

**NOTICE OF MEETING
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1
OF
FORT BEND COUNTY, TEXAS**

Notice is hereby given that the Board of Supervisors of **Fort Bend County Fresh Water Supply District No. 1** will meet in **regular** session, open to the public, at **11:30 a.m. on Thursday, December 14, 2023**, 1980 Post Oak Boulevard, Suite 1380, Houston, Texas 77056, a designated meeting place of the Board outside the boundaries of the District.

Electronic copies of the meeting materials are available at www.fortbendwater1.com at such time as the meeting occurs. At the meeting the following items will be considered:

1. Hear from public solely regarding matters on the agenda (limited to 3 minutes per person).

2. Review Bookkeeper's Report and consider taking action thereon, including:

- A. Approval of bills submitted to the District for payment.
- B. Review Investment Report and authorize necessary action in connection therewith.
- C. Review Collateral Pledge Report and Investment Policy and authorize necessary action in connection therewith including any amendments or changes thereto.
- D. Discuss depository institutions and take any necessary related actions.
- E. Approve budget for fiscal year ending December 31, 2024.

3. Review Tax Assessor/Collector's Report and consider taking action thereon, including:

- A. Approve write-offs as recommended by the Fort Bend County Tax Assessor/Collector.

4. Review Engineer's Report and consider taking action thereon, including:

- A. Report on status of projects including: (i) Water Plant No. 2, (ii) Gateway Acres Subdivision wastewater collection system, (iii) Fresno Ranchos Subdivision lift station and force main, and (iv) Gateway Acres Subdivision wastewater plumbing contract, and take action related thereto, including authorize advertisement of bids, award of contracts, approval of pay estimates and change orders.
- B. Authorize Engineer to prepare plans and specifications for water and wastewater system projects and authorize solicitation/advertisement of bids for construction of water system and wastewater system projects as necessary.
- C. Report on status of project funding, and take necessary action related thereto.
- D. Report on projections for District Water and Wastewater Projects.
- E. Discuss Emergency Preparedness Plan and take any necessary action related thereto.
- F. Update concerning status of non-residential connections.
- G. Update concerning emergency water interconnect with BC MUD 21.
- H. Update of status of City of Arcola water plant.
- I. Update on status of WWTP expansion.
- J. Update concerning road widening projects within the District.

5. Review Operator's Report and consider taking action thereon, including:

- A. Approval of repairs to water and wastewater systems.
- B. Approval of requests for water taps.
- C. Approval of water termination list.
- D. Discuss requests under Private Easement Policy.

6. Attorney's Report and consider taking action thereon, including:

- A. Approval of minutes of meetings held on October 19, 2023 and November 16, 2023.
- B. Discuss and take action on Regional Facilities Contract, including WWTP expansions, capacity requirements and related matters.
- C. Receive update concerning sanitary sewer easements along Trammel Fresno Road.
- D. Approve Resolution Regarding Eminent Domain.

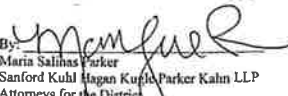
7. Regional Plant Committee Report and consider taking action thereon.

8. Discuss addition of residential wastewater connections to Gateway Acres contract for identified property owners.

9. Hear from public.

Pursuant to V.T.C.A. Government Code §551, the Board of Supervisors may convene in closed session in relation to any agenda item included in this Notice with such closed session to be held at the date, hour, and place given in this Notice any and all subjects for any and all purposes permitted by V.T.C.A Government Code Chapter 551, including but not limited to, private consultation with the District's Attorney's on any or all matters or subjects authorized by law, pending or contemplated litigation, personnel matters, real estate transactions, security devices, economic development negotiations and/or gifts and donations.

**FORT BEND COUNTY FRESH WATER
SUPPLY DISTRICT NO. 1**

By: 
Maria Salinas Parker
Sanford Kuhl Hagan Kuhl Parker Kalin LLP
Attorneys for the District



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

Bookkeeper's Report | December 14, 2023

Fort Bend County Fresh Water Supply District No. 1



WEBSITE

www.municipalaccounts.com



ADDRESS

1281 Brittmoore Road
Houston, Texas 77043



CONTACT

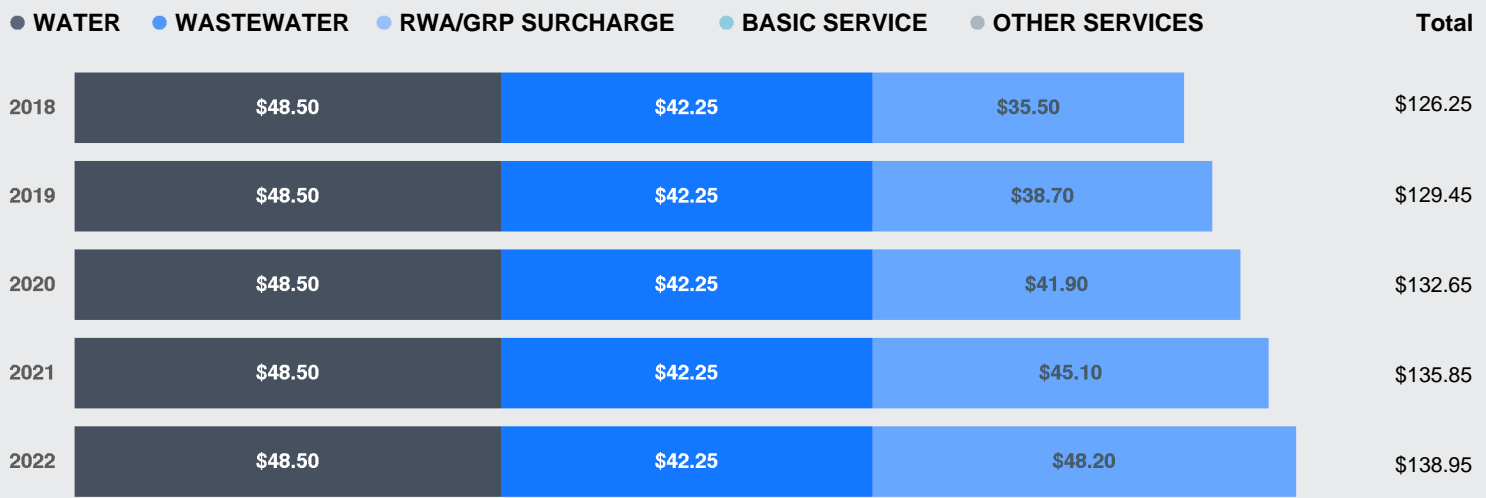
Phone: 713.623.4539
Fax: 713.623.4539

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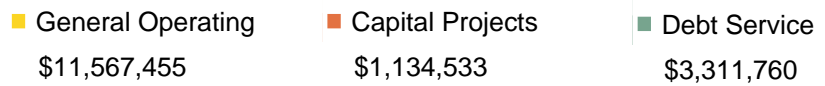


Spotlight On Cost Of Water And Wastewater Per 10,000 Gallons

This is one expense that impacts your Residents the most. You as a Director have control over your base water and wastewater rates. When Residents see rates increasing year on year, they usually do not understand that these increases come from yearly raises in RWA and GRP surcharges, garbage rates, and overall cost of production increases. The dashboard below breaks out these charges so that it is clear that Board controlled rates have stayed low and consistent and that the increase is beyond your control.

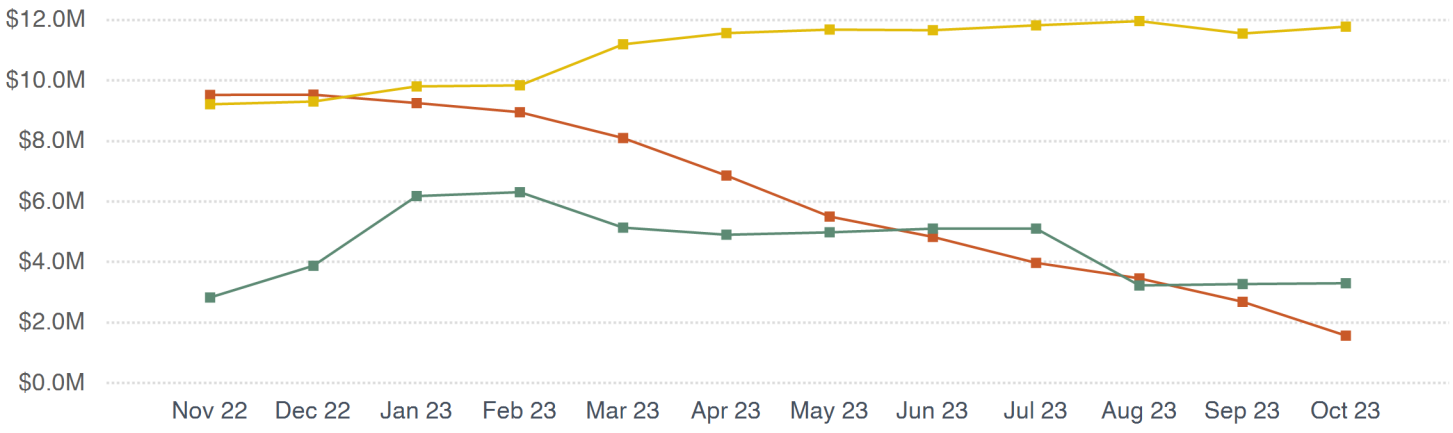


Account Balance | As of 12/14/2023



Total For All Accounts: \$16,013,749

Account Balance By Month | November 2022 - October 2023



Monthly Financial Summary - General Operating Fund

Fort Bend County FWSD No. 1 - GOF



Account Balance Summary

Balance as of 11/17/2023 **\$11,671,998**

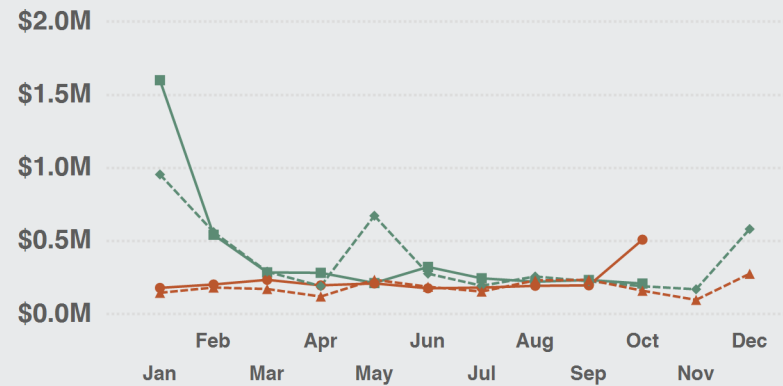
Receipts 454,618

Disbursements (559,160)

Balance as of 12/14/2023 **\$11,567,455**

Overall Revenues & Expenditures By Month (Year to Date)

—■ Current Year Revenues - - -▲ Prior Year Revenues
—● Current Year Expenditures - - -▲ Prior Year Expenditures



October 2023

Revenues

Actual	Budget	Over/(Under)
\$208,756	\$206,560	\$2,196

Expenditures

Actual	Budget	Over/(Under)
\$509,232	\$457,476	\$51,756

January 2023 - October 2023 (Year to Date)

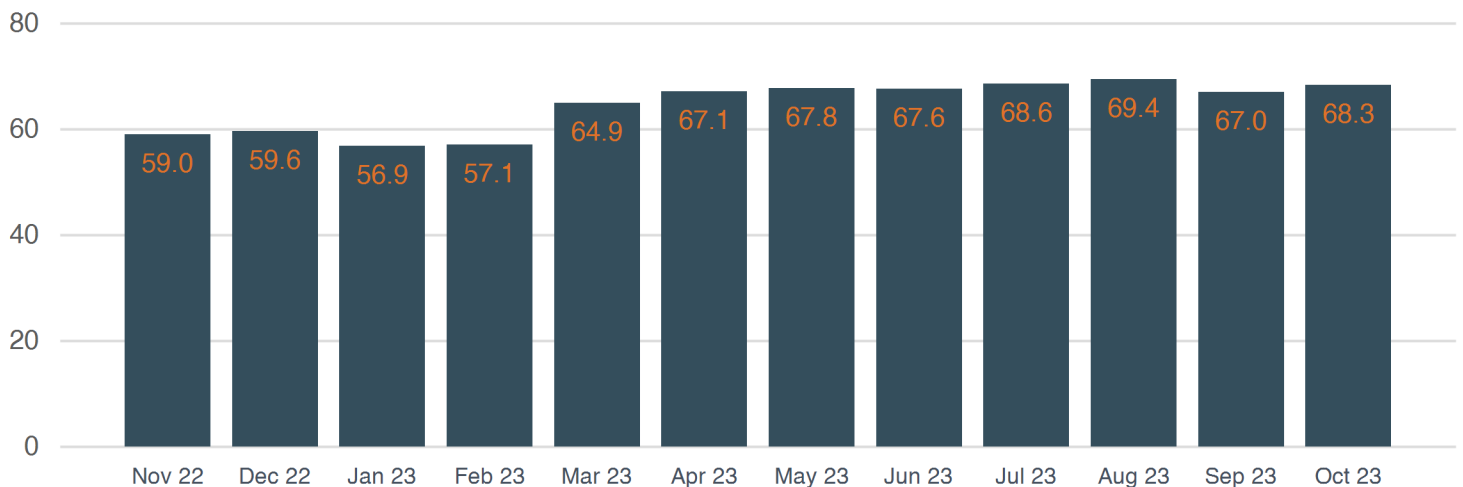
Revenues

Actual	Budget	Over/(Under)
\$4,154,509	\$4,078,673	\$75,836

Expenditures

Actual	Budget	Over/(Under)
\$2,279,522	\$2,127,122	\$152,400

Operating Fund Reserve Coverage Ratio (In Months)



Cash Flow Report - Checking Account

Fort Bend County FWSD No. 1 - GOF



Number	Name	Memo	Amount	Balance
Balance as of 11/17/2023				\$151,466.29
Receipts				
	Interest Earned on Checking		57.56	
	Sweep from Lockbox Account		146,769.39	
	Wire Transfer from Money Market		100,000.00	
Total Receipts				\$246,826.95
Disbursements				
8627	Frontier Communications	Telephone Expense	(174.79)	
8651	North Fort Bend Water Authority	Pumpage Fees	(49,954.45)	
8652	Frontier Communications	Telephone Expense	(177.17)	
8671	Hudson Energy Services, LLC	Utility Expense	(5,892.23)	
8672	North Fort Bend Water Authority	Pumpage Fees	(45,891.30)	
8673	Frontier Communications	Telephone Expense	(177.17)	
8674	Texas Commission on Environmental Quality	Permit Expense	(4,204.20)	
8675	Calvin Casher	Fees of Office - 12/14/2023	(228.60)	
8676	Erasto Vallejo	Fees of Office - 12/14/2023	(227.68)	
8677	Paul Hamilton	Fees of Office - 12/14/2023	(162.24)	
8678	Rosa Linda Medina	Fees of Office - 12/14/2023	(206.22)	
8679	Paul Hamilton	Fees of Office - 11/15/23 & WWTP	(408.19)	
8680	Apurva Sanghavi	Customer Refund	(49.00)	
8681	Dorothy Penry	Customer Refund	(55.00)	
8682	Pedro Moreno.	Customer Refund	(79.00)	
8683	City of Arcola	WWTP Expenses	(5,654.65)	
8684	DXI Industries, Inc.	Chemical Expense	(124.00)	
8685	Inframark, LLC	Maintenance & Operations	(120,354.27)	
8686	Jacobs Engineering Group, Inc.	Engineering Fees	(54,124.87)	
8687	M&D Cleaning & Home Improvement Services	Mowing Expense	(500.00)	
8688	McCall Gibson Swedlund Barfoot PLLC	PFIA Training Seminar	(155.00)	
8689	Municipal Accounts & Consulting, LP	Bookkeeping Fees	(5,791.08)	
8690	Sanford Kuhl Hagan Kugle Parker Kahn LLP	Legal Fees	(17,487.50)	
8691	AT&T Mobility - #0808	Ipad Expense	0.00	
8692	Hudson Energy Services, LLC	Utility Expense	0.00	
8693	North Fort Bend Water Authority	Pumpage Fees	0.00	
8694	Frontier Communications	Telephone Expense	0.00	
Fees	Central Bank	Bank Service Charge	(5.00)	
Total Disbursements				(\$312,083.61)
Balance as of 12/14/2023				\$86,209.63

Cash Flow Report - Operator Account

Fort Bend County FWSD No. 1 - GOF



Number	Name	Memo	Amount	Balance
Balance as of 11/17/2023				\$8,424.02
Receipts				
	Accounts Receivable		124,715.85	
	Accounts Receivable		32,813.53	
	Easement Fee		500.00	
Total Receipts				\$158,029.38
Disbursements				
Fees	Central Bank	Bank Service Charge	(5.00)	
Rtn Chk	Fort Bend County FWSD No 1	Returned Checks (2)	(302.00)	
Sweep	Central Bank	Transfer to Checking Account	(146,769.39)	
Total Disbursements				(\$147,076.39)
Balance as of 12/14/2023				\$19,377.01

Actual vs. Budget Comparison

Fort Bend County FWSD No. 1 - GOF



	October 2023			January 2023 - October 2023			Annual Budget
	Actual	Budget	Over/ (Under)	Actual	Budget	Over/ (Under)	
Revenues							
Water Revenue							
14101 Water -Customer Service Revenue	51,275	52,960	(1,685)	559,595	589,180	(29,585)	662,000
14102 Regional Water Authority Fees	40,565	41,560	(995)	456,044	462,355	(6,311)	519,500
14105 Connection Fees	2,040	1,150	890	12,242	11,500	742	13,800
14107 Arcola Capacity Reserve	0	1,500	(1,500)	5,250	15,000	(9,750)	18,000
14109 Service Application Fees	2,500	1,058	1,442	8,000	10,583	(2,583)	12,700
14110 Water Plant Operations COA	0	20,308	(20,308)	106,975	203,083	(96,108)	243,700
Total Water Revenue	96,380	118,537	(22,157)	1,148,107	1,291,702	(143,595)	1,469,700
Wastewater Revenue							
14201 Wastewater-Customer Service Rev	18,116	18,917	(801)	190,458	189,167	1,292	227,000
Total Wastewater Revenue	18,116	18,917	(801)	190,458	189,167	1,292	227,000
Property Tax Revenue							
14301 Maintenance Tax Collections	13,197	9,376	3,821	2,117,740	2,000,496	117,244	2,023,365
14303 Property Tax Penalty & Interest	3,113	5,783	(2,670)	62,424	57,833	4,591	69,400
Total Property Tax Revenue	16,310	15,159	1,150	2,180,164	2,058,329	121,835	2,092,765
Tap Connection Revenue							
14501 Tap Connections	8,677	17,333	(8,657)	59,711	173,333	(113,623)	208,000
14502 Inspection Fees	525	1,200	(675)	4,181	12,000	(7,819)	14,400
14503 Permit Well Fees	0	0	0	3,200	0	3,200	0
Total Tap Connection Revenue	9,202	18,533	(9,332)	67,091	185,333	(118,242)	222,400
Administrative Revenue							
14702 Penalties & Interest	8,217	3,492	4,726	73,201	34,917	38,284	41,900
Total Administrative Revenue	8,217	3,492	4,726	73,201	34,917	38,284	41,900
Interest Revenue							
14801 Interest Earned on Checking	96	125	(29)	815	1,250	(435)	1,500
14802 Interest Earned on Temp. Invest	59,940	27,505	32,435	460,766	275,053	185,713	330,064
Total Interest Revenue	60,036	27,630	32,406	461,582	276,303	185,278	331,564
Other Revenue							
15801 Miscellaneous Income	496	4,292	(3,796)	1,962	42,922	(40,960)	51,506
Total Other Revenue	496	4,292	(3,796)	1,962	42,922	(40,960)	51,506
Total Revenues	208,756	206,560	2,196	4,122,565	4,078,673	43,893	4,436,835

Expenditures

Water Service

16102 Operations - Water	4,086	4,017	70	43,369	40,167	3,202	48,200
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Actual vs. Budget Comparison

Fort Bend County FWSD No. 1 - GOF



	October 2023			January 2023 - October 2023			Annual Budget	
	Actual	Budget	Over/ (Under)	Actual	Budget	Over/ (Under)		
Expenditures								
Water Service								
16105	Maintenance & Repairs - Water	16,841	12,833	4,008	207,967	128,333	79,634	154,000
16107	Chemicals - Water	124	442	(318)	6,124	4,417	1,708	5,300
16108	Laboratory Expense - Water	500	667	(167)	7,044	6,667	378	8,000
16109	Mowing - Water	450	25	425	3,450	250	3,200	300
16110	Utilities - Water	6,803	3,333	3,470	61,495	33,333	28,161	40,000
16114	Telephone Expense - Water	101	167	(66)	1,267	1,667	(400)	2,000
16116	Permit Expense - Water	0	517	(517)	0	5,167	(5,167)	6,200
16119	Water Authority Pumpage Fees	49,954	40,840	9,114	515,590	454,345	61,245	510,500
16120	Water Authority Pumpage-COA	0	12,832	(12,832)	45,506	142,756	(97,250)	160,400
Total Water Service		78,860	75,672	3,188	891,813	817,101	74,712	934,900
Wastewater Service								
16202	Operations - Wastewater	4,586	4,517	70	48,369	45,167	3,202	54,200
16205	Maint & Repairs - Wastewater	858	5,050	(4,192)	10,332	50,500	(40,168)	60,600
16206	Maint & Repairs - Lift Station	411	1,833	(1,422)	14,446	18,333	(3,888)	22,000
16209	Mowing - Wastewater	50	8	42	550	83	467	100
16211	Utilities - Lift Station	536	358	177	7,108	3,583	3,524	4,300
16214	Telephone Expense - Wastewater	74	58	16	701	583	118	700
16220	Arcola WWTP Expenses	11,336	8,858	2,477	139,886	88,583	51,303	106,300
Total Wastewater Service		17,851	20,683	(2,833)	221,391	206,833	14,558	248,200
Tap Connection								
16501	Tap Connection Expense	449	9,200	(8,752)	69,280	92,000	(22,720)	110,400
16502	Inspection Expense	455	875	(420)	3,658	8,750	(5,092)	10,500
Total Tap Connection		904	10,075	(9,172)	72,938	100,750	(27,812)	120,900
Administrative Service								
16703	Legal Fees	14,369	15,000	(631)	128,474	150,000	(21,526)	180,000
16705	Auditing Fees	0	0	0	23,000	22,500	500	22,500
16706	Engineering Fees	33,164	31,250	1,914	336,559	312,500	24,059	375,000
16710	Website Hosting	0	217	(217)	986	2,167	(1,181)	2,600
16711	Sales Tax Tracking	0	125	(125)	0	1,250	(1,250)	1,500
16712	Bookkeeping Fees	6,676	4,375	2,301	65,753	53,750	12,003	62,500
16714	Printing & Office Supplies	710	917	(206)	7,038	9,167	(2,129)	11,000
16716	Delivery Expense	305	108	197	1,195	1,083	112	1,300
16717	Postage	888	800	88	8,785	8,000	785	9,600
16718	Insurance & Surety Bond	0	0	0	0	0	0	17,300
16719	AWBD Expense	0	766	(766)	2,865	4,100	(1,235)	4,100
16722	Bank Service Charge	208	158	50	1,510	1,583	(73)	1,900
16723	Travel Expense	35	0	35	1,895	0	1,895	0

Actual vs. Budget Comparison

Fort Bend County FWSD No. 1 - GOF



	October 2023			January 2023 - October 2023			Annual Budget	
	Actual	Budget	Over/ (Under)	Actual	Budget	Over/ (Under)		
Expenditures								
Administrative Service								
16724	Publication Expense (SB 622)	0	33	(33)	428	333	95	400
16725	Tax Assessor/Appraisal	0	0	0	31,109	30,096	1,013	40,128
16728	Record Storage Fees	118	0	118	1,235	0	1,235	0
16731	Arbitrage Analysis	0	0	0	850	0	850	5,100
16736	Seminar Expenses	155	300	(145)	3,550	3,000	550	3,600
16737	Telephone - Ipad Expense	236	167	69	2,319	1,667	653	2,000
Total Administrative Service		56,864	54,216	2,648	617,552	601,196	16,356	740,528
Payroll Expense								
17101	Payroll Expenses	1,105	1,542	(437)	13,143	15,417	(2,274)	18,500
17103	Payroll Tax Expense	85	114	(29)	1,005	1,136	(130)	1,363
Total Payroll Expense		1,190	1,655	(466)	14,148	16,553	(2,404)	19,863
Other Expense								
17802	Miscellaneous Expense	178	400	(222)	1,610	4,000	(2,390)	4,800
Total Other Expense		178	400	(222)	1,610	4,000	(2,390)	4,800
Total Expenditures		155,846	162,702	(6,856)	1,819,452	1,746,433	73,019	2,069,191
Total Revenues (Expenditures)		52,910	43,859	9,052	2,303,113	2,332,240	(29,127)	2,367,644
Other Revenues								
Extra Ordinary Revenue								
15904	Insurance Reimbursement	0	0	0	31,944	0	31,944	0
Total Extra Ordinary Revenue		0	0	0	31,944	0	31,944	0
Total Other Revenues		0	0	0	31,944	0	31,944	0
Other Expenditures								
Capital Outlay								
17901	Capital Outlay	0	0	0	47,273	47,272	1	100,000
17910	Cap Outlay - Road Reloc Utility	0	0	0	17,398	17,398	0	500,000
17911	Cap Outlay - City of Arcola WP	0	0	0	0	0	0	635,000
17912	Cap Outlay - WP 2 Treatmt Unit	0	0	0	0	0	0	500,000
17913	Cap Outlay - WP2	275,576	275,576	0	275,576	275,576	0	300,000
17914	Cap Outlay - Gateway Acres Plum	0	0	0	0	0	0	250,000
17915	Cap Outlay -Televiue Terrace LS	19,198	19,198	0	40,443	40,443	0	50,000
17919	Cap Out - Fresno Ranch WW Coll	0	0	0	20,768	0	20,768	0
Total Capital Outlay		294,774	294,774	0	401,458	380,689	20,769	2,335,000

Actual vs. Budget Comparison

Fort Bend County FWSD No. 1 - GOF



	October 2023			January 2023 - October 2023			Annual Budget
	Actual	Budget	Over/ (Under)	Actual	Budget	Over/ (Under)	
Other Expenditures							
Extra Ordinary Expense							
18101 Transfer To Capital Projects	58,612	0	58,612	58,612	0	58,612	0
Total Extra Ordinary Expense	58,612	0	58,612	58,612	0	58,612	0
Total Other Expenditures	353,386	294,774	58,611	460,070	380,689	79,380	2,335,000
Total Other Revenues (Expenditures)	(353,386)	(294,774)	(58,611)	(428,126)	(380,689)	(47,437)	(2,335,000)
Excess Revenues (Expenditures)	(300,476)	(250,916)	(49,560)	1,874,987	1,951,550	(76,563)	32,644

Balance Sheet as of 10/31/2023

Fort Bend County FWSD No. 1 - GOF



Assets

Bank

11101 Cash in Bank	\$274,221
11102 Operator	8,424
Total Bank	\$282,645

Investments

11201 Time Deposits	\$11,495,798
Total Investments	\$11,495,798

Receivables

11301 Accounts Receivable	\$314,747
11303 Maintenance Tax Receivable	343,398
11305 Accrued Interest	6,708
11309 A/R - Arcola Water	(3,774)
Total Receivables	\$661,079

Interfund Receivables

11402 Due From Debt Service	\$16,310
Total Interfund Receivables	\$16,310

Total Assets

\$12,455,831

Liabilities & Equity

Liabilities

Accounts Payable

12101 Accounts Payable	\$145,483
12102 Payroll Liabilities	194
Total Accounts Payable	\$145,677

Other Current Liabilities

12205 Due To COA - WW Collections	\$12,585
Total Other Current Liabilities	\$12,585

Deferrals

12502 Deferred Inflows Property Taxes	\$839,582
Total Deferrals	\$839,582

Deposits

12601 Customer Meter Deposits	\$163,648
Total Deposits	\$163,648

Total Liabilities

\$1,161,492

Equity

Unassigned Fund Balance

13101 Unassigned Fund Balance	\$9,419,352
Total Unassigned Fund Balance	\$9,419,352

Balance Sheet as of 10/31/2023

Fort Bend County FWSD No. 1 - GOF



Liabilities & Equity

Equity

Net Income

\$1,874,987

Total Equity

\$11,294,339

Total Liabilities & Equity

\$12,455,831

Monthly Financial Summary - Capital Projects Fund

Fort Bend County FWSD No. 1 - CPF

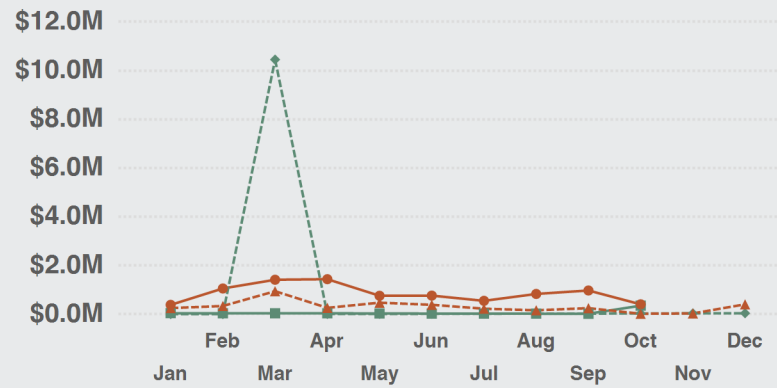


Account Balance Summary

Balance as of 11/17/2023	\$1,143,486
Receipts	21,536
Disbursements	(30,489)
Balance as of 12/14/2023	\$1,134,533

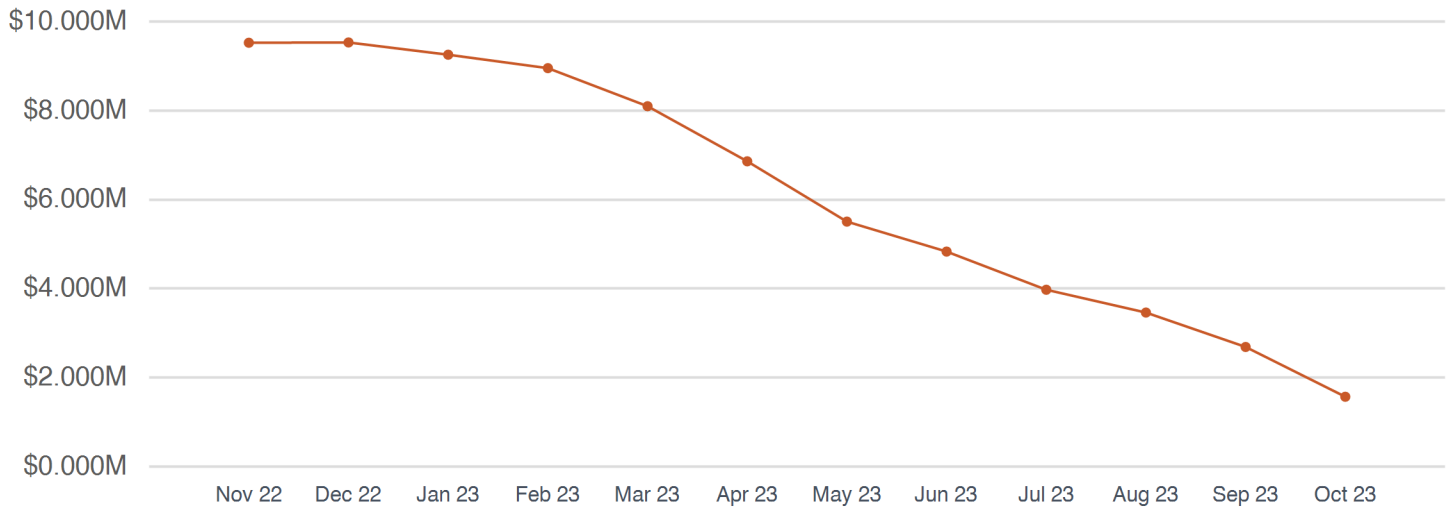
Overall Revenues & Expenditures By Month (Year to Date)

—■ Current Year Revenues - - -▲ Prior Year Revenues
—■ Current Year Expenditures - - -▲ Prior Year Expenditures



Account Balance By Month | November 2022 - October 2023

—● CAPITAL PROJECTS FUND



Cash Flow Report - Checking Account

Fort Bend County FWSD No. 1 - CPF



Number	Name	Memo	Amount	Balance
Balance as of 11/17/2023				\$669.22
Receipts				
	Interest Earned on Checking		56.16	
	Wire Transfer from Sr 2022 Money Market		15,241.81	
Total Receipts				\$15,297.97
Disbursements				
6090	Jacobs Engineering Group, Inc.	Engineering Fees	(15,241.81)	
Svc Chg	Central Bank	Service Charge	(5.00)	
Total Disbursements				(\$15,246.81)
Balance as of 12/14/2023				\$720.38

District Debt Summary as of 12/14/2023

Fort Bend County FWSD No. 1 - DSF



		WATER, SEWER, DRAINAGE	PARK/ROAD/OTHER	REFUNDING
Total \$ Authorized		Authorized	Authorized	Authorized
\$118.31M		\$118.31M	N/A	\$173.97M
Total \$ Issued		Issued	Issued	Issued
\$46.55M		\$46.55M	N/A	\$620.00K
Yrs to Mat	Rating	\$ Available To Issue	\$ Available To Issue	\$ Available To Issue
25	AA	\$71.76M	N/A	\$173.35M

*Actual 'Outstanding' Refunding Bonds issued below may differ from the 'Issued' total above pursuant to Chapter 1207, Texas Government Code.

Outstanding Debt Breakdown

Series Issued	Original Bonds Issued	Maturity Date	Principal Outstanding
2022 - WS&D	\$10,450,000	2046	\$10,450,000
2020 - Refunding	\$4,850,000	2039	\$4,080,000
2019 - WS&D	\$1,745,000	2049	\$1,595,000
2017 - Refunding	\$5,365,000	2038	\$5,285,000
2016 - Refunding	\$4,430,000	2037	\$3,305,000
2015 - WS&D	\$8,000,000	2045	\$6,520,000
2010A - WS&D	\$600,000	2030	\$210,000
2006A - WS&D	\$6,935,000	2027	\$1,685,000
Total	\$42,375,000		\$33,130,000

District Debt Schedule

Fort Bend County FWSD No. 1 - DSF



Paying Agent	Series	Principal	Interest	Total
Amegy Bank of Texas	2022 - WS&D	\$0.00	\$156,750.00	\$156,750.00
Amegy Bank of Texas	2020 - Refunding	\$0.00	\$57,606.25	\$57,606.25
Bank of New York	2019 - WS&D	\$0.00	\$30,022.50	\$30,022.50
Amegy Bank of Texas	2017 - Refunding	\$0.00	\$105,650.00	\$105,650.00
Amegy Bank of Texas	2016 - Refunding	\$0.00	\$53,650.00	\$53,650.00
Amegy Bank of Texas	2015 - WS&D	\$0.00	\$126,247.25	\$126,247.25
Computershare Trust Company, NA	2006A - WS&D	\$0.00	\$23,495.00	\$23,495.00
Total Due 02/15/2024		\$0.00	\$553,421.00	\$553,421.00

Paying Agent	Series	Principal	Interest	Total
Amegy Bank of Texas	2022 - WS&D	\$0.00	\$156,750.00	\$156,750.00
Amegy Bank of Texas	2020 - Refunding	\$460,000.00	\$57,606.25	\$517,606.25
Bank of New York	2019 - WS&D	\$40,000.00	\$30,022.50	\$70,022.50
Amegy Bank of Texas	2017 - Refunding	\$10,000.00	\$105,650.00	\$115,650.00
Amegy Bank of Texas	2016 - Refunding	\$190,000.00	\$53,650.00	\$243,650.00
Amegy Bank of Texas	2015 - WS&D	\$200,000.00	\$126,247.26	\$326,247.26
Computershare Trust Company, NA	2010A - WS&D	\$30,000.00	\$0.00	\$30,000.00
Computershare Trust Company, NA	2006A - WS&D	\$405,000.00	\$23,495.00	\$428,495.00
Total Due 08/15/2024		\$1,335,000.00	\$553,421.01	\$1,888,421.01

Investment Profile as of 12/14/2023

Fort Bend County FWSD No. 1

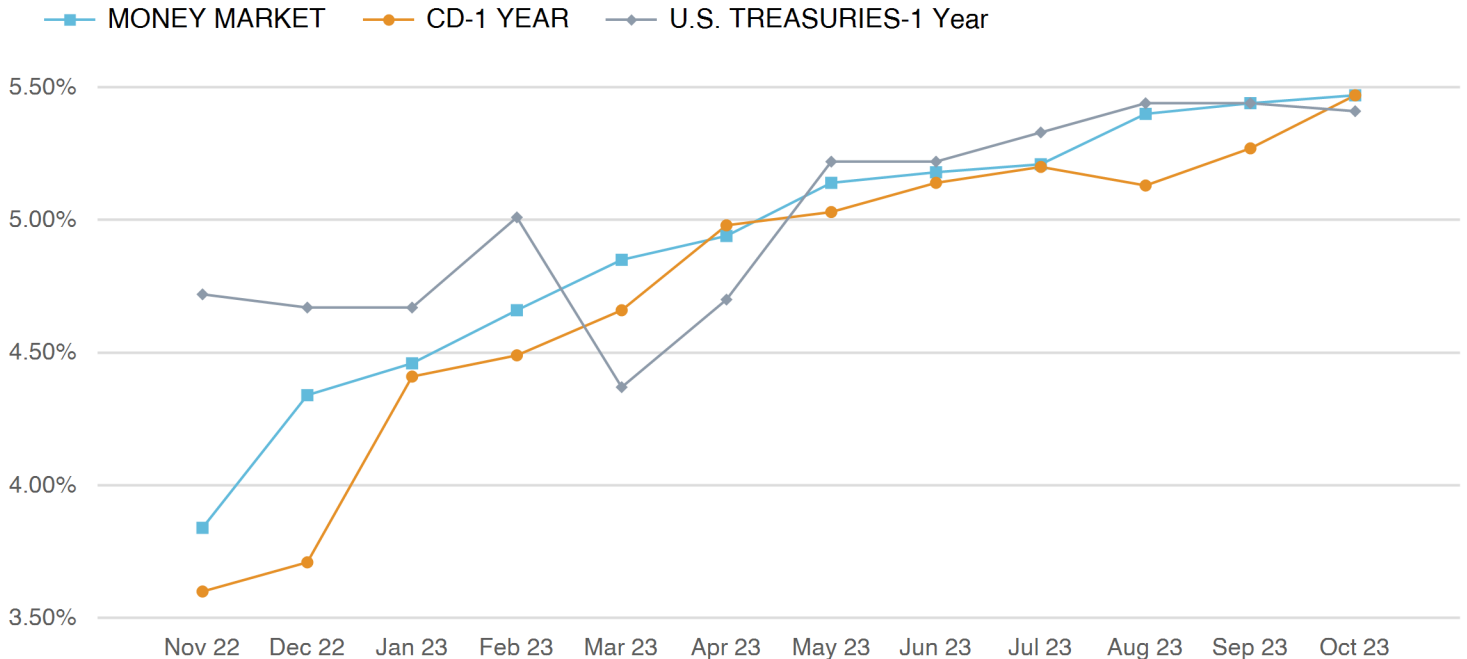


General Operating Fund	Capital Projects Fund	Debt Service Fund	Other Funds
Funds Available to Invest \$11,567,455	Funds Available to Invest \$1,134,533	Funds Available to Invest \$3,311,760	Funds Available to Invest N/A
Funds Invested \$11,461,869	Funds Invested \$1,133,813	Funds Invested \$3,311,760	Funds Invested N/A
Percent Invested 99%	Percent Invested 99%	Percent Invested 100%	Percent Invested N/A

Term	Money Market	Term	Certificate of Deposit	Term	U.S. Treasuries
On Demand	5.48%	180 Days	5.46%	180 Days	5.39%
		270 Days	5.42%	270 Days	5.39%
		1 Yr	5.52%	1 Yr	5.13%
		13 Mo	5.46%	13 Mo	N/A
		18 Mo	3.99%	18 Mo	5.13%
		2 Yr	2.83%	2 Yr	4.75%

*Rates are based on the most current quoted rates and are subject to change daily.

Investment Rates Over Time (By Month) | November 2022 - October 2023



Account Balance as of 12/14/2023

Fort Bend County FWSD No. 1 - Investment Detail



FUND: General Operating

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Certificates of Deposit					
INDEPENDENT BANK (XXXX3388)	09/26/2023	03/24/2024	5.50%	235,000.00	
SOUTH STAR BANK (XXXX0172)	06/30/2023	06/30/2024	5.00%	235,000.00	
VERITEX COMMUNITY BANK (XXXX5527)	11/17/2023	11/16/2024	5.54%	235,000.00	
WALLIS BANK (XXXX3688)	11/17/2023	11/17/2024	5.65%	235,000.00	
Money Market Funds					
TEXAS CLASS (XXXX0002)	03/17/2020		5.58%	10,521,868.62	
Checking Account(s)					
CENTRAL BANK - CHECKING (XXXX0488)			0.00%	86,209.63	Checking Account
CENTRAL BANK - CHECKING (XXXX3849)			0.00%	19,377.01	Operator
Totals for General Operating Fund				\$11,567,455.26	

FUND: Capital Projects

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Money Market Funds					
TEXAS CLASS (XXXX0006)	03/11/2022		5.58%	1,133,813.02	Series 2022
Checking Account(s)					
CENTRAL BANK - CHECKING (XXXX0453)			0.00%	720.38	Checking Account
Totals for Capital Projects Fund				\$1,134,533.40	

FUND: Debt Service

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Certificates of Deposit					
INDEPENDENT BANK-DEBT (XXXX3387)	09/26/2023	03/24/2024	5.50%	235,000.00	
CADENCE BANK - DEBT (XXXX7460)	11/17/2023	11/16/2024	5.50%	235,000.00	
THIRD COAST BANK-DEBT (XXXX3211)	11/17/2023	11/19/2024	5.50%	235,000.00	
Money Market Funds					
TEXAS CLASS (XXXX0004)	04/09/2020		5.58%	2,606,759.89	
Totals for Debt Service Fund				\$3,311,759.89	
Grand Total for Fort Bend County FWSD No. 1 :				\$16,013,748.55	

Capital Projects Fund Breakdown

FB FWSD 1

As of Date 12/14/2023

Net Proceeds for All Bond Issues

Receipts

Bond Proceeds - Series 2022	10,450,000.00
Interest Earnings - Series 2022	410,266.13

Disbursements

Disbursements - Series 2022	(9,725,732.73)
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Total Cash Balance	<u><u>\$1,134,533.40</u></u>
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Balances by Account

Central Bank - Checking	\$720.38
Texas Class - Series 2022	1,133,813.02

Total Cash Balance	<u><u>\$1,134,533.40</u></u>
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Balances by Bond Series

Bond Proceeds - Series 2022	1,134,533.40
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Total Cash Balance	<u><u>\$1,134,533.40</u></u>
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Remaining Costs/Surplus By Bond Series

Remaining Costs - Series 2022	\$739,641.58
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Total Amount in Remaining Costs	<u><u>\$739,641.58</u></u>
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Surplus & Interest - Series 2022	394,891.82
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Total Surplus & Interest Balance	<u><u>\$394,891.82</u></u>
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Total Remaining Costs/Surplus	<u><u>\$1,134,533.40</u></u>
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Cost Comparison - \$10,450,000 - Series 2022

FB FWSD 1

	USE OF PROCEEDS	ACTUAL COSTS	REMAINING COSTS	VARIANCE (OVER)/UNDER
CONSTRUCTION COSTS				
District Items				
City of Arcola WWTP Expansion(0.5 MGD to 0.675 MGD)	\$84,000.00	\$69,720.00	\$0.00	\$14,280.00
City of Arcola WWTP Expansion(0.675 MGD to 0.95 MGD)	870,000.00	299,838.77	570,161.23	0.00
Gateway Acres Subdivision Wastewater Collection System	5,000,000.00	5,000,000.00	0.00	0.00
Fresno Ranches Subdivision Lift Station and Force Main	2,000,000.00	2,000,000.00	0.00	0.00
Contingencies	710,000.00	767,369.10	0.00	(57,369.10)
Engineering	787,300.00	677,790.00	109,510.00	0.00
Material Testing	160,000.00	100,029.65	59,970.35	0.00
Surveying	66,750.00	66,750.00	0.00	0.00
Subtotal District Items	\$9,678,050.00	\$8,981,497.52	\$739,641.58	(\$43,089.10)
TOTAL CONSTRUCTION COSTS	\$9,678,050.00	\$8,981,497.52	\$739,641.58	(\$43,089.10)
NON-CONSTRUCTION COSTS				
Legal Fees	\$209,000.00	\$209,000.00	\$0.00	\$0.00
Fiscal Agent Fees	144,500.00	144,500.00	0.00	0.00
Bond Discount	265,310.00	265,310.00	0.00	0.00
Bond Issuance Expenses	29,825.00	29,825.00	0.00	0.00
Attorney General Fee	9,500.00	9,500.00	0.00	0.00
TCEQ Bond Issuance Fee	26,125.00	26,125.00	0.00	0.00
Bond Application Report Cost	39,500.00	39,500.00	0.00	0.00
Contingencies	48,190.00	20,475.21	0.00	27,714.79
TOTAL NON-CONSTRUCTION COSTS	\$771,950.00	\$744,235.21	\$0.00	\$27,714.79
TOTAL BOND ISSUE REQUIREMENT	\$10,450,000.00	\$9,725,732.73	\$739,641.58	(\$15,374.31)
			Interest Earned	\$410,266.13
			Total Surplus & Interest	\$394,891.82
			Total Remaining Funds	\$1,134,533.40

Cash Flow Forecast

Fort Bend County Fresh Water Supply District No. 1

	12/24	12/25	12/26	12/27	12/28
Assessed Value	\$607,829,175	\$607,829,175	\$607,829,175	\$607,829,175	\$607,829,175
Maintenance Tax Rate	\$0.500	\$0.500	\$0.500	\$0.500	\$0.500
Maintenance Tax	\$2,978,363	\$2,978,363	\$2,978,363	\$2,978,363	\$2,978,363
% Change in Water Rate	0.00%	0.00%	0.00%	0.00%	0.00%
% Change in Wastewater Rate	0.00%	0.00%	0.00%	0.00%	0.00%
% Change in NFBWA	10.00%	10.00%	10.00%	10.00%	10.00%
% Change in Expenses	5.00%	5.00%	5.00%	5.00%	5.00%
Beginning Cash Balance 12/14/2023	\$11,567,455	\$12,163,198	\$7,618,873	\$6,042,392	\$9,031,626
Revenues					
Maintenance Tax	\$2,978,363	\$2,978,363	\$2,978,363	\$2,978,363	\$2,978,363
Water Revenue	662,000	662,000	662,000	662,000	662,000
Wastewater Revenue	230,800	230,800	230,800	230,800	230,800
NFBWA Revenue	541,400	595,540	655,094	720,603	792,664
Other	1,036,360	1,088,178	1,142,587	1,199,716	1,259,702
Total Revenues	\$5,448,923	\$5,554,881	\$5,668,844	\$5,791,483	\$5,923,529
Expenses					
Purchase Wastewater	\$176,300	\$176,300	\$176,300	\$176,300	\$176,300
NFBWA	635,900	699,490	769,439	846,383	931,021
Other Expenses	1,450,872	1,523,416	1,599,586	1,679,566	1,763,544
Total Expenses	\$2,263,072	\$2,399,206	\$2,545,325	\$2,702,249	\$2,870,865
Net Surplus	\$3,185,851	\$3,155,675	\$3,123,518	\$3,089,234	\$3,052,664
Capital Outlay					
Capital Outlay	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Road Widen Utility Relocation	500,000	0	0	0	0
City of Arcola WP	635,000	0	0	0	0
Water Treatment Unit	0	0	0	0	0
WP #2	0	0	0	0	0
Gateway Acres WW Plumbing Proj.	1,000,000	0	0	0	0
Teleview Terrace LS Upgrade	750,000	1,500,000	1,500,000	0	0
Fresno Ranchos WW Collection System	0	3,000,000	0	0	0
CoA WWTP Expansion(.95 MGD to 1.4	0	2,500,000	2,500,000	0	0
Teal Gardens Development	0	500,000	500,000	0	0
Fresno Ranchos WW Plumbing	0	0	100,000	0	0

Water Plant 1 Rehab	0	100,000	0	0	0
	0	0	0	0	0

Total Capital Outlay **\$2,985,000** **\$7,700,000** **\$4,700,000** **\$100,000** **\$100,000**

Construction Surplus **\$394,892** **\$0** **\$0** **\$0** **\$0**

Ending Cash Balance **\$12,163,198** **\$7,618,873** **\$6,042,392** **\$9,031,626** **\$11,984,289**

Operating Reserve % of Exp

Percentage 537% 318% 237% 334% 417%

Number of Months 64 38 28 40 50

Bond Authority

Remaining Bonding Capacity - \$71,760,000

Maintenance Tax Rate Cap - \$0.50

Summary of Money Market Funds

11/17/2023 - 12/14/2023

Fund: Operating

Financial Institution: TEXAS CLASS

Account Number: XXXX0002 Date Opened: 03/17/2020 Current Interest Rate: 5.58%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
11/17/2023		11,042,107.36				
11/17/2023	WT TO VERITEX XXXX5527			(235,000.00)		
11/17/2023	WT TO WALLIS XXXX3688			(235,000.00)		
11/30/2023					49,761.26	
12/14/2023	To GOF Checking			(100,000.00)		
Totals for Account XXXX0002:		\$11,042,107.36		(\$570,000.00)	\$49,761.26	\$10,521,868.62
Totals for Operating Fund:		\$11,042,107.36		(\$570,000.00)	\$49,761.26	\$10,521,868.62

Methods Used For Reporting Market Values

Certificates of Deposits: Face Value Plus Accrued Interest

Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed in Writing

Public Fund Investment Pool/MM Accounts: Balance = Book Value = Current Market

Summary of Money Market Funds

11/17/2023 - 12/14/2023

Fund: Capital Projects

Financial Institution: TEXAS CLASS

Account Number: XXXX0006 Date Opened: 03/11/2022 Current Interest Rate: 5.58%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
11/17/2023		1,142,816.59				
11/30/2023					6,238.24	
12/14/2023	Transfer to Checking			(15,241.81)		
Totals for Account XXXX0006:		\$1,142,816.59		(\$15,241.81)	\$6,238.24	\$1,133,813.02
Totals for Capital Projects Fund:		\$1,142,816.59		(\$15,241.81)	\$6,238.24	\$1,133,813.02

Methods Used For Reporting Market Values

Certificates of Deposits:	Face Value Plus Accrued Interest
Securities/Direct Government Obligations:	Market Value Quoted by the Seller of the Security and Confirmed in Writing
Public Fund Investment Pool/MM Accounts:	Balance = Book Value = Current Market

Summary of Money Market Funds

11/17/2023 - 12/14/2023

Fund: Debt Service

Financial Institution: TEXAS CLASS

Account Number: XXXX0004 Date Opened: 04/09/2020 Current Interest Rate: 5.58%

Date	Description	Begin Balance	Cash Added	Cash Withdrawn	Int. Earned	End Balance
11/17/2023		3,054,319.68				
11/17/2023	WT TO CADENCE XXXX7460			(235,000.00)		
11/17/2023	WT TO THIRD XXXX3211			(235,000.00)		
11/17/2023	Tax Collections - 11/23		1,760.67			
11/30/2023					13,083.54	
11/30/2023	Tax Collections - 11/23		6,188.50			
12/01/2023	Tax Collections - 11/23 DIT		1,407.50			
Totals for Account XXXX0004:		<u>\$3,054,319.68</u>	<u>\$9,356.67</u>	<u>(\$470,000.00)</u>	<u>\$13,083.54</u>	<u>\$2,606,759.89</u>
Totals for Debt Service Fund:		<u>\$3,054,319.68</u>	<u>\$9,356.67</u>	<u>(\$470,000.00)</u>	<u>\$13,083.54</u>	<u>\$2,606,759.89</u>

Methods Used For Reporting Market Values

Certificates of Deposits: Face Value Plus Accrued Interest

Securities/Direct Government Obligations: Market Value Quoted by the Seller of the Security and Confirmed in Writing

Public Fund Investment Pool/MM Accounts: Balance = Book Value = Current Market

TAX ANALYSIS FISCAL YEAR END 12/2023
FORT BEND FRESH WATER SUPPLY DISTRICT NO. 1

	TAX YEARS 2023			TAX YEARS 2022			GRAND TOTALS		
	DSF	M&O	TOTAL	DSF	M&O	TOTAL	TOTAL DSF	TOTAL M&O	TOTAL
PERCENTAGE	50.00%	50.00%	100.00%	50.00%	50.00%	100.00%			
TAX LEVY	0.00	0.00	0.00	2,181,345.34	2,181,345.34	4,362,690.68			
JAN 23									
TAXES	0.00	0.00	0.00	1,405,117.51	1,405,117.51	2,810,235.02	1,411,713.18	1,409,853.37	2,821,566.55
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	2,287.39	1,666.37	3,953.76
							1,414,000.58	1,411,519.73	2,825,520.31
FEB 23									
TAXES	0.00	0.00	0.00	322,209.91	322,209.91	644,419.81	331,584.04	329,130.61	660,714.65
PENALTY	0.00	0.00	0.00	6,617.96	6,617.96	13,235.92	10,207.79	9,285.19	19,492.98
							341,791.83	338,415.80	680,207.63
MARCH 23									
TAXES	0.00	0.00	0.00	92,587.50	92,587.50	185,175.00	99,531.70	97,575.42	197,107.12
PENALTY	0.00	0.00	0.00	7,605.48	7,605.48	15,210.95	9,946.02	9,346.62	19,292.64
							109,477.72	106,922.04	216,399.76
APRIL 23									
TAXES	0.00	0.00	0.00	73,548.66	73,548.66	147,097.32	85,676.85	82,526.81	168,203.66
PENALTY	0.00	0.00	0.00	7,479.33	7,479.33	14,958.66	11,959.67	10,936.39	22,896.06
							97,636.52	93,463.20	191,099.72
MAY 23									
TAXES	0.00	0.00	0.00	59,931.08	59,931.08	119,862.16	68,654.15	66,411.70	135,065.85
PENALTY	0.00	0.00	0.00	5,183.50	5,183.50	10,366.99	9,084.80	8,199.45	17,284.25
							77,738.95	74,611.15	152,350.10
JUNE 23									
TAXES	0.00	0.00	0.00	37,318.08	37,318.08	74,636.15	45,292.69	42,988.09	88,280.78
PENALTY	0.00	0.00	0.00	4,034.35	4,034.35	8,068.70	6,763.70	6,017.07	12,780.77
							52,056.39	49,005.16	101,061.55
JULY 23									
TAXES	0.00	0.00	0.00	40,620.95	40,620.95	81,241.90	45,933.80	44,391.75	90,325.55
PENALTY	0.00	0.00	0.00	5,300.13	5,300.13	10,600.25	7,322.94	6,734.99	14,057.93
							53,256.74	51,126.74	104,383.48
AUG 23									
TAXES	0.00	0.00	0.00	11,790.73	11,790.73	23,581.46	15,760.19	14,855.48	30,615.67
PENALTY	0.00	0.00	0.00	2,068.39	2,068.39	4,136.77	3,871.34	3,755.60	7,626.94
							19,631.53	18,611.08	38,242.61
SEPT 23									
TAXES	0.00	0.00	0.00	11,862.92	11,862.92	23,725.84	18,105.19	16,810.16	34,915.35
PENALTY	0.00	0.00	0.00	1,954.70	1,954.70	3,909.40	3,695.24	3,371.54	7,066.78
							21,800.43	20,181.70	41,982.13
OCT 23									
TAXES	0.00	0.00	0.00	11,176.33	11,176.33	22,352.66	13,976.97	13,196.56	27,173.53
PENALTY	0.00	0.00	0.00	2,282.06	2,282.06	4,564.11	3,401.11	3,111.01	6,512.12
							17,378.08	16,307.57	33,685.65
NOV 23									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
DEC 23									
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENALTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	2,108,689.54	2,108,689.54	4,217,379.07			
TAXES	0.00	0.00	0.00	2,066,163.66	2,066,163.66	4,132,327.32	2,136,228.77	2,117,739.94	4,253,968.71
PENALTY	0.00	0.00	0.00	42,525.88	42,525.88	85,051.75	68,539.99	62,424.24	130,964.23
TOTALS	0.00	0.00	0.00	2,108,689.54	2,108,689.54	4,217,379.07	2,204,768.75	2,180,164.19	4,384,932.94
ADJUSTMENTS	0.00	0.00	0.00	54,578.55	54,578.55	109,157.09	51,551.55	52,945.49	104,497.04
TAX									
DUE @			0.00%			92.41%			
9/30/2023	0.00	0.00	0.00	169,760.23	169,760.23	339,520.45	420,560.92	343,397.83	763,958.75
TAX RATES	0.5000	0.5000	1.0000	0.5000	0.5000	1.0000			

Tax Year Collections 27173.53

Updated 11/2023

Deferral Operating PFY 496,184.27
 Deferral Debt PFY 496,184.27
 Debt Collections CFY (Defer) 0.00
 Operating Collections CFY (Defer) 0.00
 Total DSF Collections 2,632,413.04
 Total Op Collections 2,613,924.21
 Total DSF Deferral 916,745.19
 Total Op Deferral 839,582.10

2024 AWBD Mid Winter Conference

Fort Bend County Fresh Water Supply District No. 1

Friday, January 19 - Saturday, January 20, 2024

Hyatt Regency Dallas, Dallas TX

Director	Registration			Prior Conference Expenses
Name	Attending	Online	Paid	Paid
Calvin Casher	Yes	Yes	Yes	Yes
Paul Hamilton				Yes
Rosa Linda Medina				N/A
Rodrigo Carreon				N/A
Erasto Vallejo	Yes	Yes	Yes	Yes

Note

Register on-line www.awbd-tx.org (For log in assistance, contact Taylor Cavnar: tcavnar@awbd-tx.org)

This page only confirms registration for the conference, not hotel registrations.

All hotel reservations are the sole responsibility of each attendee.

Your conference registration confirmation will contain a housing reservation request web link.

The link will require the registration number from your conference registration before you can reserve a room.

All requests for an advance of funds must be sent via email to the bookkeeper within 30 days of conference.

Registration Dates

Regular Registration: Begins 09/01/2023 \$430

Late Registration Begins 12/14/2023 \$530

Cancellation Policy

All cancellations must be made in writing.

A \$50.00 administrative fee is assessed for each conference registration cancelled on or before 12/13/23.

There will be no refunds after 12/13/23.

Housing Information

Hotel reservations are only available to attendees who are registered with AWBD-TX for the Conference.

If you have questions, please call Taylor Cavnar at (281) 350-7090.

Approved Budget

Fort Bend FWSD 1 - Fiscal Year Ending December 2024

	Ten Month Actuals 1/23 - 10/23	Twelve Months Annualized FYE 12/23	Approved 2023 Budget	Approved 2024 Budget
Revenues				
14101 · Water -Customer Service Revenue	\$559,595	\$659,595	\$662,000	\$666,200
14102 · Regional Water Authority Fees	456,044	536,044	519,500	541,400
14105 · Connection Fees	12,242	14,691	13,800	14,800
14107 · Arcola Capacity Reserve	5,250	5,250	0	0
14109 · Service Application Fees	8,000	8,000	12,700	12,700
14110 · Water Plant Operations COA	106,975	106,975	243,700	0
14111 · Arcola Capital Recovery	0	0	18,000	0
14201 · Wastewater-Customer Service Rev	190,458	228,550	227,000	230,800
14301 · Maintenance Tax Collections	2,117,740	2,137,411	2,023,365	2,978,363
14303 · Property Tax Penalty & Interest	62,424	68,123	69,400	68,800
14501 · Tap Connections	59,711	71,653	208,000	200,000
14502 · Inspection Fees	4,181	5,017	14,400	6,500
14503 · Permit Well Fees	3,200	3,840	0	3,900
14702 · Penalties & Interest	73,201	87,841	41,900	88,700
14801 · Interest Earned on Checking	815	978	1,500	1,200
14802 · Interest Earned on Temp. Invest	460,766	560,528	330,064	633,160
15801 · Miscellaneous Income	1,962	2,354	51,506	2,400
15904 · Insurance Reimbursement	31,944	31,944	0	0
Total Revenues	\$4,154,509	\$4,528,794	\$4,436,835	\$5,448,923

Expenditures

16102 · Operations - Water	\$43,369	\$52,042	\$48,200	\$54,600
16105 · Maintenance & Repairs - Water	207,967	249,560	154,000	262,000
16107 · Chemicals - Water	6,124	7,349	5,300	8,800
16108 · Laboratory Expense - Water	7,044	8,453	8,000	8,900
16109 · Mowing - Water	3,450	4,140	300	4,300
16110 · Utilities - Water	61,495	73,794	40,000	77,500
16114 · Telephone Expense - Water	1,267	1,520	2,000	1,600
16116 · Permit Expense - Water	0	4,204	6,200	4,400
16119 · Water Authority Pumpage Fees	515,590	605,590	510,500	635,900

Approved Budget

Fort Bend FWSD 1 - Fiscal Year Ending December 2024

	Ten Month Actuals 1/23 - 10/23	Twelve Months Annualized FYE 12/23	Approved 2023 Budget	Approved 2024 Budget
16120 · Water Authority Pumpage-COA	45,506	45,506	160,400	0
16202 · Operations - Wastewater	48,369	58,042	54,200	60,900
16205 · Maint & Repairs - Wastewater	10,332	12,399	60,600	13,000
16206 · Maint & Repairs - Lift Station	14,446	17,335	22,000	18,200
16209 · Mowing - Wastewater	550	660	100	700
16211 · Utilities - Lift Station	7,108	8,529	4,300	9,000
16214 · Telephone Expense - Wastewater	701	841	700	900
16220 · Arcola WWTP Expenses	139,886	167,863	106,300	176,300
16501 · Tap Connection Expense	69,280	81,789	110,400	110,000
16502 · Inspection Expense	3,658	4,390	10,500	6,100
16703 · Legal Fees	128,474	154,169	180,000	180,000
16705 · Auditing Fees	23,000	23,000	22,500	23,200
16706 · Engineering Fees	336,559	403,871	375,000	375,000
16709 · Election Expense	0	0	0	12,000
16710 · Website Hosting	986	1,183	2,600	1,200
16711 · Sales Tax Tracking	0	1,500	1,500	1,500
16712 · Bookkeeping Fees	65,753	78,904	62,500	82,800
16714 · Printing & Office Supplies	7,038	8,446	11,000	8,900
16716 · Delivery Expense	1,195	1,435	1,300	1,500
16717 · Postage	8,785	10,542	9,600	11,100
16718 · Insurance & Surety Bond	0	26,564	17,300	27,900
16719 · AWBD Expense	2,865	3,615	4,100	3,800
16722 · Bank Service Charge	1,510	1,812	1,900	60
16723 · Travel Expense	1,895	2,274	0	2,400
16724 · Publication Expense (SB 622)	428	428	400	400
16725 · Tax Assessor/Appraisal	31,109	43,920	40,128	46,100
16728 · Record Storage Fees	1,235	1,482	0	1,600
16731 · Arbitrage Analysis	850	0	5,100	500
16736 · Seminar Expenses	3,550	3,550	3,600	3,700

Approved Budget

Fort Bend FWSD 1 - Fiscal Year Ending December 2024

	Ten Month Actuals 1/23 - 10/23	Twelve Months Annualized FYE 12/23	Approved 2023 Budget	Approved 2024 Budget
16737 · Telephone - Ipad Expense	2,319	2,783	2,000	2,900
17101 · Payroll Expenses	13,143	15,724	18,500	19,890
17103 · Payroll Tax Expense	1,005	1,203	1,363	1,522
17802 · Miscellaneous Expense	1,610	1,933	4,800	2,000
Total Expenditures	\$1,819,452	\$2,192,343	\$2,069,191	\$2,263,072
Capital Outlay				
17901 · Capital Outlay	\$47,273	\$93,219	\$100,000	\$100,000
17910 · Cap Outlay - Road Reloc Utility	17,398	17,398	500,000	500,000
17911 · Cap Outlay - City of Arcola WP	0	0	635,000	635,000
17912 · Cap Outlay - WP 2 Treatmt Unit	0	0	500,000	0
17913 · Cap Outlay - WP2	275,576	275,576	300,000	0
17914 · Cap Outlay - Gateway Acres Plum	0	0	250,000	1,000,000
17915 · Cap Outlay -Teleview Terrace LS	40,443	63,358	50,000	750,000
17919 · Cap Out - Fresno Ranch WW Coll	20,768	20,768	0	0
18101 · Transfer to Capital Projects	58,612	58,612	0	0
Total Capital Outlay	\$460,070	\$528,932	\$2,335,000	\$2,985,000
Net Excess Revenues <Expenditures>	\$1,874,987	\$1,807,519	\$32,644	\$200,851

December 12, 2023

Board of Directors
Fort Bend County Freshwater Supply District #1
c/o Sanford Kuhl Hagan Kugle Parker Kahn LLP
1980 Post Oak Boulevard, Suite 1380
Houston, TX 77056

Re: Fort Bend County Freshwater Supply District #1 – December 2023 Board of Directors Meeting

Dear Board Members:

Following is the status report on Fort Bend County FWSD#1 No. 1 projects:

Agenda Item No. 4 – Engineer's Report:

(a) Report on status of projects:

i) Gateway Acres Subdivision Wastewater Collection System

- Reddico has installed all of the wastewater collection system...currently working on completion of a) testing of installed system and reviewing sanitary sewer videos and b) overall site restoration...overall project is approximately 97.5% complete
- Reddico did not submit PE#12 in time to present to Board for payment this month
- Request Board's approval of Invoice #12 from Terracon for material testing for the project in the amount of \$1,985.00
- Per the August 2023 Board meeting, updated District deadlines for the project are: Project Substantially Completed (system operational) = end of November 2023...Project Fully Completed = end of this year
- Reddico resolved matter with resident at 1434 Avenue A regarding damaged fence

ii) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main

- Acclaim (District's Energy Consultant) working to reschedule installation of electrical meter and power to the site...prior schedule of November 22nd was cancelled by Centerpoint due to electrical work not being completed to their satisfaction...anticipate rescheduled date this week or next...after electrical service is provided, efforts will be made to secure phone service and then testing performed so system can be considered operational and a final punchlist provided
- Overall project is approximately 97.5% complete
- Request Board's approval of PE#10 from Reddico for construction of the project in the amount of \$59,731.25
- Per the August 2023 Board meeting, updated District deadlines for the project are: Project Substantially Completed (system operational) = end of September 2023...Project Fully Completed = end of October 2023
- Jacobs is tracking costs for performing CA and CO services for efforts in November and beyond

iii) Gateway Acres Subdivision Wastewater Plumbing Contract

- Currently preparing contract for advertisement...will advertise project once certain milestones are met for the Fresno Ranchos Subdivision LS&FM project (system operational) and Gateway Acres Subdivision WW Collection System project (testing completed and sanitary sewer videos reviewed with no issues found)
- Anticipated Schedule: Advertisement = February 2024, Award Contract = March 2024, Contract Execution = April 2024, Construction = May 2024 thru End of 2024
- A total of 198 applications were secured during the townhall meetings (which includes one property north of TFR)...Discuss possible additions to contract for properties adjacent to the north ROW line of Trammel Fresno Road (District Attorney and Operator to secure all needed info for customers so they can be included in the contract)

- iv) Fresno Ranchos Subdivision Wastewater Collection System
 - Project currently under design
- v) Expansion of Televue Terrace Subdivision Lift Station
 - Project currently under design

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - WP#2 One-Year Warranty Expiration Date Expires on 01-19-24 = Inframark to provide update regarding their communications with B5 to resolve matter of leaking booster pump check valves
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion Project
- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	Interconnect with FBCMUD23
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Mart
297 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
Church of God of Prophecy	LT No Limits
Crossroad Market	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	New Quality Life Ministries (Church)
FBC Water Connection at Water Plant	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno (Domestic & FW)	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Richard Martini-Rental Livestock Pasture
Fresno Mount Corinth Baptist Church	Robbins Nest for Children (Domestic & FW)
Fresno Volunteer Fire Department	St. James Knanaya Church – Fire Tap
F&R Tax	St. James Banquet Hall – (Domestic & FW)
General Office Space (514 Pecan Street)	St. Peters & St. Pauls Orthodox Church of Houston
Gulf Coast LP Gas Company	Swingby#3 Gas Station (Domestic & Irrigation)
HEFCO Enterprises	Televue Terrace Subdivision Lift Station
Iglesia Bautista Del Calvario Church	Tiny Toes Academy
Iglesia Principe De Paz Church	Tire Shop at 1739A Trammel Fresno
Interconnect with City of Arcola	Valero Gas Station
	Welcome Foods

Connections Pending:	
E&J Auto Sales (Trammel Fresno Rd) - District Operator to update regarding service to customer	
Nalco Water (FM521) - District Operator to update regarding service to customer	

Processing Application:	
St Peter and Paul Church (Illinois St) - waiting on all required docs from customer to complete application...customer currently receiving District water, but would like to add an additional building on property	
Sosa Electric (Avenue C) - Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521) - waiting on all required docs from customer to complete application	
Lemark Investments (East Sycamore St) - waiting on all required docs from customer to complete application	
Quality Personal Care (703 East Palm) - Status = DA to send letter to customer regarding switch from residential to commercial service (including possible additional costs) and b) Inframark to determine additional costs for Board's consideration (application fee, tap fee, rates)	

*** Puro-lite investigating possibility of needing District water service for a potential new facility that would be constructed to the west of their existing facility

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (minus field bathrooms)
297 Teakwood Avenue (Multi-Family Dwelling)	New Quality Life Ministries (Church)
Church of God of Prophecy	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno	Quality Paint and Body (Pecan Street)
Fresno Volunteer Fire Department	

Connections Pending:	

Processing Application:	
Sosa Electric (Avenue C) - Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521) - waiting on all required docs from customer to complete application	

(g) Potential Emergency Water Interconnect with BCMUD21

- Discuss with Board information received from Patrick Newton (new DE), Engineer (LJA) for BCMUD21 regarding potential emergency water interconnect between our Districts (location at end of East Sycamore Road)

(h) Status of New CoA WP –

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement

(i) Status of CoA Current and Future WWTP Expansion Projects –

- Current WWTP Expansion Project (0.675 MGD to 0.95 MGD): NTP = June 16, 2023...Estimated Completion = 1st/2nd Q 2024
- District's current WWTP capacity (0.35MGD) is capable of providing wastewater service to 1,000 ESFCs (350 GPD/connection)
- DA to discuss a) status of current and future WWTP expansion projects, b) possible options for increasing the connection capacity for the District (revision to RFC based on re-rate study {possibly different re-rate numbers for each entity}), c) purchase/lease capacity from CoA, d) initiate next WWTP expansion, e) CoA's WWTP's ultimate treatment capacity (4.6MGD) and FW's maximum capacity at CoA's WWTP (1.905MGD), which needs to be documented, and f) status of District's WWTP in north wastewater service area
- Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):
Current Connections (Actual and Reserved) as of August 2023:
 - o Active Residential Connections Per Inframark = 542
 - o Vacant Residential Connections Per Inframark = 24
 - o In-Process Residential Connections Per Inframark = 2
 - o Residential Connections in GA WW Plumbing Contract = 197
 - o Residential Connections in Teal Gardens Development = 107
 - o Active Non-Residential Connections, in ESFCs = 19
 - o In-Process Non-Residential Connections, in ESFCs = 3

Total = 894

***Per historical information from Inframark, approximately 2 wastewater connections are made each month
- Next WWTP Expansion – Additional 0.45 MGD (Total WWTP Expansion from 0.95 MGD to 1.4 MGD and FW Capacity from 0.35 MGD to 0.8 MGD...Allowable FW Connections = 2,285) – 2nd FM from TT LS will be required and 2nd FM tie-in at CoA WWTP headworks is required

(j) Roadway Widening Projects Within District (which will require utility and service line relocations):

- South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):
 - o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
 - o **Schedule** –
 - County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
 - Utility Relocations – waiting on FBC for funding agreement and updated construction plans
 - Road Construction – FBC to update
 - o **Estimated Cost** -
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- FM521 Roadway Widening Project (North of SH6):
 - o Utility Relocations at Mustang Bayou – TxDOT permit secured for Texas Hot Taps to complete work...Inframark to provide update
 - o Utility Relocations from Willow St to Trammel Fresno Road – design still underway
 - o Utility Relocations from Pecan St to SH6 – investigation still needs to be conducted
 - o Roadway Project Updates - Final roadway plans provided to District on 05/22/23...project let in April 2023...roadway construction underway with Granite Construction as Contractor...per roadway team, work within District to start along south bound lanes at the American Canal and Mustang Bayou, with the installation of the storm sewer first, at outfall first and then working outward, then with the installation of concrete pavement

- **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
- **Schedule** –
 - Anticipate coordinating necessary water and wastewater utility relocations early 2024
 - Anticipate roadway widening project to be completed in 2026
- **Estimated Cost**-
 - Currently determining extent and cost for utility relocations...later will coordinate with Inframark and roadway team so solution and costs can be determined and presented to Board...NORA provided to District
- **FM521 Roadway Widening Project (South of SH6):**
 - **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing
 - **Schedule** –
 - 30% Utility Coordination meeting was conducted in September 2021
 - 60% Utility Coordination meeting was conducted in April 2022
 - 90% Utility Coordination meeting was conducted in October 2023
 - Anticipate 100% completed construction plans TBD
 - Anticipate roadway widening project to start construction in 2026
 - **Estimated Cost** –
 - NORA provided to District
 - Coordinating with roadway team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially
- **West Sycamore Road Widening Project (possibly sanitary sewer work):**
 - **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
 - **Schedule** –
 - Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
 - Anticipate 100% complete roadway plans - TBD
 - Coordinating with roadway team to have utility relocations (consider new sanitary sewer) included within their construction plans so relocations can be done by their contractor
 - Anticipate roadway widening project to start construction - 2024
 - **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (California Rd to Mustang Bayou):**
 - **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - **Schedule** –
 - Working on 30% complete roadway plans...no overall schedule provided yet
 - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (Mustang Bayou to FM521):**
 - o **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - o **Schedule** –
 - Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
 - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - o **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, Linden Street, Kansas St, 3rd Street...consider water and wastewater utility work)** – FBC to provide update

Please let me know if you have any questions or comments.

Sincerely,

David C. Dybala, Jr., P.E.

District Engineer

713-855-1917

Operator's Report for the December 14, 2023, Board Meeting**Substantial System Repairs and Maintenance**

In-District	Replaced hydrant on E Sycamore & Burford Ln.	\$ 7,074.21
In-District	Texas Hot Taps surveyed water line depth.	\$ 38,872.40
Water Plant #1	Completed general repair of water plant asset.	\$ 1,445.73
Water Plant #1	Repaired air leak at air compressor solenoid.	\$ 1,857.55
Water Plant #1	Repaired booster pump 1.	\$ 8,626.25
Water Plant #1	Completed annual CL2 system per preventive maintenance schedule.	\$ 1,588.98
Water Plant #1	Pulled and repaired motor.	\$15,617.00
Residential Taps	Installed 5 residential water taps.	\$ 12,246.04

1. FM 521 Road Widening Relocation

Board authorized for the relocation plan proposal from Texas Hot Taps at the October meeting, for the estimated amount of \$70,956.36. In progress.

2. Water Plant #1

Requested authorization for repair or replacement of Booster Pump #1 in the September meeting. Board approved repair for the estimated amount of \$9,325.00. This job is completed in the amount of \$8,626.25.

3. City of Arcola Smart Meter

At the board request we received an estimate of \$12,500.00 for the 8" meter and enclosure with Beacon Endpoint for the sewer accountability readings. This job is complete, pending invoice.

4. Delinquent Accounts and Service Terminations

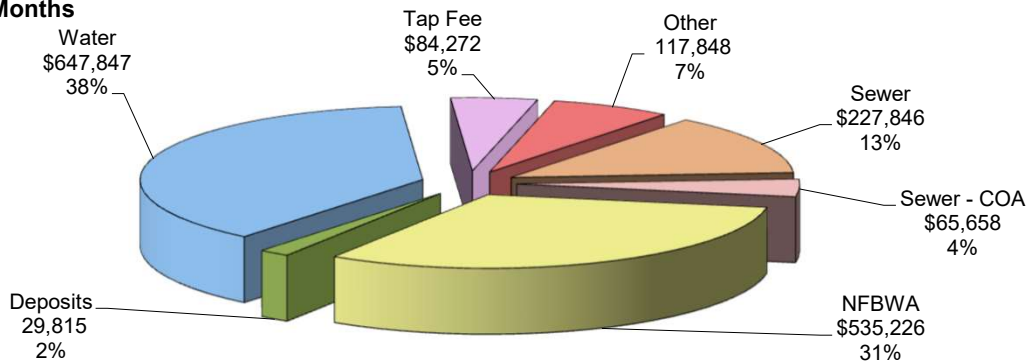
There are 212 account(s) that were mailed delinquent letters prior to the board meeting. We disconnected 16 account(s) following last month's meeting.

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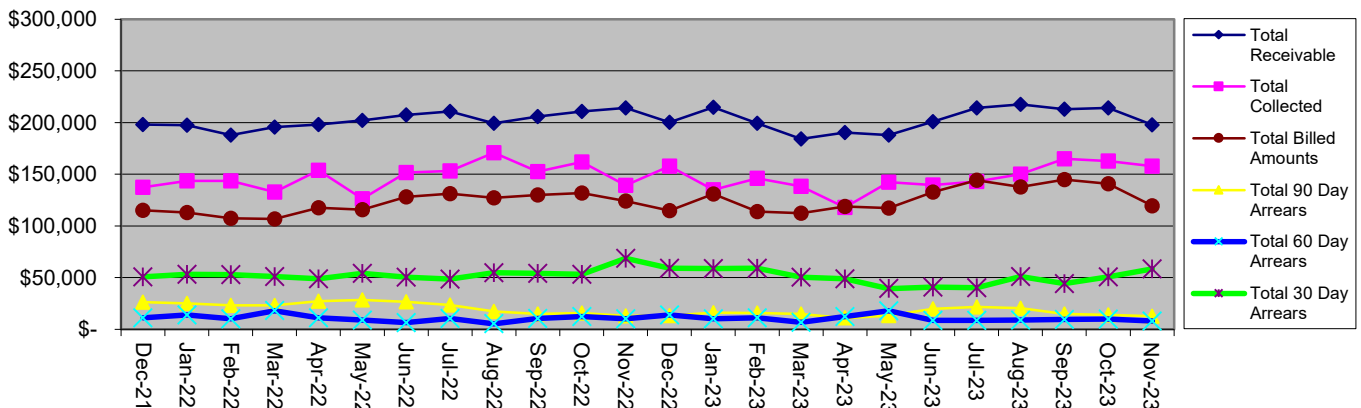
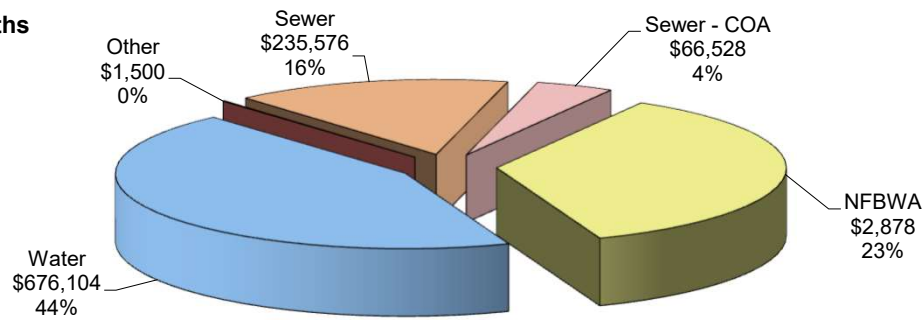
Fort Bend FWSD No. 1 Utility Billing Summary

	October 13, 2023	September 13, 2023	12 Months
Total Collected	\$ (157,696.88)	\$ (162,800.68)	\$ (1,755,538.68)
Total Billed	\$ 119,458.12	\$ 140,948.36	\$ 1,528,039.13
Tap Fees Received	\$ (6,824.67)	\$ (11,212.00)	\$ (84,272.04)
Total Aged Receivable	\$ 78,366.02	\$ 73,337.85	
Total Receivable	\$ 190,031.12	\$ 206,447.10	
Security Deposit Balance	\$ 163,647.98	\$ 161,074.98	\$ 147,553.98
NFBWA Fee Billed	\$ 41,162.80	\$ 52,248.80	\$ 548,330.91
NFBWA Fee to pay billing cycle	\$ 21,043.75	\$ 14,186.90	\$ 271,917.10
Water Sold (gallons)	8,759,300	10,844,000	114,712,300
Water Produced (gallons)	9,709,000	12,154,000	149,251,000
Residential Connections	1,052	1,055	
Avg per Residential Connection	4,801	6,085	

Collections, 12 Months



Billing, 12 Months



Fort Bend FWSD No. 1 Utility Billing Detail Report

	October 13, 2023	September 13, 2023	October 13, 2022
Beginning Date	10/19/23	09/20/23	10/20/22
Closing Date	11/16/23	10/18/23	11/17/22
No. of Days	28	28	28

Beginning Balance	\$ 206,447.10	\$ 204,872.10	\$ 202,552.70
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Adjustments			
Back Charge	\$ 496.00	\$ -	\$ 3,955.85
Collections	\$ -	\$ -	\$ (5,459.14)
Credit Refund	\$ 126.64	\$ 1,302.11	\$ 2,079.11
Deposits	\$ 3,325.00	\$ 2,300.00	\$ 1,860.64
Disconnection	\$ 1,650.00	\$ 1,125.00	\$ 600.00
Inspections	\$ 450.00	\$ 575.00	\$ 825.00
Letter Fee	\$ 2,985.00	\$ 2,460.00	\$ 2,595.00
NFBWA	\$ (356.68)	\$ (482.00)	\$ (332.58)
NSF Fee	\$ 30.00	\$ 60.00	\$ 30.00
Penalty	\$ 4,143.75	\$ 3,742.09	\$ 4,673.65
Return Check	\$ 66.00	\$ 366.02	\$ 79.43
Sewer	\$ (83.75)	\$ -	\$ (57.75)
Tap Fee	\$ 8,676.69	\$ 12,257.71	\$ 11,240.00
Transfer	\$ 390.00	\$ 270.00	\$ 270.00
Unapplied	\$ (206.00)	\$ (1,759.61)	\$ (1,000.00)
Water	\$ (407.87)	\$ (609.00)	\$ (198.50)
Well Permit Fee	\$ -	\$ 1,300.00	\$ 100.00
Door Hanger Fee	\$ 1,140.00	\$ 1,420.00	\$ 895.00
Total Adjustments	\$ 22,424.78	\$ 24,327.32	\$ 22,155.71

Collected Amounts			
Back Charge	\$ (496.00)	\$ (149.36)	\$ -
Deposits	\$ (3,175.00)	\$ (2,400.00)	\$ (1,750.00)
Disconnection	\$ (1,232.10)	\$ (975.00)	\$ (492.46)
Door Hanger Fee	\$ (1,289.07)	\$ (900.42)	\$ (855.95)
Grease Trap Inspection	\$ (75.00)	\$ (75.00)	\$ (75.00)
Inspections	\$ (707.90)	\$ (592.10)	\$ (335.00)
NFBWA	\$ (49,817.74)	\$ (52,952.71)	\$ (43,209.58)
NSF Fee	\$ (3.12)	\$ (60.00)	\$ (49.07)
Penalty	\$ (3,708.25)	\$ (3,510.46)	\$ (3,442.53)
Sewer	\$ (19,832.92)	\$ (19,151.25)	\$ (17,722.89)
Sewer - COA	\$ (5,654.65)	\$ (4,964.11)	\$ (5,078.35)
Tap Fee	\$ (6,824.67)	\$ (11,212.00)	\$ (8,986.90)
Transfer	\$ (390.00)	\$ (300.00)	\$ (270.00)
Water	\$ (58,483.77)	\$ (60,618.92)	\$ (52,264.03)
Well Permit Fee	\$ (700.00)	\$ (400.00)	\$ (300.00)
Letter Fee	\$ (2,931.04)	\$ (2,184.91)	\$ (2,323.96)
Total Collected	\$ (155,321.23)	\$ (160,446.24)	\$ (137,275.72)
Overpayments	\$ (2,375.65)	\$ (2,354.44)	\$ (2,057.50)
Total Collected	\$ (157,696.88)	\$ (162,800.68)	\$ (139,333.22)

Deposits Applied	\$ (602.00)	\$ (900.00)	\$ (2,688.64)
------------------	-------------	-------------	---------------

Billed Amounts			
NFBWA	\$ 41,162.80	\$ 52,248.80	\$ 44,180.12
Sewer	\$ 19,499.00	\$ 20,274.75	\$ 19,421.75
Sewer - COA	\$ 5,526.00	\$ 5,526.00	\$ 5,526.00
Water	\$ 53,195.32	\$ 62,823.81	\$ 54,911.81
Grease Trap Inspection	\$ 75.00	\$ 75.00	\$ 75.00
Total Billed	\$ 119,458.12	\$ 140,948.36	\$ 124,234.68

Aged Receivable			
Total 90 Day Arrears	\$ 12,787.09	\$ 13,816.57	\$ 12,832.51
Total 60 Day Arrears	\$ 8,037.30	\$ 9,824.87	\$ 10,219.44
Total 30 Day Arrears	\$ 58,544.87	\$ 50,787.67	\$ 68,758.88
Unapplied Credits	\$ (1,003.24)	\$ (1,091.26)	\$ (1,822.53)
Total Aged Receivable	\$ 78,366.02	\$ 73,337.85	\$ 89,988.30
Current Receivable	\$ 111,665.10	\$ 133,109.25	\$ 116,932.93
Total Receivable	\$ 190,031.12	\$ 206,447.10	\$ 206,921.23

Electronic Payment Stats - Calendar Month

	Oct-23	Sep-23	Oct-22
Check Consolidation	76	61	55
Lockbox/ Remote Deposit	237	237	0
Credit Card	892	904	839
ACH	306	293	273
Total	1511	1495	1167

Fort Bend FWSD No. 1 Connection/Active Accounts

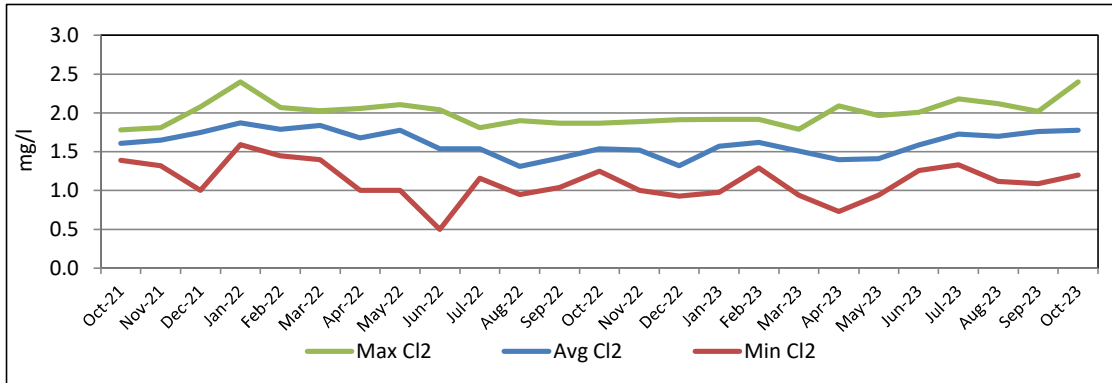
Connection Count	October 13, 2023	September 13, 2023	October 13, 2022
Residential Water Only	1052	1055	1037
Vacant Residential Water Only	72	68	59
Residential Full Service	547	545	536
Vacant Residential Full Service	23	25	18
Residential Water Only (Arcola sewer)	101	101	101
Vacant Residential Water Only (Arcola sewer)	8	8	8
Fire Line Non - Profit/Tax	4	4	4
Multi-Family	3	3	3
Builder-10A	1	1	0
Builder Connection	0	0	0
Builder- Full Service	0	0	0
Builder Deposit	14	14	14
Commercial Water Only	18	18	18
Commercial Water Only (Arcola sewer)	2	2	1
Commercial w/GT	2	2	2
Commercial Water Only w/ GT	1	1	1
Commercial- Full Service	0	0	0
3rd Party Backcharge	1	1	1
Com Mfg & Industrial	1	1	1
Com Mfg & Industrial- Full Service	0	0	0
Non-Profit - Fresno VFD	0	0	0
HOA Irrigation	0	0	0
Commerical Irrigation	3	3	3
Ft Bend City. Water Only	1	1	1
Ft Bend Co. Full Service	2	2	2
Ft Bend Co. Water Only	0	0	0
Churches - Water Only	5	5	5
Churches - Full Service	3	3	3
District Meter	1	1	1
Interconnect - No Bill Arcola	1	1	1
Total	1866	1865	1820
Water use per ESFC	306	378	283

Tap Activity

Month		Month	
Nov-23	5	Nov-22	0
Oct-23	0	Oct-22	9
Sep-23	5	Sep-22	1
Aug-23	0	Aug-22	9
Jul-23	0	Jul-22	6
Jun-23	4	Jun-22	7
May-23	7	May-22	1
Apr-23	0	Apr-22	8
Mar-23	3	Mar-22	4
Feb-23	16	Feb-22	6
Jan-23	9	Jan-22	11
Dec-22	0	Dec-21	0
Total	49		62

Fort Bend FWSD No. 1 Water Quality Monitoring Report

Disinfection Monitoring



Maximum Residual Disinfectant Level (MRDL)

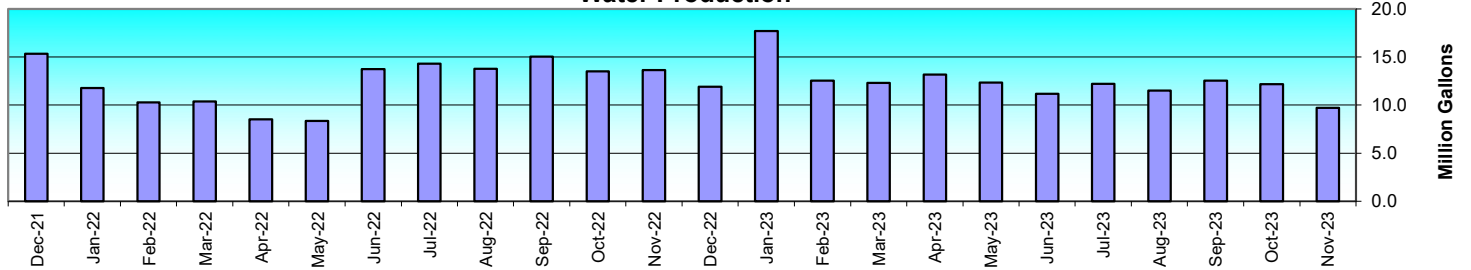
Month	Oct-23	Sep-23	Aug-23
# TCR Samples	5	3	4
# Disinfectant Samples	36	33	35
Average Disinfection Res.	1.78	1.76	1.70
Highest Reading	2.40	2.02	2.12
Lowest Reading	1.20	1.09	1.12
# Below Limit	0	0	0
# With None Detected	0	0	0

Fort Bend FWSD No. 1 Water Production Report

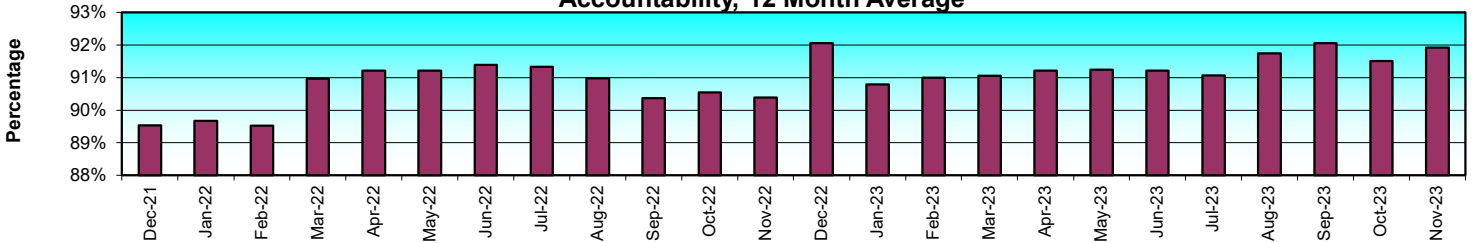
*Purchased Interconnect usage is estimated.

Period Ending	Production (MG)	Billed (MG)	Water Sold (MG)	Water Purchased	Total Billed (MG)	Maintenance (MG)	Water Loss	Accountability		
								Without Maintenance	One Month (%)	12 Month Avg.
Nov-6-23	9.709	8.759	0.423	0.000	9.182	0.075	0.527	94.6%	95.4%	91.9%
Oct-9-23	12.154	10.844	0.000	0.000	10.844	0.000	1.310	89.2%	89.2%	91.5%
Sep-7-23	12.544	11.395	0.000	0.000	11.395	0.056	1.149	90.8%	91.3%	92.1%
Aug-8-23	11.490	11.100	0.001	0.000	11.101	0.015	0.389	96.6%	96.7%	91.7%
Jul-10-23	12.209	11.329	0.000	0.000	11.329	0.045	0.880	92.8%	93.2%	91.1%
Jun-7-23	11.168	10.094	0.329	0.000	10.423	0.045	0.745	93.3%	93.7%	91.2%
May-5-23	12.341	8.393	2.773	0.000	11.166	0.215	1.175	90.5%	92.2%	91.2%
Apr-6-23	13.167	8.693	3.609	0.000	12.302	0.050	0.865	93.4%	93.8%	91.2%
Mar-7-23	12.320	7.843	3.642	0.000	11.485	0.045	0.835	93.2%	93.6%	91.1%
Feb-7-23	12.545	8.184	3.827	0.000	12.011	0.000	0.534	95.7%	95.7%	91.0%
Jan-9-23	17.697	9.915	2.955	0.000	12.870	0.000	4.827	72.7%	72.7%	90.8%
Dec-7-22	11.907	8.164	3.211	0.000	11.375	0.000	0.532	95.5%	95.5%	92.1%
Nov-7-22	13.662	9.166	3.172	0.000	12.338	0.000	1.324	90.3%	90.3%	90.4%
Oct-6-22	13.483	9.872	3.053	0.000	12.925	0.000	0.558	95.9%	95.9%	90.5%
Sep-6-22	15.046	9.878	3.285	0.000	13.163	0.000	1.883	87.5%	87.5%	90.4%
Aug-4-22	13.748	9.579	2.604	0.000	12.183	0.000	1.565	88.6%	88.6%	91.0%
Jul-6-22	14.321	10.037	3.557	0.000	13.594	0.000	0.727	94.9%	94.9%	91.3%
Jun-6-22	13.737	9.765	3.165	0.000	12.930	0.000	0.807	94.1%	94.1%	91.4%
May-5-22	8.348	8.405	2.746	3.800	11.151	0.000	0.997	91.8%	91.8%	91.2%
Apr-5-22	8.517	8.560	3.043	4.100	11.603	0.000	1.014	92.0%	92.0%	91.2%
Mar-4-22	10.382	7.366	2.274	0.000	9.640	0.000	0.742	92.9%	92.9%	91.0%
Feb-4-22	10.259	7.465	2.105	0.000	9.570	0.000	0.689	93.3%	93.3%	89.5%
Jan-6-22	11.762	8.105	2.239	0.000	10.344	0.000	1.418	87.9%	87.9%	89.7%
Dec-6-21	15.337	8.653	2.919	0.000	11.572	0.000	3.765	75.5%	75.5%	89.5%

Water Production



Accountability, 12 Month Average



FWSD#1 Daily Production Report

Day	Well Reads @ WP 1	Daily Flow	Well Reads @ WP 2	Daily Flow
11/1/2023	43091	250	88829	74
11/2/2023	43341	249	88903	74
11/3/2023	43590	122	88977	141
11/4/2023	43712	270	89118	144
11/5/2023	43982	122	89262	227
11/6/2023	44104	249	89489	148
11/7/2023	44353	146	89637	75
11/8/2023	44499	222	89712	158
11/9/2023	44721	33	89870	243
11/10/2023	44754	118	90113	304
11/11/2023	44872	123	90417	223
11/12/2023	44995	116	90640	229
11/13/2023	45111	120	90869	314
11/14/2023	45231	0	91183	238
11/15/2023	45231	0	91421	322
11/16/2023	45231	111	91743	356
11/17/2023	45342	3	92099	278
11/18/2023	45345	0	92377	325
11/19/2023	45345	0	92702	238
11/20/2023	45345	121	92940	405
11/21/2023	45466	130	93345	266
11/22/2023	45596	119	93611	188
11/23/2023	45715	123	93799	148
11/24/2023	45838	121	93947	149
11/25/2023	45959	119	94096	232
11/26/2023	46078	133	94328	234
11/27/2023	46211	252	94562	71
11/28/2023	46463	238	94633	135
11/29/2023	46701	170	94768	74
11/30/2023	46871	142	94842	151

2023 COA Sewer Meter Reads

Day	COA Sewer Reads	Daily Flow (in GPD)
11/1/2023	217760624	94,368
11/2/2023	217854992	79,072
11/3/2023	217934064	93,424
11/4/2023	218027488	101,056
11/5/2023	218128544	125,744
11/6/2023	218254288	86,160
11/7/2023	218340448	103,632
11/8/2023	218444080	91,968
11/9/2023	218536048	159,312
11/10/2023	218695360	204,010
11/11/2023	218899370	124,166
11/12/2023	219023536	194,352
11/13/2023	219217888	224,128
11/14/2023	219442016	183,984
11/15/2023	219626000	115,328
11/16/2023	219741328	134,032
11/17/2023	219875360	85,232
11/18/2023	219960592	129,856
11/19/2023	220090448	0
11/20/2023	220090448	122
11/21/2023	122	7
11/22/2023	129	4
11/23/2023	133	4
11/24/2023	137	4
11/25/2023	141	4
11/26/2023	145	4
11/27/2023	149	4
11/28/2023	153	4
11/29/2023	157	4
11/30/2023	161	4
		77,666
% based on allotted capacity 350,000 gpd		22%

Customer Name	Call Date	Address	Description of Call
Water Quality Complaints			
	20-Nov-23		Customer reported discolored water. Flushed hydrant until water ran clear with no odor.
	21-Nov-23		Customer reported discolored water. Flushed hydrant until water ran clear with no odor. Made customer contact.
	22-Nov-23		Customer reported discolored water. Flushed hydrant until water ran clear with no odor.
Problems Reported			
	16-Nov-23		Customer reported low pressure. Found leak on customer's line.
	19-Nov-23		Customer reported a possible water leak on tank. Found issue on customer's side.
	27-Nov-23		Customer reported a leak at hydrant. Found hydrant partially opened. Closed hydrant and leak stopped.
Billing Disputes			
	9-Nov-23		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no evidence of a leak. Made customer contact.
	14-Nov-23		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no evidence of a leak. Left door notice.
	27-Nov-23		Customer requested a meter re-read due to high consumption. Meter read was in-line with previous reads. Found no evidence of a leak. Made customer contact.
Customer Correspondence			
None			

Fort Bend FWSD No. 1 Delinquent Notice/Service Disconnect Report

Date	Delinquent Letters	Date Mailed	Door Hangers	Date Hung	Disconnects	Date of Disconnect
December-23	212	12/04/23		01/00/00		01/00/00
November-23	199	11/03/23	44	11/21/23	16	11/29/23
October-23	164	10/06/23	35	10/31/23	23	11/07/23
September-23	145	09/11/23	53	09/25/23	14	10/02/23
August-23	180	08/04/23	44	08/22/23	15	08/28/23
July-23	161	07/10/23	45	07/24/23	10	07/31/23
June-23	170	06/05/23	67	06/19/23	9	06/27/23
May-23	165	05/05/23	61	05/19/23	18	05/25/23
April-23	157	04/10/23	55	04/24/23	11	05/04/23
March-23	188	03/06/23	43	03/23/23	13	03/29/23
February-23	182	02/06/23	61	02/21/23	18	02/27/23
January-23	190	01/09/23	62	01/23/23	16	01/30/23
December-22	228	11/06/22	67	12/22/22	9	01/05/23
November-22	173	11/07/22	41	11/30/22	7	12/06/22
October-22	141	10/11/22	36	10/27/22	7	11/03/22
September-22	173	09/07/22	57	09/21/22	12	10/05/22
August-22	137	08/08/22	38	08/22/22	9	08/30/22
July-22	135	07/11/22	42	07/25/22	12	08/01/22
June-22	128	06/06/22	45	06/20/22	11	06/27/22
May-22	117	05/10/22	38	05/25/22	10	06/02/22
April-22	111	04/11/22	37	04/25/22	9	05/03/22
March-22	158	03/07/22	57	03/21/22	15	03/28/22
February-22	154	02/08/22	51	02/21/22	12	02/28/22
January-22	123	01/11/22	56	01/25/22	13	01/31/22

Current Month Terminations

Account	Total Due	Deposit	Turn-Off Date	Turn-On Date
81392	\$583.80	\$300.00	28-Nov-23	30-Nov-23
81848	\$571.13	\$1.00	28-Nov-23	29-Nov-23
81864	\$399.29	\$151.00	28-Nov-23	30-Nov-23
81170	\$359.58	\$75.00	28-Nov-23	LOCKED
164023	\$329.21	\$250.00	28-Nov-23	7-Dec-23
81364	\$523.31	\$75.00	28-Nov-23	29-Nov-23
209813	\$531.98	\$400.00	28-Nov-23	6-Dec-23
80828	\$655.21	\$75.00	28-Nov-23	29-Nov-23
81166	\$490.00	\$1.00	28-Nov-23	LOCKED
80664	\$393.86	\$601.00	28-Nov-23	29-Nov-23
125094	\$569.47	\$375.00	28-Nov-23	29-Nov-23
132482	\$476.41	\$75.00	28-Nov-23	29-Nov-23
144258	\$558.40	\$100.00	28-Nov-23	29-Nov-23
231965	\$338.66	\$150.00	28-Nov-23	29-Nov-23
218067	\$444.63	\$100.00	28-Nov-23	30-Nov-23
234642	\$350.26	\$200.00	28-Nov-23	LOCKED

Current Payment Arrangements

Account	Name	Address	Balance	Deposit	Most Recent Pymt.	Date Last Paid
240728			\$3,704.61	\$100.00	\$455.00	13-Oct-23
239717			\$3,179.79	\$100.00	\$171.00	27-Nov-23
219571			\$564.56	\$100.00	\$190.00	29-Nov-23
213776			\$554.34	\$100.00	\$171.00	13-Nov-23
80977			\$184.69	\$1.00	\$184.68	26-Nov-23
241866			\$2,941.58	\$100.00	\$180.00	6-Dec-23

Fort Bend FWSD No. 1 30 Day Delinquent Report

December-23

Updated as of December 4, 2023

212

	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
1	080868			351.00	1,344.62	1,620.10	200.00	11/27/23
2	137150			100.00	366.56	1,305.40	89.32	09/27/23
3	081061			1.00	580.54	924.16	322.07	10/15/23
4	081367			175.00	382.23	815.17	304.53	11/17/23
5	081933			250.00	572.10	679.77	100.00	11/09/23
6	081515			226.00	334.82	655.24	230.00	11/17/23
7	080533			100.00	364.45	654.17	323.41	11/16/23
8	081162			1.00	281.77	631.02	250.93	11/27/23
9	081260			501.00	262.77	536.75	200.00	11/20/23
10	174312			150.00	132.42	482.99	144.60	11/16/23
11	159005			100.00	242.92	438.31	87.00	11/14/23
12	081902			376.00	210.84	430.16	166.95	11/15/23
13	080758			526.00	218.84	427.15	164.60	11/16/23
14	081122			101.00	222.21	401.20	206.87	11/15/23
15	081741			1.00	290.03	398.41	97.00	11/12/23
16	080959			1.00	237.72	382.23	105.00	11/03/23
17	080462			100.00	192.63	381.62	190.77	11/22/23
18	081126			176.00	175.97	381.49	217.00	11/21/23
19	080611			1.00	237.32	370.35	117.00	11/16/23
20	080647			1.00	183.23	344.43	238.58	10/09/23
21	080898			1.00	218.63	340.95	200.00	11/20/23
22	212372			150.00	222.89	340.92	285.86	10/14/23
23	081005			1.00	185.49	338.28	200.00	11/13/23
24	081030			101.00	162.88	331.41	190.59	11/27/23
25	189829			100.00	155.67	324.20	172.00	11/22/23
26	120709			301.00	130.69	321.36	160.00	11/24/23
27	081198			1.00	148.92	316.23	200.10	11/15/23
28	080684			1.00	136.15	312.43	40.00	12/04/23
29	149772			150.00	234.26	312.17	33.98	11/16/23
30	081049			1.00	142.38	311.94	116.31	11/15/23
31	202260			300.00	150.02	307.90	127.88	10/11/23
32	238580			150.00	138.95	306.80	152.85	10/30/23
33	080614			1.00	158.99	296.45	188.88	11/15/23
34	080936			76.00	133.98	296.36	317.38	10/13/23
35	163575			100.00	125.04	283.16	163.00	11/22/23
36	205565			200.00	143.49	279.84	142.38	11/17/23
37	120835			1.00	133.98	277.72	114.76	10/12/23
38	081513			1.00	124.66	276.79	96.70	10/04/23
39	080741			251.00	139.78	275.99	50.00	11/26/23
40	080589			1.00	127.88	272.48	150.02	10/13/23
41	080963			1.00	119.16	265.47	150.00	11/10/23
42	080604			75.00	120.24	265.45	105.74	11/10/23
43	119875			75.00	138.95	262.52	138.95	10/13/23
44	081464			375.00	107.59	261.73	109.17	11/27/23
45	081017			1.00	127.88	261.41	183.23	10/13/23
46	122845			150.00	123.12	259.58	158.10	11/20/23
47	081567			151.00	113.20	259.32	140.00	11/27/23
48	080744			341.45	126.05	258.94	110.41	11/17/23
49	080501			101.00	142.38	258.59	129.10	11/13/23
50	197909			200.00	133.35	252.94	100.00	11/14/23
51	160483			200.00	146.75	252.28	512.86	10/16/23
52	081286			101.00	123.04	252.18	113.00	11/14/23
53	155797			400.00	117.95	252.09	100.00	11/16/23
54	081394			175.00	125.50	251.62	231.18	11/06/23
55	081926			175.00	115.34	247.89	691.25	10/02/23
56	080528			75.00	120.44	247.49	112.05	11/16/23
57	080634			101.00	106.80	243.22	300.00	11/10/23
58	080672			101.00	167.97	242.94	155.94	11/14/23
59	081560			526.00	94.51	242.49	140.00	11/27/23
60	106108			101.00	138.95	242.38	197.70	09/27/23
61	080952			276.00	104.56	242.02	135.00	11/16/23
62	148630			100.00	118.03	241.10	108.07	11/16/23

Fort Bend FWSD No. 1 30 Day Delinquent Report

December-23

Updated as of December 4, 2023

212

	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
63	081409			250.00	133.98	240.44	208.89	11/01/23
64	080483			75.00	106.96	239.99	93.07	11/15/23
65	081818			176.00	163.39	238.13	76.40	11/06/23
66	081004			1.00	105.74	237.05	116.81	10/09/23
67	195536			0.00	175.00	235.47	147.16	11/28/23
68	081391			425.00	49.56	234.76	96.12	11/15/23
69	141434			75.00	99.35	233.96	120.00	11/13/23
70	146495			250.00	115.34	229.25	75.61	11/02/23
71	080753			1.00	105.24	228.31	116.31	11/16/23
72	080956			1.00	105.74	225.98	104.14	10/20/23
73	174230			100.00	96.54	225.29	125.00	10/18/23
74	081128			176.00	99.14	222.73	96.78	11/14/23
75	080723			151.00	85.00	221.35	210.46	11/14/23
76	081483			75.00	115.34	219.93	96.70	10/12/23
77	081589			1.00	115.34	219.93	124.66	10/06/23
78	081599			1.00	94.67	219.24	260.05	11/06/23
79	080445			200.00	99.43	218.15	71.04	11/26/23
80	132482			75.00	91.18	215.00	81.41	11/29/23
81	080702			1.00	94.67	213.81	94.67	10/13/23
82	122461			75.00	94.67	213.81	104.14	10/26/23
83	141435			75.00	117.14	213.54	80.00	11/06/23
84	131690			201.00	105.71	213.38	269.00	10/18/23
85	191188			100.00	104.16	213.18	165.00	10/18/23
86	153608			100.00	99.00	210.98	118.03	11/12/23
87	081373			284.53	109.68	205.97	79.43	11/13/23
88	081096			101.00	94.67	202.74	280.23	10/02/23
89	081055			1.00	94.67	202.74	105.74	10/09/23
90	208498			450.00	81.08	202.13	65.46	11/14/23
91	215751			100.00	103.03	202.03	190.56	10/17/23
92	135458			150.00	83.60	201.63	83.60	10/13/23
93	080686			1.00	94.10	201.07	160.00	11/22/23
94	081448			650.00	106.02	200.36	152.62	10/13/23
95	080708			101.00	93.07	200.03	94.67	10/14/23
96	080532			100.00	96.98	199.89	81.98	11/14/23
97	080751			75.00	96.70	199.43	124.66	10/13/23
98	122462			75.00	91.96	198.92	83.60	10/14/23
99	142302			75.00	110.61	197.58	84.29	11/15/23
100	081414			525.00	91.48	197.09	100.00	11/13/23
101	081226			101.00	25.82	196.02	251.53	09/29/23
102	080931			201.00	96.12	194.28	93.32	11/20/23
103	081046			1.00	94.67	193.67	74.53	10/12/23
104	081069			1.00	94.67	193.67	100.32	10/18/23
105	081147			351.00	84.64	192.74	780.16	09/21/23
106	236936			100.00	96.70	190.11	161.94	10/03/23
107	080621			1.00	87.38	189.18	178.93	10/13/23
108	134947			75.00	87.38	189.18	133.98	10/13/23
109	164031			250.00	78.06	188.25	495.29	10/02/23
110	081889			151.00	62.11	187.72	113.00	11/24/23
111	120726			201.00	112.83	187.60	162.00	10/31/23
112	080680			351.00	90.61	186.90	89.68	11/15/23
113	080638			175.00	89.53	186.51	173.94	10/18/23
114	080960			1,000.00	59.42	186.38	411.48	10/02/23
115	214596			100.00	75.01	185.04	100.00	11/11/23
116	081811			1.00	115.34	184.65	74.04	10/13/23
117	081087			101.00	83.60	181.49	499.80	09/22/23
118	080986			1.00	83.60	181.49	72.01	11/02/23
119	081064			1.00	83.60	181.49	172.07	10/12/23
120	176944			300.00	83.60	181.49	545.12	10/06/23
121	080908			101.00	105.32	178.23	262.00	10/18/23
122	081097			251.00	55.05	177.01	150.00	11/16/23
123	081800			75.00	80.36	175.72	80.36	11/16/23
124	212366			200.00	87.38	170.54	124.66	10/06/23

Fort Bend FWSD No. 1 30 Day Delinquent Report

December-23

Updated as of December 4, 2023

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
125	080524			1.00	76.88	168.28	81.10	11/16/23
126	081034			101.00	100.00	166.00	51.00	11/07/23
127	080668			1.00	75.32	165.43	100.00	11/04/23
128	081033			76.00	76.40	162.98	61.40	11/16/23
129	081652			1.00	39.48	162.75	200.00	11/03/23
130	206015			200.00	74.53	162.44	116.31	10/02/23
131	158620			300.00	66.97	162.33	90.53	11/20/23
132	134675			200.00	65.46	161.54	81.98	10/13/23
133	081486			225.00	59.42	158.42	302.88	10/09/23
134	081562			866.00	59.49	158.21	60.00	11/28/23
135	116810			75.00	76.88	158.10	133.40	10/20/23
136	080932			1.00	60.64	157.34	66.70	11/15/23
137	132658			75.00	65.46	152.47	55.82	10/13/23
138	148629			100.00	44.59	152.07	137.00	11/20/23
139	081617			76.00	80.36	151.76	59.42	11/10/23
140	164201			250.00	55.26	151.55	100.00	11/14/23
141	081929			0.00	78.06	150.97	78.06	10/10/23
142	081559			1,000.00	72.91	150.70	93.09	11/13/23
143	235422			100.00	68.74	150.03	180.58	09/27/23
144	081503			275.00	77.57	148.04	124.66	11/08/23
145	080769			201.00	70.11	147.90	68.65	11/14/23
146	080829			1.00	65.46	147.65	65.46	10/12/23
147	154472			100.00	78.06	143.65	144.35	09/28/23
148	081075			376.00	67.22	143.62	50.00	10/20/23
149	080550			0.00	60.64	142.34	65.46	10/11/23
150	164030			700.00	60.64	142.34	477.54	10/02/23
151	150311			200.00	59.42	139.78	176.48	10/12/23
152	081225			301.00	59.42	139.78	132.40	11/02/23
153	140703			575.00	59.42	139.78	549.69	10/04/23
154	080610			1.00	48.28	139.68	75.00	11/14/23
155	154469			100.00	57.91	135.70	78.06	11/15/23
156	238229			100.00	65.88	135.26	2,255.00	08/21/23
157	190017			250.00	68.74	133.39	87.38	09/27/23
158	124601			75.00	68.74	133.39	42.78	09/21/23
159	081634			1.00	74.66	132.77	50.00	11/22/23
160	080666			1.00	60.70	130.81	106.02	10/14/23
161	080730			1.00	59.42	130.46	115.46	10/02/23
162	175182			100.00	59.42	130.46	65.36	10/30/23
163	081454			600.00	59.91	130.00	59.91	10/17/23
164	081480			425.00	59.20	128.21	93.32	11/14/23
165	081001			1.00	35.54	127.42	100.00	11/15/23
166	209912			100.00	68.74	126.07	182.92	09/19/23
167	219084			150.00	59.42	123.14	42.78	10/13/23
168	081357			75.00	59.42	123.14	35.46	10/09/23
169	080819			1.00	59.42	123.14	87.38	10/13/23
170	240370			100.00	51.00	122.10	3,065.41	09/27/23
171	081245			150.00	78.06	121.87	194.37	09/26/23
172	081265			1.00	50.10	120.21	90.57	10/05/23
173	080820			101.00	50.10	120.21	121.48	10/12/23
174	081435			525.00	55.31	119.01	140.36	11/13/23
175	143078			75.00	40.99	118.78	85.01	11/16/23
176	120609			275.00	55.11	117.90	50.10	10/16/23
177	081715			75.00	47.06	116.80	42.78	11/12/23
178	120738			725.00	69.00	115.00	372.00	06/05/23
179	199584			100.00	50.10	112.89	120.21	10/12/23
180	199587			200.00	50.10	112.89	55.11	10/19/23
181	080823			101.00	42.91	112.65	40.00	11/13/23
182	136616			175.00	42.78	112.16	172.31	09/29/23
183	153095			100.00	50.64	110.74	82.00	11/16/23
184	080799			1.00	44.15	106.35	102.17	08/21/23
185	120702			1.00	50.10	105.57	112.89	10/09/23
186	147114			100.00	50.10	105.57	35.46	10/11/23
187	081579			75.00	42.78	104.84	50.10	10/11/23
188	120776			1.00	42.78	104.84	50.10	10/09/23

Fort Bend FWSD No. 1 30 Day Delinquent Report

December-23

Updated as of December 4, 2023

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	ACCOUNT NO.	CUSTOMER NAME	SERVICE ADDRESS	DEPOSIT	ARREARS	BALANCE	Most Recent Payment	Payment Date
189	209277			100.00	25.82	102.82	42.78	10/09/23
190	081853			1.00	42.78	97.52	78.06	10/04/23
191	189314			100.00	39.74	93.75	104.84	10/15/23
192	164714			100.00	30.64	91.48	133.98	09/20/23
193	081771			76.00	35.46	89.47	35.46	10/13/23
194	120714			301.00	35.46	89.47	65.36	10/18/23
195	080843			1.00	38.52	87.71	84.65	10/15/23
196	235747			100.00	35.46	84.65	87.38	10/12/23
197	121591			575.00	35.46	84.65	50.10	10/09/23
198	081285			76.00	30.64	84.16	69.65	09/27/23
199	081425			175.00	33.70	82.40	79.05	10/17/23
200	206773			100.00	44.10	82.20	125.30	08/21/23
201	081594			1.00	44.10	82.20	27.36	08/29/23
202	188592			100.00	35.46	79.83	59.42	10/13/23
203	202376			100.00	30.64	79.34	33.70	10/12/23
204	199217			400.00	30.64	79.34	76.48	09/25/23
205	080903			1.00	30.64	77.84	82.40	10/19/23
206	164611			100.00	35.46	75.01	59.42	10/13/23
207	081772			1.00	25.82	74.04	21.00	10/13/23
208	081508			1.00	25.82	74.04	142.56	10/13/23
209	215681			150.00	25.82	74.04	57.28	09/22/23
210	080970			101.00	30.64	73.02	72.56	11/02/23
211	206016			100.00	30.82	69.90	2,255.00	04/08/22
212	189404			100.00	25.82	69.22	35.46	10/13/23
				32,389.98	23,296.06	47,261.55	37,315.73	

**MINUTES OF THE MEETING OF
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

October 19, 2023

STATE OF TEXAS

COUNTY OF FORT BEND

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in regular session, open to the public, at 6:00 p.m. on Thursday, October 19, 2023, at 4521 F.M. 521 North, Fresno, Fort Bend County, Texas 77545, a designated meeting place inside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, with Supervisor Medina appearing via Zoom, thus constituting a quorum.

Also present at the meeting were: Cindy Grimes with Municipal Accounts & Consulting, LP, the District’s Bookkeeper (“MAC”); David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Robert Cardenas with Environmental Development Partners (“EDP”), the District’s Operator; members of the public, the names of whom are on file in the official public records of the District; and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 6:06 p.m. and the following business was transacted.

1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)

At this time, the Board opened the meeting to comments from the public.

2. BOOKKEEPER’S REPORT AND TAX ASSESSOR/COLLECTOR’S REPORT

The Board then considered the Bookkeeper’s Report presented by Ms. Grimes, a copy of which is on file in the official records of the District, and the invoices and checks presented for payment as follows:

A. Approval of Bills.

The Board reviewed the bills presented for payment, including the invoices discussed in more detail under the Engineer’s Report.

B. Review Investment Report.

The Board reviewed the investment report.

C. Review Collateral Pledge Report.

The Board reviewed the Collateral Pledge report.

Ms. Grimes then presented the Tax Report from the Fort Bend County Tax Office.

Upon motion duly made by Supervisor Carreon, seconded by Supervisor Medina, the Board voted unanimously (i) to approve the Bookkeeper's Report; (ii) to authorize the payment of the checks and invoices listed therein; and (iii) to approve the Tax Assessor/Collector's Report.

3. ENGINEER'S REPORT

The Board recognized Mr. Dybala, who then presented the Engineer's Report, a copy of which is on file in the official records of the District, and is excerpted below:

(a) Report on status of projects:

i) Water Plant #2 (last project update)

- Project is complete...B5 accepted their final payment, which included the District conditions...District Bookkeeper to fully utilize the TWDB DFUND loan first and then pay remainder with District's General Fund...any further close out documents with the TWDB would be handled by the District Bookkeeper

ii) Gateway Acres Subdivision Wastewater Collection System

- Reddico currently working on completion of a) last segment of gravity sanitary sewer along Avenue A, b) testing of installed system, and c) overall site restoration...overall project is approximately 92.5% complete
- Request Board's approval of PE#10 from Reddico for construction of project in the amount of \$489,273.49
- Per the August Board meeting, updated deadlines for the project are: Project Substantially Completed (system operational) = end of November 2023...Project Fully Completed = end of this year

iii) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main

- Reddico currently working on final site work at lift station site (electrical and miscellaneous tasks) so system can be operational and to allow testing to be conducted
- Continuing to work with Reddico and District Bookkeeper regarding the matter of establishing electrical service (installation of meter) and phone service
- Overall project is approximately 97.5% complete
- Request Board's approval of PE#9 from Reddico for construction of project in the amount of \$50,794.60
- Per the August Board meeting, updated deadlines for the project are: Project Substantially Completed (system operational) = end of September 2023...Project Fully Completed = end of October 2023
- Once project extends into November 2023, Jacobs will track costs for performing CA and CO services

iv) Gateway Acres Subdivision Wastewater Plumbing Contract

- Currently preparing contract for advertisement...will advertise project once certain milestones are met for the Fresno Ranchos Subdivision LS&FM project (system operational) and Gateway Acres Subdivision WW Collection System project (all sanitary sewer lines installed, testing completed, and majority of sanitary sewer videos reviewed with no issues found)
- Anticipated Schedule: Advertisement = December 2023, January 2024 = Award Contract, February 2024 = Contract Execution, March 2024 thru August 2024 =

- Construction
 - A total of 197 applications were secured during the townhall meetings...Discuss possible additions to contract for properties adjacent to the north ROW line of Trammel Fresno Road (District Attorney and Operator to secure all needed info for customers so they can be included in the contract)
- v) Fresno Ranchos Subdivision Wastewater Collection System
 - Project currently under design
- vi) Expansion of Teleview Terrace Subdivision Lift Station
 - Project currently under design
 - Discuss possible routing of future 2nd forcemain, which will be installed in a future project with the District

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates
 - WP#2 One-Year Warranty Expiration Date Expires on 01-19-24
- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion Project
- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required

(f) Status of Non-Residential Applications for Water Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	Interconnect with FBCMUD23
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Mart
297 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
Church of God of Prophecy	LT No Limits
Crossroad Market	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	New Quality Life Ministries (Church)
FBC Water Connection at Water Plant	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno (Domestic & FW)	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Richard Martini-Rental Livestock Pasture
Fresno Mount Corinth Baptist Church	Robbins Nest for Children (Domestic & FW)
Fresno Volunteer Fire Department	St. James Knanaya Church – Fire Tap
F&R Tax	St. James Banquet Hall – (Domestic & FW)
General Office Space (514 Pecan Street)	St. Peters & St. Pauls Orthodox Church of Houston
Gulf Coast LP Gas Company	Swingby#3 Gas Station (Domestic & Irrigation)

HEFCO Enterprises	Teleview Terrace Subdivision Lift Station
Iglesia Bautista Del Calvario Church	Tiny Toes Academy
Iglesia Principe De Paz Church	Tire Shop at 1739A Trammel Fresno
Interconnect with City of Arcola	Valero Gas Station
	Welcome Foods

Connections Pending:	
E&J Auto Sales (Trammel Fresno Rd)	
- District Operator to update regarding service to customer	
Nalco Water (FM521)	
- District Operator to update regarding service to customer	

Processing Application:	
St Peter and Paul Church (Illinois St)	
- waiting on all required docs from customer to complete application...customer currently receiving District water, but would like to add an additional building on property	
Sosa Electric (Avenue C)	
- Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521)	
- waiting on all required docs from customer to complete application	
Lemark Investments (East Sycamore St)	
- provided application for commercial water service (including water for a fire suppression system), for a new auto parts warehouse...waiting for confirmation from District Bookkeeper that they have received the \$2,500 application fee...afterwards this application will be presented to the Board for approval to work with customer regarding the completion of the application process	

*** Purolite investigating possibility of needing District water service for a potential new facility that would be constructed to the west of their existing facility

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (minus field bathrooms)
297 Teakwood Avenue (Multi-Family Dwelling)	New Quality Life Ministries (Church)
Church of God of Prophecy	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno	Quality Paint and Body (Pecan Street)
Fresno Volunteer Fire Department	

Connections Pending:	

Processing Application:	
Sosa Electric (Avenue C)	
- Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521)	
- waiting on all required docs from customer to complete application	

(g) Potential Emergency Water Interconnect with BCMUD21

- Conducted phone conversation with LJA (Kane Mudd), Engineer for BCMUD21, in August

2023 regarding potential emergency water interconnect between our Districts...BCMUD21 is considering interconnect location at end of East Sycamore Road...requested that Kane provide a) an overall exhibit showing the proposed work, b) overall cost for project, including a breakdown of efforts, and c) BCMUD21's thoughts on how the project would be completed, including proposed cost sharing, so this information could be shared with the Board for further discussion

(h) Status of New CoA WP –

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement

(i) Status of CoA Current and Future WWTP Expansion Projects –

- Current WWTP Expansion Project (0.675 MGD to 0.95 MGD): NTP = June 16, 2023...Estimated Completion = 1st/2nd Q 2024
- District's current WWTP capacity (0.35MGD) is capable of providing wastewater service to 1,000 ESFCs (350 GPD/connection)
- DA to discuss a) status of current and future WWTP expansion projects, b) possible options for increasing the connection capacity for the District (revision to RFC based on re-rate study {possibly different re-rate numbers for each entity}), c) purchase/lease capacity from CoA, d) initiate next WWTP expansion, e) CoA's WWTP's ultimate treatment capacity (4.6MGD) and FW's maximum capacity at CoA's WWTP (1.905MGD), which needs to be documented, and f) status of District's WWTP in north wastewater service area
- Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):
 Current Connections (Actual and Reserved) as of August 2023:
 - o Active Residential Connections Per Inframark = 542
 - o Vacant Residential Connections Per Inframark = 24
 - o In-Process Residential Connections Per Inframark = 2
 - o Residential Connections in GA WW Plumbing Contract = 197
 - o Residential Connections in Teal Gardens Development = 107
 - o Active Non-Residential Connections, in ESFCs = 19
 - o In-Process Non-Residential Connections, in ESFCs = 3

Total = 894
- ***Per historical information from Inframark, approximately 2 wastewater connections are made each month
- Next WWTP Expansion Options:
 - o Current WWTP Capacity = 350,000 GPD = 1,000 Conn
 - o Next WWTP Expansion = District has notified the CoA that an additional 0.5 MGD of wastewater treatment capacity is needed, which would bring the District's total wastewater treatment capacity to 0.85 MGD and capable of providing wastewater service to 2,428 connections...it is projected that it will take the District at least 15 years to fully utilize this capacity (some assumptions used to make this statement = 350 gpd/conn, next WWTP expansion project gets started ASAP, funding of projects is not an issue, 70% success rate for connections in plumbing projects, annual connection rate is approximately 2 conn/month, no major delays, no additional developers or major developments)
 - o Discuss possibility of District receiving capacity beyond 0.5 MGD additional capacity request to CoA

(j) Roadway Widening Projects Within District (which will require utility and service line

relocations):

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**
 - **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches
 - **Schedule** –
 - County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
 - Utility Relocations – waiting on FBC for funding agreement and updated construction plans
 - Road Construction – FBC to update
 - **Estimated Cost** -
 - Jacobs and Inframark discussed recommended waterline relocations for road widening project...Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **FM521 Roadway Widening Project (North of SH6):**
 - **Discuss plan to resolve conflicts at Mustang Bayou crossing (remove ARV MH and adjust 100' of waterline)...Roadway Team, District Operator, and Texas Hot Taps have approved this plan..Inframark to present cost to perform this work and requests Board approval...afterwards, will need to coordinate with TxDOT to secure permit for this work...still investigating necessary relocations from Willow St to Trammel Fresno Road**
 - Jacobs will continue its investigation, with Inframark, of the remaining section of the roadway project (Pecan St to SH6) to determine if utility relocations are necessary once the above matters are resolved first
 - Final roadway plans provided to District on 05/22/23...project let in April 2023...supposedly roadway construction will start on November 1st...anticipated contractor is Granite Construction...per roadway team, work within District to start along south bound lanes at the American Canal and Mustang Bayou, with the installation of the storm sewer first, at outfall first and then working outward, then with the installation of concrete pavement
 - **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk
 - **Schedule** –
 - 30% Utility Coordination meeting was conducted in November 2020
 - 60% Utility Coordination meeting was conducted in September 2021
 - 90% Utility Coordination meeting was conducted on August 24, 2022
 - 100% completed construction plans received in May 2023
 - Anticipate coordinating necessary water and wastewater utility relocations within 2023
 - Anticipate roadway widening project to start construction on November 1st
 - **Estimated Cost-**
 - Currently determining extent and cost for utility relocations...later will coordinate with Inframark and roadway team so solution and costs can be determined and presented to Board...NORA provided to District

- **FM521 Roadway Widening Project (South of SH6):**
 - **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR

- crossing
 - **Schedule** –
 - 30% Utility Coordination meeting was conducted in September 2021
 - 60% Utility Coordination meeting was conducted in April 2022
 - 90% Utility Coordination meeting was conducted in October 2023
 - Anticipate 100% completed construction plans TBD
 - Anticipate roadway widening project to start construction in 2026
 - **Estimated Cost** –
 - NORA provided to District
 - Will begin efforts to determine extent and cost for utility relocations once roadway plans are further along...coordinating with roadway team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially
- **West Sycamore Road Widening Project:**
 - **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk
 - **Schedule** –
 - Received 30% complete roadway plans
 - Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
 - Anticipate 100% complete roadway plans - TBD
 - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - Anticipate roadway widening project to start construction - 2024
 - **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (California Rd to Mustang Bayou):**
 - **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - **Schedule** –
 - Working on 30% complete roadway plans...no overall schedule provided yet
 - Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
 - **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Evergreen Road Widening Project (Mustang Bayou to FM521):**
 - **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches
 - **Schedule** –

- Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
- Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor
- **Estimated Cost** –
 - Per communications with FBC Commissioner, all relocation costs will be paid for by the County
- **Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, and Linden Street)** – FBC to provide update

Upon motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to (1) approve Pay Estimate No. 10 from Reddico in the amount of \$489,273.49 for the Gateway Acres Subdivision Wastewater Collection System Project; (2) approve Pay Estimate No. 9 from Reddico in the amount of \$50,794.60 for the Fresno Ranchos Lift Station and Force Main Project; and (3) approve the Engineer’s Report, as presented.

4. OPERATOR’S REPORT/TERMINATION OF SERVICE

Next the Board recognized Mr. Cardenas, who submitted to and reviewed with the Board the Operator’s Report, a copy of which is on file in the official records of the District.

A. Repairs to Water and Wastewater systems

Mr. Cardenas reported substantial system repairs and maintenance as follows:

- EDP installed a new check valve on Booster Pump No. 1.
- EDP installed residential water taps at 5 locations.

Mr. Cardenas then updated the Board on the following:

1. East Palm No. 80868: The customer reported they are running a nursing home from their residential property after having their service disconnected for non-payment. Information has been submitted to the District Engineer and Attorney.
2. FM 521 Road Widening Relocation: EDP requested authorization for the relocation plan proposed by Texas Hot Taps for the estimated amount of \$70,956.36.
3. Water Plant No. 1: EDP requested authorization for the repair or replacement of Booster Pump No. 1 at the September meeting. The Board approved the repair for the estimated cost of \$9,325.00. This is complete, pending an invoice.
4. City of Arcola Smart Meter: EDP received an estimate of \$12,500.00 for the 8” meter and enclosure with Beacon Endpoint for the sewer accountability readings. This is in progress.
5. Annual Fire Hydrant Flushing: Fire hydrant flushing will take place the week of November 6, 2023. A notice was sent out in the October bills.

B. Requests for Water Taps

Mr. Cardenas did not report any requests at this time.

C. Delinquent Water Accounts and Service Terminations

Mr. Cardenas provided a confidential list of customers that received a delinquent letter by mail and are subject to disconnection of service.

Mr. Cardenas then presented a customer leak adjustment request pursuant to the District’s policy, as well as a customer nine-month payment plan request.

Upon a motion duly made by Supervisor Casher, seconded by Supervisor Vallejo, and after full discussion, the Board voted unanimously to approve the Operator’s Report, the relocation plan proposal from Texas Hot Taps in the estimated amount of \$70,956.36, the repairs to the water and wastewater system, the customer leak adjustment request, the customer payment plan request and the termination list.

5. ATTORNEY’S REPORT

The Board recognized Mr. Willis, who presented the Attorney’s report as follows:

A. Approval of Minutes

The proposed minutes of the meeting held on September 21, 2023, were presented for approval.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to approve the minutes of the meeting of September 21, 2023, as presented.

B. Regional Facilities Contract

The Board noted there was no action necessary in connection with the Regional Facilities Contract.

6. REGIONAL PLANT COMMITTEE REPORT

The Board next recognized Supervisor Hamilton, who presented the Regional Plant Committee Report.

Upon a motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

7. RENEWAL OF DISTRICT INSURANCE

Mr. Willis presented to the Board a proposal from McDonald & Wessendorff Insurance to renew the District’s insurance policies (the “Renewal Policy”).

Upon motion duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to approve the Renewal Policy.

8. ADDITION OF RESIDENTIAL WASTEWATER CONNECTIONS TO GATEWAY ACRES PLUMBING CONTRACT

The Board then discussed authorizing additional applications to the Gateway Acres Wastewater Plumbing Contract for the identified residents adjacent to the wastewater line being installed for the

Gateway Acres project along the north side of Trammel Fresno Road. The Engineer and Attorney addressed the residents in attendance concerning the application requirements.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Medina, the Board voted unanimously to add the identified properties to the project, subject to completion of the application process, and adherence to the applicable District requirements, and set an application deadline coinciding with the District's December meeting.

9. HEAR FROM THE PUBLIC.

The Board then opened the meeting to comments from the public.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

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PASSED, ADOPTED, and APPROVED this _____.

Secretary

[SEAL]

**MINUTES OF THE MEETING OF
FORT BEND COUNTY FRESH WATER SUPPLY DISTRICT NO. 1**

November 16, 2023

STATE OF TEXAS

COUNTY OF FORT BEND

The Board of Supervisors (the “Board”) of Fort Bend County Fresh Water Supply District No. 1 of Fort Bend County, Texas (the “District”), met in regular session, open to the public, at 6:00 p.m. on Thursday, November 16, 2023, at 4521 F.M. 521 North, Fresno, Fort Bend County, Texas 77545, a designated meeting place inside the boundaries of the District, and the roll was called of the members of the Board, to wit:

Paul Hamilton	President
Rosa Linda Medina	Vice-President
Calvin Casher	Secretary
Rodrigo Carreon	Assistant Secretary
Erasto Vallejo	Assistant Secretary

All members of the Board were present, with Supervisor Medina appearing via Zoom, thus constituting a quorum.

Also present at the meeting were: Cindy Grimes with Municipal Accounts & Consulting, LP, the District’s Bookkeeper (“MAC”); David Dybala with Jacobs Engineering Group, Inc. (“Jacobs”), the District’s Engineer; Raquel Garcia and Robert Cardenas with Environmental Development Partners (“EDP”), the District’s Operator; members of the public, the names of whom are on file in the official public records of the District; and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), the District’s Attorney.

The meeting was called to order at 6:04 p.m. and the following business was transacted.

1. HEAR FROM PUBLIC (MATTERS ON THE AGENDA)

At this time, the Board opened the meeting to comments from the public.

2. BOOKKEEPER’S REPORT AND TAX ASSESSOR/COLLECTOR’S REPORT

The Board then considered the Bookkeeper’s Report presented by Ms. Grimes, a copy of which is on file in the official records of the District, and the invoices and checks presented for payment as follows:

A. Approval of Bills.

The Board reviewed the bills presented for payment, including the invoices discussed in more detail under the Engineer’s Report.

B. Review Investment Report.

The Board reviewed the investment report.

C. Review Collateral Pledge Report.

The Board reviewed the Collateral Pledge report.

Ms. Grimes then presented the Tax Report from the Fort Bend County Tax Office.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Carreon, the Board voted unanimously (i) to approve the Bookkeeper's Report; (ii) to authorize the payment of the checks and invoices listed therein; and (iii) to approve the Tax Assessor/Collector's Report.

3. ENGINEER'S REPORT

The Board recognized Mr. Dybala, who then presented the Engineer's Report, a copy of which is on file in the official records of the District, and is excerpted below:

(a) Report on status of projects:

- i) Gateway Acres Subdivision Wastewater Collection System
 - Reddico has installed all of the wastewater collection system...currently working on completion of a) testing of installed system and reviewing sanitary sewer videos and b) overall site restoration...overall project is approximately 95% complete
 - Request Board's approval of PE#11 from Reddico for construction of project in the amount of \$392,377.68
 - Request Board's approval of Invoice #10 and #11 from Terracon for material testing for the project in the amount of \$6,915.00 and \$2,872.50, respectively
 - Per the August 2023 Board meeting, updated deadlines for the project are: Project Substantially Completed (system operational) = end of November 2023...Project Fully Completed = end of this year
 - Reddico currently working with resident at 1434 Avenue A regarding damaged fence
- ii) Fresno Ranchos Subdivision Wastewater Lift Station and Force Main
 - Reddico still needs to complete remaining electrical work and overall site restoration...once electrical service is provided to site, testing needs to be performed so system can be considered operational and a final punchlist list provided
 - Acclaim (District's Energy Consultant) working to schedule installation of electrical meter and power to the site...anticipated date of November 20th...after electrical service is provided, efforts will be made to secure phone service
 - Overall project is approximately 97.5% complete
 - Request Board's approval of Invoice #9 from Terracon for material testing for the project in the amount of \$6,543.90
 - Per the August 2023 Board meeting, updated deadlines for the project are: Project

Substantially Completed (system operational) = end of September 2023...Project Fully Completed = end of October 2023...have requested an updated schedule from Reddico as project is still not complete

- Jacobs is tracking costs for performing CA and CO services for efforts in November and beyond

iii) Gateway Acres Subdivision Wastewater Plumbing Contract

- Currently preparing contract for advertisement...will advertise project once certain milestones are met for the Fresno Ranchos Subdivision LS&FM project (system operational) and Gateway Acres Subdivision WW Collection System project (testing completed and sanitary sewer videos reviewed with no issues found)
- Anticipated Schedule: Advertisement = December 2023, January 2024 = Award Contract, February 2024 = Contract Execution, March 2024 thru August 2024 = Construction
- A total of 197 applications were secured during the townhall meetings...Discuss possible additions to contract for properties adjacent to the north ROW line of Trammel Fresno Road (District Attorney and Operator to secure all needed info for customers so they can be included in the contract)...Discuss property at NW corner of Trammel Fresno Road and Pennsylvania St (both water and wastewater service)

iv) Fresno Ranchos Subdivision Wastewater Collection System

- Project currently under design

v) Expansion of Teleview Terrace Subdivision Lift Station

- Project currently under design

(b) Authorize Engineer to Prepare Plans and Specifications for Water/Wastewater Projects

- no action items

(c) Report on status of project funding and take necessary action related thereto.

- Project One-Year Warranty Expiration Dates

- WP#2 One-Year Warranty Expiration Date Expires on 01-19-24

- 2022 TCEQ Loan (\$10.45M) – funds from the loan are needed to fund the completion of a) Gateway Acres Sub WW Collection System project b) Fresno Ranchos Sub LS and FM project, and c) CoA WWTP Expansion Project

- FBC CDBG Funds...will pursue funding source for future plumbing projects

(d) Projections for District Water and Wastewater Projects

- request Board approval to update information every January and July

(e) Discuss Emergency Preparedness Plan and take any necessary action related thereto

- review EPP in April each year to determine if any updates are required

(f) **Status of Non-Residential Applications for Water Service –**

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	Interconnect with FBCMUD23
293 Teakwood Avenue (Multi-Family Dwelling)	La Fresno Food Mart
297 Teakwood Avenue (Multi-Family Dwelling)	Lou’s Back Porch
Church of God of Prophecy	LT No Limits
Crossroad Market	Mustang Community Center
Dollar General	MVP Auto Parts (Domestic & FW)
Enriquez Tire Shop (East Palm)	New Quality Life Ministries (Church)
FBC Water Connection at Water Plant	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno (Domestic & FW)	Papa Nick’s BBQ Kitchen – Mobile Food Truck
Fresno Gym (3941 FM 521)	PMC International Tire Shop
Fresno Market – FM521 (Domestic & Irrigation)	Quality Paint and Body (Pecan Street)
Fresno Motor	Richard Martini-Rental Livestock Pasture
Fresno Mount Corinth Baptist Church	Robbins Nest for Children (Domestic & FW)
Fresno Volunteer Fire Department	St. James Knanaya Church – Fire Tap
F&R Tax	St. James Banquet Hall – (Domestic & FW)
General Office Space (514 Pecan Street)	St. Peters & St. Pauls Orthodox Church of Houston
Gulf Coast LP Gas Company	Swingby#3 Gas Station (Domestic & Irrigation)
HEFCO Enterprises	Televue Terrace Subdivision Lift Station
Iglesia Bautista Del Calvario Church	Tiny Toes Academy
Iglesia Principe De Paz Church	Tire Shop at 1739A Trammel Fresno
Interconnect with City of Arcola	Valero Gas Station
	Welcome Foods

Connections Pending:	
E&J Auto Sales (Trammel Fresno Rd) - District Operator to update regarding service to customer	
Nalco Water (FM521) - District Operator to update regarding service to customer	

Processing Application:	
St Peter and Paul Church (Illinois St) - waiting on all required docs from customer to complete application...customer currently receiving District water, but would like to add an additional building on property	
Sosa Electric (Avenue C) - Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521) – waiting on all required docs from customer to complete application	
Lemark Investments (East Sycamore St) - customer provided application fee...request Board’s approval to start processing application...waiting on all required docs from customer to complete application	

Quality Personal Care (703 East Palm) - discuss with Board matter

***** Purolite investigating possibility of needing District water service for a potential new facility that would be constructed to the west of their existing facility**

Status of Non-Residential Applications for Wastewater Service –

Connected:	
4320 Doreen Avenue (Multi-Family Dwelling)	General Office Space (514 Pecan Street)
293 Teakwood Avenue (Multi-Family Dwelling)	Mustang Comm Center (<i>minus field bathrooms</i>)
297 Teakwood Avenue (Multi-Family Dwelling)	New Quality Life Ministries (Church)
Church of God of Prophecy	New Quality Life Ministries (Restaurant)
First Baptist Church of Fresno	Quality Paint and Body (Pecan Street)
Fresno Volunteer Fire Department	

Connections Pending:	

Processing Application:	
Sosa Electric (Avenue C)	
- Jacobs completed review of application...waiting for comments from District Operator regarding application	
Parks Fresno Food Market (FM521)	
- waiting on all required docs from customer to complete application	

(g) Potential Emergency Water Interconnect with BCMUD21

- Discuss with Board information received from Kane Mudd, Engineer (LJA) for BCMUD21 regarding potential emergency water interconnect between our Districts (location at end of East Sycamore Road)

(h) Status of New CoA WP –

- a. CoA WP is in service and interconnect between the District and CoA is now functioning as an emergency water interconnect
- b. Status of District paying funds owed to CoA regarding take back of 625 connections worth of water service
- c. Status of rework of RFC into a standard emergency water interconnect agreement and a waste disposal agreement

(i) Status of CoA Current and Future WWTP Expansion Projects –

- Current WWTP Expansion Project (0.675 MGD to 0.95 MGD): NTP = June 16, 2023...Estimated Completion = 1st/2nd Q 2024
- District’s current WWTP capacity (0.35MGD) is capable of providing wastewater service to 1,000 ESFCs (350 GPD/connection)
- DA to discuss a) status of current and future WWTP expansion projects, b) possible options for increasing the connection capacity for the District (revision to RFC based on re-rate study)

{possibly different re-rate numbers for each entity}), c) purchase/lease capacity from CoA, d) initiate next WWTP expansion, e) CoA's WWTP's ultimate treatment capacity (4.6MGD) and FW's maximum capacity at CoA's WWTP (1.905MGD), which needs to be documented, and f) status of District's WWTP in north wastewater service area

- Anticipated Timeline for Full Use of WW Connection Capacity (Current 1,000 ESFC Connection Capacity):

Current Connections (Actual and Reserved) as of August 2023:

- o Active Residential Connections Per Inframark = 542
- o Vacant Residential Connections Per Inframark = 24
- o In-Process Residential Connections Per Inframark = 2
- o Residential Connections in GA WW Plumbing Contract = 197
- o Residential Connections in Teal Gardens Development = 107
- o Active Non-Residential Connections, in ESFCs = 19
- o In-Process Non-Residential Connections, in ESFCs = 3

Total = 894

***Per historical information from Inframark, approximately 2 wastewater connections are made each month

- Next WWTP Expansion Options:

- o Current WWTP Capacity = 350,000 GPD = 1,000 Conn
- o Next WWTP Expansion = District has notified the CoA that an additional 0.5 MGD of wastewater treatment capacity is needed, which would bring the District's total wastewater treatment capacity to 0.85 MGD and capable of providing wastewater service to 2,428 connections...it is projected that it will take the District at least 15 years to fully utilize this capacity (some assumptions used to make this statement = 350 gpd/conn, next WWTP expansion project gets started ASAP, funding of projects is not an issue, 70% success rate for connections in plumbing projects, annual connection rate is approximately 2 conn/month, no major delays, no additional developers or major developments)
- o Discuss possibility of District receiving capacity beyond 0.5 MGD additional capacity request to CoA

(j) Roadway Widening Projects Within District (which will require utility and service line relocations):

- **South Post Oak Boulevard Widening Project (from W Sycamore to Trammel Fresno Rd):**

- o **Scope** – Increased ROW width, with 2 lane road and additional lanes throughout sections, with roadside ditches

○ **Schedule** –

- County is currently in process of a) clearing ROW and acquiring easements and b) updating drainage design
- Utility Relocations – waiting on FBC for funding agreement and updated construction plans
- Road Construction – FBC to update

○ **Estimated Cost** -

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **FM521 Roadway Widening Project (North of SH6):**

- Utility Relocations at Mustang Bayou – working with TxDOT to secure permit for Texas Hot Taps to complete work
- Utility Relocations from Willow St to Trammel Fresno Road – design still underway
- Utility Relocations from Pecan St to SH6 – investigation still needs to be conducted
- Roadway Project Updates - Final roadway plans provided to District on 05/22/23...project let in April 2023...roadway construction should have started on November 1st...anticipated contractor is Granite Construction...per roadway team, work within District to start along south bound lanes at the American Canal and Mustang Bayou, with the installation of the storm sewer first, at outfall first and then working outward, then with the installation of concrete pavement
- **Scope** – 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, side swales, and sidewalk

○ **Schedule** –

- Anticipate coordinating necessary water and wastewater utility relocations early 2024
- Anticipate roadway widening project to start construction on November 1st

○ **Estimated Cost-**

- Currently determining extent and cost for utility relocations...later will

coordinate with Inframark and roadway team so solution and costs can be determined and presented to Board...NORA provided to District

- **FM521 Roadway Widening Project (South of SH6):**

○ **Scope** – 4 lane, divided roadway with raised median, curb and gutter, and side path...proposed detention pond along west side of CoA WWTP and new WWTP entrance roadway...including a proposed overpass at the BNSF RR crossing

○ **Schedule** –

- 30% Utility Coordination meeting was conducted in September 2021
- 60% Utility Coordination meeting was conducted in April 2022
- 90% Utility Coordination meeting was conducted in October 2023
- Anticipate 100% completed construction plans TBD
- Anticipate roadway widening project to start construction in 2026

○ **Estimated Cost** –

- NORA provided to District
- Coordinating with roadway team so our relocations can be included in their construction plans, which they would design and their contractor construct...assistance would be provided by Jacobs and the District Operator throughout this process...requested that an agreement be provided to the District for this arrangement...currently this relocation effort would need to be paid for by the District, but still investigating the possibility that FBC or TxDOT possibly assist us financially

- **West Sycamore Road Widening Project (possibly sanitary sewer work):**

○ **Scope** – Proposed 100' ROW, with 4 lane, divided roadway with raised median, curb and gutter, with underground storm sewer lines, and sidewalk

○ **Schedule** –

- Received 95% complete roadway plans for review on August 11, 2022...requested updated plans, as drainage design is still being updated, prior to completing review
- Anticipate 100% complete roadway plans - TBD
- Coordinating with roadway team to have utility relocations (consider new sanitary sewer) included within their construction plans so

relocations can be done by their contractor

- Anticipate roadway widening project to start construction - 2024

○ **Estimated Cost** –

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (California Rd to Mustang Bayou):**

○ **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches

○ **Schedule** –

- Working on 30% complete roadway plans...no overall schedule provided yet
- Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor

○ **Estimated Cost** –

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Evergreen Road Widening Project (Mustang Bayou to FM521):**

○ **Scope** – Proposed 80' ROW, with 2-12' lanes, 6' shoulders, asphalt roadway, with roadside ditches

○ **Schedule** –

- Provided 70% complete roadway plans for review and comment...no overall schedule provided yet
- Coordinating with roadway team to have utility relocations included within their construction plans so relocations can be done by their contractor

○ **Estimated Cost** –

- Per communications with FBC Commissioner, all relocation costs will be paid for by the County

- **Other Road Widening Projects Within District (Lake Olympia Pkwy, California Road, Kentucky Road, Linden Street, Kansas St, 3rd Street...consider water and wastewater utility work)** – FBC to provide update

Upon motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to (1) approve Pay Estimate No. 11 from Reddico in the amount of \$392,377.68 for the Gateway Acres Subdivision Wastewater Collection System Project; (2) approve Invoice Nos. 10 and 11 from Terracon for material testing in the amount of \$6,915.00 and \$2,872.50, respectively; (3) approve Invoice No. 9 from Terracon for material testing in the amount of \$6,543.90 for the Fresno Ranchos Lift Station and Force Main Project; and (4) approve the Engineer's Report, as presented.

4. OPERATOR'S REPORT/TERMINATION OF SERVICE

Next the Board recognized Ms. Garcia, who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District.

A. Repairs to Water and Wastewater systems

Ms. Garcia reported substantial system repairs and maintenance as follows:

- EDP excavated and located a leak on a service line and completed necessary related repairs.

Ms. Garcia then updated the Board on the following:

1. FM 521 Road Widening Relocation: The Board authorized the relocation plan proposed by Texas Hot Taps at the October meeting for the estimated amount of \$70,956.36.
2. Water Plant No. 1: The Board authorized the repair of Booster Pump No. 1 at the September meeting for the estimated cost of \$9,325.00. This is complete, pending an invoice.
3. City of Arcola Smart Meter: EDP received an estimate of \$12,500.00 for the 8" meter and enclosure with Beacon Endpoint for the sewer accountability readings. The meter is scheduled to be installed this week.

B. Requests for Water Taps

Ms. Garcia did not report any requests at this time.

C. Delinquent Water Accounts and Service Terminations

Ms. Garcia provided a confidential list of customers that received a delinquent letter by mail and are subject to disconnection of service.

Upon a motion duly made by Supervisor Medina, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Operator's Report, the repairs to the water and wastewater system, and the termination list.

5. ATTORNEY'S REPORT

The Board recognized Mr. Willis, who presented the Attorney's report as follows:

A. Approval of Minutes

The proposed minutes of the meeting held on October 19, 2023, were presented for approval. The Board deferred action on the minutes.

B. Regional Facilities Contract

The Board considered the request from the City of Arcola (the “City”) to reduce the requested capacity in the future expansion from 500,000 gallons per day (“GPD”) to 450,000 GPD.

Upon motion duly made by Supervisor Casher, seconded by Supervisor Vallejo, the Board voted unanimously to reduce the capacity request to 450,000 GPD.

C. Consider Use of Eminent Domain for sanitary sewer easements

The Board deferred action on this matter.

D. Consider approving Resolution Authorizing Engagement of Appraiser to Appraise Certain Land, Authorizing Attorney to Negotiate for the Purchase of Certain Land and to Make a Final Offer, and Authorizing Condemnation Proceedings

The Board deferred action on this matter.

6. REGIONAL PLANT COMMITTEE REPORT

The Board next recognized Supervisor Hamilton, who presented the Regional Plant Committee Report.

Upon a motion made by Supervisor Carreon, seconded by Supervisor Casher, and after full discussion, the Board voted unanimously to approve the Regional Plant Committee Report.

7. ENGAGE AUDITOR FOR FISCAL YEARS ENDING DECEMBER 31, 2023 and 2024

The Board again recognized Mr. Willis who then presented the engagement letter for audit services for the fiscal years ending December 31, 2023 and 2024 by McCall Gibson Swedlund Barfoot PLLC.

Upon a motion made by Supervisor Casher, seconded by Supervisor Carreon, and after full discussion, the Board voted unanimously to approve the audit proposal.

8. ADDITION OF RESIDENTIAL WASTEWATER CONNECTIONS TO GATEWAY ACRES PLUMBING CONTRACT

The Board opened the meeting to receiving applications from the affected residents. No action was necessary in connection therewith.

9. HEAR FROM THE PUBLIC.

The Board then opened the meeting to comments from the public.

There being no further business to come before the Board, upon a motion duly made and seconded, the Board voted unanimously to adjourn.

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.]

PASSED, ADOPTED, and APPROVED this _____.

Secretary

[SEAL]

**Fort Bend County Freshwater Supply District 1
Regional Facilities Wastewater Treatment Plant Summary
December 14,2023**

The treatment plant operation information was received by Paul Hamilton from Municipal Operations & Consultants.

WWTP Operations Report:

During the period of November 2023 per the attached MOC monthly report, the WWTP was operating at 46% of the 0.675 MGD permit capacity and was operating within permit parameters. Arcola had 33% inflow and Freshwater-1 had 13% inflow. The plant average daily flow was 309,581 gallons of which Freshwater 1 was 85,827 gallons.

WWTP Discharge Monitoring Report:

October 2023 Discharge Monitoring Report (DMR) did not reflect any parameter exceedances. A copy of the DMR is attached.

Operations Expenses

The WWTP total expenses from August 10, 2023 through November 20, 2023 was \$ 3,996.11. \$1000.00 for MOC monthly services plus \$ 2,996.11 for ancillary supplies and activities. See attached expense sheets, last 5 pages of this report.

Paul Hamilton

FBFWS1 Supervisor & Treatment Plant Liaison

MONTHLY OPERATIONS REPORT FOR THE CITY OF ARCOLA

November, 2023

Water Connections		Sewer Connections	
Apts	96	Apts	46
Builder	97	Builder	97
Commercial	27	Commercial	25
District Meter	3	Commercial Vacant	2
Irrigation	5	District Meter	3
No Bill	2	Commercial sewer only	13
Residential	534	Commercial sewer vacant only	6
Residential water only	3	Residential	534
Temp Meter	2	Residential vacant	11
Vacant with Consumption	1	Residential sewer only	210
Vacant	11	Residential sewer only vacant	85
New Taps paid by COA residents	1	No bill	2
Not installed as of today 11/20/23		Vacant with consumption	1
		New taps paid by Dr. Horton	11
New taps paid by Dr. Horton	11	Not installed as of today 11/20/23	
Not installed as of today 11/20/23		FS #1 & COA AGREEMENT SEWER ONLY	110
		FS #1 SEWER CONNECTIONS TO WWTP	578
TOTAL WATER CONNECTIONS	786	TOTAL SEWER CONNECTION COUNT:	1734

N/C = not counted

BILLING PERIOD: 10/20/23 - 11/20/23

FWSO 1 - Previous Read	233,231,000
Read Date: 10/20/23	233,231,000
Total Gallons Pumped:	0
Arcola Well #1	5,133,000
Water received from FB 141:	0
Water supplied to FB 141:	0
Gallons Billed	5,214,000
Leaks and Flushing	5,000
Pumped vs. Accounted	102%

Notes:

November Delinquent Accounts for Arcola

Water & Sewer Accounts - 66
Sewer Only Accounts - 55
Sewer Plugged Accounts - 1

	Penalty	Tap Fee	Sewer	Water	NFBWA	TCEQ	Misc.	Deposit	TOTAL
REVENUE:	\$4,638.54	\$0.00	\$38,144.91	\$39,113.96	\$25,420.07	\$0.00	\$5,950.50	\$19,009.92	\$132,277.90

WASTEWATER TREATMENT PLANT

T.C.E.Q. Permit Number: TX0102385
 Permit expiration date: January, 2024

October, 2023		Measured by:	
Average daily flow	309,581	Permitted Daily Flow	675,000 gal.per day
Average CBOD	2.45	Permitted CBOD	10 lbs/day
Average Total Suspended Solids	1.08	Permitted T.S.S.	15 mg/l
Average Ammonia Nitrogen	0.0674	Permitted Ammonia Nitrogen	3 mg/l
Average PH	7.0	Permitted PH	6.00 - 9.00 STD UNIT
Average Dissolved Oxygen	7.33	Permitted Dissolved Oxygen	4.0 mg/l
E. coli	1.00	Permitted E. coli	126.0 mpn/100 ml
Total Rainfall	37.80"		
Average daily flow - FS #1	85,827		
FS #1 Flow	13%		
Arcola Flow	33%		

Sewer Treatment plant is currently operating at 46% of the permitted capacity

Sewer Treatment Plant/Lift Station - Notes

City of Arcola Sewage Treatment Plant

October-23

Date	Flow Reading	Total Gallons x1000	2hr Peak	CL ₂ Res.	Mag. Res.	Final CL ₂	Sample Temp	%Solids SV - 30	Sludge Blanket	Waste Time	Bleach Total Used	Rainfall (Inches)	Inflow From FS1	Gallons from FS1
9/30/2023	183408	#VALUE!	18	1.6	0.05	1.55	3.3	20	12	30	20	0	215007536	
10/1/2023	183689	281	20	1.8	0.03	1.77	3.3				20	0	215007536	0
10/2/2023	183932	243	18	1.8	0.05	1.75	3.3	18	10	30	20	0	215007536	0
10/3/2023	184200	268	24	2	0.09	1.91	3.3	20	10	30	20	0	215007536	0
10/4/2023	184891	691	70	3.2	0.25	2.95	3.1	20	12	30	60	3.5	215007536	0
10/5/2023	185618	727	48	3.5	0.24	3.26	3.1	22	12	30	0	1.3	215007536	0
10/6/2023	186311	693	45	3.7	0.22	3.48	3.1	20	10	40	20	1.5	215008112	576
10/7/2023	186701	390	38	3.5	0.15	3.35	3.1			30	20	0	215112336	104224
10/8/2023	187122	421	34	3.6	0.12	3.48	3.1				20	0	215233152	120816
10/9/2023	187441	319	14	3.8	0.21	3.59	3.1	23	10	30	20	0	215338128	104976
10/10/2023	187781	340	16	3.9	0.25	3.65	3.1	21	12	30	20	0	215464112	125984
10/11/2023	188126	345	30	3.5	0.2	3.3	3.1	20	10	30	20	1	215591744	127632
10/12/2023	188557	431	30	3.8	0.25	3.55	3.1	22	12	30	40	0	215736368	144624
10/13/2023	188982	425	48	3.9	0.22	3.68	3.1	24	10	30	40	0	215851808	115440
10/14/2023	189333	351	20	3.7	0.18	3.52	3.1				20	0	215976608	124800
10/15/2023	189618	285	18	3.8	0.21	3.59	3.1			30	20	0	216083632	107024
10/16/2023	189933	315	20	3.5	0.15	3.35	3.1	28	12	0	20	0	216209072	125440
10/17/2023	190146	213	20	3.9	0.25	3.65	3.1	28	12	45	40	0	216312304	103232
10/18/2023	190292	146	24	3.5	0.18	3.32	3.3	24	10	60	20	0	216395376	83072
10/19/2023	190527	235	20	3.7	0.15	3.55	3.3	24	10	45	20	0	216509808	114432
10/20/2023	190712	185	22	3.7	0.14	3.56	3.3	24	10	0	20	0	216604544	94736
10/21/2023	190863	151	22	3.5	0.14	3.36	3.3				20	0	216675552	71008
10/22/2023	191073	210	20	3.2	0.12	3.08	3.3				20	0	216778896	103344
10/23/2023	191358	285	20	3.6	0.25	3.35	3.1	26	12	60	20	0	216906528	127632
10/24/2023	191542	184	22	3.2	0.17	3.03	3.1	22	10	60	20	0	217001376	94848
10/25/2023	191744	202	20	3.4	0.22	3.18	3.1	22	10	40	20	0	217099920	98544
10/26/2023	191936	192	20	3.6	0.24	3.36	3.1	20	10	30	20	30	217180304	80384
10/27/2023	192150	214	24	2.2	0.07	2.13	3.1	20	10	20	20	0	217257056	76752
10/28/2023	192320	170	18	2.6	0.11	2.49	3.1			30	20	0	217353968	96912
10/29/2023	192604	284	20	3	0.18	2.82	3.1			30	20	0	217466112	112144
10/30/2023	192840	236	18	3.2	0.21	2.99	3.1	24	12	60	20	0	217577232	111120
10/31/2023	193005	165	20	2.7	0.12	2.58	3.1	24	10	30	20	0.5	217668160	90928

	Permit	Monthly Data		Min. Cl ₂	1.55	Total CL ₂ :	720	Total Flow FS1	2,660,624
Total Flow Gallons		9,597,000		Max. Cl ₂	3.68	Total Daily Avg CL ₂ :	23	Average Daily FS1	85,827
Daily Average	675,000	309,581	46%			Total Rainfall:	37.80	Billing Ratio	27.72%
Daily Peak Flow		727,000	10/5/2023						
2 Hour Peak in GPM	1389	729	52%						

Supervising Operator: _____ Roland Leal _____

Supervisor Signature: _____

Supervisor License #: _____ WW0061943 (B) _____

Date: _____

Collapse Header

Permit

Permit ID: TX0102385
Permittee: ARCOLA, CITY OF

Major:
Permittee Address: 13222 HWY 6

Facility: CITY OF ARCOLA WWTP

Facility Location: ARCOLA, TX 77583
5925 FM 521

Permitted Feature: 001 - External Outfall

Discharge: ARCOLA, TX 77583
A - DOMESTIC FACILITY - 001

Report Dates & Status

Monitoring Period: From 10/01/23 to 10/31/23

DMR Due Date: 11/20/23

Status: **NetDMR Validated**

Principal Executive Officer

First Name:

Last Name:

Title:

Telephone:

No Data Indicator (NODI)

Form NODI:

Code	Parameter Name	NODI	Quantity or Loading			Quality or Concentration				# of Ex.	Freq. of Analysis	Smpl. Type	
			Value 1	Value 2	Units	Value 1	Value 2	Value 3	Units				
00300	Oxygen, dissolved [DO]	Smpl.				= 5.62				mg/L	0	01/07	GR
1 - Effluent Gross													
Season: 0			Req.			>= 4.0 Monthly Minimum				Milligrams per Liter		Weekly	GRAB
NODI:			NODI										
00400	pH	Smpl.				= 7.0		= 7.75		SU	0	01/07	GR
1 - Effluent Gross													
Season: 0			Req.			>= 6.0 Minimum		<= 9.0 Maximum		Standard Units		Twice Per Month	GRAB
NODI:			NODI										
00530	Solids, total suspended	Smpl.	= 3.57		lb/d		= 1.08	= 1.26		mg/L	0	01/07	CS
1 - Effluent Gross													
Season: 0			Req.	<= 84.0 Daily Average	Pounds per Day		<= 15.0 Daily Average	<= 40.0 Daily Maximum		Milligrams per Liter		Weekly	COMPOS
NODI:			NODI										
00610	Nitrogen, ammonia total [as N]	Smpl.	= 0.2		lb/d		= 0.0674	= 0.0976		mg/L	0	01/07	CS
1 - Effluent Gross													
Season: 0			Req.	<= 17.0 Daily Average	Pounds per Day		<= 3.0 Daily Average	<= 10.0 Daily Maximum		Milligrams per Liter		Weekly	COMPOS
NODI:			NODI										

Parameter		Quantity or Loading			Quality or Concentration			# of Ex.	Freq. of Analysis	Smpl. Type	
Code	Name	Value 1	Value 2	Units	Value 1	Value 2	Value 3				Units
1 - Effluent Gross											
Season: 0		Req. <= 0.675 Daily Average	Req Mon Daily Maximum	Million Gallons per Day						Continuous	TOTALZ
NODI: <input type="text"/>		NODI <input type="text"/>	<input type="text"/>								
50060	Chlorine, total residual										
1 - Effluent Gross		Smpl.			= <input type="text" value="1.55"/>		= <input type="text" value="3.68"/>	mg/L <input type="text"/>	<input type="text" value="0"/>	<input type="text" value="01/01"/>	<input type="text" value="GR"/>
Season: 0		Req.			>= 1.0 Monthly Minimum		<= 4.0 Monthly Maximum	Milligrams per Liter		Daily	GRAB
NODI: <input type="text"/>		NODI			<input type="text"/>		<input type="text"/>				
51040	E. coli										
1 - Effluent Gross		Smpl.				< <input type="text" value="1.0"/>	< <input type="text" value="1.0"/>	MPN/100mL <input type="text"/>	<input type="text" value="0"/>	<input type="text" value="02/30"/>	<input type="text" value="GR"/>
Season: 0		Req.				<= 126.0 Daily Average	<= 399.0 Daily Maximum	Most Probable Number (MPN) per 100ml		Twice Per Month	GRAB
NODI: <input type="text"/>		NODI				<input type="text"/>	<input type="text"/>				
70295	Solids, total dissolved										
1 - Effluent Gross		Smpl.	= <input type="text" value="2260.0"/>		lb/d <input type="text"/>	= <input type="text" value="778.0"/>	= <input type="text" value="938.0"/>	mg/L <input type="text"/>	<input type="text" value="0"/>	<input type="text" value="01/07"/>	<input type="text" value="CS"/>
Season: 0		Req.	Req Mon Daily Average		Pounds per Day	Req Mon Daily Average	Req Mon Daily Maximum	Milligrams per Liter		Weekly	COMPOS
NODI: <input type="text"/>		NODI	<input type="text"/>			<input type="text"/>	<input type="text"/>				
80082	BOD, carbonaceous [5 day, 20 C]										
1 - Effluent Gross		Smpl.	= <input type="text" value="7.82"/>		lb/d <input type="text"/>	= <input type="text" value="2.45"/>	= <input type="text" value="2.74"/>	mg/L <input type="text"/>	<input type="text" value="0"/>	<input type="text" value="01/07"/>	<input type="text" value="CS"/>
Season: 0		Req.	<= 56.0 Daily Average		Pounds per Day	<= 10.0 Daily Average	<= 25.0 Daily Maximum	Milligrams per Liter		Weekly	COMPOS
NODI: <input type="text"/>		NODI	<input type="text"/>			<input type="text"/>	<input type="text"/>				

Edit Check Errors

No results.

DMR Comments

INTERIN II PHASE EFFECTIVE NOVEMBER 11, 2019 AND LASTING THROUGH COMPLETION OF EXPANSION TO THE 0.95 MGD FACILITY.

Comments

Attachments

No results.

Report Last Saved By

User: deena@nwdls.com
 Name: Deena Higginbotham
 E-Mail: deena@nwdls.com
 Date/Time: 11/15/23 2:56 CST



20141 Schiel Rd
 Cypress, TX 77433
 Phone: (281) 367-5511
 Fax: (281) 367-5517

1825 N Mason Rd
 Katy, TX 77449
 Phone: (281) 347-8686

City of Arcola
 Bookkeeper Invoice Log (SP)

November 2023

Invoice Date	Invoice #	Vendor	Service/Mdse.	Invoice Total
10/01/23	31045	STP Services	Repairs/Maintenance	\$ 480.00
10/16/23	31128	STP Services	Repairs/Maintenance	\$ 480.00
10/25/23	245306	BMI - Biosolids Management	Liquid Haul	\$ 6,698.25
11/07/23	6619691	Hawkins	Materials	\$ 4,601.00
11/08/23	245753	BMI - Biosolids Management	Repairs/Maintenance	\$ 85.60
11/14/23	245902	BMI - Biosolids Management	Liquid Haul	\$ 558.19
11/16/23	2308293	NWDLS	Lab Fees	\$ 3,375.00
12/01/23	IN-14008	Municipal Operations & Consulting, Inc.	Wastewater Operations	\$ 2,996.11

RECEIVED

By Shelby Auberry at 3:39 pm, 10/24/23

STP SERVICES
10029 Market Street
Houston, TX 77029
713-8825278
stp services@aol.com

Invoice

Date	10/01/23
Invoice No.	31045
P.O.	95307
Location	LS #3

Bill To

Arcola
C/O Municipal Operations & Con
20141 Schiel Rd
Cypress, TX 77433

Description	Quantity	Price	Amount
N Pine/Job done 9/7/23 Pull, unclog, reset and test LP		480.00	480.00

Regulated by the Texas Department of Licensing and Regulation
P.O. Box 12157
Austin, TX 78711
Phone Number 1-800-803-9202, (512) 463-6599

Total	\$480.00
--------------	----------

RECEIVED

By Shelby Auberry at 3:39 pm, 10/24/23

STP SERVICES
10029 Market Street
Houston, TX 77029
713-8825278
stpservices@aol.com

Invoice

Date	10/16/23
Invoice No.	31128
P.O.	96266
Location	LS #3

Bill To
Arcola C/O Municipal Operations & Con 20141 Schiel Rd Cypress, TX 77433

Description	Quantity	Price	Amount
Job done 9/23/22 Pull, unclog, reset and test LP		480.00	480.00

Total	\$480.00
--------------	----------

Regulated by the Texas Department of Licensing and Regulation
P.O. Box 12157
Austin, TX 78711
Phone Number 1-800-803-9202, (512) 463-6599



BMI - Biosolids Management
 a division of K-3 Resources, LP
 9458 FM 362 Road
 Brookshire, TX 77423

Invoice

(281) 375-5778

DATE	INVOICE NO.
10/25/2023	245306

BILL TO
Municipal Operations & Consulting City of Arcola 20141 Schiel Road Cypress, TX 77433

SEND PAYMENT TO
K-3BMI 9458 FM 362 Brookshire, TX 77423

P.O. NO.	TERMS	PLANT
96427	Net 30	City of Arcola

Date	Manifest	Description	QTY/HRS	Rate	Amount
10/16/2023	326047	Liquid Haul	6,500	0.075	487.50
10/16/2023	326048	Liquid Haul	6,500	0.075	487.50
10/16/2023	326049	Liquid Haul	6,500	0.075	487.50
10/16/2023	326050	Liquid Haul	6,500	0.075	487.50
10/16/2023	326379	Liquid Haul	6,500	0.075	487.50
10/16/2023	326380	Liquid Haul	6,500	0.075	487.50
10/16/2023	326381	Liquid Haul	6,500	0.075	487.50
10/16/2023	326382	Liquid Haul	6,500	0.075	487.50
10/16/2023	326484	Liquid Haul	6,500	0.075	487.50
10/16/2023	326485	Liquid Haul	6,500	0.075	487.50
10/16/2023	326486	Liquid Haul	6,500	0.075	487.50
10/16/2023	326487	Liquid Haul	6,500	0.075	487.50
		Fuel surcharge at 14.5%	5,850	0.145	848.25
		Emailed LGK 10/26/23			

Total			\$6,698.25		
Payments/Credits			\$0.00		
Balance Due			\$6,698.25		



Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice \$4,601.00
Invoice Number 6619691
Invoice Date 11/7/23
Sales Order Number/Type 4392250 SO
Branch Plant 88
Shipment Number 5202928

Sold To: 456659
ACCOUNTS PAYABLE
MUNICIPAL OPERATIONS & CONSULTING
INC
PO BOX 1689
Spring TX 77383-1700

Ship To: 457483
MOC CITY OF ARCOLA STP
5921 FM 521
ARCOLA TX 77583

Table with columns: Net Due Date, Terms, FOB Description, Ship Via, Customer P.O.#, P.O. Release, Sales Agent #, Line #, Item Number, Item Name/Description, Tax, Qty Shipped, Trans UOM, Unit Price, Price UOM, Weight Net/Gross, Extended Price.

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate 0 %
Sales Tax \$0.00

Invoice Total \$4,601.00

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use.

CHECK REMITTANCE:
Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263
WIRING CONTACT INFORMATION:
Email: Credit.Dept@Hawkinsinc.com
Phone Number: (612) 617-8581
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:
US Bank
800 Nicollet Mall
Minneapolis, MN 55402
Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKUS44IMT
Type of Account: Corporate Checking

ACH PAYMENTS:
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@Hawkinsinc.com
CASH IN ADVANCE/EFT PAYMENTS:
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.



BMI - Biosolids Management
 a division of K-3 Resources, LP
 9458 FM 362 Road
 Brookshire, TX 77423

(281) 375-5778

Invoice

DATE	INVOICE NO.
11/8/2023	245753

BILL TO
Municipal Operations & Consulting 20141 Schiel Road Cypress, TX 77433

SEND PAYMENT TO
K-3 BMI 9458 FM 362 Rd Brookshire, TX 77423

P.O. NO.	TERMS	PLANT
	Net 30	ARCOLA LS 1

Date	Manifest	Description	QTY/HRS	Rate	Amount
10/23/2023	007286851	Disposal	200	0.428	85.60T
		Emailed LGK 11/8/23			0.00

Total	\$85.60
Payments/Credits	\$0.00
Balance Due	\$85.60



BMI - Biosolids Management
 a division of K-3 Resources, LP
 9458 FM 362 Road
 Brookshire, TX 77423

(281) 375-5778

Invoice

DATE	INVOICE NO.
11/14/2023	245902

BILL TO
Municipal Operations & Consulting City of Arcola 20141 Schiel Road Cypress, TX 77433

SEND PAYMENT TO
K-3BMI 9458 FM 362 Brookshire, TX 77423

P.O. NO.	TERMS	PLANT
	Net 30	City Of Arcola

Date	Manifest	Description	QTY/HRS	Rate	Amount
11/2/2023	327584	Liquid Haul	6,500	0.075	487.50
		Fuel surcharge at 14.5%	487.5	0.145	70.69
		Emailed LGK 11/15/23			

Total	\$558.19
Payments/Credits	\$0.00
Balance Due	\$558.19



North Water District Laboratory Services, Inc.
130 South Trade Center Parkway
Conroe, TX 77385

INVOICE

Date	Invoice No.
11/16/2023	2308293-Municipal Operations and Consulting

PO Number:
Terms: 30.00
Remit Due Date: 12/18/2023
Page: Page 1 of 2

Invoice To: Accounts Payable
Municipal Operations and Consulting
27316 Spectrum Way
Oak Ridge, TX 77385

Samples Received from: 10/02/2023 through 10/31/2023

Project: City of Arcola - Non Potable - Raw Composites, City of Arcola - Non Potable - Raw Spl PU T-TH-SAT, City of Arcola - Non Potable - Bi Monthly 1, City of Arcola - Non Potable - Weekly Kit Delivery, City of Arcola - Non Potable - Weekly - Fri, City of Arcola - Non Potable - Equipment, City of Arcola - Non Ptbl - Special Kit Delivery, City of Arcola - Non Potable - Bi Monthly 2, City of Arcola - Non Potable - Class B Annual, City of Arcola - Fees

Client Manager: John Montgomery

Bill Code: City of Arcola - Non Potable

Project Number: 387

Work Order(s): 23J0027, 23J0028, 23J0029, 23J0030, 23J0031, 23J0032, 23J0033, 23J0034, 23J0035, 23J0036, 23J0037, 23J0038, 23J0039, 23J1264, 23J1990, 23J2135, 23J2136, 23J2293, 23J2683, 23J3268, 23J3519, 23J3520, 23J3549, 23J3552, 23J3899, 23J3900, 23J4355, 23J4593, 23J4594, 23J4719, 23J4980, 23J5572, 23J5684, 23J5685, 23J5827, 23J5946, 23J6098, 23J6465

Analysis/Description	Matrix	Qty	Unit Cost	Extended Cost
CBOD-5210	Aqueous	4	\$26.00	\$104.00
Composite Lab	Aqueous	78	\$0.00	\$0.00
DMR Flows	Aqueous	4	\$0.00	\$0.00
DO Field	Aqueous	4	\$10.00	\$40.00
FC/CB-QT-LR	Solid	1	\$55.00	\$55.00
Kit Delivery	Aqueous	5	\$0.00	\$0.00
MLSS-2540	Aqueous	2	\$25.00	\$50.00
NELAP Admin Fee	Aqueous	1	\$20.00	\$20.00
netDMR EDD Upload and Final Report	Aqueous	1	\$25.00	\$25.00
NH3-N SEAL-350.1	Aqueous	4	\$25.00	\$100.00
pH Field	Aqueous	4	\$10.00	\$40.00
Pick Up	Aqueous	10	\$30.00	\$300.00
Pick Up	Aqueous	2	\$0.00	\$0.00
RBOD-5210	Aqueous	26	\$26.00	\$676.00
RNH3-N SEAL-350.1	Aqueous	26	\$25.00	\$650.00
RTSS-2540	Aqueous	26	\$25.00	\$650.00
SOUR TS-2540 G	Solid	1	\$0.00	\$0.00
SOUR-2710	Solid	1	\$100.00	\$100.00
TC EC-9223	Aqueous	2	\$55.00	\$110.00

Remit To: Accounts Receivable
North Water District Laboratory Services, Inc.
130 South Trade Center Parkway
Conroe, TX 77385
Tel: 936 321 6060

Thank you for being our customer! Don't forget, NWDLS is accredited to do bio-monitoring.



North Water District Laboratory Services, Inc.
 130 South Trade Center Parkway
 Conroe, TX 77385

INVOICE

Date	Invoice No.
11/16/2023	2308293-Municipal Operations and Consulting

PO Number:
Terms: 30.00
Remit Due Date: 12/18/2023
Page: Page 2 of 2

Invoice To: Accounts Payable
 Municipal Operations and Consulting
 27316 Spectrum Way
 Oak Ridge, TX 77385

Samples Received from: 10/02/2023 through 10/31/2023

Project: City of Arcola - Non Potable - Raw Composites, City of Arcola - Non Potable - Raw Spl PU T-TH-SAT, City of Arcola - Non Potable - Bi Monthly 1, City of Arcola - Non Potable - Weekly Kit Delivery, City of Arcola - Non Potable - Weekly - Fri, City of Arcola - Non Potable - Equipment, City of Arcola - Non Ptbl - Special Kit Delivery, City of Arcola - Non Potable - Bi Monthly 2, City of Arcola - Non Potable - Class B Annual, City of Arcola - Fees

Analysis/Description	Matrix	Qty	Unit Cost	Extended Cost
TDS-160.1	Aqueous	4	\$25.00	\$100.00
Temp C Field	Solid	1	\$10.00	\$10.00
Thermometer Calibration	Aqueous	1	\$50.00	\$50.00
TS-2540 G	Solid	1	\$25.00	\$25.00
TSS-2540	Aqueous	4	\$25.00	\$100.00
VSS-160.4	Aqueous	2	\$25.00	\$50.00
Weekday Collection	Aqueous	4	\$30.00	\$120.00

Invoice Total: \$3,375.00

Thank you for being our customer! Don't forget, NWDLS is accredited to do bio-monitoring.

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/30	4947 Oakwood Dr	Lowered manhole to grade.	Plant Operator Level I	6.0	\$ 47.00	\$ 282.00	
			Utility Truck	6.0	\$ 22.00	\$ 132.00	\$ 414.00
10/30		FM 521 Post Rd. Used backhoe to make repairs to sewer line. Smoke Testing	Rental	4.0	\$ 14.00	\$ 56.00	
			Backhoe Crew	4.0	\$ 233.00	\$ 932.00	
			Materials			\$ 202.94	\$ 1,190.94
10/30		223 Maguire St. Used backhoe to make repairs to sewer line. Smoke Testing	Rental	6.0	\$ 14.00	\$ 84.00	
			Backhoe Crew	6.0	\$ 233.00	\$ 1,398.00	
			Materials			\$ 302.94	\$ 1,784.94
11/30		Credit from previously billed task on IN-13799.	Credit	1.0	\$ -400.00	\$ -400.00	\$ -400.00
		Total Sewer Collection				\$28,675.55	
		<u>Sewer Taps</u>					
08/16	232 S Pine	Called contractor to schedule TV main to locate sewer tap.	Supervisor	0.5	\$ 55.00	\$ 27.50	
			1-Ton Utility Truck	0.5	\$ 35.00	\$ 17.50	\$ 45.00
10/24	302 Masterson St	Short sewer tap on 8" main.	Backhoe Crew	1.0	\$ 850.00	\$ 850.00	\$ 850.00
		Total Sewer Taps				\$895.00	
		<u>Wastewater Plant</u>					
08/10	5925 FM 521	Checked operations of plant due to power failure and contacted contractor for repairs.	Supervisor	1.5	\$ 55.00	\$ 82.50	
			Supervisor-OT	0.5	\$ 82.50	\$ 41.25	
			1-Ton Utility Truck	2.0	\$ 35.00	\$ 70.00	\$ 193.75
08/11	5925 FM 521	Confirmed repairs were made at plant and that power was on.	Supervisor	1.5	\$ 55.00	\$ 82.50	
			1-Ton Utility Truck	1.5	\$ 35.00	\$ 52.50	\$ 135.00
10/02	5925 FM 521	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/02	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/03	5925 FM 521	Checked oil and drained water from clarifiers motors.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/03	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/04	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/05	5925 FM 521	Cleaned clarifiers with scrub brush.	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	\$ 154.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
10/06	5925 FM 521	Met laboratory to pull samples.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/06	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/06	5925 FM 521	Met with contractor at sewer plant regarding weekly lab sample pick up.	Supervisor	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/07	5925 FM 521	Replaced belt on blower to contact chamber.	Plant Operator Level III-OT	0.5	\$ 82.50	\$ 41.25	\$ 52.25
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/09	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/10	5925 FM 521	Cleaned filters on blowers.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/11	5925 FM 521	Purchased materials for facility use; gloves and belts.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 85.86
			Utility Truck Materials	0.5	\$ 22.00	\$ 11.00 \$ 47.36	
10/11	5925 FM 521	Contacted contractor to schedule calibration on flow meter repairs.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/11	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/11	5925 FM 521	Cleaned clarifiers with scrub brush.	Plant Operator Level III	1.5	\$ 55.00	\$ 82.50	\$ 115.50
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
10/11	5925 FM 521	Reviewed draft permit and emailed comments.	Compliance Level I-OT	0.5	\$ 90.00	\$ 45.00	\$ 56.00
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/13	5925 FM 521	Met with laboratory to pull samples.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/16	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/17	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/17	5925 FM 521	Checked oil and drained water from clarifiers.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/18	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
10/18	5925 FM 521	Cleaned clarifiers with scrub brush.	Plant Operator Level III	2.0	\$ 55.00	\$ 110.00	\$ 154.00
			Utility Truck	2.0	\$ 22.00	\$ 44.00	
10/19	5925 FM 521	Cleaned facility grounds.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/23	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/24	5925 FM 521	Exercised generator for proper operations.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/24	5925 FM 521	Checked oil and drained water from clarifiers motors.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/25	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 118.25
			Plant Operator Level III-OT	0.5	\$ 82.50	\$ 41.25	
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
10/26	5925 FM 521	Cleaned filters on blowers.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/27	5925 FM 521	Met laboratory to pull samples.	Plant Operator Level III	0.5	\$ 55.00	\$ 27.50	\$ 38.50
			Utility Truck	0.5	\$ 22.00	\$ 11.00	
10/27	5925 FM 521	Pulled raw samples for laboratory.	Plant Operator Level III	1.0	\$ 55.00	\$ 55.00	\$ 77.00
			Utility Truck	1.0	\$ 22.00	\$ 22.00	
11/01	5925 FM 521	Monthly auto dialer service.	Rate	1.0	\$ 34.00	\$ 34.00	\$ 34.00
11/02	5925 FM 521	Replaced belt on blower for contact chamber air lines.	Plant Operator Level II	2.5	\$ 51.00	\$ 127.50	\$ 182.50
			Utility Truck	2.5	\$ 22.00	\$ 55.00	

Date	Service Location	Work Description	Material/Labor Cost				Job Total
			Labor/Equip	Qty	Rate	Amount	
11/20		Prepared and submitted November DMR on behalf of district.	Materials			\$ 46.00	\$ 228.50
			Clerical	1.0	\$ 55.00	\$ 55.00	
			CO Officer	0.5	\$ 80.00	\$ 40.00	\$ 95.00
			Total Wastewater Plant			\$2,996.11	
		<u>Water Distribution</u>					
Oct	4951 Oakwood Dr 4955 Oakwood Dr	Located and marked meter box.	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
			Plant Operator Level II-OT	1.0	\$ 76.50	\$ 76.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 186.00
Oct	1630 Solana Dr 4919 Edgewood Dr	Replaced meter box lid. BACKCHARGE	Plant Operator Level II	1.0	\$ 51.00	\$ 51.00	
			Plant Operator Level II-OT	1.5	\$ 76.50	\$ 114.75	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	
			Materials			\$ 9.63	\$ 208.38
Oct		Read I/C read from master meter.	Supervisor	0.5	\$ 55.00	\$ 27.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 38.50
Oct	4974 Edgewood Dr	Verified water was still off at the meter after previous month's cut off. Pulled meters if necessary.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
Oct	4950 Arvida Ln	Replaced meter box. BACKCHARGE	Plant Operator Level II	1.5	\$ 51.00	\$ 76.50	
			Utility Truck	1.5	\$ 22.00	\$ 33.00	\$ 109.50
Oct	4958 Edgewood Dr	Verify meter information for billing purposes.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Utility Truck	0.5	\$ 22.00	\$ 11.00	\$ 36.50
Oct	4954 Arvida Ln 5026 Natchez Trace 6820 Greg-a	Verified proper operation of meter.	Plant Operator Level II	0.5	\$ 51.00	\$ 25.50	
			Plant Operator Level II-OT	0.5	\$ 76.50	\$ 38.25	
			Skilled Laborer	1.0	\$ 39.00	\$ 39.00	
			Utility Truck	2.0	\$ 22.00	\$ 44.00	\$ 146.75