustang Bayou crossing (remove ARV MH and adjust 100' of waterline)...Roadway Team, District Operator, and Texas Hot Taps have approved this plan..Inframark to present cost to perform this work and requests Board approval...afterwards, will need to coordinate with TxDOT to secure permit for this work...still investigating necessary relocations from Willow St to Trammel Fresno Road**
 - Jacobs will continue its investigation, with Inframark, of the remaining section of the roadway project (Pecan St to SH6) to determine if utility relocations are necessary once the above matters are resolved first
 - Final roadway plans provided to District on 05/22/23...project let in April 2023...supposedly roadway construction will start on November 1st...anticipated contractor is Granite Construction...per roadway team, work within District to start along south bound lanes at the American Canal and Mustang Bayou, with the installation of the storm sewer first, at outfall first and then working outward, then with the installation of concrete pavement
 - **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
 - **Schedule** –
 - 30% Utility Coordination meeting was conducted in November 2020
 - 60% Utility Coordination meeting was conducted in September 2021
 - 90% Utility Coordination meeting was conducted on August 24, 2022
 - 100% completed construction plans received in May 2023
 - Anticipate coordinating necessary water and wastewater utility relocations within 2023
 - Anticipate roadway widening project to start construction on November 1st
 - **Estimated Cost-**
 - Currently determining extent and cost for utility relocations...later will coordinate with Inframark and roadway team so solution and costs can be determined and presented to Board...NORA provided to District

- **FM521 Roadway Widening Project (South of SH6):**
 - **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR

- crossing
 - **Schedule** –
 - 30% Utility Coordination meeting was conducted in September 2021
 - 60% Utility Coordination meeting was conducted in April 2022
 - 90% Utility Coordination meeting was conducted in October 2023
 - Anticipate 100% completed construction plans TBD
 - Anticipate roadway widening project to start construction in 2026
 - **Estimated Cost** –
 - NORA provided to District
 - Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along...coordinating with roadway team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially
- **West Sycamore Road Widening Project:**
 - **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
 - **Schedule** –
 - Received 30% complete roadway plans
 - Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
 - Anticipate 100% complete roadway plans - TBD
 - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - Anticipate roadway widening project to start construction - 2024
 - **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (California Rd to Mustang Bayou):**
 - **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - **Schedule** –
 - Working on 30% complete roadway plans...no overall schedule provided yet
 - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (Mustang Bayou to FM521):**
 - **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - **Schedule** –

- Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
- Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
- **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, and Linden Street)** – FBC to provide update

Upon motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to (1) approve Pay Estimate No. 10 from Reddico in the amount of \$489,273.49 for the Gateway Acres Subdivision Wastewater Collection System Project; (2) approve Pay Estimate No. 9 from Reddico in the amount of \$50,794.60 for the Fresno Ranchos Lift Station and Force Main Project; and (3) approve the Engineer’s Report, as presented.

4. OPERATOR’S REPORT/TERMINATION OF SERVICE

Next the Board recognized Mr. Cardenas, who submitted to and reviewed with the Board the Operator’s Report, a copy of which is on file in the official records of the District.

A. Repairs to Water and Wastewater systems

Mr. Cardenas reported substantial system repairs and maintenance as follows:

- EDP installed a new check valve on Booster Pump No. 1.
- EDP installed residential water taps at 5 locations.

Mr. Cardenas then updated the Board on the following:

1. East Palm No. 80868: The customer reported they are running a nursing home from their residential property after having their service disconnected for non-payment. Information has been submitted to the District Engineer and Attorney.
2. FM 521 Road Widening Relocation: EDP requested authorization for the relocation plan proposed by Texas Hot Taps for the estimated amount of \$70,956.36.
3. Water Plant No. 1: EDP requested authorization for the repair or replacement of Booster Pump No. 1 at the September meeting. The Board approved the repair for the estimated cost of \$9,325.00. This is complete, pending an invoice.
4. City of Arcola Smart Meter: EDP received an estimate of \$12,500.00 for the 8” meter and enclosure with Beacon Endpoint for the sewer accountability readings. This is in progress.
5. Annual Fire Hydrant Flushing: Fire hydrant flushing will take place the week of November 6, 2023. A notice was sent out in the October bills.

B. Requests for Water Taps

Mr. Cardenas did not report any requests at this time.

C. Delinquent Water Accounts and Service Terminations

Mr. Cardenas provided a confidential list of customers that received a delinquent letter by mail and are subject to disconnection of service.

Mr. Cardenas then presented a customer leak adjustment request pursuant to the District’s policy, as well as a customer nine-month payment plan request.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Vallejo, and after full discussion, the Board voted unanimously to approve the Operator’s Report, the relocation plan proposal from Texas Hot Taps in the estimated amount of \$70,956.36, the repairs to the water and wastewater system, the customer leak adjustment request, the customer payment plan request and the termination list.

5. ATTORNEY’S REPORT

The Board recognized Mr. Willis, who presented the Attorney’s report as follows:

A. Approval of Minutes

The proposed minutes of the meeting held on September 21, 2023, were presented for approval.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to approve the minutes of the meeting of September 21, 2023, as presented.

B. Regional Facilities Contract

The Board noted there was no action necessary in connection with the Regional Facilities Contract.

6. REGIONAL PLANT COMMITTEE REPORT

The Board next recognized Supervisor Hamilton, who presented the Regional Plant Committee Report.

Upon a motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

7. RENEWAL OF DISTRICT INSURANCE

Mr. Willis presented to the Board a proposal from McDonald & Wessendorff Insurance to renew the District’s insurance policies (the “Renewal Policy”).

Upon motion duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to approve the Renewal Policy.

8. ADDITION OF RESIDENTIAL WASTEWATER CONNECTIONS TO GATEWAY ACRES PLUMBING CONTRACT

The Board then discussed authorizing additional applications to the Gateway Acres Wastewater Plumbing Contract for the identified residents adjacent to the wastewater line being installed for the

Gateway Acres project along the north side of Trammel Fresno Road. The Engineer and Attorney addressed the residents in attendance concerning the application requirements.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to add the identified properties to the project, subject to completion of the application process, and adherence to the applicable District requirements, and set an application deadline coinciding with the District's December meeting.

9. HEAR FROM THE PUBLIC.

The Board then opened the meeting to comments from the public.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

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PASSED, ADOPTED, and APPROVED this _____.

Secretary

[SEAL]

**Fort Bend County Freshwater Supply District 1
Regional Facilities Wastewater Treatment Plant Summary
November 16, 2023**

The treatment plant operation information was received by Paul Hamilton from Municipal Operations & Consultants.

WWTP Operations Report:

During the period of September 20, 2023 through October 31, 2023 per the attached MOC monthly report, the WWTP was operating at 35% of the 0.675 MGD permit capacity and was operating within permit parameters. Arcola had 21% inflow and Freshwater-1 had 14% inflow. The plant average daily flow was 233,467 gallons of which Freshwater 1 was 91,173 gallons. During the month total plant inflow September 20, 2023 through October 31, 2023 was 9,597,000 gallons.

The total rainfall for the period of July 31, 2023 through August 31, 2023 was 6.8". Total for the year is 37.8"

WWTP Discharge Monitoring Report:

September 2023 Discharge Monitoring Report (DMR) did not reflect any parameter exceedances. A copy of the DMR is attached.

Operations Expenses

The WWTP total expenses from August 8, 2023 through September 30, 2023 was \$ 8,971.37. \$1000.00 for MOC monthly services plus \$ 7,971.378 for ancillary supplies and activities. See attached expense sheets, last 8 pages of this report.

Paul Hamilton

FBFWSD1 Supervisor & Treatment Plant Liaison

MONTHLY OPERATIONS REPORT FOR THE CITY OF ARCOLA

October, 2023

Water Connections		Sewer Connections	
Apts	96	Apts	46
Builder	109	Builder	109
Commercial	27	Commercial	19
District Meter	3	Commercial Vacant	5
Irrigation	5	District Meter	3
No Bill	2	Commercial sewer only	14
Residential	517	Commercial sewer vacant only	5
Residential water only	3	Residential	517
Temp Meter	2	Residential vacant	12
Vacant with Consumption	1	Residential sewer only	295
Vacant	12	Residential sewer only vacant	82
New Taps paid by COA residents	0	No bill	2
Not installed as of today 10/20/23		Vacant with consumption	1
		New taps paid by Dr. Horton	25
New taps paid by Dr. Horton	25	Not installed as of today 10/20/23	
Not installed as of today 10/20/23	802	FS #1 & COA AGREEMENT SEWER ONLY	110
		FS #1 SEWER CONNECTIONS TO WWTP	578
TOTAL WATER CONNECTIONS	795	TOTAL SEWER CONNECTION COUNT:	1823

N/C = not counted

BILLING PERIOD: 09/20/23 - 10/20/23

FWSD 1 - Previous Read	233,231,000
Read Date: 10/20/23	233,231,000
Total Gallons Pumped:	0
Arcola Well #1	5,805,000
Water received from FB 141:	0
Water supplied to FB 141:	0
Gallons Billed	6,665,000
Leaks and Flushing	0
Pumped vs. Accounted	115%

Notes:

October Delinquent Accounts for Arcola

-Water & Sewer Accounts - 61
-Sewer Only Accounts - 48
-Sewer Plugged Accounts - 3

	Penalty	Tap Fee	Sewer	Water	NFBWA	TCEQ	Misc.	Deposit	TOTAL
REVENUE:	\$3,868.42	\$1,600.00	\$39,439.00	\$45,448.60	\$33,496.52	\$0.00	\$9,058.84	\$7,600.00	\$140,511.38

WASTEWATER TREATMENT PLANT

 T.C.E.Q. Permit Number: TX0102385
 Permit expiration date: January, 2024

September, 2023		Measured by:	
Average daily flow	233,467	Permitted Daily Flow	675,000 gal.per day
Average CBOD	2.66	Permitted CBOD	10 lbs/day
Average Total Suspended Solids	2.15	Permitted T.S.S.	15 mg/l
Average Ammonia Nitrogen	0.0829	Permitted Ammonia Nitrogen	3 mg/l
Average PH	7.01	Permitted PH	6.00 - 9.00 STD UNIT
Average Dissolved Oxygen	7.33	Permitted Dissolved Oxygen	4.0 mg/l
E. coli	1.00	Permitted E. coli	126.0 mpn/100 ml
Total Rainfall	6.00"		
Average daily flow - FS #1	91,173		
FS #1 Flow	14%		
Arcola Flow	21%		

 Sewer Treatment plant is currently operating at **35%** of the permitted capacity

Sewer Treatment Plant/Lift Station - Notes

City of Arcola Sewage Treatment Plant

October-23

Date	Flow Reading	Total Gallons x1000	2hr Peak	CL ₂ Res.	Mag. Res.	Final CL ₂	Sample Temp	%Solids SV - 30	Sludge Blanket	Waste Time	Bleach Total Used	Rainfall (Inches)	Inflow From FS1	Gallons from FS1
9/30/2023	183408	#VALUE!	18	1.6	0.05	1.55	3.3	20	12	30	20	0	215007536	
10/1/2023	183689	281	20	1.8	0.03	1.77	3.3				20	0	215007536	0
10/2/2023	183932	243	18	1.8	0.05	1.75	3.3	18	10	30	20	0	215007536	0
10/3/2023	184200	268	24	2	0.09	1.91	3.3	20	10	30	20	0	215007536	0
10/4/2023	184891	691	70	3.2	0.25	2.95	3.1	20	12	30	60	3.5	215007536	0
10/5/2023	185618	727	48	3.5	0.24	3.26	3.1	22	12	30	0	1.3	215007536	0
10/6/2023	186311	693	45	3.7	0.22	3.48	3.1	20	10	40	20	1.5	215008112	576
10/7/2023	186701	390	38	3.5	0.15	3.35	3.1			30	20	0	215112336	104224
10/8/2023	187122	421	34	3.6	0.12	3.48	3.1				20	0	215233152	120816
10/9/2023	187441	319	14	3.8	0.21	3.59	3.1	23	10	30	20	0	215338128	104976
10/10/2023	187781	340	16	3.9	0.25	3.65	3.1	21	12	30	20	0	215464112	125984
10/11/2023	188126	345	30	3.5	0.2	3.3	3.1	20	10	30	20	1	215591744	127632
10/12/2023	188557	431	30	3.8	0.25	3.55	3.1	22	12	30	40	0	215736368	144624
10/13/2023	188982	425	48	3.9	0.22	3.68	3.1	24	10	30	40	0	215851808	115440
10/14/2023	189333	351	20	3.7	0.18	3.52	3.1				20	0	215976608	124800
10/15/2023	189618	285	18	3.8	0.21	3.59	3.1			30	20	0	216083632	107024
10/16/2023	189933	315	20	3.5	0.15	3.35	3.1	28	12	0	20	0	216209072	125440
10/17/2023	190146	213	20	3.9	0.25	3.65	3.1	28	12	45	40	0	216312304	103232
10/18/2023	190292	146	24	3.5	0.18	3.32	3.3	24	10	60	20	0	216395376	83072
10/19/2023	190527	235	20	3.7	0.15	3.55	3.3	24	10	45	20	0	216509808	114432
10/20/2023	190712	185	22	3.7	0.14	3.56	3.3	24	10	0	20	0	216604544	94736
10/21/2023	190863	151	22	3.5	0.14	3.36	3.3				20	0	216675552	71008
10/22/2023	191073	210	20	3.2	0.12	3.08	3.3				20	0	216778896	103344
10/23/2023	191358	285	20	3.6	0.25	3.35	3.1	26	12	60	20	0	216906528	127632
10/24/2023	191542	184	22	3.2	0.17	3.03	3.1	22	10	60	20	0	217001376	94848
10/25/2023	191744	202	20	3.4	0.22	3.18	3.1	22	10	40	20	0	217099920	98544
10/26/2023	191936	192	20	3.6	0.24	3.36	3.1	20	10	30	20	30	217180304	80384
10/27/2023	192150	214	24	2.2	0.07	2.13	3.1	20	10	20	20	0	217257056	76752
10/28/2023	192320	170	18	2.6	0.11	2.49	3.1			30	20	0	217353968	96912
10/29/2023	192604	284	20	3	0.18	2.82	3.1			30	20	0	217466112	112144
10/30/2023	192840	236	18	3.2	0.21	2.99	3.1	24	12	60	20	0	217577232	111120
10/31/2023	193005	165	20	2.7	0.12	2.58	3.1	24	10	30	20	0.5	217668160	90928

	Permit	Monthly Data		Min. Cl ₂	1.55	Total CL ₂ :	720	Total Flow FS1	2,660,624
Total Flow Gallons		9,597,000		Max. Cl ₂	3.68	Total Daily Avg CL ₂ :	23	Average Daily FS1	85,827
Daily Average	675,000	309,581	46%			Total Rainfall:	37.80	Billing Ratio	27.72%
Daily Peak Flow		727,000	10/5/2023						
2 Hour Peak in GPM	1389	729	52%						

Supervising Operator: _____ Roland Leal _____

Supervisor Signature: _____

Supervisor License #: _____ WW0061943 (B) _____

Date: _____

Collapse Header

Permit

Permit ID: TX0102385
Permittee: ARCOLA, CITY OF

Major:
Permittee Address: 13222 HWY 6

Facility: CITY OF ARCOLA WWTP

Facility Location: ARCOLA, TX 77583
 5925 FM 521

Permitted Feature: 001 - External Outfall

Discharge: ARCOLA, TX 77583
 A - DOMESTIC FACILITY - 001

Report Dates & Status

Monitoring Period: From 09/01/23 to 09/30/23

DMR Due Date: 10/20/23

Status: **NetDMR Validated**

Principal Executive Officer

First Name:

Last Name:

Title:

Telephone:

No Data Indicator (NODI)

Form NODI:

Code	Parameter Name	NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type	
			Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units				
00300	Oxygen, dissolved [DO]	Smpl.				= 7.33				mg/L	0	01/07	GR
1 - Effluent Gross													
Season: 0		Req.				>= 4.0 Monthly Minimum				Milligrams per Liter		Weekly	GRAB
NODI:		NODI											
00400	pH	Smpl.				= 7.01		= 7.61		SU	0	01/07	GR
1 - Effluent Gross													
Season: 0		Req.				>= 6.0 Minimum		<= 9.0 Maximum		Standard Units		Twice Per Month	GRAB
NODI:		NODI											
00530	Solids, total suspended	Smpl.	= 4.2		lb/d		= 2.15	= 4.74		mg/L	0	01/07	CS
1 - Effluent Gross													
Season: 0		Req.	<= 84.0 Daily Average		Pounds per Day		<= 15.0 Daily Average	<= 40.0 Daily Maximum		Milligrams per Liter		Weekly	COMPOS
NODI:		NODI											
00610	Nitrogen, ammonia total [as N]	Smpl.	= 0.18		lb/d		= 0.0829	= 0.0986		mg/L	0	01/07	CS
1 - Effluent Gross													
Season: 0		Req.	<= 17.0 Daily Average		Pounds per Day		<= 3.0 Daily Average	<= 10.0 Daily Maximum		Milligrams per Liter		Weekly	COMPOS
NODI:		NODI											

Code	Parameter	NODI	Quantity or Loading			Quality or Concentration					# of Ex.	Freq. of Analysis	Smpl. Type	
			Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units					
1	Effluent Gross													
Season: 0		Req.	<= 0.675 Daily Average	Req Mon Daily Maximum	Million Gallons per Day								Continuous	TOTALZ
NODI:		NODI												
50060	Chlorine, total residual	Smpl.				= 1.37		= 3.52	mg/L	0	01/01	GR		
1	Effluent Gross													
Season: 0		Req.				>= 1.0 Monthly Minimum		<= 4.0 Monthly Maximum	Milligrams per Liter		Daily	GRAB		
NODI:		NODI												
51040	E. coli	Smpl.				< 1.0		< 1.0	MPN/100mL	0	02/30	GR		
1	Effluent Gross													
Season: 0		Req.				<= 126.0 Daily Average		<= 399.0 Daily Maximum	Most Probable Number (MPN) per 100ml		Twice Per Month	GRAB		
NODI:		NODI												
70295	Solids, total dissolved	Smpl.	= 2010.0		lb/d	= 947.0		= 994.0	mg/L	0	01/07	CS		
1	Effluent Gross													
Season: 0		Req.	Req Mon Daily Average		Pounds per Day	Req Mon Daily Average		Req Mon Daily Maximum	Milligrams per Liter		Weekly	COMPOS		
NODI:		NODI												
80082	BOD, carbonaceous [5 day, 20 C]	Smpl.	= 4.56		lb/d	= 2.15		= 2.66	mg/L	0	01/07	CS		
1	Effluent Gross													
Season: 0		Req.	<= 56.0 Daily Average		Pounds per Day	<= 10.0 Daily Average		<= 25.0 Daily Maximum	Milligrams per Liter		Weekly	COMPOS		
NODI:		NODI												

Edit Check Errors

No results.

DMR Comments

INTERIN II PHASE EFFECTIVE NOVEMBER 11, 2019 AND LASTING THROUGH COMPLETION OF EXPANSION TO THE 0.95 MGD FACILITY.

Comments

Attachments

No results.

Report Last Saved By

User: deena@nwdls.com
 Name: Deena Higginbotham
 E-Mail: deena@nwdls.com
 Date/Time: 10/16/23 11:41 CDT



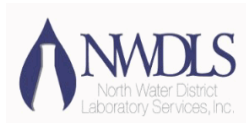
20141 Schiel Rd
 Cypress, TX 77433
 Phone: (281) 367-5511
 Fax: (281) 367-5517

1825 N Mason Rd
 Katy, TX 77449
 Phone: (281) 347-8686

**City of Arcola
 Bookkeeper Invoice Log (SP)**

October 2023

Invoice Date	Invoice #	Vendor	Service/Mdse.	Invoice Total
09/15/23	2306774	NWDLS	Lab Fees	\$ 3,317.00
10/04/23	6594935	Hawkins	Materials	\$ 4,601.00
10/05/23	244814	BMI - Biosolids Management	Disposal	\$ 42.80
10/10/23	44906	Chlorinator Maintenance Co, Inc.	Repairs/Maintenance	\$ 393.70
10/18/23	2307602	NWDLS	Lab Fees	\$ 3,226.00
11/01/23	IN-13799	Municipal Operations & Consulting, Inc.	Wastewater Operations	\$ 7,971.37



North Water District Laboratory Services, Inc.
130 South Trade Center Parkway
Conroe, TX 77385

INVOICE

Date	Invoice No.
09/15/2023	2306774-Municipal Operations and Consulting

PO Number:
Terms: 30.00
Remit Due Date: 10/16/2023
Page: Page 1 of 2

Invoice To: Accounts Payable
Municipal Operations and Consulting
27316 Spectrum Way
Oak Ridge, TX 77385

Samples Received from: 08/01/2023 through 08/31/2023

Project: City of Arcola - Non Potable - Raw Composites, City of Arcola - Non Potable - Raw Spl PU T-TH-SAT, City of Arcola - Non Potable - Bi Monthly 1, City of Arcola - Non Potable - Weekly Kit Delivery, City of Arcola - Non Potable - Weekly - Fri, City of Arcola - Non Potable - Bi Monthly 2, City of Arcola - Fees

Client Manager: John Montgomery

Bill Code: City of Arcola - Non Potable

Project Number: 387

Work Order(s): 23G0085, 23H0506, 23H0524, 23H0533, 23H0563, 23H0576, 23H0582, 23H0612, 23H0625, 23H0631, 23H0661, 23H0674, 23H0680, 23H0710, 23H0978, 23H1676, 23H1847, 23H1848, 23H2006, 23H2321, 23H2895, 23H3049, 23H3050, 23H3511, 23H3984, 23H4223, 23H4251, 23H4528, 23H4888, 23H5119, 23H5120, 23H5269, 23H5582, 23H6044, 23H6372

Analysis/Description	Matrix	Qty	Unit Cost	Extended Cost
CBOD-5210	Aqueous	4	\$26.00	\$104.00
Composite Lab	Aqueous	84	\$0.00	\$0.00
DMR Flows	Aqueous	4	\$0.00	\$0.00
DO Field	Aqueous	4	\$10.00	\$40.00
Kit Delivery	Aqueous	3	\$0.00	\$0.00
MLSS-2540	Aqueous	2	\$25.00	\$50.00
NELAP Admin Fee	Aqueous	1	\$20.00	\$20.00
netDMR EDD Upload and Final Report	Aqueous	1	\$25.00	\$25.00
NH3-N SEAL-350.1	Aqueous	4	\$25.00	\$100.00
pH Field	Aqueous	4	\$10.00	\$40.00
Pick Up	Aqueous	11	\$30.00	\$330.00
Pick Up	Aqueous	2	\$0.00	\$0.00
RBOD-5210	Aqueous	28	\$26.00	\$728.00
RNH3-N SEAL-350.1	Aqueous	28	\$25.00	\$700.00
RTSS-2540	Aqueous	28	\$25.00	\$700.00
TC EC-9223	Aqueous	2	\$55.00	\$110.00
TDS-160.1	Aqueous	4	\$25.00	\$100.00
TSS-2540	Aqueous	4	\$25.00	\$100.00
VSS-160.4	Aqueous	2	\$25.00	\$50.00
Weekday Collection	Aqueous	4	\$30.00	\$120.00

Remit To: Accounts Receivable
North Water District Laboratory Services, Inc.
130 South Trade Center Parkway
Conroe, TX 77385
Tel: 936 321 6060

Thank you for being our customer! Don't forget, NWDLS is accredited to do bio-monitoring.



North Water District Laboratory Services, Inc.
130 South Trade Center Parkway
Conroe, TX 77385

INVOICE

Date	Invoice No.
09/15/2023	2306774-Municipal Operations and Consulting

PO Number:
Terms: 30.00
Remit Due Date: 10/16/2023
Page: Page 2 of 2

Invoice To: Accounts Payable
Municipal Operations and Consulting
27316 Spectrum Way
Oak Ridge, TX 77385

Samples Received from: 08/01/2023 through 08/31/2023

Project: City of Arcola - Non Potable - Raw Composites, City of Arcola - Non Potable - Raw Spl PU T-TH-SAT, City of Arcola - Non Potable - Bi Monthly 1, City of Arcola - Non Potable - Weekly Kit Delivery, City of Arcola - Non Potable - Weekly - Fri, City of Arcola - Non Potable - Bi Monthly 2, City of Arcola - Fees

Analysis/Description	Matrix	Qty	Unit Cost	Extended Cost
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Invoice Total: \$3,317.00

Thank you for being our customer! Don't forget, NWDLS is accredited to do bio-monitoring.



BMI - Biosolids Management
 a division of K-3 Resources, LP
 9458 FM 362 Road
 Brookshire, TX 77423

(281) 375-5778

Invoice

DATE	INVOICE NO.
10/5/2023	244814

BILL TO
Municipal Operations & Consulting 20141 Schiel Road Cypress, TX 77433

SEND PAYMENT TO
K-3 BMI 9458 FM 362 Rd Brookshire, TX 77423

P.O. NO.	TERMS	PLANT
	Net 30	ARCOLA

Date	Manifest	Description	QTY/HRS	Rate	Amount
9/26/2023	007286899	Disposal	100	0.428	42.80T
		Emailed LGK 10/05/23			0.00

Total			\$42.80		
Payments/Credits			\$0.00		
Balance Due			\$42.80		



CHLORINATOR MAINT.CO.,INC.

INVOICE

P. O. Box 1313
PASADENA, TEXAS 77501
phone (713) 472-1201
fax (713) 472-7717

DATE 10/10/2023
INVOICE # 44906

BILL TO

Municipal Operations Co.
20141 Schiel Road
Accounts Payable
Cypress, Texas 77433

SHIP TO

City of Arcola WWTP
Hwy. 521 Just passed railroads
10/9/23

P.O. NO.
96617

TERMS Net 30
SHIP VIA Our service
PLUS TAX
TAX EXEMPT yes
TAXES DIRECT

Table with columns: QTY, ITEM, DESCRIPTION, PRICE, AMOUNT. Includes rows for Calibration, LABOR (4 units, 89.00 price, 356.00 amount), and MILEAGE (58 units, 0.65 price, 37.70 amount). Total Labor and mileage \$393.70.

It's been a pleasure working with you!

Total \$393.70



North Water District Laboratory Services, Inc.
 130 South Trade Center Parkway
 Conroe, TX 77385

INVOICE

Date	Invoice No.
10/18/2023	2307602-Municipal Operations and Consulting

PO Number:
Terms: 30.00
Remit Due Date: 11/17/2023
Page: Page 1 of 2

Invoice To: Accounts Payable
 Municipal Operations and Consulting
 27316 Spectrum Way
 Oak Ridge, TX 77385

Samples Received from: 09/01/2023 through 09/30/2023

Project: City of Arcola - Non Potable - Raw Composites, City of Arcola - Non Potable - Bi Monthly 1, City of Arcola - Non Potable - Weekly Kit Delivery, City of Arcola - Non Potable - Raw Spl PU T-TH-SAT, City of Arcola - Non Potable - Weekly - Fri, City of Arcola - Non Potable - Bi Monthly 2, City of Arcola - Non Potable - Class B Annual, City of Arcola - Fees

Client Manager: John Montgomery
Bill Code: City of Arcola - Non Potable

Project Number: 387

Work Order(s): 23I0054, 23I0055, 23I0056, 23I0057, 23I0058, 23I0059, 23I0060, 23I0061, 23I0062, 23I0063, 23I0064, 23I0065, 23I0066, 23I0841, 23I0842, 23I1001, 23I1020, 23I1752, 23I2085, 23I2086, 23I2476, 23I3016, 23I3262, 23I3263, 23I3346, 23I3530, 23I4127, 23I4489, 23I4490, 23I4541, 23I4740, 23I4889, 23I5473, 23I5622, 23I5623, 23I5706, 23I5958, 23I6066

Analysis/Description	Matrix	Qty	Unit Cost	Extended Cost
CBOD-5210	Aqueous	5	\$26.00	\$130.00
Composite Lab	Aqueous	78	\$0.00	\$0.00
DMR Flows	Aqueous	5	\$0.00	\$0.00
DO Field	Aqueous	5	\$10.00	\$50.00
Kit Delivery	Aqueous	5	\$0.00	\$0.00
MLSS-2540	Aqueous	2	\$25.00	\$50.00
NELAP Admin Fee	Aqueous	1	\$20.00	\$20.00
netDMR EDD Upload and Final Report	Aqueous	1	\$25.00	\$25.00
NH3-N SEAL-350.1	Aqueous	5	\$25.00	\$125.00
pH Field	Aqueous	5	\$10.00	\$50.00
Pick Up	Aqueous	8	\$30.00	\$240.00
Pick Up	Aqueous	2	\$0.00	\$0.00
RBOD-5210	Aqueous	26	\$26.00	\$676.00
RNH3-N SEAL-350.1	Aqueous	26	\$25.00	\$650.00
RTSS-2540	Aqueous	26	\$25.00	\$650.00
TC EC-9223	Aqueous	2	\$55.00	\$110.00
TDS-160.1	Aqueous	5	\$25.00	\$125.00
TSS-2540	Aqueous	5	\$25.00	\$125.00
VSS-160.4	Aqueous	2	\$25.00	\$50.00

Remit To: Accounts Receivable
 North Water District Laboratory Services, Inc.
 130 South Trade Center Parkway
 Conroe, TX 77385
 Tel: 936 321 6060

Thank you for being our customer! Don't forget, NWDLS is accredited to do bio-monitoring.



North Water District Laboratory Services, Inc.
 130 South Trade Center Parkway
 Conroe, TX 77385

INVOICE

Date	Invoice No.
10/18/2023	2307602-Municipal Operations and Consulting

PO Number:
Terms: 30.00
Remit Due Date: 11/17/2023
Page: Page 2 of 2

Invoice To: Accounts Payable
 Municipal Operations and Consulting
 27316 Spectrum Way
 Oak Ridge, TX 77385

Samples Received from: 09/01/2023 through 09/30/2023

Project: City of Arcola - Non Potable - Raw Composites, City of Arcola - Non Potable - Bi Monthly 1, City of Arcola - Non Potable - Weekly Kit Delivery, City of Arcola - Non Potable - Raw Spl PU T-TH-SAT, City of Arcola - Non Potable - Weekly - Fri, City of Arcola - Non Potable - Bi Monthly 2, City of Arcola - Non Potable - Class B Annual, City of Arcola - Fees

Analysis/Description	Matrix	Qty	Unit Cost	Extended Cost
Weekday Collection	Aqueous	5	\$30.00	\$150.00

Invoice Total: \$3,226.00

Thank you for being our customer! Don't forget, NWDLS is accredited to do bio-monitoring.

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/09	231 Mckeever	Used backhoe to repair manhole. Smoke Testing	Rental	3.0	\$ 14.00	\$ 42.00	\$ 843.94
			Backhoe Crew Materials	3.0	\$ 233.00	\$ 699.00 \$ 102.94	
10/09	5511 FM 521	Used backhoe to replace clean out. Smoke Testing	Rental	5.0	\$ 14.00	\$ 70.00	\$ 1,297.62
			Backhoe Crew Materials	5.0	\$ 233.00	\$ 1,165.00 \$ 62.62	
10/09		Pine Dale Ave. Used backhoe to repair manhole. Smoke Testing	Rental	6.0	\$ 14.00	\$ 84.00	\$ 1,584.94
			Backhoe Crew Materials	6.0	\$ 233.00	\$ 1,398.00 \$ 102.94	
		Total Sewer Collection				\$58,971.59	
		<u>Wastewater Plant</u>					
08/08	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/08	5925 FM 521	Cleaned filters and greased blowers.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/09	5925 FM 521	Cleaned clarifiers with scrub brush.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 167.75
			Plant Operator Level III-OT	0.5	\$ 82.50	\$ 41.25	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
08/09	5925 FM 521	Collected raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/09	5925 FM 521	Contacted contractor to schedule repairs on chlorinator.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/09	5925 FM 521	Additional time for process control.	Supervisor	1.5	\$ 55.00	\$ 82.50	\$ 135.00
			1-Ton Utility Truck	1.5	\$ 35.00	\$ 52.50	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
08/10	5925 FM 521	Return pumped tripped; reset pumps and monitored operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/11	5925 FM 521	Upon arrival to plant noticed power was down. Contacted Center point and was told power should be normal. Spoke to supervisor and scheduled contractor for emergency repairs.	Plant Operator Level III	2.5	\$ 55.00	\$ 137.50	\$ 349.25
			Plant Operator Level III-OT	1.5	\$ 82.50	\$ 123.75	
			Utility Truck	4.0	\$ 22.00	\$ 88.00	
08/11	5925 FM 521	Met with lab to pull samples.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/13	5925 FM 521	Responded to call out for blower failure. Upon arrival, reset blowers, monitored plant and reset autodialer.	Plant Operator Level III-OT	1.0	\$ 82.50	\$ 82.50	\$ 104.50
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/14	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/15	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/16	5925 FM 521	Collected raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/18	5925 FM 521	Met lab to pull samples.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/18	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/21	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
08/21	5925 FM 521	Attached informational QR code weather resistant sticker on generator.	Plant Operator Level I	1.0	\$ 47.00	\$ 47.00	\$ 69.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/22	5925 FM 521	Turned off Lift Station so contractor can tie in at Sewer Plant.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 220.00
			Plant Operator Level III-OT	1.0	\$ 82.50	\$ 82.50	
			Utility Truck	2.5	\$ 22.00	\$ 55.00	
08/22	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/23	5925 FM 521	Changed battery in autodialer.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 105.17
			Utility Truck Materials	1.0	\$ 22.00	\$ 22.00 \$ 28.17	
08/23	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
08/24	5925 FM 521	Cleaned filters on blowers.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/24	5925 FM 521	Cleaned facility and picked up trash.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/24	5925 FM 521	Scheduled sludge haul.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/25	5925 FM 521	Met lab to pull samples.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/25	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
08/28	5925 FM 521	Collected raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
08/29	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
08/30	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
08/31	5925 FM 521	Cleaned clarifiers with scrub brush.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/01	5925 FM 521	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
09/01	5925 FM 521	Pulled samples with lab.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/01	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/01	5925 FM 521	Changed oil at sewer plant.	Plant Operator Level I	5.5	\$ 47.00	\$ 258.50	\$ 698.98
			Utility Truck Materials	5.5	\$ 22.00	\$ 121.00	
09/02	5925 FM 521	Chlorine not feeding checked pump, plugged into different power outlet and monitored operations.	Plant Operator Level III-OT	0.5	\$ 82.50	\$ 41.25	\$ 52.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/04	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
09/04	5925 FM 521	Purchased chemicals for facility use; bleach.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
09/05	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/06	5925 FM 521	Oil filled plug can't be removed due to tee being over the top. Gathered list of materials and scheduled relocation of tee.	Plant Operator Level I	4.5	\$ 47.00	\$ 211.50	\$ 768.14
			Plant Operator Level III	5.5	\$ 55.00	\$ 302.50	
			Utility Truck	10.0	\$ 22.00	\$ 220.00	
			Materials			\$ 34.14	
09/06	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
09/07	5925 FM 521	Checked clarifier drive oil levels and drained condensation.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/08	5925 FM 521	Met with lab to pull samples.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/08	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/11	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/12	5925 FM 521	Checked clarifier drive oil levels and drained condensation.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/12	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/13	5925 FM 521	Purchased materials for facility use; flow chart, water hose and sludge judge.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 310.16
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
			Materials			\$ 271.66	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
09/13	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/13	5925 FM 521	Additional time for process control.	Supervisor	1.0	\$ 55.00	\$ 55.00	\$ 190.00
			Supervisor-OT	1.0	\$ 82.50	\$ 82.50	
			1-Ton Utility Truck	1.5	\$ 35.00	\$ 52.50	
09/14	5925 FM 521	Serviced clarifier #2 top drive.	Plant Operator Level I	3.0	\$ 47.00	\$ 141.00	\$ 207.00
			Utility Truck	3.0	\$ 22.00	\$ 66.00	
09/14	5925 FM 521	Cleaned clarifiers with scrub brush.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
09/15	5925 FM 521	Pulled samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/18	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/19	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/19	5925 FM 521	Process pump tripped; reset pumps and monitored operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/20	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/21	5925 FM 521	Listed materials needed for process pump leak repairs.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 36.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/21	5925 FM 521	Additional time for process control.	Supervisor	1.5	\$ 55.00	\$ 82.50	\$ 135.00
			1-Ton Utility Truck	1.5	\$ 35.00	\$ 52.50	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
09/22	5925 FM 521	Pulled samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/22	5925 FM 521	Cleaned and picked up trash around the facility.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/22	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/25	5925 FM 521	Collected raw samples for lab.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
09/25	5925 FM 521	Worked on pre-inspection survey.	Compliance Level I	4.0	\$ 60.00	\$ 240.00	\$ 328.00
			Utility Truck	4.0	\$ 22.00	\$ 88.00	
09/25	5925 FM 521	Load tested generator.	Compliance Level I	1.0	\$ 60.00	\$ 60.00	\$ 82.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/26	5925 FM 521	Checked clarifier drive oil levels and drained condensation.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/27	5925 FM 521	Purchased materials for facility use; plastic sample cells, grease gun and grease tubes.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 128.17
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00	
09/27	5925 FM 521	Met with contractor at Sewer Plant.	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	\$ 73.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/27	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
09/28	5925 FM 521	Greased blowers.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
09/29	5925 FM 521	Met with contractor to perform annual fire extinguisher inspection. (Required by Fort Bend County)	Contractor	1.0	\$ 0.00	\$ 242.00	\$ 285.00
			Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			1-Ton Utility Truck	0.5	\$ 35.00	\$ 17.50	
09/29	5925 FM 521	Pulled raw samples for lab.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 129.25
			Plant Operator Level III-OT	0.5	\$ 82.50	\$ 41.25	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
09/29	5925 FM 521	Met lab to pull samples.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
09/30	5925 FM 521	Responded to call out for blower failure. Reset blowers and autodialer.	Plant Operator Level III-OT	0.5	\$ 82.50	\$ 41.25	\$ 52.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
		Total Wastewater Plant			\$7,971.37		
		<u>Water Distribution</u>					
Sep	1627 Fleetwood Crossing 1631 Fleetwood Crossing 1635 Fleetwood Crossing 4942 Oakwood Dr	Set 5/8" x 3/4" electronic meter & programmed endpoint.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	\$ 25.50
			Plant Operator Level I	1.5	\$ 47.00	\$ 70.50	
			Utility Truck Materials	1.5	\$ 22.00	\$ 33.00	
					\$ 203.50	\$ 307.00	
Sep	201 Masterson St 4918 Arvida Ln	Replaced meter box lid.	Plant Operator Level I	0.5	\$ 47.00	\$ 23.50	\$ 71.00
			Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
Sep	4935 Pine Haven Ln	Replaced meter box.	Plant Operator Level I	0.5	\$ 47.00	\$ 23.50	\$ 60.72
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00	
					\$ 26.22		

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November 16, 2023

Board of Directors
Fort Bend County Fresh Water Supply District No. 1
Fort Bend County, Texas

We are pleased to confirm our understanding of the services we are to provide Fort Bend County Fresh Water Supply District No. 1 (the “District”).

Audit Scope and Objectives

We will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the District’s fiscal years ending December 31, 2023, and December 31, 2024. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the District’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB) who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District’s RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management’s Discussion and Analysis and
2. Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund.

We have also been engaged to report on supplementary information other than RSI that accompanies the District’s financial statements. The document we submit to you will include various supplementary schedules as required by the Texas Commission on Environmental Quality (the “Commission”) as published in the *Water District Financial Management Guide*. This supplementary information will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole except for that portion marked “unaudited”, on which we will express no opinion.

Audit Scope and Objectives (Continued)

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Auditor’s Responsibilities for the Audit of the Financial Statements (Continued)

As part of our audit planning, we have identified capital assets, long-term debt, management override of controls, and improper revenue recognition as audit areas with significant risks of material misstatement. We will design and perform audit procedures whose nature, timing and extent are responsive to the assessed risks of material misstatement.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatements, we will perform tests of the District’s compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements and the appropriate capital asset schedules including calculation of depreciation on the capital assets in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America. Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers).

Responsibilities of Management for the Financial Statements (Continued)

You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole. You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for our preparation of the financial statements and our preparation of the capital asset schedule, including calculation of depreciation on the capital assets; oversee the services by designating the bookkeeper, who has the suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees and Other

We are aware of the State statute requiring the audit to be completed within 120 days and filed with the Texas Commission on Environmental Quality within 135 days from the closing date of the audit and barring any unforeseen circumstances every effort will be made to comply with this rule. We will also comply with the Rules of Professional Conduct of the Texas State Board of Public Accountancy and retain our records for five years.

Engagement Administration, Fees and Other (Continued)

We expect to present a draft of the audit report within 45 days of the availability of the District’s accounting records. Noel Barfoot is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign the report. We estimate the fees for the audit of the District’s financial statements and for the other services to be provided for the year ended December 31, 2023, will range between \$23,000 and \$25,000 and for the year ended December 31, 2024, will range between \$23,000 and \$25,000.

The above fees are based on anticipated cooperation from your consultants and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement. The District will be obligated to compensate us for our time expended through the date of withdrawal or termination.

Reporting

We will issue a written report upon completion of our audit of the District’s financial statements, which will also address other information required by the Commission in accordance with *AU-C 725, Supplementary Information in Relation to the Financial Statements as a Whole*. Our report will be addressed to the Board of Directors of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

GENERAL TERMS AND CONDITIONS

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written documentation from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

The agreement may be terminated by either party, with or without cause, upon 30 days written notice.

You agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

Fossil Fuels Boycott Verification

As required by 2276.002, Texas Government Code, as amended, McCall Gibson Swedlund Barfoot PLLC hereby verifies that McCall Gibson Swedlund Barfoot PLLC, including any wholly-owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same, does not boycott energy companies, and will not boycott energy companies during the term of this Agreement. As used in the foregoing verification, "boycott energy companies" shall have the meaning assigned to the term "boycott energy company" in Section 809.001, Texas Government Code, as amended.

Firearms Discrimination Verification

As required by Section 2274.002, Texas Government Code, as amended, McCall Gibson Swedlund Barfoot PLLC hereby verifies that McCall Gibson Swedlund Barfoot PLLC, including any wholly-owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same, (i) does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association, and (ii) will not discriminate against a firearm entity or firearm trade association during the term of this Agreement. As used in the foregoing verification, "discriminate against a firearm entity or trade association" shall have the meaning assigned to such term in Section 2274.001(3), Texas Government Code, as amended.

Israel Boycott Verification

As required by Chapter 2271, Texas Government Code, as amended, McCall Gibson Swedlund Barfoot PLLC hereby verifies that McCall Gibson Swedlund Barfoot PLLC, including any wholly-owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same, does not boycott Israel and will not boycott Israel through the term of this Agreement. As used in the foregoing verification, the term "boycott Israel" has the meaning assigned to such term in Section 808.001, Texas Government Code, as amended.

Anti-Terrorism Representation

Pursuant to Chapter 2252, Texas Government Code, McCall Gibson Swedlund Barfoot PLLC represents and certifies that, at the time of execution of this letter neither McCall Gibson Swedlund Barfoot PLLC, nor any wholly-owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same, is a company listed by the Texas Comptroller of Public Accounts under Sections 2270.0201 or 2252.153 of the Texas Government Code.

We look forward to serving the District again this coming year.

Sincerely,



McCall Gibson Swedlund Barfoot PLLC
Certified Public Accountants
Houston, Texas

This letter correctly sets forth the understanding of the District.

Signature Title Date